

**MOUND CITY COUNCIL MINUTES**  
**August 27, 2013**

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, August 27, 2013, at 7:00 p.m. in the council chambers of City Hall.

Members present: Mayor Mark Hanus; Council members Mark Wegscheid, Kelli Gillispie and Ray Salazar

Members absent: Heidi Gesch.

Others present: City Manager Kandis Hanson, Fin Dir/Clerk/Treasurer Catherine Pausche, and Theresa Malloy

*Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.*

**1. Open meeting**

Mayor Hanus called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Approve agenda**

MOTION by Salazar, seconded by Wegscheid to approve the agenda. Mayor Hanus suggested Item 4F be moved from the Consent Agenda to Item 7A of the regular agenda because it requires a 4/5 vote of the members which were not present. Both Salazar and Wegscheid accepted the change as a friendly amendment. All voted in favor. Motion carried.

**4. Consent agenda**

MOTION by Salazar, seconded by Wegscheid to approve the consent agenda as amended. Upon roll call vote, all voted in favor. Motion carried.

- A. Approve payment of claims in the amount of 350,901.09.
- B. Approve Pay Request No. 1 and Final submitted by Precision Seal Coating in the amount of \$8,287.50 for work completed on the 2013 Crack Seal Project, City Project No. PW-13-07.
- C. Approve Pay Request No. 10 submitted by GMH Asphalt Corporation in the amount of \$88,765.23 for work completed on the 2012 Street, Utility, Lift Station, and Retaining Wall Project, City Project No.'s PW-12-01, PW-12-03, and PW-12-04.
- D. **1. RESOLUTION NO. 13-83: RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT ON 2012 STREET, UTILITY, LIFT STATION, AND RETAINING WALL IMPROVEMENT PROJECT.**  
**2. RESOLUTION NO. 13-84: RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT FOR THE 2012 STREET, UTILITY, LIFT STATION, AND RETAINING WALL IMPROVEMENT PROJECT.**

- E. **ORDINANCE NO.08-2013: AN ORDINANCE AMENDING APPENDIX A OF THE MOUND CITY CODE AS IT RELATES TO ELECTRIC AND GAS FRANCHISE FEES.**
- F. Moved to Item 7A.
- G. Set a special meeting workshop for the purpose of receiving and discussing a Market Study by Maxwell Research for Monday, September 16, 2013 at 6:30 p.m.

Council Member Gillispie arrived at 7:04 p.m.

**5. Comments and suggestions from citizens present on any item not on the agenda.**  
None were offered.

**6. Approval of the 2014 Preliminary Budget and Levy**

Catherine Pausche, Finance Director/Clerk/Treasurer, stated the preliminary proposed budget and levy reflects a \$150,000 reduction to the General Fund Levy, (or 4.23%), and an overall levy decrease of 1.18%, a change in fund balance of \$93,705, 20% unassigned fund balance as a percentage of expenditures, and \$250,000 available for inter-fund loans at year-end. In addition, the General Fund Revenue includes electric and franchise fees at the current rates of \$2.75 per meter per month and \$291,000 in Local Government Aid. The increase in General Fund Expenditures was 0.89% over 2012. Pausche stated the preliminary levy amount can go down or stay the same, but can't go up when certifying the final levy in December.

MOTION by Salazar, seconded by Wegscheid, to adopt the following resolution. All voted in favor. Motion carried.

**RESOLUTION NO. 13-85: RESOLUTION APPROVING THE 2014 PRELIMINARY GENERAL FUND BUDGET IN THE AMOUNT OF \$4,952,243; SETTING THE PRELIMINARY LEVY AT \$5,448,464; AND APPROVING THE PRELIMINARY OVERALL BUDGET FOR 2014.**

**7. Approval of the 2014 HRA Levy**

Pausche stated the HRA levy is used to pay for the debt service on the parking deck and for transit district maintenance and is limited to 1.85% of prior year taxable market value.

MOTION by Salazar, seconded by Wegscheid, to adopt the following resolution. All voted in favor. Motion carried.

**RESOLUTION NO. 13-86: RESOLUTION APPROVING A LEVY NOT TO EXCEED \$191,194 FOR THE PURPOSE OF DEFRAYING THE COST OF OPERATION PURSUANT TO THE PROVISIONS OF MSA 469 OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF, AND FOR, THE CITY OF MOUND FOR THE YEAR 2014.**

**7A. Approval of a resolution authorizing publication by title and summary**

This item was moved from the consent agenda because it requires a 4/5 vote and needed to wait until Councilmember Gillispie arrived.

MOTION by Salazar, seconded by Wegscheid, to adopt the following resolution. All voted in favor. Motion carried.

**RESOLUTION NO. 13-87: RESOLUTION AUTHORIZING PUBLICATION OF AN ORDINANCE BY TITLE AND SUMMARY AS IT RELATES TO ELECTRIC AND GAS FRANCHISE FEES.**

**8. Public Announcement by Mayor Hanus**

Mayor Hanus made a public announcement stating that the 2014 Final Budget and Levy discussion and approval will take place at the regular December 10, 2013, City Council Meeting at 7:00 p.m.

**9. Information/Miscellaneous**

A. Comments/reports from Council members/City Manager

City Manager Kandis Hanson gave an update on the City Hall move to the Public Safety Building. Hanson stated Finance will move temporarily to Level 3 of the current City Hall to allow for the LMCD to make improvements to Level 2 and then all of City Hall will move to the new building on October 23, 2013.

B. Minutes:

C. Reports: Finance – July 2013

D. Correspondence: Article on Dakota Trail

**10. Adjourn**

MOTION by Salazar, seconded by Gillispie to adjourn at 7:21 p.m. All voted in favor. Motion carried.

  
Attest: Catherine Pausche, Clerk

  
Mayor Mark Hanus