

**MOUND CITY COUNCIL MINUTES**  
**September 11, 2018**

The City Council of the City of Mound, Hennepin County, Minnesota, met in rescheduled regular session on Tuesday, September 11, 2018 at 7:00 p.m. in the council chambers of the Centennial Building.

Members present: Mayor Mark Wegscheid, Council Members Kelli Gillispie, Jeff Bergquist and Ray Salazar, and Jennifer Peterson

Members absent: None

Others present: City Manager Eric Hoversten, Finance Director/Clerk/Treasurer Catherine Pausche, Community Development Director Sarah Smith, Administrative Assistant Rebecca Kress, Paula Larson, Peter Meyer, Erik Trooien, Bob Hutchins, Dan Boll, Donald Boll, Greg Pederson, and Kevin Gillis.

*Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.*

**1. Open meeting**

Mayor Wegscheid called the meeting to order at 7:06 p.m.

**2. Pledge of Allegiance**

**3. Approve Agenda, with any amendments**

City Manager and Public Works Director, Eric Hoversten stated an addition to the agenda. The Mound Fire Department was notified on Friday afternoon that they are the recipient of a FEMA Grant. The Resolution to accept the FEMA Grant is added as Item 5.1 and the page insert should be 1742.1.

**MOTION** made by Salazar, seconded by Peterson, to approve the agenda with amendments. All voted in favor. Motion carried.

**4. Consent Agenda**

Salazar asked to pull Item 4H for clarification.

**MOTION** made by Salazar, seconded by Peterson, to approve the consent agenda sans Item 4H pulled for clarification. Upon roll call vote, all voted in favor. Motion carried.

- A. Approve payment of claims in the amount of \$355,975.33
- B. Approve minutes: 8-28-18 Rescheduled Regular Meeting
- C. **RESOLUTION NO. 18-91: RESOLUTION AUTHORIZING 2018 CENTRAL BUSINESS DISTRICT (CBD) PARKING MAINTENANCE ROLL TO BE CERTIFIED TO THE COUNTY AUDITOR AT 5% INTEREST - LEVY #19995**
- D. Approve Pay Request #1 in the amount of \$66,932.89 to Minger Construction for emergency storm sewer repairs, 4857 Island View Drive
- E. Approve miscellaneous project-related payment items for the 2017 Street, Utility, and Retaining Wall Improvement Project
- F. Approve payment of invoice for emergency storm sewer repairs, Auditors Road to Kusske Construction in the amount of \$10,395.00

**G.1 RESOLUTION NO. 18-92: RESOLUTION DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT ON 2017 STREET, UTILITY AND RETAINING WALL IMPROVEMENT PROJECT - LYNWOOD BOULEVARD/FAIRVIEW LANE PW-17-01**

**G.2 RESOLUTION NO. 18-93: RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT FOR 2017 STREET, UTILITY AND RETAINING WALL IMPROVEMENT PROJECT - LYNWOOD BOULEVARD/FAIRVIEW LANE - PW-17-01**

**G.3 RESOLUTION NO. 18-94: RESOLUTION DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT ON 2017 STREET, UTILITY AND RETAINING WALL IMPROVEMENT PROJECT - WILSHIRE BOULEVARD/MAYWOOD ROAD/HIDDENVALE LANE PW-17-02**

**G.4 RESOLUTION NO. 18-95: RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT FOR 2017 STREET, UTILITY AND RETAINING WALL IMPROVEMENT PROJECT - WILSHIRE BOULEVARD/MAYWOOD ROAD/HIDDENVALE LANE - PW-17-02**

**G.5 RESOLUTION NO. 18-96: RESOLUTION DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT ON 2017 STREET, UTILITY AND RETAINING WALL IMPROVEMENT PROJECT - TUXEDO BOULEVARD PHASE III PW-17-03**

**G.6 RESOLUTION NO. 18-97: RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT FOR 2017 STREET, UTILITY AND RETAINING WALL IMPROVEMENT PROJECT - TUXEDO BOULEVARD PHASE III - PW-17-03**

H. (PULLED FOR DISCUSSION)

**4H. (Pulled) Approve Resolution Approving Variance for 4738 Island View Drive Planning Case No. 18-12 PID No. 30-117-23-22-0048**

Salazar requested Item 4H to be pulled for clarification and he asked Smith to describe what the variance is for and the detail around the need for the variance. Smith stated that the variance is for a new detached structure to be built at 4738 Island View Drive which will be slightly higher than the existing house. Currently there is a provision in City Code that does not allow an accessory structure to be taller than the existing house but that when taking the elevation changes into account, Staff recommends approval.

**MOTION** made by Salazar, seconded by Bergquist to approve Item 4H. All voted in favor. Motion carried.

**RESOLUTION NO. 18-98: RESOLUTION APPROVING VARIANCE FOR 4738 ISLAND VIEW DRIVE PLANNING CASE NO. 18-12 PID NO. 30-117-23-22-0048**

**5. Comments and suggestions from citizens present on any item not on the agenda.**

Jerry Henke, resident of 2333 Fernside Lane, stated that there is a house next door at 2341 Fernside Lane that was condemned by the City and asked if something can be done to destroy and remove the property. Henke also mentioned that the house on the other side at 5001 Shoreline Drive had the ceiling collapse a month and a half ago. The renter in the house was evicted by the home owner. Henke asked if there is anything the City can do to make the home owner get the house up to par for future renters. Community Development Director, Sarah Smith, stated that there has a demolition permit for the 2341 Fernside Lane address.

**5.1 (Added) Mound Fire Chief requesting action on a resolution to formally accept an Assistance to Fire Fighters Grant in the amount of \$58,934 to partially fund a breathing air compressor and duel cascade fill station for filling SCBA equipment**

Greg Pederson, Fire Chief of Mound Fire Department, said he received a call from Senator Tina Smith's office stating that the Mound Fire Department received a Federal Grant to partially fund a breathing air compressor and duel cascade fill station for filling SCBA equipment. Pederson said that the last grant like this was received in 2004. Pederson is requesting the City of Mound to fund a 5% match that equates to \$2,946. Pederson thanked the Mound Fire Department Administrative Assistant, Vicki Weber, for her hard work getting to this point.

**MOTION** made by Salazar, seconded by Peterson, to approve resolution to formally accept an assistance to firefighters grant in the amount of \$58,934.00 to partially fund a breathing air compressor and duel cascade fill station for filling SCBA equipment. All voted in favor. Motion carried.

**RESOLUTION NO. 18-99: RESOLUTION TO FORMALLY ACCEPT AN ASSISTANCE TO FIREFIGHTERS GRANT IN THE AMOUNT OF \$58,934.00 TO PARTIALLY FUND A BREATHING AIR COMPRESSOR AND DUEL CASCADE FILL STATION FOR FILLING SCBA EQUIPMENT**

**6. Bob Hutchens requesting discussion and direction to Staff regarding proposal to re-name "Brighton Commons" to "Julia Way"**

Robert Hutchens, 3054 Brighton Commons, stated that he is representing all of the residents on Brighton Commons (the street) and that they are all in agreement to re-name "Brighton Commons" to "Julia Way" in memory of Julia Iverson who passed away in the 1965 tornado that came through the Swenson Park area.

Bergquist asked if there were other reasons for this name change. Hutchens mentioned that there are some other concerns including overlapping numerical addresses on Brighton Commons and Brighton Boulevard, causing delivery mix-ups, and confusion with GPS systems causing patrons of Al & Alma's to turn down the wrong road and get upset. Hutchens noted this includes large coach buses for which the street really can't accommodate.

**MOTION** by Wegscheid, seconded by Salazar, to direct Staff to proceed with actions necessary to enact recommended name change and bring back the necessary resolution for final approval. All voted in favor. Motion carried.

**7. Sarah Smith, Community Development Director, requesting discussion/action on Planning Commission Case No. 18-09 requesting variance for fence at 4321 Wilshire Boulevard**

**Applicant: Eric Trooien**

Sarah Smith, Community Development Director, presented an overview of a fence variance for the property at 4321 Wilshire Blvd. Smith stated that the resident at 4321 Wilshire Blvd is requesting a variance to allow installation of a 6 foot wooden privacy fence to include gates on the front side of the property which has frontage along County Road 125. Smith added Hennepin County has responded to notification and they did not object to the fence in the right-of-way. Smith added that the Planning Commission debated the issue as current City Code allows installation of a 4 foot fence with front set-back space. Smith said that the Planning Commission pointed out that putting a taller fence in the front of the property can cause a wall-like effect, but since there were no residences across the street this shouldn't be an issue. Smith stated that six Planning Commission members voted in favor of the variance.

Eric Trooien, resident of 4321 Wilshire Blvd, presented information as to why he is requesting the variance to build a 6 foot fence versus a 4 foot fence. Trooien stated that the taller fence is requested to help with noise reduction, privacy, and security for small children. Salazar asked why not consider a more natural barrier like non-deciduous trees in addition to a 4 foot fence. Trooien stated that putting trees right on the boulevard could potentially be damaged by snow plowing and salt and possibly cause interruption to the moving gate. Gillispie stated that the Council had granted a 6 foot fence variance for

privacy reasons to another home owner on Wilshire Boulevard in the past. Bergquist noted that that was for a side yard fence abutting public lands. Mayor Wegscheid noted that this action only pertains to the height of the fence. Salazar expressed concern about setting precedent and creating a wall-like effect to which Peterson agreed. Discussion ensued and it was agreed that further consideration was needed and that Council Members should make a point to drive the area as well as that of CR19 that has multiple high fences.

**MOTION** made by Wegscheid, seconded by Gillispie, to direct Staff to prepare a resolution to approve the variance to build a 6 foot fence in the front of the property at 4321 Wilshire Blvd. Wegscheid, Gillispie, and Bergquist voted in favor. Salazar and Peterson voted against. Motion carried.

**8. Catherine Pausche, Director of Finance and Administrative Services, with an overview of the 2019 Preliminary Budget and Levy and requesting action on the following resolutions**

Director of Finance and Administrative Services, Catherine Pausche, presented an overview of the 2019 preliminary budget and levy information. Pausche said that the City is required to pass a preliminary budget and levy each year by September so it can be certified to the County Auditor who then uses this information to prepare the estimated tax statements that are sent to residents in November. Pausche mentioned that a special meeting workshop is scheduled for October 16, 2018. Pausche mentioned a few highlights of the preliminary budget:

- 2.5% increase in the general fund revenue levy
- 2% increase to the overall levy
- Utilization of \$305,159 of general fund reserves
- Unassigned fund balance of 21% of expenses
- \$1.185M available for interfund loans
- City tax rate projected at 43.481%

**MOTION** made by Salazar, seconded by Bergquist, to approve resolution approving a levy not to exceed \$227,735 for the purpose of defraying the cost of operation, pursuant to the provisions of MSA 469, of the Housing and Redevelopment Authority of and for the City of Mound for the year 2018. All voted in favor. Motion carried.

**A. RESOLUTION NO. 18-100: RESOLUTION APPROVING A LEVY NOT TO EXCEED \$227,735 FOR THE PURPOSE OF DEFRAYING THE COST OF OPERATION, PURSUANT TO THE PROVISIONS OF MSA 469, OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF AND FOR THE CITY OF MOUND FOR THE YEAR 2018**

**MOTION** made by Bergquist, seconded by Peterson, to approve resolution authorizing changes to debt service levy schedules and to appropriate funds in the debt service fund for bond series 2015B and 2016A. All voted in favor. Motion carried.

**B. RESOLUTION NO. 18-101: RESOLUTION AUTHORIZING CHANGES TO DEBT SERVICE LEVY SCHEDULES AND TO APPROPRIATE FUNDS IN THE DEBT SERVICE FUND FOR BOND SERIES 2015B AND 2016A**

**MOTION** made by Salazar, seconded by Peterson, to approve resolution approving the 2019 preliminary levy at \$5,818,797; and approving the preliminary overall budget for 2019. All voted in favor. Motion carried.

**C. RESOLUTION NO. 18-102: RESOLUTION APPROVING THE 2019 PRELIMINARY GENERAL FUND BUDGET IN THE AMOUNT OF \$5,394,968; SETTING THE PRELIMINARY LEVY AT \$5,818,797; AND APPROVING THE PRELIMINARY OVERALL BUDGET FOR 2019**

**D. Mayor Wegscheid announcing: The 2019 Final Budget and Levy discussions and decisions will take place at the Dec. 11, 2018 Regular Meeting, at 7:00 pm, in the Council Chambers. Public comments will be taken at this meeting. Comments or questions on the 2019 Budget and Levy can be directed to the Finance Director at 952-472-0633**

**9. Information/Miscellaneous**

A. Comments/reports from Council members:

City Manager Eric Hoversten stated that Council action tonight set the public hearing schedule for the 2017 Street Improvement Assessment Hearings. Property owners who will be affected by those pending assessments will be notified individually in writing. That meeting will take place on at the regular meeting on October 9, 2018 starting at 7 p.m. Special Budget workshop meeting scheduled for the 16th of October. City Hall hours will change back to winter hours starting November 5th. General Elections are going to be held on November 6th. December 11, 2018 is when the final budget talks take place.

Mayor Wegscheid thanked everyone who participated in Saturday's Running of the Bays. Wegscheid said there were record numbers and the fund raised allowed the Fire Department to provide 2 AED's to Surfside Restaurant and to Mt. Olive Church.

- B. Reports: Harbor Wine & Spirits - August 2018
- C. Minutes: Planning Commission 08-21-18
- D. Correspondence:

**9. Adjourn**

**MOTION** made by Bergquist, seconded by Peterson, to adjourn at 8:30 p.m. All voted in favor. Motion carried.

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Mayor Mark Wegscheid

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Attest: Catherine Pausche, Clerk