



NOW SEEKING PLANNING COMMISSIONER APPLICANTS

The City of Mound has three advisory commissions, including the Planning Commission, the Parks and Open Spaces Commission and the Docks and Commons Commission. Mound's advisory commissions are comprised of citizens who are appointed by the City Council who meet on relevant topics within their purview and make recommendations to the City Council based on their findings.

The **Planning Commission** is a nine-member advisory commission that includes an appointed City Council liaison. Serving as a Planning Commissioner is a great introduction to local government. The Planning Commission's primary function is to help implement City plans by making recommendations to the City Council on long range planning issues, including the 2040 Comprehensive Plan. The Planning Commission is also responsible for review and recommendation of land use and subdivision applications as well as other matters that are planning and zoning related. There are currently two openings, one for a two-year term and one for a three-year term beginning January, 2021. Regular meetings of the Planning Commission are held at 7:00 p.m. on the first Tuesday of every month with a second meeting reserved for the third Tuesday of the month. Special meetings and workshops of the Planning Commission are scheduled as needed.

Applications for each commission are available at www.cityofmound.com or by calling 952-472-0603. **Applications are due on or before Monday, November 9th and applicants must be available to attend the December 1, 2020 Planning Commission meeting to be held in the Centennial Building Council Chambers at 5341 Maywood Road, Mound (alternatively may be held via ZOOM video conferencing).** Final appointments will be made by the City Council at the December 8th final meeting of the year.

Questions regarding the Mound Planning Commission may be directed to Community Development Director Sarah Smith by telephone at 952-472-0604 or via email at sarahsmith@cityofmound.com.

The City of Mound appreciates residents' participation in these important advisory commissions. Each commission plays a part in shaping the policies, projects and programs that preserve the quality of life we all enjoy.

5. Describe your availability to meet the first (and possibly 3rd) Tuesday of each month at 7:00 pm.

6. Please list other boards you are serving on, your position on the board and rate the demands placed on you by that board. Also, can you anticipate any possible conflicts of interest with these boards or any other organizations?

7. Please fully disclose any other potential conflicts of interest you may have serving on this commission.

NOTE: To be eligible, candidates must be available on the interview on Tuesday, December 1, 2020, 7 pm.

Please return this application on or before Monday November 2 to:

Eric Hoversten, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

Other options:

Email: erichoversten@cityofmound.com

Phone: 952-472-0609

Fax: 952-472-0620

CITY OF MOUND
DATA PRACTICES ADVISORY
(Tennessee Warning)

Some or all of the information that you are asked to provide on the attached form is classified by state law as either private or confidential. Private data is information which generally cannot be given to the public but can be given to the subject of the data. Confidential data is information which generally cannot be given to either the public or the subject of the data.

Our purpose and intended use of the information you provided on the Volunteer Candidate Application Form is as follows:

To consider your candidate application for appointment to the Planning Commission, the Parks and Open Space Commission or the Docks and Commons Commission.

You are not legally required to provide this information; however, if you refuse to supply the information, the following may happen:

Your application for an appointment to a City of Mound Commission may not be considered or may be rejected.

Other persons or entities who will be reviewing this information are:

1. City of Mound Staff and Consultants
2. City of Mound Planning Commission
3. The Mound City Council

Print Name: _____ Date: _____

Signature: _____

CITY OF MOUND
CONSENT TO RELEASE PRIVATE DATA

The information you provided on the APPLICANT INFORMATION VOLUNTEER COMMISSIONS APPLICATION FORM is subject to the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. The data is being collected in support of your application for appointment to the Planning Commission. The Mound Planning Commission, who will hold the interview and recommend the appointments to the City Council, will be reviewing this data. Additionally, the City Council, who is invited to attend and listen to the candidate interviews being held by the Planning Commission, will also review this data for the interview and as part of the appointment process. You may refuse to provide this data. However, refusal to supply data may result in denial of your application for appointment to the Planning Commission. Pursuant to Minnesota Statutes, Section 13.601, if you are appointed to a commission, some information you provided on this application will become public. All other data on your application is considered private and will not be released to the public.

By checking the box below you certify that all of the information provided on this application is true and complete. You understand that you are being requested to appear for a candidate interview being held as part of the Tuesday, December 1, 2020 Planning Commission meeting scheduled for 7:00 p.m. in the Centennial Building City Council Chambers at 5341 Maywood Road in Mound (alternatively may be held via ZOOM videoconferencing).

By checking this box and signing this application form, I acknowledge this application for appointment to the Planning Commission has been carefully read and understood, and I accept the agreements herein.

I agree

Signature: _____ Date: _____