

CITY OF MOUND MISSION STATEMENT: The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.

AGENDA

**MOUND CITY COUNCIL
REGULAR MEETING**

TUESDAY, SEPTEMBER 22, 2020 - 7:00 PM

NEW LOCATION: WESTONKA SCHOOLS PERFORMING ARTS CENTER

1. Opening meeting
2. Pledge of Allegiance
3. Approve agenda, with any amendments

**Consent Agenda:* Items listed under the Consent Agenda are considered routine in nature, have been evaluated by staff, recommended by staff for approval by the Council, and will be enacted by a single roll call vote. There will be no separate discussion of these items unless a Council Member or Citizen so requests. At this time, anyone present who wishes to offer *dissenting* comment to any items on the Consent Agenda is invited to identify themselves and the item of concern so that the it may be removed from the Consent Agenda and considered after discussion in normal sequence. Separate introduction or further *support* from petitioners or requestors is not required at this time and removal of an item from the Consent Agenda for this purpose is not required or appropriate.

- | | | |
|----|---|----------------------------|
| 4. | <u>*Consent Agenda</u> | <u>Page</u> |
| | *A. Approve payment of claims | 1840 - 1870 |
| | *B. Approve minutes: September 8, 2020 Regular Meeting | 1871 - 1875 |
| | *C. Approve Resolution of sponsorship as related to the Southwest Trails Snowmobile Association | 1876 |
| | *D. Approve Resolution approving an agreement with Hennepin County to provide property assessment services | 1877 - 1888
1878 |
| | *E. Approve Resolution authorizing amendment to recycling grant agreement with Hennepin County | 1889 - 1893
1892 |
| | *F. Approve Resolution Ordering the Abatement of a Hazardous Building at 4848 Lanark Road in the City of Mound | 1894 - 1906
1896 |
| | *G. Approve Resolution Approving Variance for Property at 5234 Lynwood Boulevard – Planning Case No. 20-17 | 1907 - 1946
1909 |
| | *H. Approve a 1-4 Day Temporary On-Sale Liquor License for Northwest Tonka Lion’s WeCAN Winefest Fundraiser – October 3, 2020 | 1947 |
| | *I. Approve Resolution appointing election judges as recommended for the General Election on November 3, 2020 | 1948 |

PLEASE TURN OFF ALL CELL PHONES & PAGERS IN COUNCIL CHAMBERS.

5. Comments and suggestions from citizens present on any item not on the agenda.
(Limit to 3 minutes per speaker.)
6. Hennepin County Commissioner Jan Callison addressing the Mound City Council ----
7. Orono Police Sergeant Tim Sonnek presenting the Mound activity report for August '20 1949 - 1960
8. City Manager Eric Hoversten, requesting action on a Resolution authorizing allocation of Coronavirus Relief Funds to Westonka School District 1961 - 1968
1968
9. Catherine Pausche, Director of Finance and Administration, requesting action on a Resolution authorizing website redesign outside of budget 1969 - 1973
1972
10. Catherine Pausche, Director of Finance and Administration, requesting discussion on the polling places for the November 3, 2020 General Election 1974 - 1978
11. City Engineer Brian Simmons presenting discussion and requesting action on a Resolution approving plans and specifications and ordering advertisement for bids for the 2020 Retaining Wall project – Sulgrove Rd, PW-20-02 1979 - 1986
1980
12. City Manager and Director of Public Works, Eric Hoversten presenting general concepts for replacement/upgrade of east community entrance monument 1987 - 1996
13. Information/Miscellaneous
 - A. Comments/Reports from Council members
 - B. Reports: Fire Department – August 2020 1997 - 1998
 - C. Minutes: POSC: 03-12-20 1999 - 2000
 - D. Correspondence: WeCAN Winefest 2020 Flyer – October 3, 2020 2001
14. Adjourn

COUNCIL BRIEFING

September 22, 2020

In tune with Phase III of the Stay Safe MN Plan; through mid-November, we will re-open Council and Commission meetings to in-person attendance for our residents. Meetings will be hosted in the Westonka Schools Performing Arts Center where social distancing requirements can be met. Council meetings will continue to be held the second and fourth Tuesday each month with agendas and meeting details/locations posted to the City website the Thursday prior under the "Mayor and Council" section of the "Government" tab of the Home Page.

Upcoming Events Schedule: Don't Forget!!

22 September - 6:55 PM – HRA Regular Meeting (as may be required)
22 September - 7:00 PM – City Council Regular Meeting at Westonka Performing Arts Center

6 October – National Night Out **Cancelled for 2020**

13 October - 6:55 PM – HRA Regular Meeting (as may be required)
13 October - 7:00 PM – City Council Regular Meeting at Westonka Performing Arts Center

27 October - 6:55 PM – HRA Regular Meeting (as may be required)
27 October - 7:00 PM – City Council Regular Meeting at Westonka Performing Arts Center

3 November – General Election Day – Polls Open 7 am – 8 pm

10 November - 6:55 PM – HRA Regular Meeting (as may be required)
10 November - 7:00 PM – City Council Regular Meeting at Westonka Performing Arts Center

24 November - 6:55 PM – HRA Regular Meeting (as may be required)
24 November - 7:00 PM – City Council Regular Meeting LOCATION TBD

8 December - 6:55 PM – HRA Regular Meeting (as may be required)
8 December - 7:00 PM – City Council Regular Meeting at LOCATION TBD

City Offices Closed

Until Further Notice; by Day-to-Day Essential Business by Appointment Only
November 11: Veterans' Day

City Official's Absences

Please notify the City Manager in advance of an absence.

Inquire in advance, please.....

Council members are asked to call or email their questions in advance of a public meeting so that more research may be done or additional information may be provided that will assist in your quality decision-making.

City of Mound Claims 09-22-20

YEAR	BATCH NAME	DOLLAR AMOUNT
2020	0820HOISINGT	\$ 3,903.55
2020	PAYREQ0908	\$ 4,721.29
2020	091620CTYMAN	\$ 10,103.31
2020	0920ELANCC	\$ 1,797.35
2020	COVIDNEWS	\$ 1,049.84
2020	092220CITY	\$ 191,154.98
2020	092220HWS	\$ 137,138.46
TOTAL CLAIMS		\$ 349,868.78

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Payments

Current Period: September 2020

Payments Batch 0820HOISING \$3,903.55

Refer	979 HOISINGTON KOEGLER GROUP, I			
Cash Payment	E 101-42400-300 Professional Svcs	MISC PLANNING SVCS AUGUST 2020		\$560.00
Invoice	020-002-7	9/14/2020		
Cash Payment	G 101-23395 5234 LYNWOOD PC	5234 LYNWOOD BLVD VARIANCE CUP- PLANNING SVCS AUGUST 2020		\$115.00
Invoice	020-002-7	9/14/2020		
Cash Payment	G 101-23444 5381 BAYWOOD SHORES	5381 BAYWOOD SHORES VARIANCE - PLANNING SVCS AUGUST 2020		\$528.75
Invoice	020-002-7	9/14/2020		
Cash Payment	G 101-23418 COMMERCE PLACE REDE	COMMERCE PLACE RECEVELOPMENT- PLANNING SVCS AUGUST 2020		\$2,699.80
Invoice	020-002-7	9/14/2020		
Transaction Date	9/14/2020	Wells Fargo	10100	Total \$3,903.55

Fund Summary

	10100 Wells Fargo
101 GENERAL FUND	\$3,903.55
	\$3,903.55

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$3,903.55
Total	\$3,903.55

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Payments

Current Period: September 2020

Payments Batch PAYREQ0908 \$4,721.29

Refer 954 MINNESOTA D.A.R.E., INC.
 Cash Payment E 609-49750-340 Advertising DARE GOLF SCRAMBLE 2020 HOLE SPONSORSHIP- HWS \$200.00

Invoice 091020 9/10/2020
 Transaction Date 9/10/2020 Wells Fargo 10100 Total \$200.00

Refer 955 MOUND FIRE RELIEF GEN FUND
 Cash Payment E 609-49750-340 Advertising SURFSIDE BAR & GRILL CHARITY GOLF EVENT 2020- TO BENEFIT MOUND FIRE DEPT - GOLD LEVEL HOLE SPONSORSHIP- HWS \$500.00

Invoice 091020 9/10/2020
 Transaction Date 9/10/2020 Wells Fargo 10100 Total \$500.00

Refer 953 NORLINGS LAKE MINNETONKA IN
 Cash Payment E 401-43119-300 Professional Svcs INSTALL MULCH & EDGING @ 5574 SHERWOOD DR- DUE TO DISPLACEMENT DURING 2019 STREET IMPROV PROJ PW 19-01 \$1,590.00

Invoice 37249 9/8/2020 Project PW1901
 Cash Payment E 401-43110-300 Professional Svcs INSTALL ROCK BUFFER ALONG TOP OF RETAINING WALL @ SHERWOOD DR- 2019 RETAINING WALL IMPROV PROJ PW 19-10 \$2,200.00

Invoice 37249 9/8/2020 Project PW1910
 Transaction Date 9/10/2020 Wells Fargo 10100 Total \$3,790.00

Refer 952 PENNER, CINDY & CHAD
 Cash Payment E 401-43119-300 Professional Svcs TIMBERWALL LANDSCAPE RETAINING WALL CAP BLOCK DISPLACED DUE TO 2019 STREET IMPROV PROJ PW 19-01- REIMBURSE C & C PENNER- 5510 SHERWOOD DR \$84.03

Invoice 090820 Project PW1901
 Cash Payment E 401-43119-300 Professional Svcs JOHNNIES GARDEN CTR- PLANTINGS DISPLACED DUE TO 2019 STREET IMPROV PROJ PW 19-01- REIMBURSE C & C PENNER- 5510 SHERWOOD DR \$147.26

Invoice 090820 Project PW1901
 Transaction Date 9/10/2020 Wells Fargo 10100 Total \$231.29

Fund Summary

	10100 Wells Fargo	
401 GENERAL CAPITAL PROJECTS		\$4,021.29
609 MUNICIPAL LIQUOR FUND		\$700.00
		<u>\$4,721.29</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$4,721.29
Total	\$4,721.29

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Payments

Current Period: September 2020

Payments Batch 091620CTYM \$10,103.31

Refer	969 ARROW BUILDING CENTER	-			
Cash Payment	E 101-45200-220 Repair/Maint Supply	TREATED LUMBER- PARKS WOODEN PLANTER BOXES & PARK NAME SIGN			\$464.90
Invoice	5054413	8/6/2020			
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$464.90
Refer	995 CARQUEST AUTO PARTS (FIRE)	-			
Cash Payment	E 222-42260-409 Other Equipment Repair	WINDOW HANDLE FIRE TRUCK #22, TOP POST			\$16.67
Invoice	6974-393243	8/22/2020			
Cash Payment	E 222-42260-409 Other Equipment Repair	RETURN CREDIT WINDOW HANDLES & WINDOW CRANK HANDLE FIRE TRUCK #22			-\$44.32
Invoice	6974-393346	8/24/2020			
Cash Payment	E 222-42260-409 Other Equipment Repair	WINDOW HANDLE FIRE HEAVY RESCUE UNIT #22			\$6.08
Invoice	6974-393256	8/22/2020			
Cash Payment	E 222-42260-409 Other Equipment Repair	WINDOW HANDLES & WINDOW CRANK HANDLE FIRE HEAVY RESCUE UNIT #22			\$34.33
Invoice	6974-393247	8/22/2020			
Transaction Date	9/15/2020	Wells Fargo	10100	Total	\$12.76
Refer	999 CARQUEST OF NAVARRE (P/W)	-			
Cash Payment	E 101-45200-220 Repair/Maint Supply	HOSE CLAMP- PARKS			\$1.94
Invoice	6974-391277	8/4/2020			
Cash Payment	E 101-45200-220 Repair/Maint Supply	WARNING TRIANGLE SET- #320 PARKS CHIPPER			\$25.16
Invoice	6974-392389	8/13/2020			
Cash Payment	E 101-43100-220 Repair/Maint Supply	HYDRAULIC -TYMCO SWEEPER #304			\$34.99
Invoice	6974-391550	8/6/2020			
Cash Payment	E 101-43100-220 Repair/Maint Supply	HYDRAULIC PARTS -TYMCO SWEEPER #304			\$28.40
Invoice	6974-392405	8/13/2020			
Cash Payment	E 101-43100-212 Motor Fuels	FUEL- STREETS DEPT- #412			\$23.80
Invoice	6974-393058	8/20/2020			
Cash Payment	E 602-49450-220 Repair/Maint Supply	BATTERY- SINCLAIR LIFT STATION			\$171.04
Invoice	6974-392064	8/11/2020			
Cash Payment	E 602-49450-220 Repair/Maint Supply	BATTERY CORE RETURN CREDIT- SINCLAIR LIFT STATION			-\$27.00
Invoice	6974-392293	8/13/2020			
Cash Payment	E 602-49450-220 Repair/Maint Supply	BATTERY- #210 BALDOR LIGHT TOWER			\$135.89
Invoice	6974-392296	8/13/2020			
Cash Payment	E 602-49450-220 Repair/Maint Supply	BATTERY CORE RETURN CREDIT- BALDOR LIGHT TOWER			-\$22.00
Invoice	6974-392360	8/13/2020			
Cash Payment	E 602-49450-220 Repair/Maint Supply	3 MAINTAINERS- SEWER DEPT			\$92.43
Invoice	6974-392893	8/19/2020			
Cash Payment	E 602-49450-210 Operating Supplies	LUBE & OIL FILTERS- PUB WKS & PARKS SHOP INVENTORY			\$14.96
Invoice	6974-392020	8/11/2020		Project 20-5	
Cash Payment	E 602-49450-210 Operating Supplies	15W-50 OIL, 20W50 OIL, AIR FILTERS- PUB WKS & PARKS SHOP INVENTORY			\$75.11
Invoice	6974-392190	8/12/2020		Project 20-5	

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Payments

Current Period: September 2020

Transaction Date	9/15/2020	Wells Fargo	10100	Total	\$554.72
Refer	979 FRONTIER/CITIZENS COMMUNICA -				
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	PHONE SVC -8-30-20- TO 9-29-20			\$47.44
Invoice 091620	8/30/2020				
Cash Payment	E 609-49750-321 Telephone, Cells, & Radi	PHONE SVC -8-30-20- TO 9-29-20			\$217.31
Invoice 091620	8/30/2020				
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	PHONE SVC -8-30-20- TO 9-29-20			\$195.03
Invoice 091620	8/30/2020				
Cash Payment	E 601-49400-321 Telephone, Cells, & Radi	PHONE SVC -8-30-20- TO 9-29-20			\$189.29
Invoice 091620	8/30/2020				
Cash Payment	E 101-43100-321 Telephone, Cells, & Radi	PHONE SVC -8-30-20- TO 9-29-20			\$189.29
Invoice 091620	8/30/2020				
Cash Payment	E 101-41930-321 Telephone, Cells, & Radi	PHONE SVC -8-30-20- TO 9-29-20			\$464.50
Invoice 091620	8/30/2020				
Cash Payment	E 222-42260-321 Telephone, Cells, & Radi	PHONE SVC -8-30-20- TO 9-29-20			\$154.84
Invoice 091620	8/30/2020				
Cash Payment	E 101-41910-321 Telephone, Cells, & Radi	PHONE SVC -8-30-20- TO 9-29-20			\$77.42
Invoice 091620	8/30/2020				
Cash Payment	E 101-42110-321 Telephone, Cells, & Radi	PHONE SVC -8-30-20- TO 9-29-20			\$77.42
Invoice 091620	8/30/2020				
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$1,612.54
Refer	2051 MINNESOTA BASS FEDERATION- -				
Cash Payment	G 101-22801 Deposits/Escrow	REFUND SEPT PUBLIC GATHERING DAMAGE DEPOSIT- FOR FISHING TOURNAMENT & USE OF SURFSIDE PARK & BEACH- 9-13-20			\$500.00
Invoice 091620	9/16/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$500.00
Refer	994 MUONIO, ROGER & PHYLLIS -				
Cash Payment	R 601-49400-37100 Water Sales	UTILITY OVERPAYMENT REFUND- R & P MUONIO			\$253.31
Invoice 091620	9/14/2020				
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$253.31
Refer	1009 OTTENBREIT, JEFF -				
Cash Payment	E 222-42260-212 Motor Fuels	SPEEDWAY FUEL FOR FIRE APPARATUS; 1 CIVIL PROTECTION FACE MASK- REIMBURSE J. OTTENBREIT			\$44.18
Invoice 091620	9/15/2020				
Transaction Date	9/15/2020	Wells Fargo	10100	Total	\$44.18
Refer	2052 PICHOTTA, DAVID & BARBARA -				
Cash Payment	G 101-23150 New Construction Escrow	REFUND NEW CONSTRUCTION ESCROW- 2660 LAKEWOOD LN- D & B PICHOTTA			\$5,000.00
Invoice 091620	9/16/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$5,000.00
Refer	996 TRUE VALUE HWS -				
Cash Payment	E 609-49750-210 Operating Supplies	13 GAL & 39 GAL KITCHEN TRASH BAGS- HWS			\$24.99
Invoice 169985	8/5/2020				

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Payments

Current Period: September 2020

Cash Payment	E 609-49750-210 Operating Supplies	4 QTY US HAND FLAGS FOR DOORWAY FLOWER POTS- HWS	\$5.73
Invoice 170317	8/21/2020		
Cash Payment	E 609-49750-210 Operating Supplies	RETRACTQABLE CARTON CUTTER, BOWL CLEANER- HWS	\$16.28
Invoice 170422	8/27/2020		
Transaction Date	9/15/2020	Wells Fargo 10100	Total \$47.00
Refer	997 TRUE VALUE MOUND (FIRE)	-	
Cash Payment	E 222-42260-200 Office Supplies	GE 4 PK LIGHT BULBS FOR DESK LAMP- FIRE DEPT	\$10.99
Invoice 170020	8/6/2020		
Cash Payment	E 222-42260-210 Operating Supplies	3/ 4" X 66' ELECTRICAL TAPE- FIRE DEPT	\$4.49
Invoice 170200	8/15/2020		
Cash Payment	E 222-42260-200 Office Supplies	32 QT LATCH STORAGE BOX FOR COVID 18 APPARATUS & PPE SUITS- FIRE DEPT	\$53.95
Invoice 170257	8/18/2020	Project CV-19	
Cash Payment	E 222-42260-210 Operating Supplies	SCREWS, NUTS BOLTS, EYE SNAP LINKS- CORRECT CODE	\$14.98
Invoice 168382-2	6/1/2020	Project CV-19	
Cash Payment	E 222-42260-322 Postage	SCREWS, NUTS BOLTS, EYE SNAP LINKS- CORRECT CODE	-\$14.98
Invoice 168382-2	6/1/2020	Project CV-19	
Transaction Date	9/15/2020	Wells Fargo 10100	Total \$69.43
Refer	998 TRUE VALUE, MOUND (PW PKS)	-	
Cash Payment	E 101-41410-210 Operating Supplies	200 PK SHOP TOWELS & 200 CT BOXED WHITE RAGS, 5' CORD PROTECTOR- ELECTIONS	\$44.07
Invoice 170032	8/7/2020		
Cash Payment	E 404-45200-500 Capital Outlay FA	PRIMER WHITE- 1 GAL - SWENSON PARK TENNIS COURT IMPROV PROJECT PW 19-06	\$36.08
Invoice 170021	8/6/2020	Project PW1906	
Cash Payment	E 602-49450-220 Repair/Maint Supply	RETAINING WALL REPAIR- SHOP @ BELMONT 28 OZ PERMANENT ADHESIVE	\$19.78
Invoice 170412	8/26/2020	Project 20-5	
Cash Payment	E 601-49400-220 Repair/Maint Supply	4" PLASTIC UNDER EAVE VENT	\$5.84
Invoice 170185	8/14/2020		
Cash Payment	E 601-49400-210 Operating Supplies	9 OZ GLADE FRESHENER, 8 OZ CLEAN LINEN SPRAY, 125' 1/8" FISH TAPE- WATER DEPT	\$59.67
Invoice 170223	8/17/2020		
Cash Payment	E 601-49400-220 Repair/Maint Supply	SCREWS, NUTS, BOLTS- WATER DEPT	\$19.19
Invoice 170248	8/18/2020		
Cash Payment	E 101-43100-210 Operating Supplies	30 OZ RTU ROUNDUP- STREETS	\$5.21
Invoice 169928	8/3/2020		
Cash Payment	E 101-43100-220 Repair/Maint Supply	SOCKET, SEAL TAPE- STREETS DEPT	\$12.85
Invoice 169986	8/5/2020		
Cash Payment	E 101-43100-220 Repair/Maint Supply	SCREWS, NUTS, BOLTS- STREETS DEPT	\$13.25
Invoice 169992	8/5/2020		
Cash Payment	E 101-43100-220 Repair/Maint Supply	ACRYLIC LATEX SATIN BLACK 2 QTS- STREETS DEPT	\$26.16
Invoice 170174	8/14/2020		

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Payments

Current Period: September 2020

Cash Payment	E 101-43100-220 Repair/Maint Supply	5 PK 3 X 18 80 G SAND BELT & 5 PK 3 X 18 50 G SAND BELT	\$21.58
Invoice 170224	8/17/2020		
Cash Payment	E 101-43100-220 Repair/Maint Supply	21 PC OX DRILL SET- STREETS DEPT	\$20.69
Invoice 170309	8/21/2020		
Cash Payment	E 101-43100-220 Repair/Maint Supply	9 PATTERN SPRAY GUN- STREETS DETP	\$13.49
Invoice 170483	8/31/2020		
Cash Payment	E 101-43100-220 Repair/Maint Supply	REPLACEMENT PRESS WASHER WAND, GUN FOR CV UNITS- STREETS DEPT	\$53.98
Invoice 170290	8/20/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	3 X 5 100 G SAND PAPER & 3 X 5 60 G SAND PAPER- PARKS DEPT	\$15.98
Invoice 170481	8/31/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	JIG SAW BLADE, ALU ANGLES- 2 QTY- PARKS DEPT	\$27.86
Invoice 170476	8/31/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	3/8 X 2 RED BRASS NIPPLE- PARKS DEPT	\$3.59
Invoice 170292	8/20/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	3 LB SUNNY GRASS SEED 15/16 X 60 HARDWOOD HANDLE- PARKS DEPT	\$25.18
Invoice 170378	8/25/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	SCREWS, NUTS, BOLTS- PARKS DEPT	\$13.14
Invoice 170374	8/25/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	SCREWS, NUTS, BOLTS, 2X4X8 STUDS- 4 QTY, 1X4X8 CEDAR BOARDS- PARKS DEPT	\$60.08
Invoice 170006	8/6/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	SCREWS, NUTS, BOLTS, TIE PLATES, U-BOLTS - PARKS DEPT	\$52.48
Invoice 170016	8/6/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	WHITE BB NET- PARKS DEPT	\$8.08
Invoice 170044	8/7/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	BORING BITS- PARKS DEPT	\$6.82
Invoice 170153	8/13/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	2" WHITE CHIP BRUSH- PARKS DEPT	\$5.80
Invoice 170051	8/8/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	BENJAMIN MOORE PAINT FLAT BASE 8 GALLONS- PARKS DEPT	\$82.96
Invoice 170088	8/10/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	15MM WONDERBRUSH, PAINT THINNER, GLOSS WHITE SATIN PAINT- PARKS DEPT	\$54.06
Invoice 170106	8/11/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	VINYL CEMENT PATCH 20#- PARKS DEPT	\$16.18
Invoice 170107	8/11/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	SCREWS, NUTS, BOLTS, BITS- PARKS DEPT	\$24.07
Invoice 170157	8/13/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	60 YARDS BLUE MASKING TAPE- PARKS DEPT	\$12.59
Invoice 170161	8/13/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	SCREWS, NUTS, BOLTS, BITS- PARKS DEPT	\$11.69
Invoice 170238	8/18/2020		
Cash Payment	E 101-45200-220 Repair/Maint Supply	250' CABLE REEL, FERRULES STOPS, CUTTER WHEEL- PARKS DEPT	\$13.63
Invoice 170308	8/21/2020		

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Payments

Current Period: September 2020

Cash Payment	E 101-45200-220 Repair/Maint Supply	5/8 X6 HITCH PIN- PARKS DEPT			\$10.79
Invoice 170397	8/26/2020				
Cash Payment	E 101-45200-210 Operating Supplies	SCREWS, NUTS, BOLTS, 3 PK FULL CIRCULAR BUBBLER, 110 OZ 50:01 FUEL/OIL- PARKS DEPT			\$29.49
Invoice 169910	8/3/2020				
Cash Payment	E 101-45200-210 Operating Supplies	32 OZ CONCENTRATED WEED B GONE- PARKS DEPT			\$16.18
Invoice 169993	8/5/2020				
Cash Payment	E 101-45200-210 Operating Supplies	64 OZ VINYL PROTECTANT, SPRAY GLOSS, ALL PURPOSE CLEANER W/ BLEACH- PARKS DEPT			\$31.92
Invoice 170130	8/12/2020				
Cash Payment	E 101-45200-210 Operating Supplies	3 LB SUN SHADE GRASS SEED- PARKS DEPT			\$11.99
Invoice 170270	8/19/2020				
Cash Payment	E 101-45200-210 Operating Supplies	15 OZ SS CLEANER / POLISH- PARKS DEPT			\$5.39
Invoice 170351	8/24/2020				
Transaction Date	9/15/2020	Wells Fargo	10100	Total	\$891.79
Refer	1004 UNIFIRST CORPORATION				
Cash Payment	E 609-49750-210 Operating Supplies	MATS & CLEANING SUPPLIES- HWS-TERRYCLOTHS, MOPS, WIPERS- 8-19-20			\$45.72
Invoice 0900573796	8/19/2020				
Cash Payment	E 609-49750-210 Operating Supplies	MATS & CLEANING SUPPLIES- HWS-TERRYCLOTHS, MOPS, WIPERS- 8-26-20			\$78.56
Invoice 0900575088	8/26/2020				
Cash Payment	E 609-49750-210 Operating Supplies	MATS & CLEANING SUPPLIES- HWS-TERRYCLOTHS, MOPS, WIPERS- 9-02-20			\$41.65
Invoice 0900576397	9/2/2020				
Cash Payment	E 609-49750-210 Operating Supplies	MATS & CLEANING SUPPLIES- HWS-TERRYCLOTHS, MOPS, WIPERS- 9-9-20			\$45.72
Invoice 0900577666	9/9/2020				
Cash Payment	E 609-49750-210 Operating Supplies	MATS & CLEANING SUPPLIES- HWS-TERRYCLOTHS, MOPS, WIPERS- 9-16-20			\$45.72
Invoice 0900578957	9/16/2020				
Transaction Date	9/15/2020	Wells Fargo	10100	Total	\$257.37
Refer	1006 UNIFIRST CORPORATION				
Cash Payment	E 101-45200-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 8-26-20			\$15.76
Invoice 0900575060	8/26/2020				
Cash Payment	E 601-49400-218 Clothing and Uniforms	UNIFORM SVC PARKS 8-26-20			\$15.76
Invoice 0900575060	8/26/2020				
Cash Payment	E 602-49450-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 8-26-20			\$19.60
Invoice 0900575060	8/26/2020				
Cash Payment	E 101-43100-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 8-26-20			\$27.63
Invoice 0900575060	8/26/2020				
Transaction Date	9/15/2020	Wells Fargo	10100	Total	\$78.75
Refer	1005 UNIFIRST CORPORATION				
Cash Payment	E 101-45200-218 Clothing and Uniforms	UNIFORM SVC PARKS 8-19-20			\$15.76
Invoice 0900573766	8/19/2020				
Cash Payment	E 601-49400-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 8-19-20			\$15.76
Invoice 0900573766	8/19/2020				

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Cash Payment	E 602-49450-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 8-19-20		\$19.60
Invoice	0900573766	8/19/2020		
Cash Payment	E 101-43100-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 8-19-20		\$27.63
Invoice	0900573766	8/19/2020		
Transaction Date	9/15/2020	Wells Fargo	10100	Total \$78.75
Refer	1007 UNIFIRST CORPORATION			
Cash Payment	E 101-45200-218 Clothing and Uniforms	MAT SVC & SHOP SUPPLIES- PUBLIC WORKS 8-19-20		\$19.56
Invoice	0900573795	8/19/2020		
Cash Payment	E 601-49400-218 Clothing and Uniforms	MAT SVC & SHOP SUPPLIES- PUBLIC WORKS 8-19-20		\$19.56
Invoice	0900573795	8/19/2020		
Cash Payment	E 602-49450-218 Clothing and Uniforms	MAT SVC & SHOP SUPPLIES- PUBLIC WORKS 8-19-20		\$19.56
Invoice	0900573795	8/19/2020		
Cash Payment	E 101-43100-218 Clothing and Uniforms	MAT SVC & SHOP SUPPLIES- PUBLIC WORKS 8-19-20		\$19.56
Invoice	0900573795	8/19/2020		
Transaction Date	9/15/2020	Wells Fargo	10100	Total \$78.24
Refer	1008 UNIFIRST CORPORATION			
Cash Payment	E 101-45200-218 Clothing and Uniforms	MAT SVC & SHOP SUPPLIES- PUBLIC WORKS 8-26-20		\$39.89
Invoice	0900575087	8/26/2020		
Cash Payment	E 601-49400-218 Clothing and Uniforms	MAT SVC & SHOP SUPPLIES- PUBLIC WORKS 8-26-20		\$39.89
Invoice	0900575087	8/26/2020		
Cash Payment	E 602-49450-218 Clothing and Uniforms	MAT SVC & SHOP SUPPLIES- PUBLIC WORKS 8-26-20		\$39.90
Invoice	0900575087	8/26/2020		
Cash Payment	E 101-43100-218 Clothing and Uniforms	MAT SVC & SHOP SUPPLIES- PUBLIC WORKS 8-26-20		\$39.89
Invoice	0900575087	8/26/2020		
Transaction Date	9/15/2020	Wells Fargo	10100	Total \$159.57

Fund Summary

	10100 Wells Fargo	
101 GENERAL FUND		\$7,844.73
222 AREA FIRE SERVICES		\$281.21
404 COMMUNITY INVESTMENT RESERVE		\$36.08
601 WATER FUND		\$618.27
602 SEWER FUND		\$801.34
609 MUNICIPAL LIQUOR FUND		\$521.68
		<u>\$10,103.31</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$10,103.31
Total	\$10,103.31

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Payments Batch 0920ELANCC \$1,797.35

Refer	2053 ELAN CREDIT CARD		-	
Cash Payment	E 101-41410-431 Meeting Expense	CUB- NAPKINS, PLATES, CLING WRAP- PRIMARY ELECTION		\$13.83
Invoice 092320	8/10/2020			
Cash Payment	E 101-41410-431 Meeting Expense	COSTCO- HUMMUS, MUFFINS, BROWNIES, ICE MTN WATER, SUN CHIPS-SANDWICH WRAPS, GUAC & PRETZLE CHIPS- PRIMARY ELECTION JUDGES LUNCH		\$227.79
Invoice 092320	8/10/2020			
Cash Payment	E 101-41410-210 Operating Supplies	SAFELY6FEET.COM- PLEXIGLASS SAFETY SHIELDS- SCREEN GUARDS- ELECTIONS		\$528.65
Invoice 092320	8/19/2020	Project CV-19		
Cash Payment	E 101-41920-205 Computer Hardware/Soft	AMAZON.COM - DELL USB ULTRA HD/4K TRIPLE DISPLAY DOCKING STATION		\$152.99
Invoice 092320	8/17/2020	Project CV-19		
Cash Payment	E 101-41410-210 Operating Supplies	AMAZON.COM - 100 JUMBO WOOD STICKS- ELECTIONS- PRECINCT IDENTIFIERS		\$6.95
Invoice 092320	8/26/2020	Project CV-19		
Cash Payment	E 101-41410-210 Operating Supplies	AMAZON.COM- PORTABLE SINGLEFOLD RAMP 5' X 30" - ST. JOHN'S CHURCH ACCESSIBILITY RAMP- ELECTIONS		\$164.89
Invoice 092320	8/19/2020	Project CV-19		
Cash Payment	E 609-49750-340 Advertising	IN PRIME ADVERTISING- MONTHLY WEBSITE HOSTING HWS		\$100.00
Invoice 092320	8/27/2020			
Cash Payment	E 101-41410-210 Operating Supplies	AMAZON.COM - 100 JUMBO WOOD STICKS- ELECTIONS- PRECINCT IDENTIFIERS		\$8.99
Invoice 092320	8/28/2020	Project CV-19		
Cash Payment	E 101-43100-212 Motor Fuels	SPEEDWAY- FUEL STREETS TRUCK #119		\$51.19
Invoice 092320	8/10/2020			
Cash Payment	E 101-41920-440 Other Contractual Servic	ZOOM.US- MONTHLY CHARGE TO RECORD COUNCIL MEETINGS TO CLOUD FOR LMCC		\$43.01
Invoice 092320	8/31/2020			
Cash Payment	E 101-41410-431 Meeting Expense	COSTCO- CREDIT RETURN GUAC & PRETZLE CHIPS- PRIMARY ELECTION JUDGES LUNCH		-\$38.67
Invoice 092320	8/10/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total \$1,259.62

Refer	2054 ELAN CREDIT CARD		-	
Cash Payment	E 222-42260-210 Operating Supplies	AMAZON.COM- INSULATED HOT COFFEE CUPS 8 OZ- 160 QTY- FIRE DEPT		\$23.29
Invoice 092320-2	8/22/2020			
Cash Payment	E 222-42260-210 Operating Supplies	AMAZON.COM- GERM X HAND SANITIZERS- PACK OF 12- FIRE DEPT		\$35.38
Invoice 092320-2	8/17/2020	Project CV-19		
Cash Payment	E 222-42260-210 Operating Supplies	AMAZON.COM- 3 LAYER VACUUM CLEANER DUST FILTERS & WET DRY VAC FILTERS- FIRE DEPT		\$51.96
Invoice 092320-2	8/15/2020			

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Cash Payment	E 222-42260-210 Operating Supplies	AMAZON.COM- TRU-SPEC MEN'S LIGHTWEIGHT NAVY PANT- 2 PAIRS- FIRE DEPT	\$89.20
Invoice 092320-2	8/28/2020		
Cash Payment	E 222-42260-210 Operating Supplies	AMAZON.COM- INSULATED HOT COFFEE CUPS 10 OZ- 500 QTY- FIRE DEPT	\$49.42
Invoice 092320-2	8/28/2020		
Cash Payment	E 222-42260-210 Operating Supplies	AMAZON.COM- RETURN CREDIT MILWAUKEE TOOL BAG- FIRE DEPT	-\$12.24
Invoice 092320-2	8/14/2020		
Cash Payment	E 222-42260-219 Safety supplies	AMAZON.COM- RETURN CREDIT ALUMINUM 3 ' FOLDING TABLE- FIRE DEPT	-\$65.99
Invoice 092320-2	8/19/2020		
Cash Payment	E 222-42260-210 Operating Supplies	AMAZON.COM- BUNN SET OF 3 GLASS COFFEE POTS- FIRE DEPT	\$34.06
Invoice 092320-2	8/30/2020		
Cash Payment	E 222-42260-210 Operating Supplies	LAERDAL MEDICAL- 300 ML DISPOSAL CANISTER- FIRE DEPT	\$190.00
Invoice 092320-2	8/26/2020		
Cash Payment	E 222-42260-210 Operating Supplies	GALLS- FIREFIGHTER NAVY TACTICAL UNIFORM PANTS- 2 PAIR - FIRE DEPT	\$68.93
Invoice 092320-2	8/26/2020		
Cash Payment	E 222-42260-210 Operating Supplies	AMAZON.COM- STERILE BULB TIPS- PACK OF 50- FIRE DEPT	\$33.73
Invoice 092320-2	8/25/2020		
Cash Payment	E 222-42260-210 Operating Supplies	AMAZON.COM- MEN'S WATER RESISTANT NAVY TACTICAL PANT- FIRE DEPT	\$39.99
Invoice 092320-2	8/24/2020		
Transaction Date	9/16/2020	Wells Fargo 10100	Total \$537.73

Fund Summary

	10100 Wells Fargo
101 GENERAL FUND	\$1,159.62
222 AREA FIRE SERVICES	\$537.73
609 MUNICIPAL LIQUOR FUND	\$100.00
	<u>\$1,797.35</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,797.35
Total	<u>\$1,797.35</u>

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Payments Batch COVIDNEWS \$1,049.84

Refer	950 POSTMASTER		
Cash Payment	E 203-41000-322 Postage	POSTAGE FOR CORONAVIRUS RELIEF GUIDE- 4 PG NEWSLETTER - SEPT 2020 EDITION	\$1,049.84

Invoice 090820	9/8/2020		Project CV-19	
Transaction Date	9/8/2020	Wells Fargo	10100	Total \$1,049.84

Fund Summary

	10100 Wells Fargo	
203 OTHER FEDERAL PROGRAMS	\$1,049.84	
	<u>\$1,049.84</u>	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,049.84
Total	\$1,049.84

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Payments Batch 092220CITY \$191,154.98

Refer	2060 A-1 OUTDOOR POWER, INC.	-			
Cash Payment	E 101-45200-220 Repair/Maint Supply	BLADES- PARKS DEPT			\$440.94
Invoice	474084 9/3/2020				
Transaction Date	9/17/2020	Wells Fargo	10100	Total	\$440.94
Refer	1010 ADVANCED FIRST AID INC	-			
Cash Payment	E 222-42260-210 Operating Supplies	HEART SAFE COMMUNITIES ROAD SIGNS- 2			\$39.98
Invoice	0820-461 8/26/2020	QTY 18" X 12"			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$39.98
Refer	970 BENDICKSON, WES	-			
Cash Payment	E 101-43100-224 Street Maint Materials	STREET SWEEPINGS DEBRIS- DUMP 2			\$160.00
Invoice	090420 9/4/2020	LOADS 8-12-20			
Cash Payment	E 601-49400-224 Street Maint Materials	WATERMAIN BREAK DEBRIS- DUMP 3			\$180.00
Invoice	090420 9/4/2020	LOADS 8-12-20			
Cash Payment	E 101-43100-224 Street Maint Materials	STREET SWEEPINGS DEBRIS- DUMP 2			\$160.00
Invoice	090420 9/4/2020	LOADS 8-27-20			
Cash Payment	E 601-49400-224 Street Maint Materials	WATERMAIN BREAK DEBRIS- DUMP 3			\$180.00
Invoice	090420 9/4/2020	LOADS 8-27-20			
Cash Payment	E 601-49400-224 Street Maint Materials	WATERMAIN BREAK DEBRIS- DUMP 3			\$180.00
Invoice	090420 9/4/2020	LOADS 9-02-20			
Cash Payment	E 601-49400-224 Street Maint Materials	WATERMAIN BREAK DEBRIS- DUMP 3			\$180.00
Invoice	090420 9/4/2020	LOADS 9-03-20			
Cash Payment	E 601-49400-224 Street Maint Materials	WATERMAIN BREAK DEBRIS- DUMP 2			\$120.00
Invoice	090420 9/4/2020	LOADS 9-03-20			
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$980.00
Refer	1011 BERRY COFFEE COMPANY	-			
Cash Payment	E 222-42260-430 Miscellaneous	3RD QTR 2020 RENTAL & MTCE- COFFEE			\$83.46
Invoice	776819 9/1/2020	MACHINE FIRE DEPT			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$83.46
Refer	971 BIFFS, INC PORTABLE RESTROO	-			
Cash Payment	E 101-45200-410 Rentals (GENERAL)	PHILBROOK PARK BIFFS RENTAL & SVC 8-			\$141.00
Invoice	W779237 9/9/2020	12-20 THRU 9-8-20			
Cash Payment	E 101-45200-410 Rentals (GENERAL)	CENTERVIEW BEACH BIFFS RENTAL & SVC			\$238.50
Invoice	W779234 9/9/2020	8- 12-20 THRU 9-8-20			
Cash Payment	E 101-45200-410 Rentals (GENERAL)	SURFSIDE PARK BIFFS RENTAL & SVC 8-			\$516.50
Invoice	W779235 9/9/2020	12-20 THRU 9-8-20			
Cash Payment	E 101-45200-410 Rentals (GENERAL)	SKATEPARK BIFFS RENTAL & SVC 8- 12-20			\$238.50
Invoice	W779236 9/9/2020	THRU 9-8-20			

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Cash Payment E 101-45200-410 Rentals (GENERAL) SWENSON PARK BIFFS RENTAL & SVC 8-12-20 THRU 9-8-20 \$141.00

Invoice W779238 9/9/2020

Transaction Date 9/14/2020 Wells Fargo 10100 Total \$1,275.50

Refer 972 BRATT TREE COMPANY

Cash Payment E 101-45200-533 Tree Removal REMOVE 72" COTTONWOOD DEAD TREE-NEXT TO PARKING LOT @ 4949 IVD 9-3-20-HAUL ALL DEBRIS \$1,760.00

Invoice 4270 9/8/2020

Cash Payment E 101-45200-533 Tree Removal REMOVE 18" DEAD PINE TREE- BEHIND UTILITY BOX @ 1615 MAPLE MANORS RD 9-3-20- HAUL ALL DEBRIS \$1,440.00

Invoice 4270 9/8/2020

Cash Payment E 101-45200-533 Tree Removal REMOVE 18" DEAD COTTONWOOD TREE 8" ELM & 5" ELM- QTY 3 @ 4662 KILDARE RD 9-3-20- HAUL ALL DEBRIS \$2,840.00

Invoice 4270 9/8/2020

Cash Payment E 101-45200-533 Tree Removal REMOVE 10.5' ARBORVITAE 6" ELM & 10.5" ELM- QTY 3 @ 6216 RED OAK RD 9-3-20-HAUL ALL DEBRIS \$2,700.00

Invoice 4270 9/8/2020

Cash Payment E 101-45200-533 Tree Removal REMOVE 10. 5" MAPLE SUGAR TREE- @ 4568 DENBIGH RD- CITY OWNED FIRE LANE 9-3-20- HAUL ALL DEBRIS \$920.00

Invoice 4270 9/8/2020

Cash Payment E 101-45200-533 Tree Removal REMOVE 36" WILLOW TREE- @ 1972 SHOREWOOD LN 9-3-20- HAUL ALL DEBRIS \$2,880.00

Invoice 4270 9/8/2020

Cash Payment E 101-45200-533 Tree Removal REMOVE 26" PINE TREE- @ 3053 BRYANT LN 9-3-20- HAUL ALL DEBRIS \$2,080.00

Invoice 4270 9/8/2020

Transaction Date 9/14/2020 Wells Fargo 10100 Total \$14,620.00

Refer 1003 CENTERPOINT ENERGY (MINNEG

Cash Payment E 101-41930-383 Gas Utilities GAS SVC 7-23-20 TO 8-20-20 \$33.55

Invoice 092220 9/10/2020

Cash Payment E 222-42260-383 Gas Utilities GAS SVC 7-23-20 TO 8-20-20 \$62.32

Invoice 092220 9/10/2020

Cash Payment E 101-45200-383 Gas Utilities GAS SVC 7-23-20 TO 8-20-20 \$67.66

Invoice 092220 9/10/2020

Cash Payment E 101-41910-383 Gas Utilities GAS SVC 7-23-20 TO 8-20-20 \$161.71

Invoice 092220 9/10/2020

Cash Payment E 602-49450-383 Gas Utilities GAS SVC 7-23-20 TO 8-20-20 \$60.22

Invoice 092220 9/10/2020

Cash Payment E 609-49750-383 Gas Utilities GAS SVC 7-23-20 TO 8-20-20 \$28.63

Invoice 092220 9/10/2020

Cash Payment E 101-45200-383 Gas Utilities GAS SVC 7-23-20 TO 8-20-20- DEPOT BLDG \$33.87

Invoice 092220 9/10/2020

Transaction Date 9/14/2020 Wells Fargo 10100 Total \$447.96

Refer 973 CENTRAL MCGOWAN, INCORPOR

Cash Payment E 602-49450-210 Operating Supplies HIGH PRESSURE MEDIUM CYLINDER RENTALS- QTY 9 \$26.04

Invoice 00092773 8/31/2020

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Cash Payment	E 602-49450-210 Operating Supplies	HIGH PRESSURE ACETYLENE MEDIUM CYLINDER RENTALS- QTY 5			\$8.68
Invoice 00092773	8/31/2020			Project 20-3	
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$34.72
Refer	974 CENTURY FENCE COMPANY	-			
Cash Payment	E 405-45200-500 Capital Outlay FA	FURNISH & INSTALL FENCE @ UNION CEMETERY MOUND			\$1,985.00
Invoice 208724701	7/30/2020				
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$1,985.00
Refer	2050 CITY HEIGHTS, INCORPORATED	-			
Cash Payment	E 222-42260-440 Other Contractual Servic	WASH ALL EXTERIOR GLASS- OUTSIDE ONLY- PUBLIC SAFETY BLDG- FIRE DEPT			\$345.00
Invoice 20600	9/10/2020				
Cash Payment	E 101-41930-440 Other Contractual Servic	WASH ALL EXTERIOR GLASS- OUTSIDE ONLY- CITY HALL			\$344.00
Invoice 20600	9/10/2020				
Cash Payment	E 285-46388-440 Other Contractual Servic	WASH ALL EXTERIOR GLASS- OUTSIDE ONLY--CITY PARKING DECK			\$563.00
Invoice 20600	9/10/2020				
Cash Payment	E 101-41910-440 Other Contractual Servic	WASH ALL EXTERIOR GLASS- OUTSIDE ONLY- CENTENNIAL BLDG			\$300.00
Invoice 20600	9/10/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$1,552.00
Refer	975 CORE & MAIN LP	-			
Cash Payment	E 601-49400-210 Operating Supplies	WATER METER PARTS			\$997.58
Invoice M928534	8/28/2020				
Cash Payment	E 601-49400-210 Operating Supplies	WATER METER VALVE BOXES, TRIM SCREWS, 8 QTY IPERL WATER METERS			\$1,437.98
Invoice M927607	8/28/2020				
Cash Payment	E 601-49400-210 Operating Supplies	WATER METER PARTS & GASKETS			\$1,459.74
Invoice M920201	8/28/2020				
Cash Payment	E 601-49400-210 Operating Supplies	WATER METER HYDRANTS & EXTENDER			\$4,234.52
Invoice M939703	9/2/2020				
Cash Payment	E 601-49400-210 Operating Supplies	WATER METER PARTS- REPAIR CLAMPS			\$323.06
Invoice M909259	9/2/2020				
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$8,452.88
Refer	977 COUNTRYSIDE FLAGPOLE	-			
Cash Payment	E 403-43100-500 Capital Outlay FA	50 QTY 6' GOLD BALL FLAGPOLES, 50 QTY 3 X 5 NYLON US FLAGS, 1 4 X 6 TWO PLY POLYESTER US FLAG			\$3,315.00
Invoice 2020263	9/8/2020				
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$3,315.00
Refer	1012 DANS SOUTHSIDE MARINE	-			
Cash Payment	E 222-42260-210 Operating Supplies	SUZUKI ENGINE FOR FIRE RESCUE BOAT #38 -MODEL DF 15AS			\$2,661.96
Invoice 15338	9/9/2020 PO 25214				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$2,661.96
Refer	1001 DAVEY TREE EXPERT CO.	-			

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Cash Payment	E 101-45200-533 Tree Removal	TREE PRUNING -2149 CARDINAL LN, 2137 ASHLAND LN, 1643 FINCH LN, 2948 DICKENS LN, 6308 LINDEN LN AND UNION CEMETERY 9-3-20	\$11,429.75
Invoice	915000992	9/3/2020	
Cash Payment	E 101-45200-533 Tree Removal	CRANE TREE REMOVAL @ 4833 IVD- RED OAK THAT FELL ONTO DOCK INTO LAKE 9-3-20	\$11,802.50
Invoice	915000992	9/3/2020	
Transaction Date	9/15/2020	Wells Fargo 10100	Total \$23,232.25
Refer	976 EHLERS AND ASSOCIATES, INC.		
Cash Payment	E 310-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 311-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 312-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 313-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 350-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 355-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 355-46384-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 362-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 363-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 364-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 365-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 368-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 370-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	
Cash Payment	E 371-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES	\$272.00
Invoice	84432	9/3/2020	

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Cash Payment	E 375-47000-620 Fiscal Agent s Fees	2020 CONTINUING DISCLOSURE REPORTING & COUNTY AUDITOR FEES			\$267.00
Invoice	84432	9/3/2020			
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$4,075.00
Refer	978 <i>FIRSTNET</i>				
Cash Payment	E 222-42260-321 Telephone, Cells, & Radi	DATACARD SVC- XXX-0353 FIRE UNIT #39 FIRE CHIEF RESCUE UTILITY 7-26-20 THRU 8-25-20			\$38.23
Invoice	28729091395009	8/25/2020			
Cash Payment	E 222-42260-321 Telephone, Cells, & Radi	DATACARD SVC XXX-0545 FIRE #43 RESCUE TRUCK SVC 7-26-20 THRU 8-25-20			\$38.23
Invoice	28729091395009	8/25/2020			
Cash Payment	E 222-42260-321 Telephone, Cells, & Radi	DATACARD SVC XXX-1887 FIRE LADDER TRUCK #44 SVC 7-26-20 THRU 8-25-20			\$38.23
Invoice	28729091395009	8/25/2020			
Cash Payment	E 222-42260-321 Telephone, Cells, & Radi	DATACARD SVC XXX-1962 FIRE ENGINE #29 SVC 7-26-20 THRU 8-25-20			\$38.23
Invoice	28729091395009	8/25/2020			
Cash Payment	E 222-42260-321 Telephone, Cells, & Radi	DATACARD SVC XXX-4845 FIRE UNIT #42 DUTY OFFICER SVC 7-26-20 THRU 8-25-20			\$38.23
Invoice	28729091395009	8/25/2020			
Cash Payment	E 222-42260-321 Telephone, Cells, & Radi	CELLPHONE SVC XXX-0150- CHIEF G. PEDERSON 7-26-20 THRU 8-25-20			\$54.23
Invoice	28729091395009	8/25/2020			
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$245.38
Refer	980 <i>HENNEPIN COUNTY INFORMATIO</i>				
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	PW RADIO LEASE & ADMINISTRATION FEE - AUGUST 2020			\$126.88
Invoice	1000153859	9/3/2020		Project 20-3	
Cash Payment	E 222-42260-321 Telephone, Cells, & Radi	FIRE DEPT RADIO LEASE & ADMINISTRATION FEE - AUGUST 2020			\$2,137.58
Invoice	1000153802	9/3/2020			
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$2,264.46
Refer	981 <i>LOFFLER COMPANIES, INCORPOR</i>				
Cash Payment	E 101-41930-202 Duplicating and copying	COPY ROOM KONICA C652 - COLOR OVERAGE - 1-14-20 THRU 2-13-20			\$0.00
Invoice	3515046	9/8/2020			
Cash Payment	E 101-41930-202 Duplicating and copying	COPY ROOM KONICA C652 - B & W OVERAGE - 1-14-20 THRU 2-13-20			\$0.00
Invoice	3515046	9/8/2020			
Cash Payment	E 602-49450-202 Duplicating and copying	KONICA MINOLTA B200 PW COPIER OVERAGE CHG 8-10-20 THRU 9-09-20			\$5.78
Invoice	3515046	9/8/2020		Project 20-3	
Cash Payment	E 403-41930-500 Capital Outlay FA	NEW CITY HALL COPIERS- KONICA MINOLTA BIZHUB C650i & HP M3035- NJPA STATE CONTRACT PRICING			\$20,578.11
Invoice	3511334	9/1/2020			
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$20,583.89
Refer	2061 <i>MAYER LUMBER COMPANY, INCO</i>				

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Cash Payment	E 101-45200-220 Repair/Maint Supply	CEDAR SPLIT RAIL 10'- FENCING- FOR LANDING NEAR GREENSPACE- CEDAR CORNER POSTS- 3 HOLE, CEDAR END POSTS, LINE POSTS- 3 HOLE, CEDAR SPLIT RAIL 10'			\$1,302.00
Invoice 190559	9/9/2020				
Transaction Date	9/17/2020	Wells Fargo	10100	Total	\$1,302.00
Refer	1013 <i>MEDIACOM</i>				
Cash Payment	E 101-42110-321 Telephone, Cells, & Radi	ORONO PD INTERNET SVC 9-16-20 THRU 10-15-20			\$96.90
Invoice 092220	9/6/2020				
Transaction Date	9/15/2020	Wells Fargo	10100	Total	\$96.90
Refer	982 <i>METROPOLITAN COUNCIL WASTE</i>				
Cash Payment	E 602-49450-388 Waste Disposal-MCIS	WASTEWATER SVCS OCTOBER 2020			\$62,489.57
Invoice 0001113937	9/8/2020				
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$62,489.57
Refer	983 <i>MINNESOTA LABOR INDUSTRY (2)</i>				
Cash Payment	E 222-42260-430 Miscellaneous	PUBLIC SAFETY BLDG- CITY HALL ELEVATOR ANNUAL OPERATING PERMIT- 2415 WILSHIRE BLVD			\$50.00
Invoice ALR00922341	1/30/2019				
Cash Payment	E 101-41930-430 Miscellaneous	PUBLIC SAFETY BLDG- CITY HALL ELEVATOR ANNUAL OPERATING PERMIT- 2415 WILSHIRE BLVD			\$50.00
Invoice ALR00922341	1/30/2019				
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$100.00
Refer	968 <i>MNSPECT</i>				
Cash Payment	E 101-42400-308 Building Inspection Fees	AUGUST 2020 BUILDING INSPECTION FEES			\$12,405.45
Invoice 8424	9/3/2020				
Cash Payment	G 101-20800 Due to Other Governments	AUGUST 2020 - ELECTRICAL STATE SURCHARGE FEE CREDIT			-\$15.00
Invoice 8424	9/3/2020				
Cash Payment	R 101-42000-32220 Electrical Permit Fee	AUGUST 2020- ELECTRICAL INSPECTION PERMIT FEE CREDITS			-\$195.00
Invoice 8424	9/3/2020				
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$12,195.45
Refer	984 <i>MUELLER, WILLIAM AND SONS</i>				
Cash Payment	E 101-45200-232 Landscape Material	CONCRETE SAND-PARKS LANDSCAPE MATERIAL 59.07 TON			\$0.00
Invoice 259531	9/9/2020				
Cash Payment	E 101-45200-232 Landscape Material	PEA ROCK-PARKS LANDSCAPE MATERIAL 12.23 TON			\$0.00
Invoice 259531	9/9/2020				
Cash Payment	E 101-43100-224 Street Maint Materials	3/8" FINE ASPHALT- 1.01 TON 9-8-20 STREETS			\$72.72
Invoice 259531	9/9/2020				
Cash Payment	E 101-43100-224 Street Maint Materials	3/4" CLEAR RED ROCK 38.78 TON - 2128 CENTERVIEW LN			\$0.00
Invoice 259531	9/9/2020				

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Cash Payment	E 101-43100-224 Street Maint Materials	3/4" MINUS MIX- 41.15 TON DELIVERED 1-12-18			\$0.00
Invoice 259531	9/9/2020				
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$72.72
Refer	1014 NEWMAN SIGNS, INC.				
Cash Payment	E 101-43100-226 Sign Repair Materials	SIGN MATERIALS FACE VINYL- ROAD WORK AHEAD, ROAD CLOSED, ROAD CLOSED AHEAD			\$461.72
Invoice 024777	9/11/2020				
Transaction Date	9/15/2020	Wells Fargo	10100	Total	\$461.72
Refer	986 OFFICE DEPOT (FIRE)				
Cash Payment	E 222-42260-200 Office Supplies	COPYPAPER-CASE, BROTHER TONER, AA & AAA BATTERIES- FIRE DEPT			\$125.10
Invoice 120235813001	9/3/2020				
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$125.10
Refer	987 RITEWAY BUSINESS FORMS & DI				
Cash Payment	E 101-41500-200 Office Supplies	AP LASER CHECKS- BLUE WITH LOGO			\$542.32
Invoice 20-32289					
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$542.32
Refer	1002 SHI INTERNATIONAL CORPORATI				
Cash Payment	E 101-41920-205 Computer Hardware/Soft	4 MICROSOFT OFFICE STD, 4 ADOBE, & 1 ADOBE ACROBAT PRO- PROGRAMS-LICENSES			\$2,720.00
Invoice B12278893	9/14/2020 PO 25172			Project CV-19	
Cash Payment	E 601-49400-205 Computer Hardware/Soft	4 MICROSOFT OFFICE STD, 4 ADOBE, & 1 ADOBE ACROBAT PRO- PROGRAMS-LICENSES			\$205.00
Invoice B12278893	9/14/2020 PO 25172			Project CV-19	
Cash Payment	E 602-49450-205 Computer Hardware/Soft	4 MICROSOFT OFFICE STD, 4 ADOBE, & 1 ADOBE ACROBAT PRO- PROGRAMS-LICENSES			\$200.00
Invoice B12278893	9/14/2020 PO 25172			Project CV-19	
Transaction Date	9/15/2020	Wells Fargo	10100	Total	\$3,125.00
Refer	988 SUN NEWSPAPERS-HWS ACCT.				
Cash Payment	E 609-49750-328 Employment Advertising	HELP WANTED AD- PUB -9-12-20 SALES CLERK- HWS			\$190.00
Invoice 794845	9/13/2020				
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$190.00
Refer	989 TONKA PLUMBING HEATING & CL				
Cash Payment	E 601-49400-440 Other Contractual Servic	DISCONNECT WATER SOFTENER FOR METER REPLACEMENT, WAIT & REINSTALL SOFTENER@ 4628 CARLOW RD			\$250.00
Invoice 11897	9/9/2020				
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$250.00
Refer	2062 ULINE				
Cash Payment	E 101-45200-218 Clothing and Uniforms	HEAVY DUTY GRIPTION GLOVES 2 PAIR- PARKS			\$52.00
Invoice 41592335	9/17/2020				
Cash Payment	E 101-45200-210 Operating Supplies	DOG WASTE BAGS- PARKS			\$585.60
Invoice 41592335	9/17/2020				

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Cash Payment	E 602-49450-210 Operating Supplies	HEAVY DUTY WIPERS- 10 JUMBO ROLLS, 5 CASES TOILET TISSUE- PUB WKS SHOP	\$187.65
Invoice 41592310	9/17/2020	Project CV-19	
Cash Payment	E 601-49400-210 Operating Supplies	HEAVY DUTY WIPERS- 10 JUMBO ROLLS, 5 CASES TOILET TISSUE- PUB WKS SHOP	\$187.65
Invoice 41592310	9/17/2020	Project CV-19	
Cash Payment	E 101-43100-210 Operating Supplies	HEAVY DUTY WIPERS- 10 JUMBO ROLLS, 5 CASES TOILET TISSUE- PUB WKS SHOP	\$187.65
Invoice 41592310	9/17/2020	Project CV-19	
Cash Payment	E 101-45200-210 Operating Supplies	HEAVY DUTY WIPERS- 10 JUMBO ROLLS, 5 CASES TOILET TISSUE- PUB WKS SHOP	\$187.65
Invoice 41592310	9/17/2020	Project CV-19	
Cash Payment	E 404-45200-500 Capital Outlay FA	PORTABLE 8' GREEN BENCH W/ BACK-SWENSON PARK TENNIS COURT IMPROV PROJECT PW 19-06	\$1,043.03
Invoice 123656298	8/27/2020	Project PW1906	
Transaction Date	9/17/2020	Wells Fargo 10100	Total \$2,431.23
Refer	2063 VERIZON WIRELESS		
Cash Payment	E 101-45200-321 Telephone, Cells, & Radi	PARKS LEAD WORKER TABLET- HOT SPOT-SVC 8-11-20 THRU 9-10-20	\$35.01
Invoice 9862537411	9/10/2020		
Cash Payment	E 101-43100-321 Telephone, Cells, & Radi	STREETS LEAD WORKER TABLET- HOT SPOT 8-11-20 THRU 9-10-20	\$35.01
Invoice 9862537411	9/10/2020		
Cash Payment	E 101-43100-321 Telephone, Cells, & Radi	STREETS LEAD WORKER TABLET- INTERNET SVC- 8-11-20 THRU 9-10-20	\$35.01
Invoice 9862537411	9/10/2020		
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	PUBLIC WORKS SUPER- RAY HANSON - TABLET- INTERNET SVC- 8-11-20 THRU 9-10-20	\$35.01
Invoice 9862537411	9/10/2020	Project 20-5	
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	PUBLIC WORKS SUPER- RAY HANSON - TABLET- HOT SPOT SVC 8-11-20 THRU 9-10-20	\$35.01
Invoice 9862537411	9/10/2020	Project 20-5	
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	UTILITY LEAD WORKER TABLET- HOT SPOT- SVC 8-11-20 THRU 9-10-20	\$17.50
Invoice 9862537411	9/10/2020		
Cash Payment	E 601-49400-321 Telephone, Cells, & Radi	UTILITY LEAD WORKER TABLET- HOT SPOT- SVC 8-11-20 THRU 9-10-20	\$17.51
Invoice 9862537411	9/10/2020		
Cash Payment	E 101-45200-321 Telephone, Cells, & Radi	PARKS LEAD WORKER TABLET- INTERNET SVC 8-11-20 THRU 9-10-20	\$35.01
Invoice 9862537411	9/10/2020		
Cash Payment	E 101-43100-321 Telephone, Cells, & Radi	NEW STREETS TABLET DATACARD INTERNET SVC 8-11-20 THRU 9-10-20	\$35.01
Invoice 9862537411	9/10/2020		
Cash Payment	E 601-49400-321 Telephone, Cells, & Radi	UTILITY 7726- NEW TABLET- INTERNET SVC 8-11-20 THRU 9-10-20	\$17.50
Invoice 9862537411	9/10/2020		
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	UTILITY 7726- NEW TABLET- INTERNET SVC 8-11-20 THRU 9-10-20	\$17.51
Invoice 9862537411	9/10/2020		

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Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	SEWER TRUCK #109 DATACARD SVC 8-11-20 THRU 9-10-20			\$35.01
Invoice	9862537411	9/10/2020			
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	PUB WKS SUPV VEHC #113 R. HANSON DATACARD SVC 8-11-20 THRU 9-10-20			\$35.01
Invoice	9862537411	9/10/2020	Project 20-3		
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	PUB WKS JET PACK LAPTOP AIRCARD SVC 8-11-20 THRU 9-10-20			\$35.01
Invoice	9862537411	9/10/2020	Project 20-3		
Cash Payment	E 101-42400-321 Telephone, Cells, & Radi	FIELD OFFICER DATACARD SVC 8-11-20 THRU 9-10-20			\$17.51
Invoice	9862537411	9/10/2020			
Cash Payment	E 101-42115-321 Telephone, Cells, & Radi	FIELD OFFICER DATACARD SVC 8-11-20 THRU 9-10-20			\$17.50
Invoice	9862537411	9/10/2020			
Cash Payment	E 601-49400-321 Telephone, Cells, & Radi	WATER TRUCK #315 DATACARD SVC 8-11-20 THRU 9-10-20			\$35.01
Invoice	9862537411	9/10/2020			
Cash Payment	E 601-49400-321 Telephone, Cells, & Radi	WATER TRUCK #512 R. PRICH DATACARD SVC 8-11-20 THRU 9-10-20			\$35.01
Invoice	9862537411	9/10/2020			
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	UTILITY LEAD WORKER TABLET- INTERNET SVC 8-11-20 THRU 9-10-20			\$17.51
Invoice	9862537411	9/10/2020			
Cash Payment	E 601-49400-321 Telephone, Cells, & Radi	UTILITY LEAD WORKER TABLET- INTERNET SVC 8-11-20 THRU 9-10-20			\$17.50
Invoice	9862537411	9/10/2020			
Transaction Date	9/17/2020	Wells Fargo	10100	Total	\$560.16
Refer	991 WASTE MANAGEMENT OF WI-MN				
Cash Payment	E 101-41930-384 Refuse/Garbage Disposa	GARBAGE SVC SEPT 2020- CITY HALL & FIRE DEPT			\$119.68
Invoice	7405978-1593-6	9/3/2020			
Cash Payment	E 222-42260-384 Refuse/Garbage Disposa	GARBAGE SVC SEPT 2020- CITY HALL & FIRE DEPT			\$119.67
Invoice	7405978-1593-6	9/3/2020			
Cash Payment	E 602-49450-384 Refuse/Garbage Disposa	GARBAGE SVC 2 yd & 8 yd SVC- SEPT 2020 PUB WKS BLDG			\$1,388.04
Invoice	7405978-1593-6	9/3/2020	Project 20-3		
Transaction Date	9/14/2020	Wells Fargo	10100	Total	\$1,627.39
Refer	993 XCEL ENERGY				
Cash Payment	E 101-45200-381 Electric Utilities	ELECTRIC SVC - 7-25-20 TO 8-25-20= DEPOT BLDG			\$99.83
Invoice	699547861	9/4/2020			
Cash Payment	E 101-45200-381 Electric Utilities	ELECTRIC SVC - 7-25-20 TO 8-25-20			\$105.52
Invoice	699547861	9/4/2020			
Cash Payment	E 602-49450-381 Electric Utilities	ELECTRIC SVC - 7-25-20 TO 8-25-20			\$2,491.72
Invoice	699547861	9/4/2020			
Cash Payment	E 101-43100-381 Electric Utilities	ELECTRIC SVC - 7-25-20 TO 8-25-20			\$983.70
Invoice	699547861	9/4/2020			
Cash Payment	E 601-49400-381 Electric Utilities	ELECTRIC SVC - 7-25-20 TO 8-25-20			\$3,355.50
Invoice	699547861	9/4/2020			

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Cash Payment	E 609-49750-381 Electric Utilities	ELECTRIC SVC - 7-25-20 TO 8-25-20		\$2,107.49
Invoice 699547861	9/4/2020			
Cash Payment	E 101-41930-381 Electric Utilities	ELECTRIC SVC - 7-25-20 TO 8-25-20		\$1,385.63
Invoice 699547861	9/4/2020			
Cash Payment	E 222-42260-381 Electric Utilities	ELECTRIC SVC - 7-25-20 TO 8-25-20		\$1,385.63
Invoice 699547861	9/4/2020			
Cash Payment	E 101-41910-381 Electric Utilities	ELECTRIC SVC - 7-25-20 TO 8-25-20		\$1,562.02
Invoice 699547861	9/4/2020			
Cash Payment	E 285-46388-381 Electric Utilities	ELECTRIC SVC - 7-25-20 TO 8-25-20		\$1,133.94
Invoice 699547861	9/4/2020			
Cash Payment	E 101-42115-381 Electric Utilities	ELECTRIC SVC - 7-25-20 TO 8-25-20		\$39.65
Invoice 699547861	9/4/2020			
Transaction Date	9/14/2020	Wells Fargo	10100	Total \$14,650.63
Refer	992 XCEL ENERGY			
Cash Payment	E 101-43100-381 Electric Utilities	ELECTRIC SVC 8-03-20 THRU 9-02-20 CITY OWNED STREET LIGHTS		\$4,644.41
Invoice 699342318	9/3/2020			
Transaction Date	9/14/2020	Wells Fargo	10100	Total \$4,644.41

Fund Summary

	10100 Wells Fargo
101 GENERAL FUND	\$68,433.99
222 AREA FIRE SERVICES	\$7,256.08
285 HRA/HARBOR DISTRICT	\$1,696.94
310 GO IMPROVEMENT-2013A	\$272.00
311 GO BONDS-2014A	\$272.00
312 2015A \$8,380,000 GO BONDS	\$272.00
313 2016 IMPROVEMENTS	\$272.00
350 MOUND TRANSIT CTR SERIES 2006	\$272.00
355 2003-C G.O. TIF 1-2	\$544.00
362 G.O. 2016B-REFUND 2008B	\$272.00
363 G.O. 2009 - A Improvements	\$272.00
364 2011B GO IMPROVEMENT BONDS	\$272.00
365 GO IMPROVEMENT, 2012A	\$272.00
368 G.O. 2014 - B REFUNDING BONDS	\$272.00
370 2011A REFUNDING BONDS	\$272.00
371 GO REFUNDING, 2012B	\$272.00
375 TIF 1-3 Debt Service	\$267.00
403 CAP REPLAC-VEHICLES & EQUIP	\$23,893.11
404 COMMUNITY INVESTMENT RESERVE	\$1,043.03
405 CAP REPLAC-CITY BUILDINGS	\$1,985.00
601 WATER FUND	\$13,233.56
602 SEWER FUND	\$67,212.15
609 MUNICIPAL LIQUOR FUND	\$2,326.12
	<u>\$191,154.98</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$191,154.98
Total	<u>\$191,154.98</u>

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Payments Batch 092220HWS \$137,138.46

Refer 2013 AM CRAFT SPIRITS, INC.					
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$126.90
Invoice 11154	9/10/2020				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$2.00
Invoice 11154	9/10/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$128.90
Refer 2000 ARTISAN BEER COMPANY					
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$841.10
Invoice 3436507	9/4/2020				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$546.50
Invoice 3437237	9/10/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$1,387.60
Refer 2022 BELLBOY CORPORATION					
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$1.55
Invoice 0085714200	9/9/2020				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$240.00
Invoice 0085714200	9/9/2020				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$29.98
Invoice 0085727900	9/9/2020				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$268.00
Invoice 0085693500	9/9/2020				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$3,777.87
Invoice 0085727900	9/9/2020				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$1.55
Invoice 0085693500	9/9/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$4,318.95
Refer 2001 BELLBOY CORPORATION					
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$14.35
Invoice 0085675400	9/4/2020				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$1,150.90
Invoice 0085675400	9/4/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$1,165.25
Refer 2056 BELLBOY CORPORATION					
Cash Payment	E 609-49750-210 Operating Supplies	SUPPLIES- C-FOLD TOWELS, DUM DUM POPS, BAGS			\$57.78
Invoice 0102007900	9/16/2020				
Cash Payment	E 609-49750-255 Misc Merchandise For R	MDSE- WAITERS CORKSCREWS, JELLO SHOT CUPS, STAINLESS SHAKER- 3 PC SET			\$48.93
Invoice 0102007900	9/16/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$106.71
Refer 2021 BELLBOY CORPORATION					
Cash Payment	E 609-49750-210 Operating Supplies	SUPPLIES, BAGS			\$46.31
Invoice 0101976900	9/9/2020				
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$39.25
Invoice 0101976900	9/9/2020				

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Cash Payment	E 609-49750-255 Misc Merchandise For R	MDSE- PLASTIC CLEAR LO-BALL CUPS, RED BEER CUPS			\$116.00
Invoice	0101976900	9/9/2020			
Transaction Date	9/16/2020		Wells Fargo	10100	Total \$201.56
Refer	<i>2057 BELLBOY CORPORATION</i>				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$24.80
Invoice	0085820700	9/16/2020			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$2,400.75
Invoice	0085820700	9/16/2020			
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$1.55
Invoice	0085820800	9/16/2020			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$50.00
Invoice	0085820800	9/16/2020			
Transaction Date	9/16/2020		Wells Fargo	10100	Total \$2,477.10
Refer	<i>2020 BIG AXE BREWING CO. LLC</i>				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$164.85
Invoice	2199	9/9/2020			
Transaction Date	9/16/2020		Wells Fargo	10100	Total \$164.85
Refer	<i>2023 BREAKTHRU BEVERAGE MN BEE</i>				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$110.40
Invoice	1091169267	9/9/2020			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$6,686.95
Invoice	1091169266	9/9/2020			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$6,272.60
Invoice	1091171462	9/16/2020			
Transaction Date	9/16/2020		Wells Fargo	10100	Total \$13,069.95
Refer	<i>2024 BREAKTHRU BEVERAGE MN WINE</i>				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$1,108.00
Invoice	1081178270	9/9/2020			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$1,434.45
Invoice	1081178269	9/9/2020			
Transaction Date	9/16/2020		Wells Fargo	10100	Total \$2,542.45
Refer	<i>2002 BREAKTHRU BEVERAGE MN WINE</i>				
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$91.40
Invoice	1081175562	9/2/2020			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$6,092.45
Invoice	1081175561	9/2/2020			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$3,575.43
Invoice	1081175560	9/2/2020			
Transaction Date	9/16/2020		Wells Fargo	10100	Total \$9,759.28
Refer	<i>2025 CAPITOL BEVERAGE SALES, L.P.</i>				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$22.20
Invoice	2462472	9/15/2020			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$180.40
Invoice	2459801	9/9/2020			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$4,195.90
Invoice	2462473	9/15/2020			

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Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$6,814.30
Invoice	3120632	9/3/2020			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$183.20
Invoice	3120634	9/3/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$6,997.50
Refer	2031 JJ TAYLOR. DISTRIBUTING MINN				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$7,358.00
Invoice	3120664	9/10/2020			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$190.10
Invoice	3120665	9/10/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$7,548.10
Refer	2032 JOHNSON BROTHERS LIQUOR				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$12,044.88
Invoice	1639101	9/10/2020			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$6,007.76
Invoice	1639102	9/10/2020			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$260.00
Invoice	1639100	9/10/2020			
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$42.95
Invoice	1639103	9/10/2020			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$2,874.96
Invoice	1636223	9/8/2020			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$440.00
Invoice	1641307	9/14/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$21,670.55
Refer	2006 JOHNSON BROTHERS LIQUOR				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$4,527.96
Invoice	1633769	9/2/2020			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$805.04
Invoice	1633770	9/2/2020			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$582.60
Invoice	16323258	9/1/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$5,915.60
Refer	2007 LIBATION PROJECT				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$264.00
Invoice	30804	9/9/2020			
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$3.00
Invoice	30804	9/9/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$267.00
Refer	2032 LUPINE BREWING COMPANY				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$124.60
Invoice	3546	9/4/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$124.60
Refer	2033 LUPULIN BREWING COMPANY				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$1,122.00
Invoice	31871	9/10/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$1,122.00

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Refer	2008 MARLIN S TRUCKING DELIVERY		-		
Cash Payment	E 609-49750-265 Freight	DELIVERY SVC 8-27-20			\$424.85
Invoice	36652	8/27/2020			
Cash Payment	E 609-49750-265 Freight	DELIVERY SVC 8-20-20			\$556.80
Invoice	36637	8/20/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$981.65
Refer	2034 MAVERICK WINE COMPANY		-		
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$271.92
Invoice	481140	9/10/2020			
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$1.50
Invoice	481140	9/10/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$273.42
Refer	2058 MAVERICK WINE COMPANY		-		
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$751.98
Invoice	482854	9/16/2020			
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$4.50
Invoice	482854	9/16/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$756.48
Refer	2043 MINNEHAHA BUILDING MTCE. INC		-		
Cash Payment	E 609-49750-440 Other Contractual Servic	WASH WINDOWS INSIDE & OUT 8-10-20 - HWS			\$65.19
Invoice	180165341	9/6/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$65.19
Refer	2036 MODIST BREWING CO. LLC		-		
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$276.00
Invoice	16181	9/9/2020			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$258.00
Invoice	16364	9/16/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$534.00
Refer	2035 MOUND MARKETPLACE ASSOC		-		
Cash Payment	E 609-49750-412 Building Rentals	OCTOBER 2020 COMMON AREA MTCE & INSURANCE HWS			\$1,014.39
Invoice	10012020	10/1/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$1,014.39
Refer	2037 PAUSTIS AND SONS WINE COMPA		-		
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$702.00
Invoice	100792	9/8/2020			
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$8.75
Invoice	100792	9/8/2020			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$685.00
Invoice	101313	9/14/2020			
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$8.75
Invoice	101313	9/14/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$1,404.50
Refer	2038 PHILLIPS WINE AND SPIRITS, INC		-		
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$265.86
Invoice	6089599	9/10/2020			

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Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$1,859.75
Invoice	6089595	9/10/2020			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$350.76
Invoice	6087033	9/3/2020			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$1,073.25
Invoice	6089596	9/10/2020			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$3,139.00
Invoice	6089601	9/10/2020			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$191.95
Invoice	6089598	9/10/2020			
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$529.00
Invoice	6089597	9/10/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$7,409.57
Refer	2009 PHILLIPS WINE AND SPIRITS, INC -				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$913.75
Invoice	6085995	9/2/2020			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$501.96
Invoice	6085994	9/2/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$1,415.71
Refer	2039 PRYES BREWING COMPANY, LLC -				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$213.00
Invoice	13097	9/9/2020			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$213.00
Invoice	13280	9/16/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$426.00
Refer	2010 SHAMROCK GROUP, INC. -				
Cash Payment	E 609-49750-255 Misc Merchandise For R	ICE			\$176.81
Invoice	2544223	9/9/2020			
Cash Payment	E 609-49750-255 Misc Merchandise For R	ICE			\$197.85
Invoice	2542973	9/5/2020			
Cash Payment	E 609-49750-255 Misc Merchandise For R	ICE CREDIT			-\$56.60
Invoice	2544012	9/2/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$318.06
Refer	2040 SOUTHERN WINE & SPIRITS OF M -				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$817.00
Invoice	1993156	9/10/2020			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$1,731.41
Invoice	1993158	9/10/2020			
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$115.00
Invoice	1993157	9/10/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$2,663.41
Refer	2011 SOUTHERN WINE & SPIRITS OF M -				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$5,734.00
Invoice	1990728	9/3/2020			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$1,962.25
Invoice	1990731	9/3/2020			
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$78.00
Invoice	1990730	9/3/2020			

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Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$288.00
Invoice	1990732	9/3/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$8,062.25
Refer	2041 SP3, LLC	-			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$137.00
Invoice	77409	9/10/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$137.00
Refer	2012 ST. CLOUD REFRIGERATION, INC	-			
Cash Payment	E 609-49750-400 Repairs & Maintenance	HVAC PREV MTCE- COOLERS, CONDENSERS HWS- REPLACE AIR FILTERS ON RTUS, WASHED COILS, BLOW OUT CONDENSERS, REPLACE RIGHT SIDE FAN MOTOR			\$556.81
Invoice	W57932	8/27/2020			
Cash Payment	E 609-49750-400 Repairs & Maintenance	SVC CALL- COOLERS RUNNING WARM- REPLACE COMP CONTACTOR, REPLACED MOTOR FOR MIDDLE FAN- BEARINGS SEIZED, WASH CONDENSER COILS- HWS			\$1,346.75
Invoice	W58546	9/16/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$1,903.56
Refer	2014 STARRY EYED BREWING CO. LLC	-			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$290.00
Invoice	3711	9/4/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$290.00
Refer	2059 STEEL TOE BREWING, LLC	-			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$120.00
Invoice	35914	9/15/2020			
Transaction Date	9/17/2020	Wells Fargo	10100	Total	\$120.00
Refer	2044 SUMMER LAKES BEVERAGE LLC	-			
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$600.00
Invoice	1361	7/30/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$600.00
Refer	2015 TOTAL REGISTER SYSTEMS, INC.	-			
Cash Payment	E 609-49750-205 Computer Hardware/Soft	ANNUAL REGISTER SYSTEM ONLINE BACKUP- HWS			\$240.00
Invoice	58189	9/11/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$240.00
Refer	2045 TRADITION WINE & SPIRITS, LLC	-			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$356.00
Invoice	23653	9/11/2020			
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$9.00
Invoice	23653	9/11/2020			
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$365.00
Refer	2046 TRUE BRANDS INC.	-			
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$50.68
Invoice	712269	9/8/2020			
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$40.54
Invoice	710412	9/3/2020			

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Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$91.22
Refer	2016 VINOCOPIA, INCORPORATED		-		
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$180.21
Invoice	0262801 9/2/2020				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$5.00
Invoice	0262801 9/2/2020				
Cash Payment	E 609-49750-253 Wine For Resale	WINE CREDIT			-\$16.00
Invoice	0262801-CM 9/1/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$169.21
Refer	2047 VINOCOPIA, INCORPORATED		-		
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$149.04
Invoice	0263166 9/10/2020				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$296.00
Invoice	0263161 9/10/2020				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$5.00
Invoice	0263166 9/10/2020				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$7.50
Invoice	0263161 9/10/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$457.54
Refer	2017 WINE COMPANY		-		
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$138.00
Invoice	150788 9/3/2020				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$8.25
Invoice	150787 9/3/2020				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$536.00
Invoice	150787 9/3/2020				
Cash Payment	E 609-49750-265 Freight	FREIGHT CREDIT			-\$1.65
Invoice	150706 9/2/2020				
Cash Payment	E 609-49750-253 Wine For Resale	WINE CREDIT			-\$160.00
Invoice	150706 9/2/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$520.60
Refer	2048 WINE COMPANY		-		
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$8.40
Invoice	151334 9/10/2020				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$412.00
Invoice	151334 9/10/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$420.40
Refer	2018 WINE MERCHANTS		-		
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$23.00
Invoice	7292969 9/2/2020				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$1,242.00
Invoice	7292968 9/2/2020				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$1,032.40
Invoice	7297868 9/10/2020				
Transaction Date	9/16/2020	Wells Fargo	10100	Total	\$2,297.40
Refer	2019 WINEBOW		-		

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Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX				\$348.00
Invoice 0083173	9/3/2020					
Cash Payment	E 609-49750-265 Freight	FREIGHT				\$13.50
Invoice 0083173	9/3/2020					
Transaction Date	9/16/2020	Wells Fargo	10100	Total		\$361.50
Refer	2049 WINEBOW					
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	WINE				\$1,600.00
Invoice 0083525	9/10/2020					
Cash Payment	E 609-49750-265 Freight	FREIGHT				\$19.25
Invoice 0083525	9/10/2020					
Transaction Date	9/16/2020	Wells Fargo	10100	Total		\$1,619.25
Refer	2055 Z WINES USA LLC					
Cash Payment	E 609-49750-253 Wine For Resale	WINE				\$352.00
Invoice 23705	9/16/2020					
Cash Payment	E 609-49750-265 Freight	FREIGHT				\$10.00
Invoice 23705	9/16/2020					
Transaction Date	9/17/2020	Wells Fargo	10100	Total		\$362.00

Fund Summary

	10100 Wells Fargo	
609 MUNICIPAL LIQUOR FUND	<u>\$137,138.46</u>	
	\$137,138.46	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$137,138.46</u>
Total	\$137,138.46

MOUND CITY COUNCIL MINUTES
September 8, 2020

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, September 8, 2020 at 7:00 p.m. in the Westonka Schools Performing Arts Center in Minnetrista.

Members present: Mayor Ray Salazar; Council members Phil Velsor, Jeff Bergquist, Paula Larson, and Sherrie Pugh

Members absent: None

Others present: City Manager Eric Hoversten, Fin Dir/Clerk/Treasurer Catherine Pausche, City Engineer Brian Simmons, Nicole Spiess, Kelli Gillispie-Coen, Ashley Jahnke, Eric Jahnke

Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.

1. Open meeting

Mayor Salazar called the meeting to order at 7:02 p.m.

2. Pledge of Allegiance

3. Approve agenda

MOTION by Bergquist, seconded by Pugh, to approve the agenda. All voted in favor. Motion carried.

4. Consent agenda

MOTION by Bergquist, seconded by Pugh, to approve the consent agenda. Upon roll call vote, all voted in favor. Motion carried.

- A. Approve payment of claims in the amount of \$563,839.94.
- B. Approve minutes: 08-25-20 regular meeting.
- C. Cancel October 20, 2020 Special Meeting Workshop
- D. **RESOLUTION NO. 20-79: RESOLUTION APPROVING A FRONT AND SIDE YARD SETBACK VARIANCE FOR 5381 BAYWOOD SHORES DRIVE (PLANNING CASE NO. 20-16)**
- E. Approve Miscellaneous Project-related Pay Items in the total amount of \$4021.29 for the 2019 Street and Utility Improvement Project (PW-19-01) and 2019 Retaining Wall Project (PW-19-10)

5. Comments and suggestions from citizens present on any item not on the agenda.

None were offered.

6. City Manager and Director of Public Works Eric Hoversten requesting action on a Resolution to authorize Mayor and City Manager to enter into a contract agreement for manhole inspection services

Hoversten said contracting with Bolton & Menk (BMI) for manhole inspections is a process improvement for our current method of investigating/assessing manholes. Hoversten said Three Points and Island Park were performed by a third party with BMI supervising and taking the results of the study to come up with project specifications to prepare request for quotes. Hoversten said this takes some hands out of the kitchen and letting BMI do the assessment will reduce soft costs for oversight. BMI has developed the capability to do this in house and when compared to soft costs and third party rates, will result in savings overall. BMI will also supply video of the manholes which is new information. Hoversten asked the Council to approve the contract with a not to exceed of \$15,280.

MOTION by Bergquist, seconded by Velsor, to adopt the following resolution. All voted in favor. Motion carried.

RESOLUTION NO. 20-80: RESOLUTION TO AUTHORIZE MAYOR AND CITY MANAGER TO ENTER INTO A CONTRACT AGREEMENT FOR MANHOLE INSPECTION SERVICES

7. City Engineer Brian Simmons presenting final construction costs for 2019 Street and Utility Improvement Project (Sherwood Drive) PW-19-01 for discussion and actions:

Simmons said this is the next step in the Chapter 429 process for special assessments which is determining the final costs and setting the date of the assessment hearing, noting the original estimate for special assessment in December 2018 was \$2159.26 per ERU and the final is \$2261.05 per ERU (Equivalent Residential Unit).

Bergquist asked if the original estimate included the targeted patching. Simmons said the watermain was replaced and the residents benefited from that portion of the street improvement being funded by the city and utility funds.

MOTION by Larson, seconded by Pugh, to adopt the following resolution. All voted in favor. Motion carried.

A. RESOLUTION NO. 20-81: RESOLUTION DECLARING COST TO BEASSESSED, AND ORDERING PREPARATION OF PROPOSED ASSESSMENT ON 2019 STREET, UTILITY AND RETAINING WALL IMPROVEMENT PROJECT – SHERWOOD DRIVE, CITY PROJECT NO. PW-19-01

MOTION by Bergquist, seconded by Velsor, to adopt the following resolution. All voted in favor. Motion carried.

B. RESOLUTION NO. 20-82: RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT FOR 2019 STREET, UTILITY AND RETAINING WALL IMPROVEMENT PROJECT – SHERWOOD DRIVE – PW-19-01

8. Director of Finance and Administration Catherine Pausche with an overview of the 2021 Preliminary Budget and Levy and requesting action on the following:

Pausche presented an overview of the proposed 2021 preliminary budget, levy, and utility rate information. Pausche said that the City is required to pass a preliminary budget and levy each

year by September so it can be certified to the County Auditor who then uses this information to prepare the estimated tax statements that are sent to residents in November. Pausche noted the in-depth discussion at the August 25th meeting on the Capital Improvement Program and Long Term Financial Plan and summarized the investments in infrastructure and the creation of capital reserve funds to reduce future reliance on debt and special assessments. Pausche showed slides of the breakdown in types of revenue, including property taxes, utility rates and other, and expenses, including operating, capital and debt service, noting over half the expenditures city wide are for capital and debt service. Pausche showed graphs of changes to the tax levy and utility bills and noted in 2018, a Long Term Plan was established that would attempt to create a more sustainable and less volatile revenue profile.

Pausche showed a graph that indicates over 95% of the property tax parcels are residential and that 22% are on the lake and pay 43% of the tax levy and 74% are non-lakeshore and pay 45% of the tax levy. Pausche showed comparisons with peer group cities that show although Mound has more debt and taxes because of the infrastructure investments, its operating expenses are lower. Pausche showed a graph indicating that because the majority of parcels are residential, the utility bills fall largely within the 6 – 20K gallons a quarter, so it requires that every parcel contribute to the cost of the underlying infrastructure, compared to communities whom either use septic and well or communities with large industrial complexes.

Pausche summarized the trade-offs between a 5% levy increase over the next 10 years and a 3.5% levy increase, including minimal difference in the tax rate, but significantly more funds for capital reserves that reduces our reliance on debt from \$9.6M compared to \$13.83M, assuming the current assumptions in the CIP.

Pausche noted the general fund is budgeted to use \$394K in reserves in 2021 and an additional 8% levy increase would be needed to eliminate that. Pausche also noted that the utility funds have large cash deficits that capital and debt service funds currently offset, and that it is one of the reasons for issuing bonds, which is also on tonight's agenda.

A. Discussion on unique budget requests – Cemetery & Pumper Truck

Pausche noted the memo provided by the Fire Chief that describes the 1995 Engine Pumper compared to the 2021 proposed replacement, noting it would become the first out pumper with a design that contributes to versatility. Pausche noted the Fire Commission did approve the purchase at its meeting in July and the Fire Department has a thorough long term financial plan to address equipment replacement timing.

Pausche described the status of the cemetery, noting sections A – C have sold out and only section D, which has not been surveyed for plots, remains. Pausche said section D is smaller and a prior quote for a survey exceed \$10K, as she recalls. Pausche said she sought options to increase the capacity of the area that remains, and would like the Council to discuss next steps. Pausche said \$40K is in the budget for landscaping improvements and potential plaza installation that would provide the foundation for future Columbarium. Pausche described the vertical granite Columbarium that have individual niches for ash remains. Pausche said the majority of interments in recent years have been cremated remains.

Bergquist asked if the public has been surveyed to see what they prefer. Hoversten said we do not know what the residents prefer specifically, but noted the ability to create sustainable maintenance and operating costs is easier with Columbarium vs in-ground. Pausche noted it provides a cheaper overall cost to the family as there are significant excavation costs with in-

ground. Pausche said she did not include the current rate structure but can do so for a future meeting.

Bergquist stated he would like to know a rough idea how many whole and 1/2s plots can fit in Section D if surveyed. Pugh said she would like to see data on the trends of cremation vs burials. Mayor Salazar proposed that the topic be tabled to a future meeting to give the Council time to walk the grounds and reach out to constituents to see what is desirable.

The following formal actions on the budget and levy resolutions were made.

MOTION made by Bergquist, seconded by Larson, to approve the following resolution. All voted in favor. Motion carried.

B. RESOLUTION NO. 20-83: RESOLUTION APPROVING A LEVY NOT TO EXCEED \$248,555 FOR THE PURPOSE OF DEFRAYING THE COST OF OPERATION, PURSUANT TO THE PROVISIONS OF MSA 469, OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF AND FOR THE CITY OF MOUND FOR THE YEAR 2021

MOTION made by Larson, seconded by Velsor, to approve the following resolution. All voted in favor. Motion carried.

C. RESOLUTION NO. 20-84: RESOLUTION AUTHORIZING CHANGES TO DEBT SERVICE LEVY SCHEDULES AND TO APPROPRIATE FUNDS IN THE DEBT SERVICE FUND FOR BOND SERIES 2011B, 2018A & 2020A

MOTION made by Bergquist, seconded by Larson, to approve the following resolution. All voted in favor. Motion carried.

D. RESOLUTION NO. 20-85: RESOLUTION APPROVING THE 2019 PRELIMINARY GENERAL FUND BUDGET IN THE AMOUNT OF \$5,756,287; SETTING THE PRELIMINARY LEVY AT \$6,291,072; AND APPROVING THE PRELIMINARY OVERALL BUDGET FOR 2021

MOTION made by Bergquist, seconded by Larson, to approve the following resolution. All voted in favor. Motion carried.

E. RESOLUTION NO. 20-86: RESOLUTION PROVIDING FOR THE SALE OF \$8,915,000 GENERAL OBLIGATION BONDS, SERIES 2020A (\$4,335,000 INFRASTRUCTURE, \$615,000 FIRE TRUCK, \$3,965,000 2011B REFUNDING FOR INTEREST SAVINGS)

F. Mayor Salazar announced the 2021 Final Budget and Levy discussions and decisions will take place at the Dec. 8, 2020 Regular Meeting, at 7:00 pm, in the Council Chambers. Public comments will be taken at this meeting. Comments or questions on the 2021 Budget and Levy can be directed to the Finance Director at 952-472-0633

9. Information/Miscellaneous

Hoversten said Staff have evaluated the welcome sign on the east side of Mound and it needs to be dealt with. Hoversten said something similar to Mound Harbor precast/bollards/casting would cost about \$15K with \$15 – 20K in site prep landscaping and electrical. Hoversten suggested maintaining the community organization emblems on a separate sign. Hoversten said any improvements would be paid for with community investment reserve funds.

Salazar noted the City of Tonka Bay’s nice signage and said the goal would be to have it high enough quality to be minimal maintenance compared to the current wood. Salazar said they used to light up the tree behind the current sign but it has been determined to be unsafe due to the electrical poles in the area. Salazar took a friendly poll that indicated willingness to have Staff bring back more detailed information on sign options.

- A. Comments/reports from Council members/City Manager:
- B. Reports: Finance Department – July 2020
Liquor Store – August 2020
- C. Minutes: Planning Commission 4/7/20, 7/7/20, 7/21/20
- D. Correspondence:

9. Adjourn

MOTION by Pugh, seconded by Bergquist, to adjourn at 8:30 p.m. All voted in favor. Motion carried.

Mayor Raymond J. Salazar

Attest: Catherine Pausche, Clerk

**CITY OF MOUND
RESOLUTION NO. 20-**

**RESOLUTION OF SPONSORSHIP AS RELATED TO THE SOUTHWEST TRAILS
SNOWMOBILE ASSOCIATION**

WHEREAS, the City of Mound has acted as legal sponsor for Southwest Trails Snowmobile Association since 1991 with regards to their state grant-in-aid funds; and

WHEREAS, the City wishes to continue with this sponsorship,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Mound, Minnesota:

1. That the City of Mound continue to act as legal sponsor for annual applications for the DNR Snowmobile Trails Assistance Program (grant-in-aid program) as submitted by the Southwest Trails Snowmobile Association
2. That the City of Mound may enter into agreement with the State of Minnesota for the specific grant program mentioned above
3. That the City of Mound will comply with all applicable laws and regulations as stated in the agreement
4. That the Finance Director/City Clerk act as the fiscal agent on behalf of the City of Mound

Adopted by the City Council this 22nd day of September, 2020.

Mayor Raymond J. Salazar

Attest: Catherine Pausche, Clerk



MEMORANDUM

Date: September 17, 2020

To: Mayor and City Council

From: Catherine Pausche, Director of Finance and Administrative Services

Subject: Hennepin County property assessment services

Staff has been working with Jim Atchison, Hennepin County Assessor, on the contract for property assessment services since experiencing a large increase in 2014 of 10%. It has led to a better understanding of how Hennepin County assessors allocate their costs and how Mound's contract rates differ from other cities.

In response to that, Jim Atchison has proposed a four-year agreement with set amounts that increased \$4,000 (or 3%) per year from 2018 - 2020. Similarly, the new proposal has set amounts that increase \$5,000 (or 4%) for 2021 - 2024. The fixed amounts of \$127,000, \$132,000, \$137,000 and \$142,000 for years 1 - 4 are not subject to change and therefore will provide budget stability.

Although Mound is considered a fully built community, the Assessors evaluate "New Construction Adds" as any building permit over \$1,000 and this is the factor that causes the most uncertainty. In an informal survey, Staff determined that the average cost per parcel for property assessment services varies by City, but that Mound's 2015 rate of \$22.51 is on the low side. Staff also spoke with one of the private parties that contracts for assessment services and he said "\$27-\$28-\$29" per parcel is typical. Even with the 4% escalator, Mound's average cost per parcel will remain within this range quoted in 2015 (\$142K in year 4 divided by 4,759 parcels is \$29.84 per parcel).

Cities are statutorily obligated to provide for property tax assessments. Staff appreciates the County's willingness to think outside the box and for having been willing to depart from their standardized contract methodology. The County also has final authority over the City's assessment, and Staff believes working directly with the County is the most efficient way to perform property tax assessments.

Please let Catherine know if you have any questions regarding this matter at (952)472-0633.

**CITY OF MOUND
RESOLUTION NO. 20-**

**RESOLUTION APPROVING AN AGREEMENT WITH HENNEPIN COUNTY TO
PROVIDE PROPERTY ASSESSMENT SERVICES (A20XXXX)**

WHEREAS, the Hennepin County has provided property assessments services on behalf of the City since 1973; and

WHEREAS, Minnesota Statutes, Section 273.072 and Minnesota Statutes, Section 471.59 permit the County Assessor to provide for the assessment of property; and

WHEREAS, Hennepin County has expressed their desire to continue providing assessment services to the City through July 31, 2024; and

WHEREAS, Hennepin County has agreed to fixed rates each year of the contract thereby providing budget stability for the City;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Mound, Minnesota, does here approve an agreement with Hennepin County to provide property assessment services as contained in Exhibit A and made a part herein.

Adopted by the City Council this 22nd day of September, 2020.

Mayor Mark Wegscheid

Attest: Catherine Pausche, Clerk

AGREEMENT

THIS AGREEMENT, Made and entered into by and between the COUNTY OF HENNEPIN, a political subdivision of the State of Minnesota, hereinafter referred to as the "COUNTY", and the CITY OF "MOUND", a political subdivision of the State of Minnesota, hereinafter referred to as "CITY";

WHEREAS, said CITY lies wholly within the COUNTY OF HENNEPIN and constitutes a separate assessment district; and

WHEREAS, under such circumstances, the provisions of Minnesota Statutes, Section 273.072 and Minnesota Statutes, Section 471.59 permit the County Assessor to provide for the assessment of property; and

WHEREAS, said CITY desires the COUNTY to perform certain assessments on behalf of said CITY; and

WHEREAS, the COUNTY is willing to cooperate with said CITY by completing the assessment in a proper manner;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

1. The COUNTY shall perform the 2021, 2022, 2023, and 2024 property assessment for the CITY OF MOUND in accordance with property assessment procedures and practices established and observed by the COUNTY, the validity and reasonableness of which are hereby acknowledged and approved by the CITY. Any such practices and procedures may be changed from time to time, by the COUNTY in its sole judgment, when good and efficient assessment procedures so require. The property assessment by the COUNTY shall be composed of those assessment services

which are set forth in Exhibit A, attached hereto and made a part hereof by this reference, provided that the time frames set forth therein shall be considered to be approximate only.

2. All information, records, data, reports, etc. necessary to allow the COUNTY to carry out its herein responsibilities shall be furnished to the COUNTY without charge by the CITY, and the CITY agrees to cooperate in good faith with the COUNTY in carrying out the work under this Agreement.

3. The CITY agrees to furnish, without charge, secured office space needed by the COUNTY at appropriate places in the CITY's offices. The keys thereto shall be provided to the COUNTY. Such office space shall be sufficient in size to accommodate reasonably three (3) appraisers and any furniture placed therein. The office space shall be available for the COUNTY's use at any and all times during typical business hours, and during all such hours the COUNTY shall be provided with levels of heat, air conditioning and ventilation as are appropriate for the seasons.

4. The CITY also agrees to provide appropriate desk and office furniture as necessary, ~~clerical and secretarial support necessary and reasonable for the carrying out of the work herein, necessary office supplies and equipment~~, copying machines and fax machines and their respective supplies, and telephone and internet service to the COUNTY, all without charge to the COUNTY.

5. It shall be the responsibility of the CITY to have available at the CITY's offices, or via telephone or teleconference, a person who has the knowledge and skill to be able to answer routine questions pertaining to homesteads and property assessment matters. ~~and to receive, evaluate and organize homestead applications. The CITY shall store all homestead applications and homestead data in secure storage meeting the~~

~~requirements set by the COUNTY. It shall also be the responsibility of the CITY to promptly refer any homestead application which needs investigation to the COUNTY.~~

6. In accordance with Hennepin County Affirmative Action Policy and the County Commissioners' policies against discrimination, no person shall be excluded from full employment rights or participation in or the benefits of any program, service or activity on the grounds of race, color, creed, religion, age, sex, disability, marital status, sexual orientation, public assistance status, ex-offender status or national origin; and no person who is protected by applicable Federal or State laws, rules and regulations against discrimination shall be otherwise subjected to discrimination.

7. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of joint venturers or co-partners between the parties hereto or as constituting the CITY as the agent, representative or employee of the COUNTY for any purpose or in any manner whatsoever. Any and all personnel of CITY or other persons, while engaged in the performance of any activity under this Agreement, shall have no contractual relationship with the COUNTY and shall not be considered employees of the COUNTY and any and all claims that may or might arise under the Workers' Compensation Act of the State of Minnesota on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the CITY, its officers, agents, CITY or employees shall in no way be the responsibility of the COUNTY, and CITY shall defend, indemnify and hold the COUNTY, its officials, officers, agents, employees and duly authorized volunteers harmless from any and all such claims regardless of any determination of any pertinent tribunal,

agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the COUNTY, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Re-employment Compensation, disability, severance pay and retirement benefits.

8. CITY agrees that it will defend, indemnify and hold the COUNTY, its elected officials, officers, agents, employees and duly authorized volunteers harmless from any and all liability (statutory or otherwise) claims, suits, damages, judgments, interest, costs or expenses (including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof) resulting from or caused by the negligent or intentional acts or omissions of the CITY, its officers, agents, contractors, employees or duly authorized volunteers in the performance of the responsibilities provided by this Agreement. The CITY's liability shall be governed by Minn. Stat. Chapter 466 and other applicable law, rule and regulation, including common law.

9. COUNTY agrees that it will defend, indemnify and hold the CITY, its elected officials, officers, agents, employees and duly authorized volunteers harmless from any and all liability (statutory or otherwise) claims, suits, damages, judgments, interest, costs or expenses (including reasonable attorney's fees, witness fees and disbursements incurred in the defense thereof) resulting from or caused by the negligent or intentional acts or omissions of the COUNTY, its officers, agents, contractors, employees or duly authorized volunteers in the performance of the responsibilities provided by this Agreement. The COUNTY's liability shall be governed by Minn. Stat. Chapter 466 and other applicable law, rule and regulation, including common law.

10. The COUNTY shall endeavor to perform all services called for herein in an efficient manner. The sole and exclusive remedy for any breach of this Agreement by the COUNTY and for COUNTY's liability of any kind whatsoever, including but not limited to liability arising out of, resulting from or in any manner related to contract, tort, warranty, statute or otherwise, shall be limited to correcting diligently any deficiency in said services as is reasonably possible under the pertinent circumstances.

11. Neither party hereto shall be deemed to be in default of any provision of this Agreement, or for delay or failure in performance, resulting from causes beyond the reasonable control of such party, which causes shall include, but are not limited to, acts of God, labor disputes, acts of civil or military authority, fire, civil disturbance, changes in laws, ordinances or regulations which materially affect the provisions hereof, or any other causes beyond the parties' reasonable control.

12. This Agreement shall commence on August 1, 2020 and shall terminate on July 31, 2024. Either party may initiate an extension of this Agreement for a term of four (4) years by giving the other written notice of its intent to so extend prior to March 1, 2024. If the party who receives said notice of intent to extend gives written notice to the other party of its desire not to extend prior to, April 15, 2024 this Agreement shall terminate on July 31, 2024.

Nothing herein shall preclude the parties, prior to the end of this Agreement, from agreeing to extend this contract for a term of four (4) years. Any extended term hereof shall be on the same terms and conditions set forth herein and shall commence on August 1, 2024. Either party may terminate this Agreement for "just cause", as defined herein. ~~determined by the Commissioner of Revenue after hearing for such a determination is held by the Commissioner of Revenue and which has been attended by representatives of COUNTY and~~

~~CITY or which said representatives had a reasonable opportunity to attend, provided that after such determination, any party desiring to cancel this Agreement may do so by giving the other party no less than 120 days' written notice.~~ If the CITY should cancel this Agreement, as above provided, before the completion of the then current property assessment by the COUNTY, the CITY agrees to defend and hold the COUNTY, its officials, officers, agents, employees and duly authorized volunteers harmless from any liability that might ensue as a result of the non-completion of a property tax assessment.

For the purpose of this Agreement, the term "just cause" shall mean the failure of any party hereto reasonably to perform a material responsibility arising hereunder.

13. In consideration of said assessment services, the CITY agrees to pay the COUNTY the sum of One Hundred Twenty Seven Thousand Dollars (\$127,000) for assessment year 2021, the sum of One Hundred Thirty Two Thousand Dollars (\$132,000) for assessment year 2022, the sum of One Hundred Thirty Nine Thousand Dollars (\$137,000) for assessment year 2023 and the sum of One Hundred Forty Two Thousand Dollars (\$142,000) for assessment year 2024.

Payment for each assessment shall be made in the following manner:

Any bill from the COUNTY for the current year's assessment which is received by the CITY before August 18 of the current year shall be due on September 7 1 of said year, provided that the CITY may elect to pay said bill before said date. Any bill received by the city after August 18 shall be due no later than ~~twenty-one (21)~~ thirty (30) days after the CITY's receipt thereof.

~~The COUNTY may bill the CITY after the aforesaid dates and in each such case, the CITY shall pay such bill within thirty (30) days after receipt thereof.~~

14. Any notice or demand, which may or must be given or made by a party hereto, under the terms of this Agreement or any statute or ordinance, shall be in writing and shall be sent registered or certified mail to the other party addressed as follows:

TO CITY: **City Manager**
~~Mayer~~, City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

TO COUNTY: Hennepin County Administrator
2300A Government Center
Minneapolis, MN 55487

copies to: County Assessor
Hennepin County
2103A Government Center
Minneapolis, MN 55487

~~copies to: Assistant County Assessor
Hennepin County
2103A Government Center
Minneapolis, MN 55487~~

Any party may designate a different addressee or address at any time by giving written notice thereof as above provided. Any notice, if mailed, properly addressed, postage prepaid, registered or certified mail, shall be deemed dispatched on the registered date or that stamped on the certified mail receipt and shall be deemed received within the second business day thereafter or when it is actually received, whichever is sooner. Any notice delivered by hand shall be deemed received upon actual delivery.

15. It is expressly understood that the obligations of the CITY under Paragraphs 7, 8, 12, and 13 hereof and the obligations of the CITY which, by their sense and context, are intended to survive the performance thereof by the CITY, shall so survive the completion of performance, termination or cancellation of this Agreement.

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IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by its duly authorized officers and delivered on its behalf, this _____ day of _____, 2020.

COUNTY OF HENNEPIN
STATE OF MINNESOTA

Reviewed by County
Attorney's Office:

By: _____
Chair of the County Board

Date: _____

And: _____
Assistant/Deputy/County Administrator

ATTEST: _____
Deputy/Clerk of the County Board

CITY OF MOUND

By: _____

Its _____

And: _____

Its _____

City organized under:

_____ Statutory _____ Option A _____ Option B _____ Charter

EXHIBIT A
CITY OF MOUND

During the contract term, the County shall:

1. Physically inspect and revalue 20% of the real property, as required by law.
2. Physically inspect and value all new construction, additions and renovation.
3. Adjust estimated market values on those properties not physically inspected as deemed necessary per sales ratio analysis.
4. Prepare the initial assessment roll.
5. Print and mail valuation notices.
6. Respond to taxpayers regarding assessment or appraisal problems or inquiries.
7. Conduct valuation reviews prior to Board of Review or Open Book Meetings, as determined by the City – approximate dates: March through May 15.
8. Attend Board of Review or conduct Open Book Meeting. Prepare all necessary review appraisals. Approximate dates: April 1 – May 31.
9. Maintain an updated property file – current values, classification data and characteristic data.
10. Prepare divisions and combinations as required.
11. Administer the abatement process pursuant to Minn. Stat. §375.192.
12. Prepare appraisals; defend and/or negotiate all Tax Court cases.
13. Provide all computer hardware and software applications necessary to complete contracted services.
14. Process all homestead and special program applications.



MEMORANDUM

Date: September 17, 2020
To: Mayor Salazar and Council Members
From: Catherine Pausche, Director of Finance and Administrative Services
Subject: Hennepin County Recycling Grant Extension for 2021

Hennepin County is extending the 2016 – 2020 recycling grant for one more year. The City of Mound is eligible for approximately \$18,000 for its curbside recycling program, down from a high of \$34,000 in 2015. The County is now allocating ½ of the available SCORE funds from the State of Minnesota to organics recycling with a goal of reaching a 75% recycling rate by 2030.

The curbside and organic recycling grants are administrated separately, so it is expected that the City will only qualify for the curbside funding in 2021. The City will include a curbside organics alternate for when it issues its requests for proposals in 2021. Republic Services, the City's current curbside recycling provider, has given notice it can't honor the 5 year fixed rate extension due to changes in the aftermarket value of recycled products and China's stricter standards on contamination.

It should be noted the City of Mound passed Resolution No. 18-79 opposing the County's proposal that cities must provide the curbside collection of organics through a citywide contract or a city requirement that haulers provide organics service upon request by 2022. Cities of the 4th class (those with a population of 10,000 or less) were exempted from the curbside organics recycling requirement but are still required to provide at least one organics recycling drop-off site by January 1, 2022 if curbside organic service is not made available. A copy of that resolution is attached.

Staff recommends approval of the resolution authorizing amendment to residential recycling grant agreement with Hennepin County (A166414) for 2021.

Please let Catherine know if you have any questions or need any other information.

**CITY OF MOUND
RESOLUTION NO. 18-79**

**RESOLUTION OF OPPOSITION FROM THE CITY OF MOUND FOR THE PROPOSED
AMENDMENTS TO HENNEPIN COUNTY ORDINANCE NUMBER THIRTEEN - RECYCLING**

WHEREAS, the Hennepin County Board of Commissioners (Board) adopted Ordinance Number Thirteen (ORD 13) - Recycling on October 30, 1986; and

WHEREAS, the Board has drafted an update to ORD 13 which was distributed for public review and comment on February 28, 2018 to which the City of Mound (City) responded on March 27, 2018; and

WHEREAS, a revised draft of the update to ORD 13 was distributed for public review and comment on July 25, 2018 and includes the requirement that Cities of the 4th class (those with a population of 10,000 or less) are exempt from the curbside organics recycling requirement but must provide at least one organics recycling drop-off site by January 1, 2022 if curbside service is not made available; and

WHEREAS, although the City is supportive of the County's desire to reduce waste in landfills the City has many concerns about mandating Cities of the 4th class to provide organics recycling, including:

- Many small cities, including Mound, lack the staffing, financial resources and land to manage an organic recycling drop-off site or coordinate a curbside organics program
- Hennepin County has capacity and better circulation at their public works facility in Spring Park/Orono that could serve as a regional recycling services site for the 17 small cities in Hennepin County surrounding Lake Minnetonka
- Management of the overall waste stream, including collection, transportation and processing of residential, commercial and municipal waste is beyond the effective reach of small communities and many noteworthy outcome objectives become disproportionately sub-optimized when managed at the local level. For instance, a centralized drop-site for municipal organics such as sweepings and chippings does not exist and Mound pays a premium just to 'unload' it in private sites when perhaps a regional cooperative could support a more state-of-the-art facility and ensure the greatest return-on-investment and outcomes

; and

WHEREAS, the City desires to continue to have a strong partnership with the County in coordinating resources and administering programs;

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF MOUND,
MINNESOTA, AS FOLLOWS:**

- The City of Mound respectfully opposes proposed amendment to Hennepin County ORD 13 Recycling requiring Cities of the 4th class (those with a population of 10,000 or less) who are exempt from the curbside organics recycling requirement to provide at least one organics recycling drop-off site by January 1, 2022 if curbside service is not made available
- The City of Mound respectfully asks Hennepin County to provide regional organic recycling drop-off sites for residents of small cities, including one at the Hennepin County Orono/Spring Park Public Works Facility, to do more to promote composting on individual residential lots, and/or to change the requirement to a minimum of one licensed hauler in the City to provide optional curbside organics recycling, not all, and not require small cities to coordinate a curbside organics recycling program.

Adopted by the City Council this 15th day of August, 2018.

Mayor Mark Wegscheid

Attest: Catherine Pausche, Clerk

**CITY OF MOUND
RESOLUTION NO. 20-**

**RESOLUTION AUTHORIZING AMENDMENT TO RESIDENTIAL RECYCLING GRANT
AGREEMENT WITH HENNEPIN COUNTY (A166414)**

WHEREAS, pursuant to Minnesota Statutes, Chapter 115A.552, Counties shall ensure that residents have an opportunity to recycle; and

WHEREAS, Hennepin County Ordinance 13 requires that each city implement and maintain a recycling program; and

WHEREAS, the Hennepin County Board adopted a resolution to amend the Hennepin County Residential Recycling Funding Policy to incorporate requirements to expend additional SCORE funds on organics recycling, and extend the contract period of the residential Recycling Funding Policy from December 31, 2020 to December 31, 2021; and

WHEREAS, in order to receive grant funds, the City must sign the agreement; and

WHEREAS, the City wishes to receive these grant funds each year to offset the cost of the curbside recycling program; and

WHEREAS, the City will continue to investigate options for organics recycling but any formal program would be expected sometime after 2021;.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Mound hereby approves Amendment 1 to Residential Recycling Grant Agreement (Amendment 1 to Contract No. A166414) which shall extend the term for one year and require the same annual reporting for that additional year as contained in Exhibit A and made a part herein.

BE IT FURTHER RESOLVED, that the City Council Authorizes the City Manager to execute such Residential Recycling Grant Agreement with the County.

Adopted by the City Council this 22nd day of September, 2020.

Mayor Raymond J. Salazar

Attest: Catherine Pausche, Clerk

AMENDMENT NO. 1 TO AGREEMENT A166414

This Agreement is between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, A-2300 Government Center, Minneapolis, Minnesota 55487 (“COUNTY”), on behalf of the Hennepin County Environment and Energy Department, 701 Fourth Avenue South, Minneapolis, Minnesota 55415-1600 (“DEPARTMENT”) and the CITY OF MOUND, 2415 Wilshire Boulevard, Mound, Minnesota 55364 (“CITY”).

WHEREAS, the COUNTY and the CITY entered into a four-year Residential Recycling Grant Agreement, Contract No. A166414 (“Agreement”), for a residential recycling grant commencing on January 1, 2017; and

WHEREAS, the County Board, by Resolution No. 20-0197 adopted on June 2, 2020, amended the Hennepin County Residential Recycling Funding Policy to extend the contract period to December 31, 2021, allocate 2021 funds using the same methodology as 2020, allow organics recycling funds to be used for organics drop-off sites, and authorized grant funding for municipal recycling programs consistent with said policy; and

WHEREAS, the parties desire to amend the Agreement to extend the term and incorporate other changes;

NOW, THEREFORE, the parties agree that Agreement A166414 is amended as follows:

1. Section 1, TERM AND COST OF THE AGREEMENT, shall be amended to read as follows:

This Agreement shall commence upon execution and terminate on December 31, 2021, unless cancelled or terminated earlier in accordance with the provisions herein.

2. Section 2, SERVICES TO BE PROVIDED, shall be amended to read as follows:

The CITY shall operate its recycling program in accordance with the requirements described in the County’s amended Residential Recycling Funding Policy (“Policy”), attached as Attachment A and incorporated by this reference, and fulfill the responsibilities of the Policy.

3. Section 3, ALLOCATION OF FUNDS, shall be amended to read as follows:

The COUNTY will distribute SCORE funds as described in the Policy. The CITY shall follow the requirements for use of funds described in the Policy.

Except as amended, the terms, conditions and provisions of this Agreement shall remain in full force and effect.

Memorandum

To: Honorable Mayor and Council Members

From: Scott Qualle, Building Official

Date: September 16, 2020

RE: Unsafe Property Located at 4848 Lanark Road (PID No. 24-117-24-44-0247)

Background. There are two buildings located on the property located at 4852 Lanark Road. The building on the east side of the property is addressed as 4848 Lanark Road. The dwelling at 4848 Lanark Road is vacant and has been abandoned and unmaintained for many years and is posted “Do Not Occupy.” The roof has been tarp-covered and leaking for years, causing significant damage to the interior of the building. In addition to the structural concerns, there is a possibility of microbiological hazard from the water intrusion.

We have made numerous attempts to contact the owner of record and have been confounded by a moving target regarding the ownership. According to the Hennepin County Property Information website, the property owner is Tuffington Properties LLC. Information provided to Staff is that Brad Nayfack purchased the assets and liabilities associated with Tuffington Properties LLC.

On July 24, 2019, we were granted access to the structure by the property owner/agent. At the point of entry, it was determined that the entry would be unsafe, as the floor was collapsing and that the ceilings of the main floor had collapsed as well. The building was posted as unsafe at 1:34 p.m. that same day.

On November 26, 2019, City Council adopted Resolution No. 19-85 to authorize proceeding with a hazardous building action to abate conditions on the property at 4852 Lanark Road, for the building addressed as 4848 Lanark Road. Upon notification of the Resolution, the owner stated that he would prefer to demolish the structure himself (12/10/19 email). On January 6, 2020, the owner indicated that he would like to develop the property.

On February 19, 2020, the City Attorney notified that, in response to his voice mail stating that there was an interested purchaser for the property, the City would hold off proceeding with an abatement action in hopes that a removal agreement could be made with the owner and/or the interested party.

On June 24, 2020, a building permit for the demolition of the structured addressed as 4848 Lanark Road was submitted by a contractor on behalf of the owner.

On June 30, 2020, the building permit was ready for issuance and contractor was notified. Staff also reached out to the owner on a number of occasions about the status of the building permit for the demolition project and that matter would be forwarded to the City Council for abatement action in September in the event the project to address conditions did not move forward. To date, the building permit has not been paid for or issued. Despite our attempts to facilitate a conclusion, there has been no progress for issuance of a building permit for the demolition or a removal agreement.

Requested City Council Action. Due to the unsafe building condition and because of the numerous reasons for delay and the failure to move forward with the submitted demolition permit, I recommend the City Council proceed with a hazardous building action for the abatement of conditions. A draft resolution to proceed with the hazardous building process has been prepared by the City Attorney for Council consideration. Staff recommends approval.

**CITY OF MOUND
RESOLUTION NO. _____**

**RESOLUTION ORDERING THE ABATEMENT OF A HAZARDOUS
BUILDING LOCATED AT 4848 LANARK ROAD IN THE CITY OF MOUND**

WHEREAS, the real property addressed as 4848 Lanark Road, Mound, Minnesota, which is located on property identified as 4852 Lanark Road, Mound, Minnesota, legally described on Exhibit A attached hereto, Hennepin County PID 24-117-24-44-0247 (the “Property”), contains a single-family dwelling on the East side of the Property (the “Building”); and

WHEREAS, according to tax records the Property is owned by Tuffington Properties LLC., an inactive Minnesota limited liability company; and

WHEREAS, according to conversations with officials for the City of Mound (the “City”), Bradford Nayfack (the “Owner”) has taken over ownership of the Property from Tuffington Properties LLC; and

WHEREAS, the Building is currently believed to be unoccupied; and

WHEREAS, the Building is believed to be unoccupied and abandoned for many years; and

WHEREAS, City officials have completed visual inspections of the exterior of the Building over the years and have noted that the roof has been tarp-covered and leaking into the Building causing significant damage to the interior and possible microbiological hazard from the water infiltration; and

WHEREAS, on January 22, 2019, the City Building Official sent a letter to the believed owner at the time, Tuffington Properties, requesting a site inspection to be scheduled to identify any safety concerns and any City code violations that need to be addressed based on the structural and physical state of the Building; and

WHEREAS, having received no response from Tuffington Properties to the City’s Building Official requesting a site inspection, the letter was posted on the Building on February 15, 2019 and copies of the letter was sent to the Owner on April 10, 2019; and

WHEREAS, on July 24, 2019, the City’s Building Official conducted an inspection of the Building with a representative of the Owner. The Building Official was unable to enter the Building during the inspection because the Building Official determined it was unsafe to do so based on the observation that the floors were collapsing and the main floor ceiling had already collapsed; and

WHEREAS, immediately following the inspection of the Building, the Building Official deemed the building unsafe and revoked the Certificate of Occupancy and a “Do Not Occupy” placard was placed on the Building; and

WHEREAS, on July 31, 2019, the City’s Building Official sent a letter to the Owner summarizing the findings from the July 24, 2019 inspection of the Building and noting that the Building had been declared an unsafe structure and therefore a hazardous property under Minnesota Statute, section 463.15 and not in compliance with the 2000 International Property Maintenance Code, which the City has adopted and enforces. The letter further identified the following City code violations:

- Roofing materials in significant disrepair, as a result the roof and ceiling has collapsed on the south portion of the structure;
- The main level framing and flooring has also collapsed on the south portion of the structure;
- Exterior of the property is not in a clean and sanitary condition;
- The chimney is in disrepair – cracked, missing brick and mortar;
- Exterior surfaces, including siding and trim, need to be repaired and painted;
- Exterior walls shall be free from holes, cracks and breaks;
- Door and window frames in disrepair;
- Significant rubbish and garbage on interior of structure; and

WHEREAS, despite providing the Owner with notice of these City code violations, work was not done to bring the Building into compliance; and

WHEREAS, on November 22, 2019, the Owner received correspondence that the City Council would discuss the current condition of the Building and discuss possible approval for the City to take hazardous abatement action to bring the Building up to code and eliminate its hazardous components; and

WHEREAS, on November 26, 2019, the City Council adopted Resolution No. 19-85, which authorized City officials to proceed with the preparation of all required documents to commence a hazardous building action for abatement of the hazardous and unsafe conditions of the Building. Once these documents are prepared, the City Council will formally approve moving forward with the hazardous abatement action at a subsequent meeting; and

WHEREAS, on December 10, 2019, the Owner was notified of the City Council’s action with regard to the Building. In response, the Owner inquired as to whether he could demolish the Building himself, rather than having the City do it; and

WHEREAS, on December 19, 2019, a letter was sent to the Owner from the City’s Building Official noting that the City Council intended to formally approve the hazardous abatement action of the Building at its January 14, 2020 meeting. However, in response to the Owner’s inquiry about demolishing the Building himself, the Building Official asks the Owner to contact him to discuss entering into a removal agreement that would include an established date for completion of the demolition of the Building if the Owner chose to go that route; and

WHEREAS, on December 30, 2019, the City’s Building Official sent correspondence to the Owner following up on information provided in the December 19, 2019 letter and requesting a response from the Owner by January 3, 2020, with regard to his willingness to enter into a removal agreement to demolish the Building on his own, otherwise the matter will be set for the City Council to discuss at its January 14, 2020 meeting; and

WHEREAS, on January 3, 2020, the Owner contacted the City’s Building Official regarding the Building and on January 6, 2020, the Owner and the City’s Building Official discussed entering into a removal agreement that would result in the Owner demolishing the Building and the City would not need to move forward with its hazardous abatement action; and

WHEREAS, despite efforts to communicate with and enter into a removal agreement with the Owner, the City’s Building Official notified the Owner on February 18, 2020, that the Building was tentatively scheduled to be on the City Council agenda for February 26, 2020; and

WHEREAS, on February 18, 2020, the Owner notified the City’s Building Official that he was working on selling the Property; and

WHEREAS, City officials agreed to hold off pursuing a hazardous abatement action while the Owner negotiated with parties interested in buying the Property and City officials continue to follow up with the Owner over the following months to keep apprised of any progress with regard to sale of the Property; and

WHEREAS, City officials continued to communicate with the Owner regarding status of the sale or demolition of the Property and on March 27, 2020, the Owner communicated to City officials that he had found a company to remove the Building and that he would proceed with removal of said Building once the sale of an adjacent property was completed; and

WHEREAS, on June 24, 2020, a building permit for the demolition of the Building was submitted by a contractor on behalf of the Owner and on June 30, 2020, the building permit was ready for issuance and the contractor was notified; and

WHEREAS, City officials continued to communicate with the Owner regarding the issuance of the building permit and further communicated its intent to the Owner that if he failed to comply with the applicable City and State building codes, the City would pursue a hazardous building action on the September agenda of the City Council; and

WHEREAS, the hazardous conditions of the Building have not been abated and City officials have significant concerns about the hazardous conditions of the Buildings; and

WHEREAS, Minnesota Statutes, section 463.15, subdivision 3 defines a “hazardous building or hazardous property” as “any building or property, which because of inadequate maintenance, dilapidation, physical damage, unsanitary condition or abandonment, constitutes a fire hazard or a hazard to public safety or health”; and

WHEREAS, Minnesota Statutes, sections 463.16 and 463.17 authorize the governing body of any city or town to order the owners of any hazardous building within the municipality to correct or remove the hazardous conditions; and

WHEREAS, Minnesota Statutes, section 463.161 *et seq.* authorizes a city to correct or remove a hazardous condition of any hazardous building if the owner of record fails to do so after a reasonable time and the district court enters a judgment sustaining the city's order; and

WHEREAS, Minnesota Rules, part 1300.0180 defines a building as unsafe "if it is structurally unsafe, not provided with adequate egress, a fire hazard, or otherwise dangerous to human life" and further expressly provides that all unsafe buildings are public nuisances that "must be abated by repair, rehabilitation, demolition, or removal according to Minnesota Statutes, sections 463.15 to 463.26"; and

WHEREAS, to date, the Owner has failed to follow through on the steps necessary to abate the hazardous conditions of the Building; and

WHEREAS, based on the information presented, the City Council finds that the condition of the Building is both hazardous and unsafe and, therefore, must be abated in accordance with applicable state and local laws.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mound as follows:

1. The City Council adopts, as factual findings, all of the above recitals.
2. The Building located on the Property is hazardous, as that term is defined by Minnesota Statutes, section 463.15, and unsafe, as that term is defined by Minnesota Rules, part 1300.0180.
3. The city attorney authorized and directed to prepare an abatement order substantially similar to that attached hereto as Exhibit B.
4. The city attorney is authorized to take all necessary legal steps to effectuate service of this resolution and the corresponding abatement order in the manner required by law.
5. The city attorney, along with city staff, is further authorized to take all necessary legal steps in order to secure compliance with the abatement order and may effectuate the removal of the Building or otherwise abate the hazardous conditions on the Property by either agreement with the Owner or by court order and subsequently assess the costs thereof against the Property in accordance with law.

Adopted by the City Council this ____ day of September, 2020.

CITY OF MOUND

Raymond J. Salazar, Mayor

ATTEST:

Catherine Pausche, City Clerk

EXHIBIT A

Legal Description

Lots 2, 3 and 4,

That part of vacated Ramsey Lane, dedicated in the plat of "Arden," which lies Southerly of the centerline thereof, and between the Northerly extensions of the West line of Lot 1 and the East line of said Lot 4,

Block 4, "Arden",

Except that part of said Lot 2 and of above part of vacated Ramsey Lane which lies westerly of the following described line: Commencing at the southeast corner of Lot 4 in said Block 4; thence North 89 degrees 07 minutes 52 seconds West along the south line of said Block 4 a distance of 88.20 feet to the point of beginning of the line to be described; thence North 00 degrees 00 minutes 22 seconds West 154.75 feet to the centerline of vacated Ramsey Lane and said line there terminating.

EXHIBIT B

Abatement Order

STATE OF MINNESOTA

DISTRICT COURT

COUNTY OF HENNEPIN
DISTRICT

FOURTH JUDICIAL

Case Type: Other Civil

In the Matter of the Hazardous
Buildings Located at 4848 Lanark Road,
Mound, Minnesota

**ORDER FOR ABATEMENT OF
A HAZARDOUS BUILDING**

TO: All owners, occupants, and lienholders of record.

The City Council of the City of Mound (the “City”) orders that within 30 days of service of this Order you abate the hazardous conditions which currently exist on the property addressed as 4848 Lanark Road, Mound, Minnesota, which is located on property identified as 4852 Lanark Road, Mound, Minnesota, Hennepin County PID 24-117-24-44-0247, which property is legally described on Exhibit A attached hereto (the “Property”). As further detailed herein, abatement shall occur by either (1) razing (demolishing) the hazardous buildings, or (2) carrying out in full the list of items outlined below.

The City of Mound, pursuant to Minnesota Statutes Sections 463.15 to 463.261, finds the building located at the above-referenced property constitutes a hazardous building within the meaning of Minnesota Statutes Section 463.15 subdivision 3, specifically due to the structural deficiencies and defects, the poor condition of the exterior, the inadequate roof covering, the water intrusion from the roof, and the overall condition of the structure.

Pursuant to the above-referenced statutes, it is hereby ORDERED that you abate the hazardous property conditions within 30 days of the date of service of this Order by either removing the structure or completing the following:

1. Obtain permits and begin work on needed interior repairs according to the City's Building Official's assessment;
2. Replace all rotten boards on the exterior of the house;
3. Repair and/or replace all siding and exterior sheathing with holes;
4. Repair and/or replace missing and deteriorated siding;
5. Repaint existing siding that is in fair condition;
6. Ensure roof and flashing are sound, tight, and have no defects to admit water intrusion into the dwelling, including replace any missing roofing;
7. Repair all cracks and holes in the walls and ceilings of the dwelling;
8. Repair or replace all windows and doors that are in poor condition and not weather tight;
9. Repair and secure all faulty and unsafe electrical wiring throughout the dwelling;
10. Interior ceilings and walls of the dwelling need to be finished including but not limited to adding proper insulation and interior finish; and
11. Test for mold and remediate any mold present in the dwelling.

You must apply for and obtain any appropriate permit(s), if applicable, for the work you intend to perform from the appropriate City offices before abating the hazardous conditions. This Order is not a permit. Further, all work completed is subject to inspection by the City's building inspector, fire inspector, and other staff as required to ensure compliance with applicable rules and law.

You are further advised that unless such corrective action is taken or an Answer is served on the City and filed with the Hennepin County District Court Administrator within 20 days of the date of service of this Order upon you, a motion for summary enforcement of this Order will be made to Hennepin County District Court.

You are further advised that if you do not comply with this Order and the City is compelled to take any corrective action, all necessary costs incurred by the City in taking the corrective action will be assessed against the property pursuant to Minnesota Statutes Section 463.21. In connection thereto, the City intends to recover all its expenses incurred in carrying out this Order, including specifically but not exclusively, filing fees, service fees, publication fees, attorneys' fees, appraisers' fees, witness fees, including expert witness fees and traveling expenses incurred by the City from the time this Order was originally made pursuant to Minnesota Statutes Section 463.22.

Dated

KENNEDY & GRAVEN, CHARTERED

By:

Abby J. Jacobson (#0397069)
Troy J. Gilchrist (#0228849)
470 U.S. Bank Plaza
200 South Sixth Street
Minneapolis, MN 55402
(612) 337-9300

**ATTORNEYS FOR THE
CITY OF MOUND**

EXHIBIT A

Legal Description

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Hennepin County Natural Resources Map

Date: 9/17/2020

Legend



PID: 2411724440247
Address: 4852 LANARK RD,
MOUND
Owner Name: TUFFINGTON PROPERTIES
LLC
Acres: 0.35

Comments:
4852 Lanark Road

1 inch = 50 feet



This data (i) is furnished 'AS IS' with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this data.

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EXECUTIVE SUMMARY

TO: Planning Commission
FROM: Sarah Smith, Community Development Director
DATE: September 16, 2020
PLANNING CASE NO. 20-17
SUBJECT: Variance Application
APPLICANT: Rolf and Andrea Markstrom
OWNER: Tim Lembke
LOCATION: 5234 Lynwood Boulevard
MEETING DATE: September 22, 2020
COMPREHENSIVE PLAN: Low Density Residential
ZONING: R-2 Single-Family Residential

BACKGROUND

The applicants, Rolf and Andrea Markstrom, have submitted an application for a variance for an existing lot at 5234 Lynwood Boulevard that does not have frontage on an improved public road. This property along with adjacent parcels are currently located and accessed by an existing private roadway that is encumbered by both private and public easements for road/access and utilities.

Planning Commission Review and Recommendation

The Planning Commission reviewed the variance request at their September 15th special meeting. Staff also summarized the additional information from the City Attorney that confirmed the property has access from Lynwood Boulevard by easement and about the driveway agreement that was submitted by the property owner on September 15th. Draft minutes have been prepared as supporting information. The applicant and owner were present at the meeting. An adjacent neighboring owner was also present and inquired about the future house construction project and road restoration in the event of damage. Staff responded that the driveway agreement between the owners includes language about repair of the road and also commented that road would also be discussed and included as part of the City's future review of the building permit for the proposed new house project. The Commission discussion focused on clarifying some aspects of the project including the designation of the "front" of the property as it is not located on a public road and about the CUP that was mentioned in the application materials but was withdrawn as it was determined it was not required; also that the current variance does not include any dock or dredge request and about the adjacent pond

remediation site. Staff confirmed the information about dredging and the adjacent pond remediation site was included in the report as information. The Planning Commission unanimously recommended approval of the variance with the conditions and findings as proposed by Staff with additional language to confirm that the front of the lot at 5234 Lynwood Boulevard is determined to be the east side.

Notification

Property owners abutting the subject site, per Hennepin County tax records, were mailed a letter on September 16th to inform them of the City Council's consideration of the application at its September 22, 2020 meeting and that the request was being included on the Consent Agenda.

Recommendation

Given Staff and the Planning Commission recommendation for approval, the attached resolution has been prepared for your consideration.

RESOLUTION NO. 20-_____

**RESOLUTION APPROVING VARIANCE FOR PROPERTY AT 5234 LYNWOOD
BOULEVARD
PLANNING CASE NO. 20-17**

WHEREAS, the applicants, Rolf and Andrea Markstrom, have submitted an application for a variance at 5234 Lynwood Boulevard to allow construction of a new, conforming single family home as the existing lot that does not have frontage on an improved public road; and

WHEREAS, the applicants have a purchase agreement for the property at 5234 Lynwood Boulevard with Tim Lembke, who is the current owner of the property; and

WHEREAS, a public road, Laurel Road, previously located in the vicinity was vacated. This property, along with adjacent parcels, are currently located and accessed by an existing private roadway that is encumbered by both private and public easements for road/access and utilities; and

WHEREAS, the existing lot is zoned R-2 Single and Two Family Residential. As the parcel was involved in a previous subdivision, it is a non-lot of record and is subject to the following principal structure setbacks and standards:

- 20-foot front setback from the existing private road with future house to be located outside of the roadway easement
- 10-foot side setbacks
- 50-foot setback from 929.4 Ordinary High Water Mark of Lake Minnetonka and 15-foot rear setback (whichever is most restrictive)
- 30 percent maximum hardcover allowance

; and

WHEREAS, a driveway maintenance agreement was prepared and provided by the property owner on September 15, 2020 which outlines maintenance responsibilities for the private road by the involved property owners; and

WHEREAS, the City Attorney has determined that the property at 5234 Lynwood Boulevard has lawful access from Lynwood Boulevard by existing easement. Also, because the City does not maintain or operate the road, it does not need to be a party to the driveway maintenance agreement; and

WHEREAS, City Code Section 129-39 (a) outlines the criteria for granting variances which is provided below:

- (a) *Criteria*. A variance to the provisions of this chapter may be granted, but is not mandated, to provide relief to the landowner in those zones where this chapter imposes practical difficulties to the property owner in the use of the owner's land.

No use variances may be granted. A variance may be granted only in the event that the following circumstances exist:

- (1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.
- (2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or buildings in the same district nor be materially detrimental to property within the same zone.
- (3) The variance requested is the minimum variance which would alleviate the practical difficulty.
- (4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.

; and

WHEREAS, according to City Code Sec. 129-2, "*Practical Difficulties*" is defined as follows:

Practical Difficulties, as used in conjunction with a variance, means that:

- (i) The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
- (ii) The plight of the landowner is due to circumstance unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and
- (iii) The variance, if granted, will not alter the essential character of the locality.

Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

; and

WHEREAS, details regarding the requested variance for the proposed project are contained in the Executive Summary Report for the September 22, 2020 City Council meeting, the Planning Report for the September 15, 2020 special Planning Commission meeting, and the submitted application and supporting materials from the applicant; and

WHEREAS, Staff recommended approval of the variance subject to conditions to included recommended findings of fact; and

WHEREAS, the variance request was reviewed by the Planning Commission at its September 15, 2020 special meeting; and

WHEREAS, the Planning Commission recommended City Council approval of the variance, as recommended by Staff, with additional language to clarify that the east side of the property will be deemed to be the front as the lot is not located on public road; and

WHEREAS, the City Council reviewed the variance request at its September 22, 2020 meeting and determined that approval would allow the property to be used in a reasonable manner; and

WHEREAS, the City Council's decision on the variance application was made within the timelines included in Minnesota Statutes 15.99; and

WHEREAS, in granting approval of the variance, the City Council makes the following findings of fact:

1. The criteria of City Code Section 129-39 (a) are being met.
2. Improvements to the residential use of this property are in keeping with how it is zoned and guided in the comprehensive plan and will not change the existing neighborhood character.
3. It is reasonable for residential structure to be built on an existing lot that will be conforming to setbacks and hardcover.
4. The former public road, Laurel Road, was previously vacated. The lack of improved frontage on a public road and its location on an existing private road are existing conditions that were not created by the applicant or owner.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Mound does hereby incorporate and restate the recitals set forth above and approve a variance for lack of frontage on improved public road for the property at 5234 Lynwood Boulevard, as described on Exhibit A, to allow construction of a new, conforming single family home, subject to the following conditions:

1. The City Attorney confirms that there is current legal access to the property or alternately, would need to provide to the City of Mound in the form a new easement or agreement(s) to be prepared and recorded, which may include participation from adjacent property owner(s) and/or lien holder(s), if needed.
2. No future approval of any development plans and/or building permits is included as part of this action.
3. Applicant shall provide all required information upon submittal of the building permit application.
4. Applicant shall be responsible for procurement of any and/or all local or public agency permits including, but not limited to, the submittal of all required information prior to building permit issuance.

5. The applicant shall be responsible for recording the resolution with Hennepin County. The applicant is advised that the resolution will not be released for recording until all conditions have been met. The applicant may also direct the City to record the resolution with the fees to be taken out of the escrow.
6. Minnehaha Creek Watershed District (MCWD) has rules related to wetlands, floodplain, erosion control; also others including stream and shoreline alteration/stabilization. Applicant is directed to contact the MCWD related to regulations and applicable permits that will be apply to a future project. Evidence from the MCWD in the form of a permit or waiver must be provided before release of any future building permit.
7. All utility connections are solely the responsibility of the private owner and will remain under the private ownership of the property. Extension of municipal utilities is neither implied or expressed in any approval of the variance.
8. Sewer and water area trunk charges in the amount of \$2,000.00 each for one lot shall be paid prior to the release of the resolution unless an alternate schedule is approved. Total: \$4,000.00.
9. Sewer connection and water connection fees for one lot shall be paid with the future building permit. The amount due shall be the current rate in place at the time of building permit issuance. The 2020 sewer connection and water connection fees are \$240.00 each.
10. The MCES Sewer Availability Charge shall be paid with the future building permit. The amount due shall be the current rate in place at the time of building permit issuance. The 2020 MCES Sewer Availability Charge is \$2,485.00.
11. The applicant shall submit utility plans for subject property that meet the requirements of the City Manager/Public Works Director as part of future updated survey to be submitted with new home construction.
12. For the purpose of setback assignment for the future new home, the front shall be deemed the east side of the property.

Adopted by the City Council this 22nd of September, 2020.

Mayor Raymond J. Salazar

Attest: Catherine Pausche, Clerk

Exhibit A

LEGAL DESCRIPTION:

(to be inserted-)

MINUTE EXCERPTS - DRAFT
MOUND ADVISORY PLANNING COMMISSION
SEPTEMBER 15, 2020

1. CALL TO ORDER

Vice Chair David Goode called the meeting to order at 7:00 pm

2. ROLL CALL

Members Present: Sue Pilling, Jake Savstrom, Vice Chair David Goode, Jason Baker, Sherrie Pugh, Staff Present: Community Development Director Sarah Smith, Secretary Jen Holmquist. Members of the Public Present: Rolf Markstrom, Tim Lembke, Anne Latour, Bill Latour

3. APPROVAL OF MEETING AGENDA

MOTION by Baker to approve the agenda with an amendment to add the Staff Memorandum dated September 15, 2020 that includes additional information for Agenda Item No. 4A; seconded by Pugh.

MOTION carried unanimously.

4. BOARD OF ADJUSTMENT AND APPEALS

A. Planning Case No. 20-17

Variance for lack of improved frontage on public road for property 5234 Lynwood Boulevard

Applicant: Rolf and Andrea Markstrom

Owner: Tim Lembke

Smith introduced Planning Case 20-17, a request for a variance for the subject property to address the existing condition of lack of frontage on a public road for the existing lot.

The property is located on the west side of a private road which has access to Lynwood Blvd. The property is owned by Tim Lembke and will be purchased by Rolf and Andrea Markstrom.

The property is zoned R-2, which allows for single and two-family homes. The applicants intend to build a conforming single family home. Smith noted the property is fronted on the east side by the private road which extends to Lynwood Boulevard which is a city improved public roadway. On the west, or rear side of the property is Morton channel which extends to Lake Minnetonka.

The private road was formerly known as Laurel Road and previously vacated. The subject area has had several lot combinations and subdivisions in the late 1900s / early 2000s. Currently there are homes, plus the subject property that have access on the private road.

The subject property is a non-lot of record. The preliminary assigned setbacks is 20 feet from the edge of the private road at the front. On the west side, the appropriate setback to be assigned will be the greater of 50 feet from the Ordinary High Water Level (OHWL) of Lake Minnetonka or 15-foot rear setback. Maximum hardcover allowance is 30%.

The future structure will need to be constructed a minimum of 20 feet from the constructed road and also located outside of the roadway easement. The City Attorney confirmed that this property is provided a 20-foot easement through a recorded document affirming there is lawful access over the adjacent property at 5240 Lynwood Blvd to the property from Lynwood Boulevard

A driveway maintenance agreement between the neighboring property owners was provided to the City on September 15th by the property owner. The City Attorney confirmed that this is a private road that is not maintained by the City and City does not need to be a party to the agreement. The agreement includes provisions about snow removal and maintenance activities on the private road for the involved property owners.

While the property does abut Morton Channel, the variance application does not include dock or dredge request. Preliminary analysis by Staff is that such an application would not be supported.

Water and sewer trunk area charges, water and sewer connection fees and MCES SAC charges will be required. Since this is not a subdivision, there would be no park dedication fee.

The application was routed to Staff and consulting agencies for review. CenterPoint Energy noted that a gas main, located in the vicinity needs to be protected. MCWD noted that work below the 100-year floodplain of 931.5 will require floodplain alteration including compensation. Additionally, future house construction or site alteration activities would trigger a 25-foot native buffer requirement to the wetland boundary. Staff also commented on the wetland boundary determination undertaken in 2018.

Staff recommended Planning Commission recommends City Council approval of the variance for lack of improved frontage on a public road for the property subject to the conditions as there is lawful access.

Smith asks for questions from the Commission.

Savstrom asks if the variance only includes the driveway variance. Smith confirms the variance is for lack of public access as the property does have access through a private road. Savstrom also asks about the remediation information in the planning report. Smith explains that was provided as background information about the subject area.

Baker asks if the setbacks are defined based on Lynwood. He points out typically the front is the street. Smith says that for this project it is Staff's opinion that the front is the portion of the lot that abuts the private road. Baker wonders if that distinction should be included in the findings of fact. Smith says that clarification can be added. Baker notes that the application states the applicants are simultaneously seeking a CUP. Smith explains that previously the lot was requested to be subdivided the city did not approve a subdivision but the lot became split by an action outside of the City's control. As a previous application included a subdivision, a CUP was required for the private road. However, since the existing lot is not part of a subdivision, the CUP was not required and has been withdrawn.

Goode asks if the applicant is present.

Rolf Markstrom 5023 Edgewater Drive. He asks about the easement and setback. Smith says the setback refers to the structure and that a driveway crossing over the roadway easement would be considered normal and customary similar to a road.

Goode asks if anyone in attendance has questions for the owner or Staff.

Bill Latour, 5220 Lynwood Blvd - He inquired how damage to the private road or utilities will be remedied. Smith notes that the Driveway Maintenance Agreement states that damage on the private road will be the responsibility of the private entities. The party who caused the damage would be responsible for repairs. Mr. Latour asked if "they" means a construction company or the property owners are responsible. Smith explains that the Cty will work closely with the applicant and the contractor for the new construction to do due diligence and make sure that is clearly determined prior to issuing a building permit. Mr. Latour also inquired about possible project schedule as he has a cable line request to Mediacom for the over ground line to be buried that has not been completed.

Goode asks for additional comments from the audience or from the Commissioners.

MOTION by Baker to approve the variance, including Staff recommendations and findings of facts and conditions to include additional language that the east side of the property be deemed the front; seconded by Savstrom. **MOTION** carries unanimously.

MOTION by Baker to adjourn at 7:29 p.m., Seconded by Savstrom. **MOTION** carried unanimously.

Prepared by Jen Holmquist.

Staff Memorandum

To: Planning Commission
From: Sarah Smith, Comm. Dev. Director
Date: September 15, 2020
Re: **September 15, 2020 Planning Commission Special Meeting Agenda - Item No. 3 Approval of the Agenda with any Amendments -- Additional/Supplemental Information for Agenda Item No. 4A for Planning Case No. 20-17 for Property at 5234 Lynwood Boulevard**

Request

As provided under Agenda Item No. 3 (**Approval of the Agenda, with any Amendments**), Staff respectfully recommends the September 15, 2020 special meeting agenda be amended to add additional information for Item No. 4A:

Driveway/Roadway Easement and Access for 5234 Lynwood Boulevard

The City Attorney has reviewed and confirmed that the subject property is provided access to Lynwood Boulevard by Document No. 2961468. This document grants an appurtenant easement for private roadway purposes over and across the easterly 20 feet of Lots 8 and 9 of Block 2 as measured at right angles to the easterly line of Block 2. This easement is for the benefit of Lots 2, 3, 4, and 5 of Block 1 and Lots 1, 2, 3, 4, and 5 of Block 2 (which includes 5234 Lynwood Boulevard).

The Certificate of Title for 5234 Lynwood Boulevard was obtained and the easement is not listed on it. However, the property is both Abstract and Torrens so it appears that the document was not recorded with the Registrar of Titles (Torrens) and only the Recorder (Abstract) which could be why it didn't show up. However, the City Attorney's evaluation is that this does not invalidate the easement, although the property owner may want to make sure that it is also recorded in Torrens so that it shows up on the Certificate of Title. Of note, the recording issue mentioned above is not a City issue.

Driveway Maintenance Agreement

A copy of a driveway maintenance agreement between the property owners along the private roadway was provided on September 15, 2020 by Tim Lemke, the property owner of 5234 Lynwood Boulevard and 5212 Lynwood Boulevard and is included as an attachment. As this is a private road and not maintained or operated by the City, the City does not need to be party to the agreement.

New/Additional Information

Staff Memorandum dated September 15, 2020
Driveway Maintenance Agreement

Pages 19-22

Driveway Maintenance Agreement

There exists a 20' wide shared driveway serving five properties:

All on Lynwood Blvd in Mound MN . Addresses: 5212 ,5234,5240,5226, and5220

It is a shared private driveway, not a public road or alley. Easements and ownership of the driveway make it equally shared legally by the residents.

For the purpose of organization a few things are agreed on.

1. Plowing. Each resident cares for their own driveway in front of their own garages. Prior to each plow season the residents verbally work out a plow plan for the shared portion of the driveway. 5240 is not responsible for plowing payments.
2. Improvements. If a resident damages the driveway for improvements they shall repair it . If the driveway gets in general disrepair the residents shall get bids and share the costs of improvements.
3. It is the goal to keep the driveway free from permanently parked vehicles, campers or boats. Garbage and recycling trucks are not allowed on the driveway.
4. This agreement will run with the land as ownership changes.
5. Listed are the owners and their signatures agreeing to the terms of this agreement.

By their signatures below, the owners agree to the Driveway Maintenance Agreement as herein stated.

Dated: 8-31, 2020

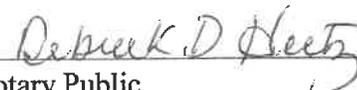


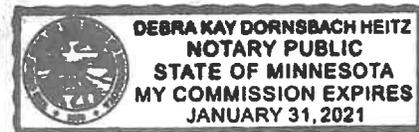
Timothy M Lembke

Address: 5212 Lynwood Blvd
Mound, MN 55364

PID #:1311724430157

Sworn to and signed before me
this 31 day of Aug, 2020


Notary Public



Dated: 8-11, 2020

Tim Lembke

Tim Lembke
Address: 5234 Lynwood Blvd
Mound, MN 55364
PID #: 131172430110

Sworn to and signed before me
this 11th day of August, 2020

Norina Jo Dove

Notary Public



Dated: 9-14, 2020

Shane Gardner

Shane Gardner
Address: 5240 Lynwood Blvd
Mound, MN 55364
PID #: 13117243401111

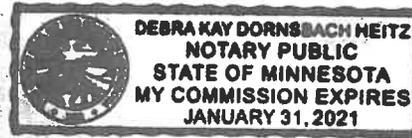
Shane Gardner CS REVERING DKH

Address: 5240 Lynwood Blvd
Mound, MN 55364
PID #: 13117243401111

Sworn to and signed before me
this 14 day of Sept, 2020

Debra Kay Dornsbach Heitz

Notary Public



Dated: 8-31, 2020

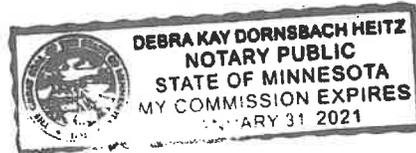
Dale Chilton, Jr

Dale Chilton, Jr
Address: 5226 Lynwood Blvd
Mound, MN 55364
PID #: 1311724340017

Sworn to and signed before me
this 31 day of Aug, 2020

Debra Kay Dornsbach Heitz

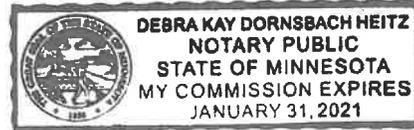
Notary Public



Dated: 8.31.20, 2020

Stacie Chilton
Address: 5226 Lynwood Blvd
Mound, MN 55364
PID #: 1311724340017

Sworn to and signed before me
this 31 day of Aug, 2020

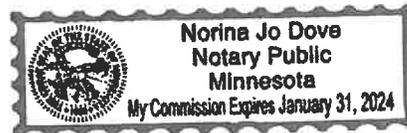


Debra Kay Dornsbach Heitz
Notary Public

Dated: 8-11-2020, 2020

William Latour
William Latour
Address: 5220 Lynwood Blvd
Mound, MN 55364
PID #: 1311724310070

Sworn to and signed before me
this 11th day of August, 2020

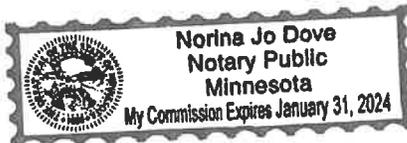


Norina Jo Dove
Notary Public

8-11-2020

Anne Latour
Anne Latour
Address: 5220 Lynwood Blvd
Mound, MN 55364
PID #: 1311724310070

Sworn to and signed before me
this 11th day of August, 2020



Norina Jo Dove
Notary Public

Variance Request for 5234 Lynwood Blvd

PLANNING COMMISSION ~ SEPTEMBER 15, 2020

Overview

- Applicant is requesting a variance to allow construction of a home even though the lot does not have frontage on an improved public road
- R-2 property is 14,492 square feet – which is larger than required for this district



Site Characteristics

- Former public street – Laurel Road was previously vacated
- Area subject of various lot divisions and subdivisions in late 1990s/early 2000s
- Currently three properties access the private road
- The lot on Lynwood has the private road on it but is accessed from Lynwood



Analysis

- Non-lot of record
- Setback requirements
 - Front – 20 feet (measurement from edge of existing road. Note that structure must be located outside of roadway easement)
 - Sides – 10 feet
 - Shoreland – 50 feet from OHWL or 15 foot rear (most restrictive)
 - Maximum 30% hardcover



Analysis

- Driveway/roadway easements
 - City Attorney confirmed that subject property is provided a 20 foot easement for access to Lynwood Boulevard through recorded document
- Driveway maintenance agreement
 - Applicant provided a driveway maintenance agreement that exists between the parties.
 - Attorney has confirmed that as it is a private road and not maintained or operated by the City, the City does not need to be a party to the agreement

Analysis

- Application does not include dock or dredge request – preliminary analysis is that such application would not be supported
- Water and sewer trunk area charges, water and sewer connection fees and MCES SAC charge required

Staff/Consultant/Agency Review

Centerpoint Energy

- Gas main needs to be protected

MCWD

- Work below 100-year floodplain will require floodplain alteration and/or shoreline stabilization rules will apply
- 25' native buffer required to fulfill the buffer provisions of the Wetland Protection rule

Recommendation

Staff recommends that the Planning Commission recommend that the City Council approve the variance for lack of improved frontage on a public road for the property at 5234 Lynwood Boulevard subject to the conditions.



PLANNING REPORT

TO: Planning Commission
FROM: Sarah Smith, Community Development Director
Rita Trapp, HKGI Planning Consultant
DATE: September 10, 2020
PLANNING CASE NO. 20-17
SUBJECT: Variance Application
APPLICANT: Rolf and Andrea Markstrom
OWNER: Tim Lemke
LOCATION: 5234 Lynwood Boulevard
MEETING DATE: September 15, 2020
COMPREHENSIVE PLAN: Low Density Residential
ZONING: R-2 Single-Family Residential

BACKGROUND

The applicants, Rolf and Andrea Markstrom, have submitted an application for a variance to allow the construction of a home on the existing lot at 5234 Lynwood Boulevard even though it does not have frontage on an improved public road. This property, along with adjacent parcels, are currently located and accessed by an existing private roadway that is encumbered by both private and public easements for road/access and utilities.

REVIEW PROCEDURE

Variance

City Code Section 129-39 (a) states that a variance may be granted to provide relief to a landowner where the application of the City Code imposes practical difficulty for the property owner. In evaluating the variance the City Council must consider whether:

- (1) The variance proposed meets the criteria for Practical Difficulties as defined in City Code Sub. 129-2.
- (2) Granting of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to owners of other lands, structures or buildings in the same district nor be materially detrimental to property within the same zone.

- (3) The variance requested is the minimum variance which would alleviate the practical difficulty.
- (4) A variance shall only be permitted when it is in harmony with the general purposes and intent of the zoning ordinance and when the terms of the variance are consistent with the comprehensive plan.

According to City Code Sec. 129-2, "*Practical Difficulties*" is defined as follows:

Practical Difficulties, as used in conjunction with a variance, means that:

- (i) The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
- (ii) The plight of the landowner is due to circumstance unique to the property including unusual lot size or shape, topography or other circumstances not created by the landowner; and
- (iii) The variance, if granted, will not alter the essential character of the locality.

Economic considerations alone do not constitute practical difficulties. Practical difficulties include, but are not limited to, inadequate access to direct sunlight for solar energy systems.

60-DAY PROCESS

Pursuant to Minnesota State Statutes Section 15.99, the City of Mound has sixty (60) days to approve or deny the land use request unless an extension is executed by the City in accordance with state rules. Minnesota Statutes 645.15 sets forth the procedures for determining "Day 1" for the purpose of application of the 60-day rule. "Day 1" was determined to be August 15, 2020.

NOTIFICATION

Property owners abutting the subject site, per Hennepin County tax records, were mailed a letter on September 10, 2020 to inform them of the Planning Commission's review of the application at its September 15, 2020 special meeting.

SITE INFORMATION

The former public road in the vicinity, Laurel Road, was previously vacated. This area was the subject of various lot divisions and subdivisions in the late 1990s / early 2000s. There are currently 4 properties with homes that are accessed by the existing private road. While the property at 5240 Lynwood Boulevard has frontage on the existing private road, it is accessed from Lynwood Boulevard. The existing lot, according to the Hennepin County website, is approximately 14,492 square feet, which is larger than the required 10,000 square feet for this residential district.

STAFF/CONSULTANT/AGENCY REVIEW

Copies of the request and supporting materials were forwarded to involved City Departments and affected public agencies for review and comment. Comments received are summarized below:

Chuck Mayers, Centerpoint Energy

A copy of the letter dated August 20, 2020 from CenterPoint Energy has been included as an attachment. CenterPoint Energy has an easement with a gas main that needs to be protected on this property (Document No. 4256375).

Heidi Quinn, MCWD (2019)

A proposed single family home located at 5234 Lynwood Boulevard in the City of Mound will require a MCWD permit for Erosion Control and Wetland Protection. If there is any work proposed below the 100-year floodplain elevation (931.5') or to the bank, then the Floodplain Alteration and/or Shoreline Stabilization rules will apply.

To fulfill the requirement of the buffer provisions of the Wetland Protection rule, a 25' native buffer will be required to be declared against the property upland of the delineated wetland boundary (WCA Notice of Decision (NOD) approved by the City of Mound #1001). Please note that MCWD permit requirements will only be applicable to the property when a single family home is proposed or there is proposed land disturbance.

DISCUSSION

- Property is zoned R-2 single and two families residential. As the parcel was part of a previous subdivision, it is a non-lot of record. Staff preliminary evaluation for principal structure minimum required setbacks assignment is as follows:
 - 20-foot front – There is no public road that fronts the lot and the existing road is part of the parcel. Staff evaluation is that minimum required front setback be measured from edge of existing road. There is, however, a roadway easement in the east part of the subject lot that needs to be preserved
 - 10 foot sides
 - 50 foot from 929.4 Ordinary High Water Mark of Lake Minnetonka and 15-foot rear (most restrictive)
- Maximum hardcover allowance for the property is thirty (30) percent because it is non-lot of record.

- Staff, in cooperation with the City Attorney, is evaluating the current driveway/roadway easements in the subject vicinity to confirm the parcel has legal access; also whether there is need for additional agreements and/or easements that may be required for access or utilities. Staff will provide additional comment on these items at the meeting.
- A Notice of Wetland Decision (NOD) was issued for the property in 2018 and is valid for 5 years following issuance.
- According to 2019 information provided by MCWD Staff, MCWD permitting and buffers will be required for future new home construction at 5234 Lynwood Blvd or if there is proposed land disturbance. *See comments from Heidi Quinn on Page 3 of the Planning Report.*
- The 100-year floodplain elevation for the MCWD is 931.5. Any grading/filing or site alteration activities below the 931.5 elevation requires permitting from the MCWD and will require compensation. If the proposed structure extends into the 931.5 elevation, the minimum required construction elevation will be 933.5.
- The 100-year floodplain elevation for Mound is 931.0. The minimum required construction elevation for Mound is 933.0 (*lowest floor including basement or crawl*). If the proposed structure extends into the 931.0 elevation, specific standards for floodplain per code will apply.
- Members are advised that the current application does not include a dock or dredge request. Any potential request for possible dock placement or dredging will require applications to the City of Mound, the MCWD and the LMCD (if private) and will require the participation of adjacent property owners along the channel. Previous evaluation in the vicinity by MCWD/Mound Staff is that the channel does not have sufficient width to allow dredging while maintaining the 10:1 slope requirement. Therefore, due to the current configuration and site conditions in the channel area, preliminary analysis by Staff is that such an application would not be supported.
- There is a remediation site for Hasbro in the vicinity of Morton Channel.
- Water and sewer trunk area charges, water and sewer connection fees and a MCES SAC charge will be required to be paid as part of the building permit for the future new house

STAFF RECOMMENDATION

Staff recommends that the Planning Commission recommend that the City Council approve the variance for lack of improved frontage on a public road for the property at 5234 Lynwood Boulevard subject to the following conditions:

1. The City Attorney confirms that there is current legal access to the property or alternately, the applicant will need to provide to the City of Mound a new easement or agreement(s) to be prepared and recorded, which may include participation from adjacent property owner(s) and/or lien holder(s), if needed.
2. All utility connections are solely the responsibility of the private owner and will remain under the private ownership of the property. Extension of municipal utilities is neither implied or expressed in any approval of the variance.
3. No future approval of any development plans and/or building permits is included as part of this action.
4. Applicant shall provide all required information upon submittal of the building permit application.
5. Applicant shall be responsible for procurement of any and/or all local or public agency permits including, but not limited to, the submittal of all required information prior to building permit issuance.
6. The applicant shall be responsible for recording the resolution with Hennepin County. The applicant is advised that the resolution will not be released for recording until all conditions have been met. The applicant may also direct the City to record the resolution with the fees to be taken out of the escrow.
7. Minnehaha Creek Watershed District (MCWD) has rules related to wetlands, floodplain, erosion control; also others including stream and shoreline alteration/stabilization. Applicant is directed to contact the MCWD related to regulations and applicable permits that will be apply to a future project. Evidence from the MCWD in the form of a permit or waiver must be provided before release of any future building permit.
8. Sewer and water area trunk charges in the amount of \$2,000.00 each for the lot shall be paid with the future building permit. Total: \$4,000.00.
9. Sewer connection and water connection fees shall be paid with the future building permit. The amount due shall be the current rate in place at the time of building permit issuance. The 2020 sewer connection and water connection fees are \$240.00 each.

10. The MCES Sewer Availability Charge shall be paid with the future building permit. The amount due shall be the current rate in place at the time of building permit issuance. The 2020 MCES Sewer Availability Charge is \$2,485.00.
11. The applicant shall submit utility plans for subject that meet the requirements of the City Manager/Public Works Director as part of future updated survey to be submitted with new home construction.

In recommending Staff approval of the variance, the following findings of fact are offered:

1. The criteria of City Code Section 129-39 (a) are being met.
2. Improvements to the residential use of this property are in keeping with how it is zoned and guided in the comprehensive plan and will not change the existing neighborhood character.
3. It is reasonable for residential structure to be built on an existing lot that will be conforming to setbacks and hardcover.
4. The former public road, Laurel Road, was previously vacated. The lack of improved frontage on a public road and the property's location on an existing private road are existing conditions that were not created by the applicant or owner.

CITY COUNCIL REVIEW

In the event a recommendation is received from the Planning Commission, it will be forwarded to the City Council for action at an upcoming meeting. At this time, the possible meeting date is September 22, 2020. The alternate meeting date would be October 13, 2020.



2415 Wilshire Boulevard, Mound, MN 55364
Phone 952-472-0600 FAX 952-472-0620

VARIANCE APPLICATION

Application Fee and Escrow Deposit required at time of application.

Planning Commission Date _____

Case No. _____

AUG 14 2020

City Council Date _____

Please type or print legibly

SUBJECT PROPERTY LEGAL DESC.	Address <u>5234 Lynwood Blvd</u> Lot _____ Block <u>2</u> Subdivision <u>Abraham Lincoln Addition to Lakeside Park</u> PID # <u>13-117-24-34-040</u> Zoning: R1 R1A R2 R3 B1 B2 B3 (Circle one)
PROPERTY OWNER	Name <u>Tim Lembke</u> Email _____ Address <u>1110 Sunnyfield Road N, Mound, MN 55364</u> Phone Home _____ Work _____ Fax _____
APPLICANT (IF OTHER THAN OWNER)	Name <u>Rolf & Andrea Markstrom</u> Email <u>rolfmarkstrom@yahoo.com</u> Address <u>3420 Lakeside Drive, Minnetrista, MN 55364</u> Phone Home <u>(612) 889-8450</u> Work <u>(612) 472-0864</u> Fax _____

1. Has an application ever been made for zoning, variance, conditional use permit, or other zoning procedure for this property? Yes (X) No (). If yes, list date(s) of application, action taken, resolution number(s) and provide copies of resolutions.

Applicant is simultaneously applying for a C.U.P. to build a conventionally constructed home on said property.

2. Detailed description of proposed construction or alteration (size, number of stories, type of use, etc.):

Said property sits on a private road and does not have public road frontage. Applicants are applying for a variance to allow home to be constructed that is set back 20 feet from the western edge of the private road. Home plans are TBD, but will comply with all other regulations and setbacks.

3. Do the existing structures comply with all area, height, bulk, and setback regulations for the zoning district in which it is located? Yes () No (). **If no**, specify each non-conforming use (describe reason for variance request, i.e. setback, lot area, etc.):

No structures currently exist on property

<u>SETBACKS:</u>	REQUIRED	REQUESTED (or existing)	VARIANCE
Front Yard: (N S E W)	_____ ft.	_____ ft.	_____ ft.
Side Yard: (N S E W)	_____ ft.	_____ ft.	_____ ft.
Side Yard: (N S E W)	_____ ft.	_____ ft.	_____ ft.
Rear Yard: (N S E W)	_____ ft.	_____ ft.	_____ ft.
Lakeside: (N S E W)	_____ ft.	_____ ft.	_____ ft.
_____ : (N S E W)	_____ ft.	_____ ft.	_____ ft.
Street Frontage:	_____ ft.	_____ ft.	_____ ft.
Lot Size:	_____ sq ft	_____ sq ft	_____ sq ft
Hardcover:	_____ sq ft	_____ sq ft	_____ sq ft

4. Does the present **use** of the property conform to all regulations for the zoning district in which it is located? Yes (), No (). **If no**, specify each non-conforming use:

5. Which unique physical characteristics of the subject property prevent its reasonable use for any of the uses permitted in that zoning district?

- () too narrow
- () too small
- () too shallow
- () topography
- () drainage
- () shape
- () soil
- () existing situation
- (X) other: specify

Please describe: Lot is on private road, and does not have public road frontage

6. Was the practical difficulty described above created by the action of anyone having property interests in the land after the zoning ordinance was adopted (1982)? Yes (), No (✓). If yes, explain:

7. Was the practical difficulty created by any other human-made change, such as the relocation of a road? Yes (), No (✓). If yes, explain:

8. Are the conditions of practical difficulty for which you request a variance peculiar only to the property described in this petition? Yes (), No (✓). If no, list some other properties which are similarly affected?

There are 3 other existing homes on this private drive that do not have public road frontage

9. Comments: *Applicants currently have a contingent offer on said property (see attached purchase agreement).*

Also attached is a signed agreement amongst the current home owner on the private drive, regard maintenance and upkeep of said private drive.

I certify that all of the above statements and the statements contained in any required papers or plans to be submitted herewith are true and accurate. I acknowledge that I have read all of the variance information provided. I consent to the entry in or upon the premises described in this application by any authorized official of the City of Mound for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

Owner's Signature _____

Date _____

Applicant's Signature *R.D. Mahle*

Date *08/12/2020*



Hennepin County Natural Resources Map

Date: 4/10/2020

L
2



PID: 1311724340110
 Address: 5234 LYNWOOD BLVD,
 MOUND
 Owner Name: TIM LEMBKE
 Acres: 0.34

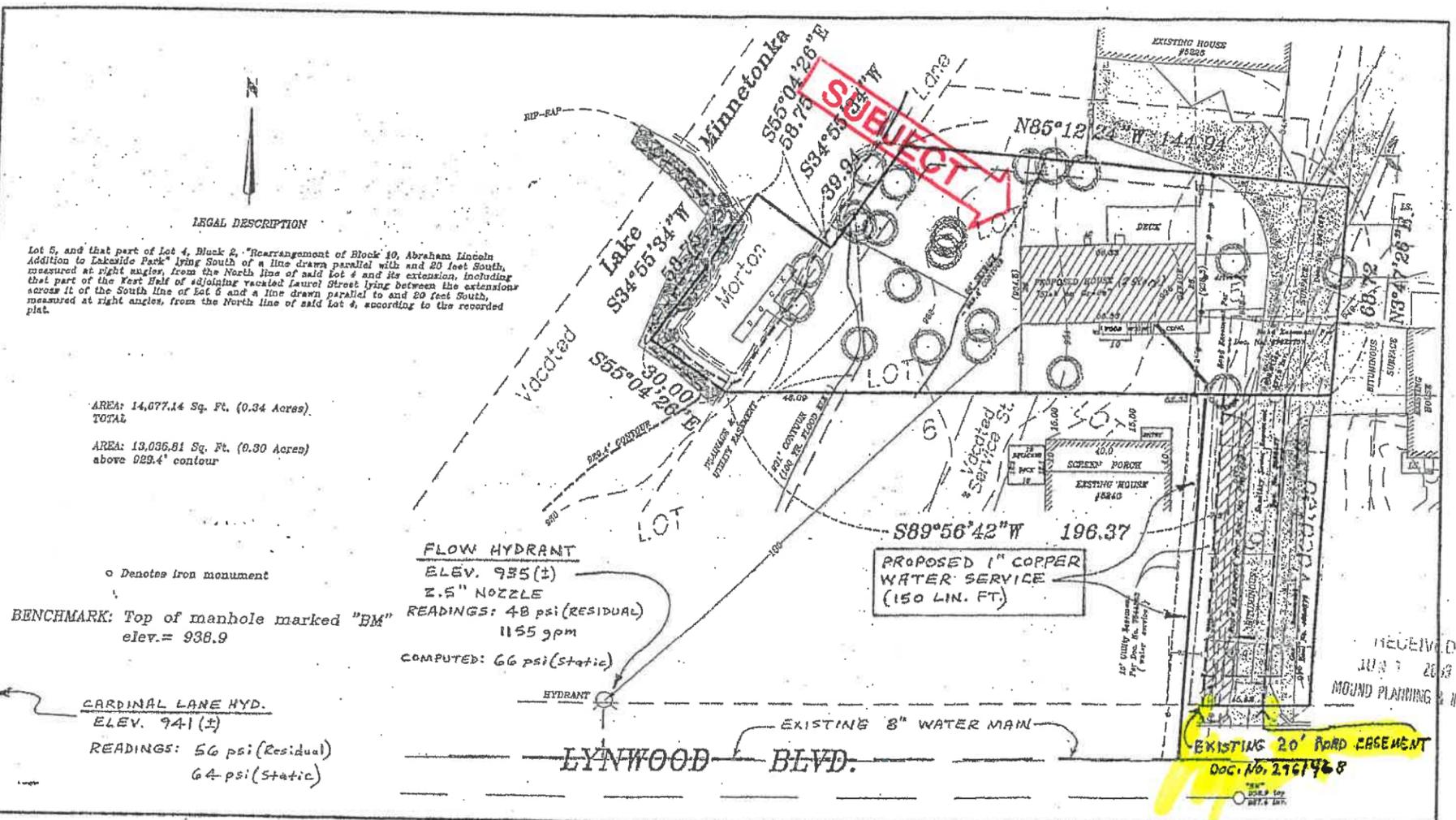
Comments:
 5234 Lynwood Boulevard

1 inch = 50 feet



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LEGAL DESCRIPTION

Lot 5, and that part of Lot 4, Block 2, "Rearrangement of Block 10, Abraham Lincoln Addition to Lakeside Park" lying South of a line drawn parallel with and 20 feet South, measured at right angles, from the North line of said Lot 4 and its extension, including that part of the West Half of adjoining vacated Laurel Street lying between the extension across it of the South line of Lot 5 and a line drawn parallel to and 20 feet South, measured at right angles, from the North line of said Lot 4, according to the recorded plat.

AREA: 14,677.14 Sq. Ft. (0.34 Acres) TOTAL
 AREA: 13,056.81 Sq. Ft. (0.30 Acres) above 929.4' contour

o Denotes Iron monument

BENCHMARK: Top of manhole marked "BM" elev. = 938.9

CARDINAL LANE HYD.
 ELEV. 941 (±)
 READINGS: 56 psi (Residual)
 64 psi (Static)

FLOW HYDRANT
 ELEV. 935 (±)
 2.5" NOZZLE
 READINGS: 48 psi (RESIDUAL)
 1155 gpm
 COMPUTED: 66 psi (Static)

PROPOSED 1" COPPER WATER SERVICE (150 LIN. FT.)

EXISTING 20' ROAD CASEMENT
 Doc. No. 2761968

RECEIVED
 JUN 7 2003
 MOUND PLANNING & INS.

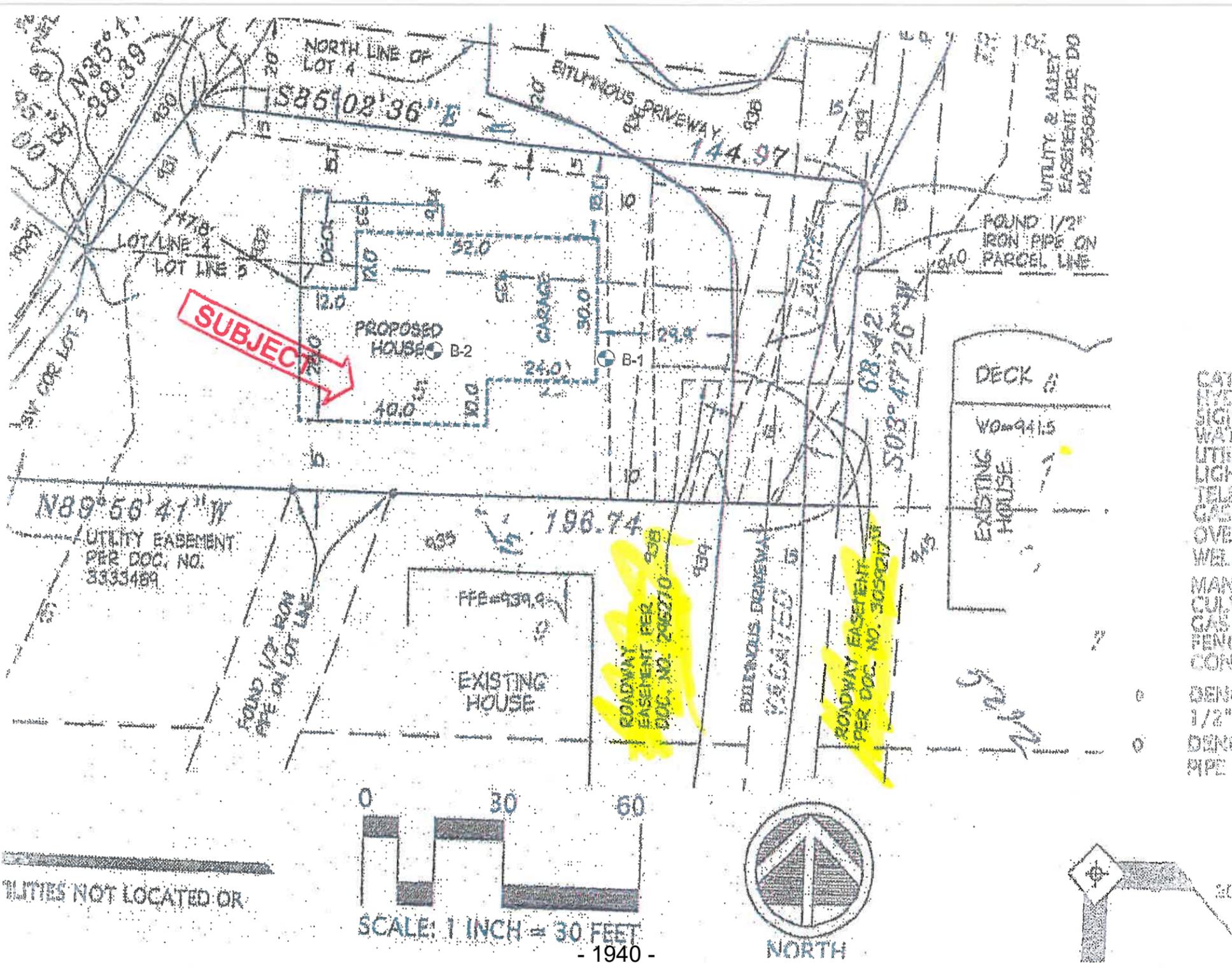
DEMARS-GABRIEL
 LAND SURVEYORS, INC.
 3030 Harbor Lane No.
 Plymouth, MN 55447
 Phone: (763) 559-0908
 Fax: (763) 559-0479

I hereby certify that this survey plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.
 As surveyed by me this 28th day of March, 2003.
 D. E. C.
 David E. Crook Minn. Reg. No. 22414

File No. 12060
 Book-Page EP-DRAW
 Scale 1"=30'

PREPARED FOR:

WATER ANALYSIS SKETCH DATE: 4/9/03
 MS. JOAN CODDON
 (APPLICATION FOR)
 CONDITIONAL USE PERMIT



CAT
 FIND
 SIGN
 WAT
 UTIL
 HIGH
 TELE
 GAS
 OVER
 WELL
 MAN
 CUL
 GAS
 FENC
 CON

DEN
 1/2"
 DEN
 PIPE

EXISTING HOUSE
#5220

N85°12'24"W
30.00

S 24°04'07"
B C

UTILITY EASEMENT

93
(10)

Proposed Utility Easement

S 03°47'26" W 95.01

EXISTING HOUSE
#5226

Sanitary Sewer Easement
935.5 top
928.5 Inv
Doc. No. 3568427

vacated

101.73
N22°09'24"E

12.79
S18°49'02"

144.94

SUBJECT

EXISTING BLDG.

Doc. No. 2961489

Road Easement Per
Doc. No. 2882707

DECK

BITUMINOUS SURFACE

EXISTING HOUSE

EX. BLDG.

EX. BLDG.

EXISTING BLDG.

N 03°47'26" E 168.74

N 03°32'48" E 200.14

PARCEL

UTILITY EASEMENT
WATER SERV
UTILITY EASEMENT
CITY SANITARY
EASEMENT FROM
PRIVATE DRIVE
EASEMENT FROM
PRIVATE DRIVE



700 West Linden Avenue
PO Box 1165
Minneapolis, MN 5540-1165

August 20, 2020

Sarah Smith
Community Development Director
415 Wilshire Boulevard
Mound, MN 55364-0600
952-472-0607
Sarahsmith@cityofmound.com

RE: Proposed Variance and CUP - 5234 Lynwood Boulevard (lack of minimum required frontage on the improved public road and private street). CenterPoint Energy Gas Easement on the property per Document No. 4256375.

Dear Sarah Smith:

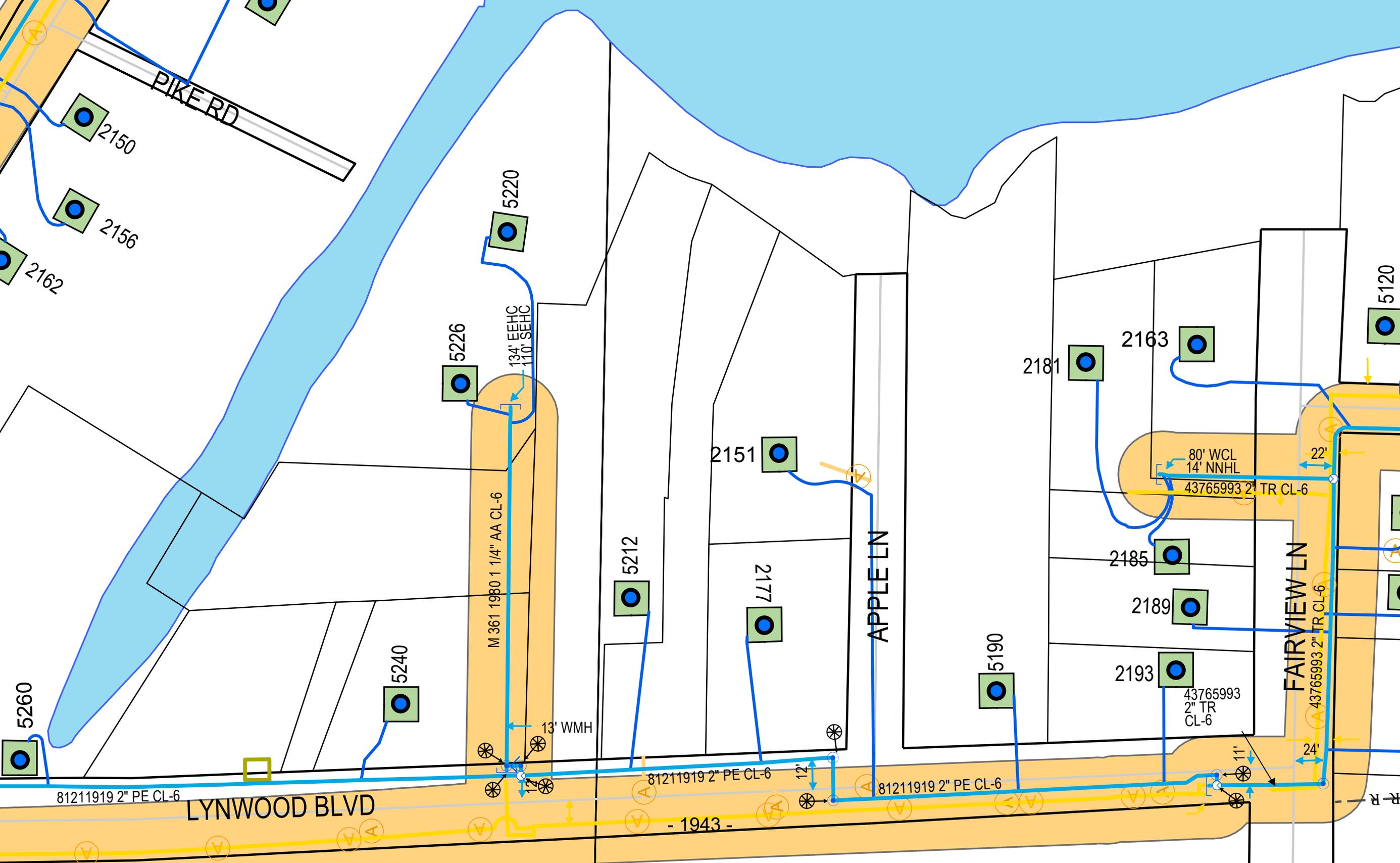
CenterPoint Energy has no objection or issues related to the Proposed Variance and CUP - 5234 Lynwood Boulevard (lack of minimum required frontage on the improved public road and private street). CenterPoint Energy Gas Easement on the property per Document No. 4256375. Note: CNP has a gas main in Easement on the property, and we need to make sure the Easement is protected.

Respectfully,
CENTERPOINT ENERGY

A handwritten signature in cursive script that reads "Chuck Mayers".

Chuck Mayers, **SRWA**
Right of Way Agent III
charle.mayers@centerPointenergy.com

PC: Keith F. Collver, C&M Supervisor,
William Folstrom, C&M Advance Foreperson,
Maura Klimisch, Engineer Gas



PIKE RD

LYNWOOD BLVD

APPLE LN

FAIRVIEW LN

5260

2162

2156

2150

M 361 1980 1 1/4" AA CL-6

5240

5226

134' EEHC
110' SEHC

13' WMH

5212

2151

2177

5190

2181

2185

2189

2193

43765993
2" TR
CL-6

80' WCL
14' NNHL

43765993 2" TR CL-6

43765993 2" TR CL-6

5120

81211919 2" PE CL-6

81211919 2" PE CL-6

81211919 2" PE CL-6

- 1943 -

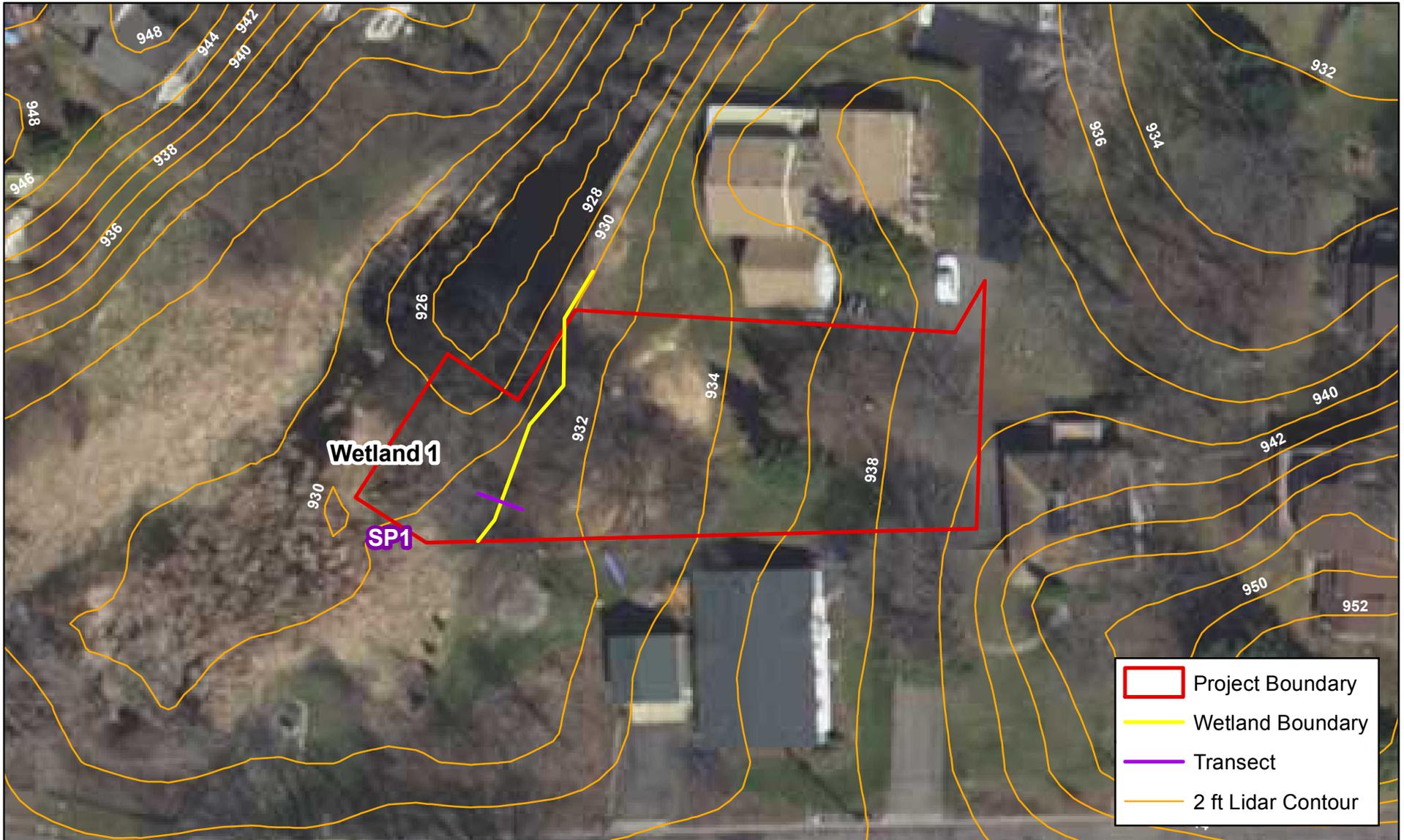


Figure 2 - Existing Conditions



KJOLHAUG ENVIRONMENTAL SERVICES COMPANY

Source: MNGEO Spatial Commons

N



0 50



Feet

5234 Lynwood Boulevard (KES 2018-173)
Mound, Minnesota

Note: Boundaries indicated on this figure are approximate and do not constitute an official survey product.



Figure 5 - DNR Public Waters Inventory



N



0 175



Feet

5234 Lynwood Boulevard (KES 2018-173)
Mound, Minnesota

KJOLHAUG ENVIRONMENTAL SERVICES COMPANY
 Source: MNGEO Spatial Commons, MN DNR

- 1945 -

Note: Boundaries indicated on this figure are approximate and do not constitute an official survey product.



Hennepin County Natural Resources Map

Date: 9/10/2020

Legend

2 Foot Elevation Contours

— Index

— Intermediate



PID: 1311724340110
Address: 5234 LYNWOOD BLVD,
MOUND
Owner Name: TIM LEMBKE
Acres: 0.34

Comments:
5234 Lynwood Boulevard

1 inch = 100 feet



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Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: NW Tonka Lions
 Date organized: July 1950
 Tax exempt number: NA

Address: 2567 Commerce Blvd
 City: Mound
 State: Minnesota
 Zip Code: 55364

Name of person making application: Jeff Flattum
 Business phone: 651-497-9437
 Home phone: [blank]

Date(s) of event: 10-03-20 WineFest We Can
 Type of organization: Club Charitable Religious Other non-profit

Organization officer's name: Jeff Flattum - Pres
 City: Mound
 State: Minnesota
 Zip Code: 55364

Organization officer's name: Mike Oconnor - Vice Pres
 City: Spring Park
 State: Minnesota
 Zip Code: 55384

Organization officer's name: [blank]
 City: [blank]
 State: Minnesota
 Zip Code: [blank]

Organization officer's name: [blank]
 City: [blank]
 State: Minnesota
 Zip Code: [blank]

Location where permit will be used. If an outdoor area, describe.
 WeCan 5213 Shoreline Drive Mound MN 55364

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 Yes/Wiser Insurance/ISG/\$1,000,000 to \$2,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

MOUND
 City or County approving the license

\$50.00 → credit from 3-28-20 COVID
 Fee Amount CANCEL

03-09-2020
 Date Fee Paid

Catherine Pausche
 Signature City Clerk or County Official

~~03-10-2020~~ 9-22-20
 Date Approved

Permit Date

catherinepausche@cityofmound.com
 City or County E-mail Address

952-472-0633
 City or County Phone Number

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

**CITY OF MOUND
RESOLUTION NO. 20-XX**

**RESOLUTION APPOINTING ELECTION JUDGES AS RECOMMENDED
FOR THE GENERAL ELECTION
ON NOVEMBER 3, 2020**

BE IT HEREBY RESOLVED, that the City Council of the City of Mound, Minnesota, does hereby approve the following list of election judges for the November 3, 2020 General Election:

Dan Albert
Jan Blackstad
Michael Border
Jane Cox
John Davis

Eric Deadwyler
Margaret Rezada Hutchinson
Jennifer Israel
Kristen Moline
Barb Zimmerman

BE IT FURTHER RESOLVED to allow the City Clerk to make additions and/or deletions to this list as need dictates, with required training given to any utilized judges.

Adopted by the City Council this 22nd day of September, 2020.

Mayor Raymond J. Salazar

Attest: Catherine Pausche, Clerk

Orono Police Department

Activity Report for: MOUND

Time Period: 8/1/2020 12:00:00 AM - 8/31/2020 11:59:00 PM

Case Nbr	Date/Time	Address	Statute	Red Text Denotes Juvenile(s) Involved	City/Jurisdiction
OR20005859	08/01/2020 9:08 AM	██████████ RIDGEWOOD RD	DISDOM - DISTURB DOMESTIC		MOUND
OR20005863	08/01/2020 10:39 AM	██████████ WILSHIRE BLVD	809.595.3 - CRIMINAL DAMAGE PROP-4TH DEG-INTENTIONAL DAMAGE-OTHER CIRCUMSTANCES		MOUND
OR20005865	08/01/2020 10:46 AM	SWENSON PARK	FOPR - FOUND PROPERTY		MOUND
OR20005885	08/02/2020 8:40 AM	██████████ THREE POINTS BLVD	MED - MEDICAL		MOUND
OR20005892	08/02/2020 1:31 PM	██████████ RIDGEWOOD RD	MISCIV - MISC PUBLIC CIVIL MATTER		MOUND
OR20005893	08/02/2020 1:37 PM	██████████ EDGEWATER DR	MISWEL - MISC OFCR WELFARE CHECK		MOUND
OR20005894	08/02/2020 2:28 PM	██████████ BRIGHTON BLVD	SUSACT - SUSPICIOUS ACTIVITY		MOUND
OR20005897	08/02/2020 3:55 PM	██████████ WESTEDGE BLVD	DISDOM - DISTURB DOMESTIC		MOUND
OR20005905	08/02/2020 7:54 PM	██████████ FEINGHLN	ASPUB - ASSIST PUBLIC		MOUND
OR20005908	08/02/2020 8:35 PM	██████████ WESTEDGE BLVD	809.2242.1(1) - ASSAULT-DOM-MS-CAUSE FEAR OF IMMEDIATE BODILY HARM OR DEATH		MOUND
OR20005907	08/02/2020 8:45 PM	██████████ ALEXANDER LN	DISNEI - DISTURB NEIGHBORHOOD		MOUND
OR20005910	08/02/2020 10:18 PM	██████████ HANOVER RD	MIS911 - MISC FALSE 911 CALL		MOUND
OR20005923	08/03/2020 10:27 AM	PHILBROOK PARK	FOPR - FOUND PROPERTY		MOUND
OR20005934	08/03/2020 4:20 PM	██████████ BARTLETT BLVD	171.24.2 - TRAF-DRIVING AFTER REVOCATION		MOUND

Case Nbr	Date/Time	Address	Statute	Red Text Denotes Juvenile(s) Involved	City/Jurisdiction
CR20005938	08/03/2020 4:59 PM	██████████ COMMERCE BLVD	DISDOM - DISTURB DOMESTIC		MOUND
CR20005940	08/03/2020 7:48 PM	██████████ TUXEDO BLVD	DISNEI - DISTURB NEIGHBORHOOD		MOUND
CR20005945	08/03/2020 10:09 PM	██████████ WILSHIRE BLVD	MISWEL - MISC OFCR WELFARE CHECK		MOUND
CR20005942	08/03/2020 10:16 PM	██████████ BARTLETT BLVD	MED - MEDICAL		MOUND
CR20005946	08/04/2020 8:41 AM	██████████ WESTEDGE BLVD	MISABV - MISC OFCR ABANDONED VEH/JUNK		MOUND
CR20005950	08/04/2020 8:56 AM	██████████ BARTLETT BLVD	171.24.1 - TRAF-DRIVING AFTER SUSPENSION-M		MOUND
CR20005952	08/04/2020 10:44 AM	██████████ WILSHIRE BLVD	MED - MEDICAL		MOUND
CR20005953	08/04/2020 12:21 PM		JUVPROT - JUV-CHILD PROTECTION		MOUND
CR20005954	08/04/2020 12:55 PM	██████████ COMMERCE BLVD	DISNEI - DISTURB NEIGHBORHOOD		MOUND
CR20005958	08/04/2020 3:54 PM	██████████ WILSHIRE BLVD	609.52.2(a)(1) - THEFT-M-TAKE/USE/TRANSFER MOVABLE PROP-NO CONSENT		MOUND
CR20005960	08/04/2020 5:15 PM	██████████ TUXEDO BLVD	MISCIV - MISC PUBLIC CIVIL MATTER		MOUND
CR20005961	08/04/2020 6:43 PM	██████████ TUXEDO BLVD	MISWEL - MISC OFCR WELFARE CHECK		MOUND
CR20005962	08/04/2020 7:14 PM	██████████ EDGEWATER DR	MEDMH - MEDICAL MENTAL HEALTH		MOUND
CR20005976	08/05/2020 11:38 AM	██████████ EDGEWATER DR	MISUT - MISC OFCR UNFOUNDED THEFT		MOUND
CR20005984	08/05/2020 2:36 PM	██████████ RICHMOND RD	ANBIT - ANIMAL BITE		MOUND
CR20005989	08/05/2020 4:00 PM		DEATH - DEATH INVESTIGATION		MOUND
CR20005993	08/05/2020 7:40 PM	SWENSON PARK	609.224.1(2) - ASSAULT-5TH DEG-INFLICT OR ATTEMPT BODILY HARM		MOUND

Case Nbr

Date/Time

Address

Statute

Red Text Denotes Juvenile(s) Involved

City/Jurisdiction

CR20005994	08/05/2020 8:03 PM	LYNWOOD BLVD	MISWEL - MISC OFCR WELFARE CHECK		MOUND
CR20005997	08/05/2020 10:13 PM		JUVPROB - JUV-CHILD PROBLEM		MOUND
CR20006000	08/05/2020 11:54 PM	SHORELINE DR & AUDITORS RD	152.027.3 - CONT SUBST-POSS-MARIJUANA IN MV		MOUND
CR20006002	08/05/2020 3:35 AM		MISVUL - MISC PUBLIC VULNERABLE ADULT		MOUND
CR20006004	08/05/2020 5:07 AM	BAYFORD RD	MEDMH - MEDICAL MENTAL HEALTH		MOUND
CR20006005	08/05/2020 6:58 AM	WYCHWOOD PARK	MISWEL - MISC OFCR WELFARE CHECK		MOUND
CR20006037	08/06/2020 5:55 PM	ALEXANDER LN	DISDOM - DISTURB DOMESTIC		MOUND
CR20006064	08/07/2020 11:23 AM	COMMERCE BLVD	DISUNW - DISTURB UNWANTED PERSON		MOUND
CR20006066	08/07/2020 12:18 PM	DRUMMOND RD	LOSTPR - LOST PROPERTY		MOUND
CR20006082	08/07/2020 9:56 PM	HAWTHORNE RD	DISNEI - DISTURB NEIGHBORHOOD		MOUND
CR20006085	08/07/2020 10:35 PM	SHORELINE DR	DISUNW - DISTURB UNWANTED PERSON		MOUND
CR20006089	08/08/2020 12:43 AM	CENTERVIEW LN & PIKE RD	SUSACT - SUSPICIOUS ACTIVITY		MOUND
CR20006095	08/08/2020 1:56 PM	BIRCH LN	MED - MEDICAL		MOUND
CR20006099	08/08/2020 3:04 PM	LOST LAKE RD	ANBIT - ANIMAL BITE		MOUND
CR20006101	08/08/2020 4:10 PM	BARTLETT BLVD	MED - MEDICAL		MOUND
CR20006105	08/08/2020 6:30 PM	EDEN RD & WILSHIRE BLVD	152.092(A) - CONT SUBST-POSS-DRUG PARAPHERNALIA		MOUND

Case Nbr	Date/Time	Address	Statute	Red Text Denotes Juvenile(s) Involved	City/Jurisdiction
CR20006108	08/08/2020 7:09 PM	██████████ GRANDVIEW BLVD	SUSVEH - SUSPICIOUS VEHICLE		MOUND
CR20006109	08/08/2020 7:14 PM	██████████ SHOREWOOD LN	MIS911 - MISC FALSE 911 CALL		MOUND
CR20006111	08/08/2020 9:35 PM		ALFAL - ALARM FALSE		MOUND
CR20006128	08/09/2020 11:35 AM	██████████ VILLAGE TRL	MISWEL - MISC OFCR WELFARE CHECK		MOUND
CR20006145	08/09/2020 6:12 PM	CENTERVIEW LN & PIKE RD	DISUNW - DISTURB UNWANTED PERSON		MOUND
CR20006157	08/10/2020 9:34 AM	██████████ WILSHIRE BLVD	609.223.1 - ASSAULT-AGGR-3RD DEG-NON-FAMILY-HANDS FIST		MOUND
CR20006165	08/10/2020 4:11 PM	██████████ BARTLETT BLVD	MISWEL - MISC OFCR WELFARE CHECK		MOUND
CR20006168	08/10/2020 4:28 PM	██████████ OLD SCHOOL RD	ASPUB - ASSIST PUBLIC		MOUND
CR20006169	08/10/2020 4:54 PM	██████████ COMMERCE BLVD	MISCIV - MISC PUBLIC CIVIL MATTER		MOUND
CR20006175	08/10/2020 8:29 PM	DUTCH LAKE ACCESS	SUSACT - SUSPICIOUS ACTIVITY		MOUND
CR20006176	08/10/2020 9:24 PM	██████████ ALEXANDER LN	DISHAR - DISTURB HARASSMENT		MOUND
CR20006178	08/11/2020 2:32 AM	██████████ TUXEDO BLVD	MISWEL - MISC OFCR WELFARE CHECK		MOUND
CR20006183	08/11/2020 9:09 AM	██████████ TUXEDO BLVD	MED - MEDICAL		MOUND
CR20006184	08/11/2020 9:37 AM	DICKENS LN & RIDGEWOOD RD	PKCOMP - PARKING COMPLAINT		MOUND
CR20006186	08/11/2020 11:09 AM		609.344.1 - CRIM SEXUAL COND-3RD DEG-RAPE FEMALE-DRUG INDUCED		MOUND
CR20006189	08/11/2020 11:12 AM	██████████ ALEXANDER LN	MISINFO - MISC OFCR INFORMATION		MOUND
CR20006190	08/11/2020 12:47 PM	SURESIDE PARK AND BEACH	ASLIFT - LIFT ASSIST		MOUND

Case Nbr Date/Time Address Statute **Red Text Denotes Juvenile(s) Involved** City/Jurisdiction

CR20006196	08/11/2020 2:56 PM	[REDACTED] BRIGHTON BLVD	ANAL - ANIMAL AT LARGE	MOUND
CR20006195	08/11/2020 3:00 PM	[REDACTED] COMMERCE BLVD	609.631.2(1) - FORGERY-FALSELY MAKE OR ALTER A CHECK	MOUND
CR20006197	08/11/2020 3:07 PM	[REDACTED] COMMERCE BLVD	ALBUS - ALARM BUSINESS	MOUND
CR20006199	08/11/2020 3:22 PM	[REDACTED] EDGEWATER DR	MISWEL - MISC OFCR WELFARE CHECK	MOUND
CR20006200	08/11/2020 4:38 PM	[REDACTED] LUXEDO BLVD	MISWEL - MISC OFCR WELFARE CHECK	MOUND
CR20006203	08/11/2020 5:44 PM	[REDACTED] SHORELINE DR	DISUNW - DISTURB UNWANTED PERSON	MOUND
CR20006209	08/11/2020 7:10 PM	PHILBROOK PARK	FOBI - FOUND BICYCLE	MOUND
CR20006210	08/11/2020 8:36 PM	GRANDVIEW BLVD & COMMERCE BLVD	FOPR - FOUND PROPERTY	MOUND
CR20006207	08/11/2020 8:38 PM	[REDACTED] SUL GROVE RD	MED - MEDICAL	MOUND
CR20006211	08/11/2020 10:43 PM	[REDACTED] BARTLETT BLVD	MED - MEDICAL	MOUND
CR20006226	08/12/2020 1:00 PM	[REDACTED] WILSHIRE BLVD	ADBK - ADMIN BACKGROUND	MOUND
CR20006227	08/12/2020 1:00 PM	[REDACTED] WILSHIRE BLVD	ADBK - ADMIN BACKGROUND	MOUND
CR20006228	08/12/2020 1:00 PM	[REDACTED] WILSHIRE BLVD	ADBK - ADMIN BACKGROUND	MOUND
CR20006229	08/12/2020 1:00 PM	[REDACTED] WILSHIRE BLVD	ADBK - ADMIN BACKGROUND	MOUND
CR20006233	08/12/2020 1:15 PM	[REDACTED] VILLAGE IRL	MISWEL - MISC OFCR WELFARE CHECK	MOUND
CR20006237	08/12/2020 2:06 PM	[REDACTED] WILSHIRE BLVD	MED - MEDICAL	MOUND

Case Nbr	Date/Time	Address	Statute	Red Text Denotes Juvenile(s) Involved	City/Jurisdiction
CR20006235	08/12/2020 2:32 PM	██████████ BRIGHTON BLVD	MISUTL - MISC OFCR UTILITIES		MOUND
CR20006236	08/12/2020 2:44 PM	██████████ BEDFORD RD	SUSVEH - SUSPICIOUS VEHICLE		MOUND
CR20006243	08/12/2020 6:18 PM	██████████ MILLPOND LN	809.2242.1(1) - ASSAULT-DOM-INFLT BOD HRM-NO WEAP-FAM		MOUND
CR20006255	08/13/2020 11:18 AM	██████████ EDGEWATER DR	MISINFO - MISC OFCR INFORMATION		MOUND
CR20006267	08/13/2020 1:27 PM	██████████ VILLAGE IRL	MISWEL - MISC OFCR WELFARE CHECK		MOUND
CR20006268	08/13/2020 2:47 PM	██████████ ALEXANDER LN	MISHRO - MISC PUBLIC HARRASSMENT RESTRAINING ORDER		MOUND
CR20006264	08/13/2020 3:55 PM	██████████ WINDSOR RD	MED - MEDICAL		MOUND
CR20006274	08/14/2020 12:06 AM	██████████ CARDINAL LN	MED - MEDICAL		MOUND
CR20006282	08/14/2020 10:45 AM	██████████ WESTEDGE BLVD	MED - MEDICAL		MOUND
CR20006289	08/14/2020 11:13 AM	██████████ BAYPORT RD	SUSACT - SUSPICIOUS ACTIVITY		MOUND
CR20006284	08/14/2020 12:35 PM	██████████ COMMERCE BLVD	DISTHR - DISTURB THREAT		MOUND
CR20006286	08/14/2020 1:05 PM	██████████ LYNWOOD BLVD	MEDMH - MEDICAL MENTAL HEALTH		MOUND
CR20006288	08/14/2020 1:25 PM	██████████ COMMERCE BLVD	SUSACT - SUSPICIOUS ACTIVITY		MOUND
CR20006287	08/14/2020 1:37 PM	██████████ THREE POINTS BLVD	MISLOC - MISC OFCR VEHICLE LOCKOUT		MOUND
CR20006540	08/14/2020 1:41 PM	██████████ SHOREWOOD LN	MISHRO - MISC PUBLIC HARRASSMENT RESTRAINING ORDER		MOUND
CR20006290	08/14/2020 2:14 PM		ALFAL - ALARM FALSE		MOUND
CR20006300	08/14/2020 6:34 PM	4400 TUXEDO BLVD	MISABY - MISC OFCR ABANDONED VEH/JUNK		MOUND

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CR20006319	08/14/2020 8:57 PM	THREE POINTS BLVD & FINCH LN	MISTRAF - MISC OFCR ROAD CONDITION/DEBRIS	MOUND
CR20006353	08/15/2020 2:48 PM	EDGEWATER DR	MED - MEDICAL	MOUND
CR20006379	08/16/2020 9:50 AM	HAWTHORNE RD	MISCIV - MISC PUBLIC CIVIL MATTER	MOUND
CR20006385	08/16/2020 1:30 PM	CHATEAULN	PKVIO - PARKING VIOLATIONS	MOUND
CR20006388	08/16/2020 2:02 PM	COMMERCE BLVD	MED - MEDICAL	MOUND
CR20006400	08/16/2020 5:11 PM	EMERALD DR	609.2242.1(1) - ASSAULT-DOM-FEAR BOD HRM-HNDS-NON FAM	MOUND
CR20006404	08/16/2020 7:22 PM	WOODLYN RIDGE CT	MED - MEDICAL	MOUND
CR20006409	08/17/2020 2:25 AM	DORCHESTER RD	MISWEL - MISC OFCR WELFARE CHECK	MOUND
CR20006411	08/17/2020 8:01 AM	WREN RD	609.24 - SIMPLE ROBBERY-STRONG ARM	MOUND
CR20006415	08/17/2020 10:26 AM	WILSHIRE BLVD	FOPR - FOUND PROPERTY	MOUND
CR20006419	08/17/2020 11:27 AM	SHOREWOOD LN	DISTHR - DISTURB THREAT	MOUND
CR20006418	08/17/2020 11:31 AM	WILSHIRE BLVD	LOSTPR - LOST PROPERTY	MOUND
CR20006420	08/17/2020 1:17 PM	COMMERCE BLVD	LOSTPR - LOST PROPERTY	MOUND
CR20006427	08/17/2020 4:50 PM	GALWAY RD	DISNEI - DISTURB NEIGHBORHOOD	MOUND
CR20006430	08/17/2020 5:19 PM	ABERDEEN RD & ISLAND VIEW DR	FIREOTH - FIRE ALL OTHER	MOUND
CR20006431	08/17/2020 5:25 PM		MISNAR - MISC OFCR NARCOTICS INTELLIGENCE	MOUND

Case Nbr	Date/Time	Address	Statute	Red Text Denotes Juvenile(s) Involved	City/Jurisdiction
CR20006437	08/17/2020 9:05 PM	<u>MAYWOOD RD</u>	609.52.2(a)(1)	- THEFT-GM-TAKE/USE/TRANSFER MOVABLE PROP-NO CONSENT	MOUND
CR20006231	08/18/2020 10:49 AM	<u>WILSHIRE BLVD</u>	ADBK	- ADMIN BACKGROUND	MOUND
CR20006462	08/18/2020 12:57 PM	<u>SHORELINE DR</u>	MISCIV	- MISC PUBLIC CIVIL MATTER	MOUND
CR20006463	08/18/2020 1:25 PM	<u>BALSAM RD</u>	MISWEL	- MISC OFCR WELFARE CHECK	MOUND
CR20006467	08/18/2020 2:27 PM	<u>DICKENS LN</u>	MISINFO	- MISC OFCR INFORMATION	MOUND
CR20006466	08/18/2020 3:18 PM	<u>LYNWOOD BLVD</u>	MISCIV	- MISC PUBLIC CIVIL MATTER	MOUND
CR20006477	08/18/2020 7:28 PM	<u>GALWAY RD</u>	MISCIV	- MISC PUBLIC CIVIL MATTER	MOUND
CR20006230	08/19/2020 9:30 AM	<u>GROVE LN</u>	ADBK	- ADMIN BACKGROUND	MOUND
CR20006500	08/19/2020 4:43 PM	<u>DRURY LN</u>	MEDMH	- MEDICAL MENTAL HEALTH	MOUND
CR20006501	08/19/2020 4:43 PM	<u>GRANDVIEW BLVD</u>	169A.20.1(5)	- TRAF-DWI-GM-OPERATE MOTOR VEHICLE-ALCOHOL CONCENTRATION 0.08 WITHIN 2 HOURS	MOUND
CR20006505	08/20/2020 8:12 AM	<u>COMMERCE BLVD</u>	MED	- MEDICAL	MOUND
CR20006511	08/20/2020 1:01 PM	<u>CHATEAU LN</u>	MISFRA	- MISC OFCR FRAUD	MOUND
CR20006514	08/20/2020 2:50 PM	<u>WILSHIRE BLVD</u>	FOPR	- FOUND PROPERTY	MOUND
CR20006530	08/21/2020 12:58 AM	<u>BASSWOOD LN</u>	DISNOI	- DISTURB NOISE COMPLAINT	MOUND
CR20006529	08/21/2020 1:16 AM	<u>SHORELINE DR & BARTLETT BLVD</u>	SUSACT	- SUSPICIOUS ACTIVITY	MOUND
CR20006535	08/21/2020 4:37 AM	<u>DEVON LN</u>	MISSW	- MISC OFCR SEARCH WARRANT SERVICE	MOUND
CR20006539	08/21/2020 12:45 PM	<u>BALSAM RD</u>	MEDMH	- MEDICAL MENTAL HEALTH	MOUND

City/Jurisdiction

Statute **Red Text Denotes Juvenile(s) Involved**

Address

Date/Time

Case Nbr

Case Nbr	Date/Time	Address	Statute	City/Jurisdiction
CR20006648	08/21/2020 8:28 PM	██████████ CHURCH RD	MISINFO - MISC OFCR INFORMATION	MOUND
CR20006653	08/21/2020 9:52 PM	██████████ WESTEDGE BLVD	MED - MEDICAL	MOUND
CR20006655	08/21/2020 10:02 PM	██████████ MILLPOND LN	DISUNW - DISTURB UNWANTED PERSON	MOUND
CR20006662	08/22/2020 9:36 AM	██████████ CEDAR LN	DISDOM - DISTURB DOMESTIC	MOUND
CR20006671	08/22/2020 12:36 PM	██████████ BELMONT LN	MISWEL - MISC OFCR WELFARE CHECK	MOUND
CR20006689	08/22/2020 7:12 PM	██████████ COMMERCE BLVD	ALBUS - ALARM BUSINESS	MOUND
CR20006697	08/22/2020 9:14 PM	██████████ LUXEDO BLVD	ANAL - ANIMAL AT LARGE	MOUND
CR20006607	08/23/2020 4:42 AM	██████████ BELMONT LN	MEDMH - MEDICAL MENTAL HEALTH	MOUND
CR20006608	08/23/2020 7:07 AM	██████████ SHORELINE DR	171.24.2 - TRAF-DRIVING AFTER REVOCATION	MOUND
CR20006609	08/23/2020 7:20 AM	██████████ BASSWOOD LN	MISVAN - MISC VANDALISM	MOUND
CR20006610	08/23/2020 8:50 AM	██████████ CYPRESS LN	MISWEL - MISC OFCR WELFARE CHECK	MOUND
CR20006622	08/23/2020 8:06 PM	██████████ SHORELINE DR	MISWEL - MISC OFCR WELFARE CHECK	MOUND
CR20006630	08/24/2020 8:03 AM	██████████ LUXEDO BLVD	606.52.2(a)(1) - THEFT-M-TAKE/USE/TRANSFER MOVABLE PROP-NO CONSENT	MOUND
CR20006666	08/24/2020 8:53 PM	██████████ WESTEDGE BLVD	MED - MEDICAL	MOUND
CR20006662	08/25/2020 6:24 AM	██████████ RED OAK RD	SUSVEH - SUSPICIOUS VEHICLE	MOUND
CR20006666	08/25/2020 8:45 AM	██████████ INVERNESS LN	FOPR - FOUND PROPERTY	MOUND

Case Nbr Date/Time Address Statute Red Text Denotes Juvenile(s) Involved City/Jurisdiction

Case Nbr	Date/Time	Address	Statute	Red Text Denotes Juvenile(s) Involved	City/Jurisdiction
JR20006668	08/25/2020 9:29 AM	MAPLE MANORS CT	609.685.3 - CRIMINAL DAMAGE PROP-4TH DEG-INTENTIONAL DAMAGE-OTHER CIRCUMSTANCES		MOUND
JR20006670	08/25/2020 1:07 PM	WILSHIRE BLVD	MISWEL - MISC OFCR WELFARE CHECK		MOUND
JR20006671	08/25/2020 2:06 PM	COMMERCE BLVD	SUSPER - SUSPICIOUS PERSON		MOUND
JR20006682	08/25/2020 9:04 PM	LYNWOOD BLVD	MED - MEDICAL		MOUND
JR20006687	08/26/2020 9:16 AM	BELMONT LN	169.791.4 - TRAF-NO PROOF OF INSURANCE - OWNER FAILED TO PRODUCE PROOF		MOUND
JR20006686	08/26/2020 9:28 AM	FAIRVIEW LN	MISINFOLD - MISC OFCR INFO ID THEFT-TRANS CARD FRAUD		MOUND
JR20006691	08/26/2020 10:47 AM	COMMERCE BLVD	169.797.2 - TRAF-UNINSURED VEHICLE-OWNER VIOLATION-M		MOUND
JR20006692	08/26/2020 11:43 AM	VILLAGE IRL	MED - MEDICAL		MOUND
JR20006697	08/26/2020 2:16 PM	DICKENS LN	DISTHR - DISTURB THREAT		MOUND
JR20006698	08/26/2020 4:26 PM	BELMONT LN	MISINFO - MISC OFCR INFORMATION		MOUND
JR20006708	08/27/2020 5:51 AM	BARTLETT BLVD	609.2242.1(1) - ASSAULT-DOM-MS-CAUSE FEAR OF IMMEDIATE BODILY HARM OR DEATH		MOUND
JR20006710	08/27/2020 7:52 AM	THREE POINTS BLVD	MED - MEDICAL		MOUND
JR20006727	08/27/2020 2:50 PM	WILSHIRE BLVD	MISSCAM - MISC OFCR SCAM/SWINDLE		MOUND
JR20006728	08/27/2020 3:06 PM	SUNSET RD	SUSVEH - SUSPICIOUS VEHICLE		MOUND
JR20006730	08/27/2020 4:20 PM	DENBIGH RD	PKVIO - PARKING VIOLATIONS		MOUND
JR20006733	08/27/2020 4:28 PM	COMMERCE BLVD	609.685.1(a) - SALE OF TOBACCO/TOBACCO RELATED DEVICE TO CHILDREN-UNDER 21 YRS OLD-PM		MOUND
JR20006731	08/27/2020 4:49 PM	HALSTEAD LN	ASLIFT - LIFT ASSIST		MOUND

City/Jurisdiction

Statute **Red Text Denotes Juvenile(s) Involved**

Address

Date/Time

Case Nbr

Case Nbr	Date/Time	Address	Statute	City/Jurisdiction
CR20006741	08/28/2020 5:44 AM	[REDACTED] BRIGHTON BLVD	MED - MEDICAL	MOUND
CR20006744	08/28/2020 8:59 AM		DEATH - DEATH INVESTIGATION	MOUND
CR20006747	08/28/2020 10:18 AM	[REDACTED] WILSHIRE BLVD	DISHAR - DISTURB HARASSMENT	MOUND
CR20006760	08/28/2020 3:02 PM	[REDACTED] BALSAM RD	DISUNW - DISTURB UNWANTED PERSON	MOUND
CR20006764	08/28/2020 6:42 PM	[REDACTED] DRUMMOND RD	169.30(b) - TRAF-STOP SIGN VIOLATION	MOUND
CR20006769	08/28/2020 8:45 PM	THREE POINTS BLVD & BAYWOOD LN	MISWEL - MISC OFCR WELFARE CHECK	MOUND
CR20006761	08/28/2020 10:51 PM	[REDACTED] LOST LAKE RD	MED - MEDICAL	MOUND
CR20006764	08/28/2020 2:12 AM	[REDACTED] DUNDEE LN	DISDOM - DISTURB DOMESTIC	MOUND
CR20006769	08/29/2020 9:08 AM	[REDACTED] TUXEDO BLVD	609.52.2(a)(1) - THEFT-GM-TAKE/USE/TRANSFER MOVABLE PROP-NO CONSENT	MOUND
CR20006770	08/29/2020 9:43 AM	MOUND DEPOT	MISCIV - MISC PUBLIC CIVIL MATTER	MOUND
CR20006782	08/29/2020 1:43 PM	[REDACTED] TUXEDO BLVD	609.52.2(a)(1) - THEFT-M-TAKE/USE/TRANSFER MOVABLE PROP-NO CONSENT	MOUND
CR20006786	08/29/2020 3:28 PM	[REDACTED] JULIA WAY	609.52.2(a)(1) - THEFT-M-TAKE/USE/TRANSFER MOVABLE PROP-NO CONSENT	MOUND
CR20006787	08/29/2020 4:46 PM	[REDACTED] EDGEWATER DR	MISWEL - MISC OFCR WELFARE CHECK	MOUND
CR20006799	08/29/2020 11:37 PM	[REDACTED] EAGLE LN	30-51(a) - OPEN BURNING PROHIBITED, EXCEPT A RECREATIONAL FIRE, WITHOUT	MOUND
CR20006801	08/30/2020 12:40 AM	[REDACTED] DEVON LN	MISSW - MISC OFCR SEARCH WARRANT SERVICE	MOUND
CR20006803	08/30/2020 5:09 AM	[REDACTED] COMMERCE BLVD	FOPR - FOUND PROPERTY	MOUND

Case Nbr	Date/Time	Address	Statute	Red Text Denotes Juvenile(s) Involved	City/Jurisdiction
OR20006811	08/30/2020 12:29 PM	██████████ MILLPOND LN	DISDOM - DISTURB DOMESTIC		MOUND
OR20006814	08/30/2020 1:59 PM	██████████ COMMERCE BLVD	ACPD - ACC-MOTOR VEHICLE PROPERTY DAMAGE		MOUND
OR20006817	08/30/2020 3:02 PM	██████████ COMMERCE BLVD	DISUNW - DISTURB UNWANTED PERSON		MOUND
OR20006822	08/30/2020 7:17 PM	██████████ BRIGHTON BLVD	809.52.2(a)(1) - THEFT-M-TAKE/USE/TRANSFER MOVABLE PROP-NO CONSENT		MOUND
OR20006823	08/31/2020 12:15 AM	██████████ EAGLE LN	ALFIRE - ALARM FIRE		MOUND
OR20006824	08/31/2020 1:45 AM	██████████ COMMERCE BLVD	MED - MEDICAL		MOUND

End of Report



MEMORANDUM

Date: September 17, 2020
To: Mayor Salazar and Council Members
From: Eric Hoversten, City Manager
Subject: CARES Act Funding Advisory Commission Update

At the July 14, 2020 regular meeting, the Council appointed Mayor Salazar and Council Member Pugh to serve on an advisory committee to analyze options for taking advantage of the federal CARES Act funding. The advisory commission consists of Mayor Salazar, Council Member Pugh, City Manager Eric Hoversten, Director of Finance & Administrative Services Catherine Pausche, Assistant Finance Director Noah Iverson, WeCAN Executive Director Christopher Anderson and business leaders Colin Charleson and Kelli Gillispie-Coen. On August 12, the Council passed Resolution No. 20-70: Resolution Authorizing Acceptance of the 2020 Coronavirus Relief Fund Assistance and the \$704,000 allocation was received on August 21st and the City has until November 15th to expend. Any unspent amount will be returned to Hennepin County for HCMC and if that is not spent by December 15th, will revert to the State of Minnesota.

The advisory commission met via ZOOM on August 10th and 24th and September 10th. The following priorities were ultimately agreed upon by the group after much deliberation:

- 1) City Eligible Expenditures
- 2) WeCAN – Emergency Assistance Program
- 3) Westonka School District

Food support and small business loans were determined to be sufficiently funded by other COVID-19 relief programs. The committee agreed that reopening schools safely helps local small businesses retain the services of their employees and it should be noted the Westonka School District is actually Mound's largest employer. Keeping the funds local by helping fund a fellow taxing jurisdiction benefits all property tax payers.

The advisory committee recommends allocating \$500K of the \$704K to the Westonka School District, and reserving the remaining \$204K for the other two priorities. Please see Superintendent Kevin Borg's justification memo attached.

The City has expended approximately \$40K through August 31, 2020 that qualifies for reimbursement and is looking at other opportunities to use the funds. In addition, a Special Coronavirus Relief Resources Guide was prepared in cooperation with WeCAN and the City of Mound and sent to all residents on Friday, September 11th. WeCAN will monitor the response to this newsletter and will be quantifying emergency assistance granted since March 1st to Mound citizens for consideration by the Council for reimbursement. WeCAN has an established needs assessment model and this is an opportunity for the City to partner with a vital community service committed to helping families reach stability and self-sufficiency.

The advisory commission recommends approval of the attached resolution.

City of Mound Expenditures to Date reported to MN Management & Budget (MMB)

Coronavirus Relief Fund (CRF) Categories		Total	July, 2020	August, 2020
Improve Telework Capabilities of Public Employees	Laptops, headshets, accessories, stylus pens, signage, pager microphones, cell phone, ZOOM professional subscription and upgrade to council chamber audio to accommodate,	10070.18	10070.18	0.00
Personal Protective Equipment	Gloves, masks, barriers, cleaning supplies, signage, cleaning equipment,	11230.97	10619.66	611.31
Public Health Expenses	Biff rentals and waste recepticles for public parks, Rave Alert Mobile Safety Communications System, additional roll-off charges because of dumping, water cooler	17371.71	13590.64	3781.07
Unemployment Benefits		538.63	538.63	0.00
Total Spent		39211.49	34819.11	4392.38

All Categories:

- Administrative Reporting
- Housing Support
- Facilitating Distance Learning
- Improve telework for public employees
- Payroll Public Health & Sfty employees
- Personal Protective Equip
- Public Health Expenses
- Unemployment Benefits



SPECIAL CORONAVIRUS RELIEF RESOURCE GUIDE



September 2020

To Mound residents:

We have all been impacted by the various repercussions of the COVID-19 pandemic, but we know some have been impacted worse than others. We truly believe that we are all in this together, and we want to provide you with some information and resources to help those who may need assistance.

We know that many people are in unknown territory, having been affected by COVID-19 through unemployment, illness, or other COVID-19 related circumstances. There are resources available to help you, including organizations such as WeCAN to help you navigate city, county, and state programs designed to provide emergency relief for individuals and families. The primary social services provider for Hennepin County is the Community Action Partnership (CAP) whose contact information is on the cover page. Like WeCAN, CAP has programs that are not just limited to COVID-19 relief, including water bill relief.

In addition to financial assistance, WeCAN offers food assistance programs including WeCAN Mobile Market and Meals on Wheels. These programs are more vital than ever while some residents are not able to leave their homes due to the virus.

If you need help, or just have questions about what resources might be available to you, we encourage you to reach out to WeCAN at (952)472-0742 today. There are several programs available—more details and contact information are included to give readers an idea, but WeCAN is here to help you navigate it all. The first step is to make that call.

Sincerely,

Christopher Anderson

Raymond J. Salazar

Christopher Anderson
Executive Director
WeCAN

Raymond J. Salazar
Mayor
City of Mound

Who is eligible for Hennepin County Housing Assistance?

You may qualify for money to help cover your rent, mortgage and/or utility payments if you:

- Live in Hennepin County
- Lost income due to COVID-19
- Have past due housing costs or can't afford your housing costs this month
- Are not currently receiving Section 8 or other rental assistance
- Note: Income levels are based on the last four weeks

How do I apply?

To start your application, follow the instructions below based on your income and housing status according to this chart.

Household size	Income level	Household size	Income level
1	\$36,200	5	\$55,850
2	\$41,400	6	\$60,000
3	\$46,500	7	\$64,150
4	\$51,700	8	\$68,250

Option 1 — At or below the income levels listed—renters only

If you are a **renter** with total household income at or **below** the levels in the Income Chart above, apply for Hennepin County's Emergency Housing Assistance program:

To start your application, go to this website:

[Hennepin.us/housing-help](https://hennepin.us/housing-help)

If you do not have internet access or cannot complete the form in English, call 612-302-3160. Leave a message and someone will return your call as quickly as possible.

Option 2 — Above the income levels listed—renter or homeowner

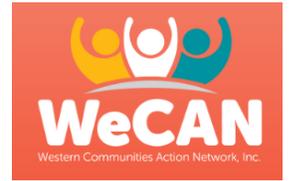
If you are a renter **OR** you are a homeowner or live in a mobile home with total household income **above** the levels in the Income Chart, apply for the State of Minnesota's COVID-19 Housing Assistance Program:

Visit www.211unitedway.org, or Call 211, or Text MNHOME to 898-211

The window of opportunity for Option 2 is limited, so do not delay! The worst thing that can happen is your application is turned down.

Need Help?

Western Communities Action Network (WeCAN) has been helping individuals and families in Mound for 31 years. Our team is here to help you navigate the challenges you may be facing with rental and utility payments, other emergency assistance situations, and with your job search.



What We Do

We support community members through a variety of services.

Emergency Assistance

- Rent/mortgage/utility assistance
- Clinic Connection
- Emergency vet care

Family Programs

- Ready-to-Learn School Supplies
- Warm winter gear
- Adopt a Family
- Birthday Shelf
- Personal care & household cleaning products

Food Support

- Meals on Wheels
- Mobile Market
- Kids' Food Program

Employment Programs

- 1-on-1 job search help
- Computers/office equipment availability

Emergency Assistance Grant Types

WeCAN offers one-time rent, mortgage or utility payments, works with Ridgeview Spring Park Medical Clinic to refer uninsured clients to needed health appointments and has small grants to help with emergency veterinarian procedures for pets. To be eligible, proof of emergency, residence in WeCAN's service area and ineligibility for county or other agency programs as well as income and other verifications are required. Anyone impacted financially by COVID-19 is encouraged to contact a WeCAN Family Advocate for an appointment to see what assistance may apply to your situation.

Talk to your landlord

WeCAN can be a strong advocate for you in working with your landlord. In order to receive rental assistance, your landlord must have a W-9 form on file with Hennepin County. We can help you reach out to your landlord to find out if they do. If they do not, we can help them to get it filed.

About WeCAN

WeCAN is a community nonprofit that provides support services to empower and equip individuals and families to reach stability and self-sufficiency.

WeCAN is mainly supported by individual donations, family foundations and assistance from community groups. If you are interested in donating or volunteering to help support our efforts, please contact Chris Anderson at 952.472.0742, ext. 224.

WeCAN, 5213 Shoreline Drive, Mound, MN 55364 – 952-472-0742



City of Mound
2415 Wilshire Blvd
Mound, MN 55364

**PRSR STD
U.S. POSTAGE
PAID
PERMIT NO. 87
MOUND, MN**



WeCAN
5213 Shoreline Dr
Mound, MN 55364

*****ECRWSS*****

POSTAL CUSTOMER

Special Coronavirus Relief Resource Guide

Emergency Assistance Resource Guide:

WeCAN/Meals on Wheels —952-472-0742

Westonka Food Shelf—952-472-5599

Hennepin County Emergency Assistance - Shelter, housing costs, food —612-302-3160

Community Action Partnership (CAP) of Hennepin County – Assistance, services and support for Hennepin County residents—952-933-9639

WeCAB - Safe, affordable and flexible supplemental transportation—1-844-743-3932

Metro Mobility – Grocery pickup service for qualified riders—651-602-1100

Minnesota Homeownership Center – Mortgage help & resources —651-659-9336

Eviction freeze ends September 11, 2020:

Evictions and writs of recovery were suspended through September 11th, but it is now more important than ever to advocate with your landlord for options if you can't pay your full rent.

Utilities and internet

Minnesota's Energy Assistance Program—1-800-657-3710

CAP-HC listed above also helps with water bills for those within 125% of Fed Poverty Level

Xcel Energy and Centerpoint Energy have both suspended service disconnections until further notice.



An Innovative District Delivering Educational Excellence

September 16, 2020

The Honorable Ray Salazar
Mayor of Mound
Honorable City Council Members
2415 Wilshire Boulevard
Mound, MN 55364

Dear Mayor Salazar and City Council Members:

On behalf of the students, faculty and staff of Westonka Public Schools, I thank the City of Mound for your extraordinary support as we navigate the stormy waters caused by COVID-19. These are, indeed, extraordinary times for all of us. Your willingness to consider re-appropriating local funds in support of our mission of delivering educational excellence for all Westonka students speaks volumes.

The funding, if approved, will help offset a projected \$1.2 million in expenditures directly tied to our efforts to provide a safe and successful education this fall. In particular, we are now able to cover PPE and added technology, and meet the increased demands for substitute teachers with the additional resources, if provided.

Again, we greatly appreciate your partnership in keeping these funds in our community and in keeping our youth on a positive trajectory toward preparing them for the future. We cannot thank you enough.

Best Regards,

Kevin Borg
Superintendent
Westonka Public Schools

**CITY OF MOUND
RESOLUTION NO. 20-**

**RESOLUTION AUTHORIZING ALLOCATION OF CORONAVIRUS RELIEF
FUNDS TO WESTONKA SCHOOL DISTRICT**

WHEREAS, at the July 14, 2020 regular City Council meeting, the Council appointed Mayor Salazar and Council Member Pugh to serve on an advisory committee to analyze options for taking advantage of the federal CARES Act funding for local governments under 500K in population; and

WHEREAS, the City of Mound approved Resolution No. 20-70 authorizing acceptance of the \$704,000 of 2020 Coronavirus Relief Fund assistance at the August 12, 2020 regular meeting;

WHEREAS, the advisory committee consisting of Mayor Salazar, Council Member Pugh, City Manager, Director of Finance and Administration, 2 business leaders and the Executive Director of WeCAN met virtually on August 10th and August 24th; and

WHEREAS, the advisory committee recommended priorities for use of the funds to be City of Mound, the Westonka School District and individual assistance third;

WHEREAS, the advisory committee did not recommend business assistance because of the multiple other programs available through the Small Business Association and because safely reopening schools is a priority for getting people back to work;

WHEREAS, the Westonka Public Schools has identified significant needs and has requested any available funds; and

WHEREAS, the CARES Act has many restrictions on what the City can use the funds for whereas they allow a flat allocation of *up to* \$500 per student to elementary and secondary school students;

WHEREAS, the City can only submit expenses for the period March 1 through November 15 and through July of 2020, approximately \$35K in COVID-19 related expenses have been identified; and

WHEREAS, the advisory committee recommends allocating \$500K of the \$704K CARES Act funding to the Westonka School District and reserving the remaining \$204K to cover the other priorities;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mound, Minnesota does hereby authorize \$500,000 in Coronavirus Relief Funds to be allocated and paid to the Westonka School District.

Adopted by the City Council this 22nd day of September, 2020.

Mayor Raymond J. Salazar

Attest: Catherine Pausche, Clerk



Date: Monday, September 21, 2020
To: Mayor Salazar and City Council
From: Catherine Pausche, Director of Finance & Admin Services
Subject: Website Redesign

The www.cityofmound.com is currently on the GOVOFFICE platform and Staff is requesting the Council approve the resolution authorizing a website redesign outside of budget. The \$12,000 year one expense is eligible for reimbursement from CARES Act funding.

Since March when we closed City Hall to the public, Mound has been rapidly forced to shift its citizen service strategy from one predicated on in-person staff member access and paper documentation to an entirely remote service model. With some staff members working from home and citizens adhering to social distancing and quarantine mandates, our website has become a crucial foundation to our citizen communication and citizen service strategy.

Unfortunately, the past several months have revealed to us that our existing website does not maintain the functionality needed to accomplish the following critical administrative citizen-service tasks that are crucial in the current ongoing COVID-19 response period:

- Allow citizens to submit a request, inquiry, suggestion, or concern via a mobile-optimized online form that automatically routes the submission to the appropriate internal stakeholder for response
- Rapidly post news, information, updates, instructions, recommendations, and mandates to appropriate web pages, including to the homepage
- Post years of meeting agendas and minutes for easy citizen access to ensure ongoing compliance of open records laws and to facilitate full access to the historical record
- Easy navigation of the website by better organizing content and menus

The CivicCMS application from CivicPlus will enable us to accomplish all of these goals and will be a significant upgrade to our current site features. The purchase is eligible for CARES Act funding because it was not accounted for in the budget most recently approved as of March 27, 2020 and is a necessary expenditure incurred due to the public health emergency concerning the Coronavirus Disease 2019 (COVID-19) pandemic. If the city acts now, it can incur the expense by the deadline. CivicPlus specializes in governmental websites and is a leading provider for many cities in Minnesota.

Staff recommends approval of the resolution and using CARES Act funds to pay for the website redesign. Please let Catherine know if you have any questions.



“ Thanks to CivicPlus, within a matter of hours, we were able to develop a web presence for COVID-19. I am very grateful to our content editor for her experience and CivicPlus for having this resource available, particularly at this very difficult time.”

- Ann Tennes, Skokie, Illinois
Director of Marketing and Communications

The Communication Solution You Need During Your COVID-19 Response

CivicCMS® Content Management System

COVID-19 has rapidly accelerated local government’s need to leverage modern communication tools to keep citizens informed and enable their digital self-service. Having a branded web presence is no longer enough. Your website has to serve as the foundation for your citizen engagement and online service strategy—and you need it now.

You may be eligible for a government grant to upgrade your technology to address new administrative needs and citizen expectations. By upgrading your content management system to our mobile-friendly CivicCMS® system, designed exclusively for local governments, you’ll benefit from a solution that is easy to update, with integrated tools that allow your citizens to self-service their needs.

To help you continue to protect your citizens by arming them with information while they stay safer-at-home, upgrade your content management system with CivicCMS, which offers:

- **Easy Dissemination of multi-channel COVID-19 Updates and Alerts.** Eliminate bottlenecks among your diversified team members and distribute updates quickly and easily from any device while working remotely. Share immediate local safety mandates and reopening information through text message, social media, email, banners, and your website. Allow citizens to sign up for notifications to news, alerts and more using their preferred communication method.
- **COVID-19 FAQs.** Provide easily searchable answers to commonly asked COVID-19 questions with our built-in FAQ feature.
- **Digital Citizen Inquiry and Service Requests.** Allow citizens to submit questions or report concerns via an online form that triggers your internal workflows while they remain socially distanced.
- **Share Agendas and Minutes.** Ensure your administration is maintaining transparency and complying with public records laws while offices are closed, and meetings are virtual.
- **Security.** With 99.9% uptime and continual monitoring, our security team will protect your website from the increased threat of attack by cyber-extortionists looking to take advantage of the pandemic and remote employees.
- **ADA-Compliance.** Every citizen in your community needs access to online services, include the one-in-five living with a disability, which is why we enable compliance with WCAG 2.1 A and AA Success Criteria.



Talk to your state leaders to determine if you might be eligible for CARES Act funds to migrate to CivicCMS before the end of 2020. Even if you do not have access to outside funding, we're here to offer flexible payment and billing terms and rapid implementation schedules to ensure that technology will never be a barrier to distributing the critical news, information, and updates your citizens need now from their local leaders.

**CITY OF MOUND
RESOLUTION NO. 20-**

RESOLUTION AUTHORIZING WEBSITE REDESIGN OUTSIDE OF BUDGET

WHEREAS, The City of Mound Policy FIN-003 Procurement Policy was approved by the City Council on July 14, 2015; and

WHEREAS, said policy requires advance Council approval for unbudgeted capital expenditures greater than \$5,000; and

WHEREAS, the City of Mound received \$704,000 in CARES Act funding that has to be spent by November 15, 2020 or returned to Hennepin County; and

WHEREAS, website redesign is an eligible expense for reimbursement as long as it was not included in the budget most recently approved as of March 27, 2020; and

WHEREAS, the current www.cityofmound.com website is antiquated and difficult to navigate; and

WHEREAS, CivicPlus CivicCMS application offers many upgrades that allow citizens to submit requests on-line 24/7, improved navigation so citizens can access key COVID-19 related information as well as historical city achieves currently not available online; and

WHEREAS, two quotes were received and CivicPlus was highly competitive in price, features, and customer service;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Mound, Minnesota, hereby authorizes the City Manager to execute the contract with CivicPlus for a website redesign and annual maintenance as show in Exhibit A and made a part here-in.

Adopted by the City Council this 22nd day of September, 2020.

Mayor Raymond J. Salazar

Attest: Catherine Pausche, Clerk

Estimated Year 1 Investment

CivicCMS Website Project

All quotes are priced per project and presented in US dollars. Pricing is valid for 60 days from 09/16/2020

Graphic Design

- Custom Design; Fully Responsive Format (Smart Phones, Tablets)

Content Development

- Full Content Development
- Migrate all current content on existing site, approx. 600 pages/files

Staff Training

- Online Training, as needed; minimum One Day for all staff
- Full Access to Library of Videos/Documentation

Supplemental Modules at No Cost

- Bids/RFPS
- Intranet
- Agenda Manager
- Popular Pages
- Recyclopedia
- Business Directory

Secure Hosting

- SSL Certificates
- Tier 4 Data Center
- Nightly Offsite Backups
- Intrusion Detection, DDoS Mitigation

Ongoing Customer Support

- Unlimited Support for Up to 3 Users
- Unlimited Content Editors
- Free Monthly Webinars
- 24/7 Technical Support

CivicCMS Application

- Annual CMS Usage License
- Unlimited Content Editors
- Periodic Module Upgrades
- Full Maintenance & Service Patches

Also Includes

- Apache Solr Search Appliance
- Google Analytics
- E-Subscriber Mail Lists
- Social Media Integration
- Web Forms Builder
- No Limit on Future Pages & Files

Year One Investment: \$12,000

- Website Development: \$9,000
- Annual Fees: \$3,000

OPTION: Spread All Costs over 3 Years:
\$6,000 per Year



MEMORANDUM

Date: September 17, 2020
To: Mayor Salazar and Council Members
From: Catherine Pausche, Director of Finance & Administrative Services
Subject: Polling Places during COVID-19

The City Council approved Resolution No. 20-45 at the May 12, 2020 regular meeting. Minnesota Statute section 204B.16, sub. 1 requires the City Council to designate polling places for each election precinct by December 31 for the following calendar year. Because of the COVID-19 pandemic, the legislature changed to the deadline to declare polling places from Dec 31 to July 1 for this year only (See HF 3429). Staff is aware a resident has been reaching out to the Council to change back to the original 4 polling places. Although the City can't legally do that, Staff wanted to provide further information/justification for the change to reinforce the May decision.

Resolution No. 20-45 as well as statements from our two head judges, Doug Anderson and Stacy Doepner-Hove are attached. Below is a list of further considerations prepared by Staff:

- St. John's and Centennial Building are significantly larger and offer better opportunities to social distance and create one-way traffic, including in the lobby areas for those waiting to vote.
- Early Absentee Ballot (AB) voting privileges were significantly enhanced in 2014, when no-excuse absentee voting was introduced, and again in 2016, when direct balloting the week prior was instituted. At that time, I, as City Clerk, wanted to reduce the number of polling places but was told I had to keep an even number due to having two Hennepin County Commissioners representing Mound. I took a wait and see attitude until the next redistricting in 2021, where I would recommend lobbying for one rep to afford us the flexibility with regard to elections. If AB continues to be popular, I am more than convinced these two large polling places are sufficient even without a pandemic. The School District conducts odd-year elections for referendums in two locations for all of Minnetrista, Mound, and Spring Park residents, a much larger voter base.
- Early Absentee voting averaged 23% in 2016 and 2018 and was 45% for the August 11th primary. Similar outcomes are expected for the November 3rd General Election due to the pandemic and the extra effort to educate voters on the option. Voters can vote in-person in City Hall starting September 18th, 45 days before the election. The final week in-person absentee voters feed their ballots directly into the ballot counter, just like they would at the polling place and we will also be open 10-3 on Saturday, October 31st for early in-person absentee voting.
- Many of our experienced election judges had to step down due to their personal COVID19 risk factors, including 2 of our 4 head judges. Having more judges in two locations with two seasoned head judges makes for a safer, more flexible environment. Many judges only want to work a ½ day and the need to take breaks outside the polling place to eat are heightened during a pandemic. More greeter judges are also needed to manage social distancing and to direct voters.

This information is being shared to facilitate discussion and to reaffirm the decision to move to 2 larger polling places. Please let Catherine know if you have any questions or need additional information.

**CITY OF MOUND
RESOLUTION NO. 20-45**

**RESOLUTION AMENDING RESOLUTION NO. 19-70 RESOLUTION
DESIGNATING POLLING PLACES**

WHEREAS, Minnesota Statute section 204B.16, sub. 1 requires the City Council to designate polling places for each election precinct by December 31 for the following calendar year; and

WHEREAS, on October 8, 2019 the City Council approved Resolution 19-70 designating polling places for the 2020 elections; and

WHEREAS, on March 23, 2020 the Mayor of the City of Mound, Minnesota issued Mayoral Declaration No. 2020-1 declaring a local emergency exists in the City effective immediately; and

WHEREAS, on March 25, 2020 the City Council of the City of Mound approved Resolution No. 20-25 extending the period of a Mayor-declared local emergency in order to protect the health, safety and welfare of the City and the community; and

WHEREAS, the Council finds that this emergency, which involves an outbreak of an infectious disease (COVID-19), is a highly fluid and evolving situation, and in the interest of the public health, a response or action may be needed that requires deviation from standard procedures and practices, including those associated with previous designations of polling places; and

WHEREAS, the Council finds previously designated polling places may not be suitable to achieve proper social distancing and ability to properly staff locations for the extra demands needed to provide in-person voting services safely;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Mound, County of Hennepin, State of Minnesota, hereby amends Resolution No. 19-70 by designating the 2020 polling places as follows:

Precincts 1 & 3 - St. John's Lutheran Church
2451 Fairview Lane

Precinct 2 & 4 - City of Mound Centennial Building
5341 Maywood Road

BE IT FURTHER RESOLVED that the City Council of the City of Mound, County of Hennepin, State of Minnesota, hereby direct staff to work with county and state election officials to implement these changes for the August 11 Primary and November 3 General Elections.

Adopted by the City Council this 12th day of May, 2020.

Raymond J. Salazar, Mayor

Attest: Catherine Pausche, Clerk

From: Stacy Doepner-Hove [mailto:doepn002@umn.edu]
Sent: Friday, September 11, 2020 8:48 AM
To: dca@douglascanderson.com; Catherine Pausche <catherinepausche@cityofmound.com>
Subject: Fwd: Polling places for November 3 General Election

Catherine and Doug,

I echo much of what Doug said, including the thanks to Catherine and Kevin for all the work that has gone into these elections. Our precinct is already in email conversations with Kevin about how to improve the Centennial site for the November elections. I have heard from other judges and places that not every city has run things so well - so thank you.

I have added in comments to what Doug said below in purple preceded with 'SDH'. Hopefully that is easier than me restating everything he said. Thanks Doug for putting things together so well. If you have any questions or need anything else (like us to show up and talk to the Council) please let me know.

Best,

Stacy Doepner-Hove
Head Election Judge Precincts 2&4

1704 Bluebird Lane
Mound, MN 55364

----- Forwarded message -----

From: Douglas C. Anderson <dca@douglascanderson.com>
Date: Thu, Sep 10, 2020 at 8:07 PM
Subject: Polling places for November 3 General Election
To: Catherine Pausche <catherinepausche@cityofmound.com>
Cc: DOEPN002@UMN.EDU <DOEPN002@umn.edu>

Catherine,

Thank you for the effort you and Kevin put forth to assure a safe and efficient workplace for judges and polling place for voters. Given your email today, I would like to provide my observations after the experience of the primary.

I have been serving as a head judge for Precinct 1 since 2004 at Mount Olive. Under normal circumstances it is comfortable and efficient, but given the current situation with COVID, it is not workable for this election cycle. Following are my reasons for this conclusion:

SDH: I have been an election judge at Bethel only since 2014 and Head Judge these past two cycles. I agree that Bethel works well enough but not for this election in this time.

1. I have been working with the same crew for several cycles. Every one of the team members with which I worked fall into the high risk category, either because of age or medical issues. None of them have opted to be judges this year. With the combined precincts, even with the light turnout for the primary, we were often stretched for staffing during certain periods. The judges were able to fill in where required, regardless of the precinct they were working, but there is no

doubt in my mind that splitting the combined team between two polling places would put undue stress on the judges and I think, would increase waiting times for voters.

SDH: I, too, have had pretty much the same crew for years at Bethel and while maybe half of them are back this year, half could not be judges. Having the experienced judges from the 4th precinct was a wonderful boon to the work of the entire crew. I felt confident that I could even take a couple of breaks knowing that I had not only my "go-to" people but also some very experienced judges from the 4th. Our larger crew worked well together, shared ideas on how to make things run even more smoothly for the November election, and can back each other up in a way that couldn't happen in a smaller precinct with less judges.

1. If the August Primary is any indication, there will be situations that will be unique to this election cycle. In the climate that will prevail in November, experienced judges, especially head judges, are essential to handle the vagaries that are sure to be a part of the general election. There are only two head judges that have the experience that will be required this fall, so reverting back to four polling places will create at least two inexperienced teams.

SDH: Agreed. And, having the polling places so close to each other actually allows Kevin to be back and forth to either quickly if he is needed to help sort anything out. With City Hall in-between, he is able to be on site quickly and efficiently, which happened once for us during the August Primary. (I would not wish the possible craziness of this November election on any fresh head judge and crew. It wouldn't be fair to the judges or the voters.)

2. The polling place at Mount Olive has two choke points that make social distancing impossible (entry to the building and entry to the polling place itself). The maximum separation in these areas would be about three feet, and there would be no provision for one-way traffic. I don't know of any facilities in Mound (other than the Centennial Building and St. John's) that meet these unique needs.

SDH: Bethel is the same.

3. Changing back to four polling places will cause unnecessary confusion for voters, especially after the efforts that were made to inform voters of the new arrangement. I can tell you from experience how frustrating it is for voters to tell them that they are in the wrong place and then tell them go to another location. After the confusion of this election, the problem will be compounded. "Hey, this is where I voted in the Primary!"

SDH: And, when people do go to the wrong place - the other precinct is very close so it is less frustrating for them if a voter needs to get to the other precinct and vote before going to work or other appointment.

4. Having only two polling places is not a major inconvenience. In the case of Precincts 1 and 3, the previous polling places are in sight of each other. In fact, Precinct 3 voters actually have to drive by Precinct 1 to get to their polling place.

SDH: Precincts 2 and 4 are (in Mound terms) farther away from the Centennial Building. However, the site is still a good one for parking, logistics, ease of access, etc. There certainly isn't anything between 2 and 4 that would work any better. And, I honestly think people seemed fine with the change. We didn't hear any complaints on election day and people were able to get through the process quickly.

SDH: I would also add, as I think you mentioned Catherine, that having a larger group of judges is a good thing this year. 1) In case people get sick or quarantined and aren't able to make it on election day. 2) So that we always have 2-3 very experienced judges on hand at all times throughout the day. 3) We simply need more people to help greet and clean. There will be no open doors and outside breaks in November (unless we luck upon an unlikely beautiful fall day) so all the judges will be inside the entire day. This means we will want to clean all the judges' stations, poll booths, etc. even more frequently AND we will want to have all the judges taking more breaks - just to get away from things and refresh. The days are long in a normal election - they are longer with more underlying stress when there is a pandemic looming over everyone. More judges allows for more breaks and more rotations - and more experienced judges for the future.

Doug: I support using two polling places instead of going back to four for the 2020 General Election especially since polling places may well change for some voters after realignment in advance of the 2022 election. Having two polling places in 2022 may be a superior (and less expensive) option for the city.

SDH: I agree completely, with both assessments (2020 and 2022).

Thank you for the chance to express my opinion.

Sincerely,

Douglas C. Anderson, Head Election Judge

4912 Leslie Road
Mound, MN 55364

(952) 250-7215



**BOLTON
& MENK**

Real People. Real Solutions.

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Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

September 17, 2020

Honorable Mayor and Members of the City Council
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: 2020 Retaining Wall Improvement Project – Plans & Specs
City Project No.: PW-20-02
Ordering Advertisement for Bids

Dear Mayor and Members of the Council,

Authorization for the preparation of plans and specifications was granted at the April 28th, 2020 Council meeting after reviewing and accepting an engineering report for the 2020 Retaining Wall Improvements Project. Plans and specifications have been prepared pursuant to that direction and the comments provided to the options considered in the engineering report.

It is our recommendation that the Council approve these plans and specifications and order advertisement for bids to complete the project in the fall of 2020.

Due to the size and nature of the Plans & Specifications for this project, I will provide a copy of the documents, available at the City Council meeting for review and comment, and to answer any questions you or the Council may have.

Best Regards,

Bolton & Menk, Inc.

Brian D Simmons, P.E.
City Engineer

**CITY OF MOUND
RESOLUTION NO. 20-__**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS ORDERING
ADVERTISEMENT FOR BIDS FOR THE 2020 RETAINING WALL IMPROVEMENT
PROJECT**

WHEREAS, the City Council, on April 28, 2020, accepted the engineering report and ordered the preparation of plans and specifications for the 2020 Retaining Wall Improvement Project, located at the intersection of Sulgrove Road and Tuxedo Boulevard, City Project No. PW-20-02; and

WHEREAS, the existing retaining wall at the intersection of Sulgrove Road and Tuxedo Boulevard is scheduled for replacement in the City's Capital Improvement Program (CIP) in year 2020; and

WHEREAS, the City Engineer has prepared plans and specifications for the 2020 Retaining Wall Improvement Project, City Project No. PW-20-02, and has presented such plans and specifications to the Council for approval;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Mound, Minnesota, that such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved, and to order advertisement for bids for the 2020 Retaining Wall Improvement Project.

Adopted by the City Council this 22nd day of September, 2020.

Raymond J. Salazar, Mayor

ATTEST: _____
Catherine Pausche, City Clerk

CITY OF MOUND

CONSTRUCTION PLANS FOR

2020 RETAINING WALL IMPROVEMENTS

SULGROVE ROAD AND TUXEDO BOULEVARD RETAINING WALL RECONSTRUCTION
CITY PROJECT PW-20-02

SEPTEMBER, 2020

RESOURCE LIST

CITY OF MOUND, MINNESOTA

City Hall
2415 WILLSHIRE BLVD
MOUND, MN 55364
952-472-0603

City Administrator:
ERIC HOVERSTEN

Mayor: RAYMOND J. SALAZAR

City Council Members:
JEFF BERGQUIST
PHIL VELSOR
SHERRIE PUGH
PAULA LARSON

City Engineer:
BRIAN SIMMONS, P.E.
Bolton & Menk, Inc.
2638 SHADOW LANE
CHASKA, MN 55318
952-448-8838

UTILITIES

GAS
CENTERPOINT ENERGY
DANIEL CHRISTENSEN, P.E.
P.O. BOX 1165
MINNEAPOLIS, MN
55440-1165
700 WEST LINDEN AVENUE
MINNEAPOLIS, MN 55403
612-321-5480

TELEPHONE
FRONTIER COMMUNICATIONS
MICHAEL PALETTA
62 WEST MINNESOTA STREET
LECENTER MN 56057
507-357-2220

CABLE
MEDIACOM
STEVE HENNES
14309 HUNTINGTON AVE
SAVAGE, MN 55378
952-895-0218

ELECTRIC
XCEL ENERGY
JACOB JOYCE
5505 MANAITOU ROAD
EXCELSIOR, MN 55331-8565
952-470-3339

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

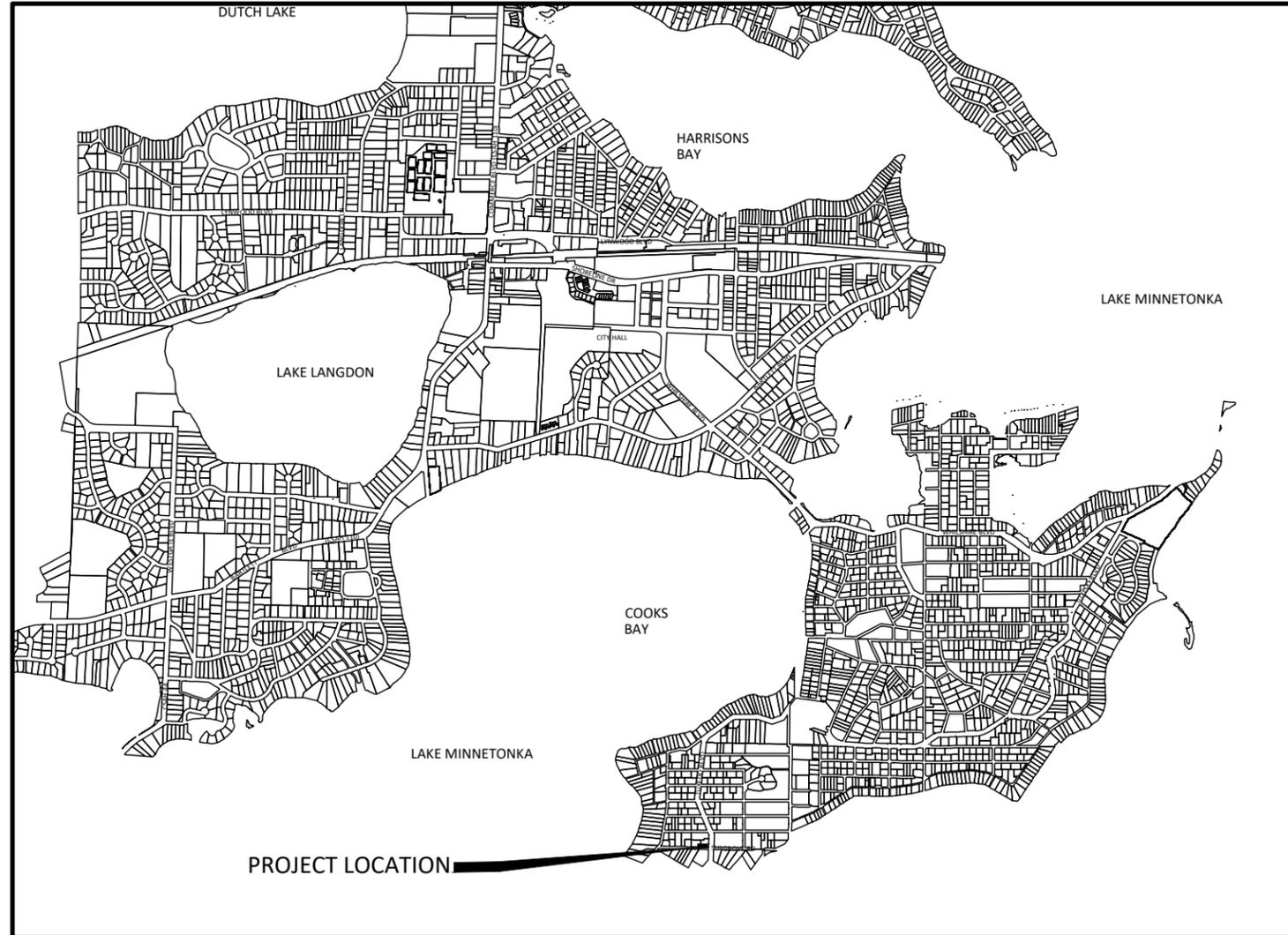
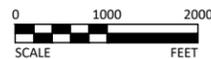
THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

MAP OF THE
CITY OF MOUND
HENNEPIN COUNTY, MN



MAP LEGEND

— PROJECT LIMITS



SHEET NUMBER **SHEET TITLE**

- | | |
|-------|--------------------------------|
| 1 | TITLE SHEET |
| 2 | LEGEND |
| 3 - 4 | CONSTRUCTION DETAILS |
| 5 | EXISTING CONDITIONS & REMOVALS |
| 6 | CONSTRUCTION PLAN |

THIS PLAN SET CONTAINS 6 SHEETS.

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M:\MOUND\C17.120184\CON\CD\Sheets\001 Title Sheet.dwg 9/16/2020 11:35:19 PM

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Tom Danielson
TOM DANIELSON
LIC. NO. 56116 DATE 9/17/2020



2638 SHADOW LANE, SUITE 200
CHASKA, MINNESOTA 55318
Phone: (952) 448-8838
Email: Chaska@bolton-menk.com
www.bolton-menk.com

DESIGNED	NO.	ISSUED FOR	DATE
TED			
DRAWN	TSV		
CHECKED	BDS		
CLIENT PROJ. NO.	C17.120184		

PROJECT DATUM: HENNEPIN COUNTY COORDINATES
HORIZONTAL: NAD83-1986 ADJ
VERTICAL: CITY OF MOUND NGVD29

RECORD DRAWING INFORMATION	
OBSERVER:	
CONTRACTOR:	
DATE:	

MOUND, MINNESOTA
2020 RETAINING WALL IMPROVEMENTS
TITLE SHEET

SHEET
1
OF
6

EXISTING TOPOGRAPHIC SYMBOLS

	ACCESS GRATE		REGULATION STATION GAS
	AIR CONDITION UNIT		SATELLITE DISH
	ANTENNA		SIGN TRAFFIC
	AUTO SPRINKLER CONNECTION		SIGNAL CONTROL CABINET
	BARRICADE PERMANENT		SOIL BORING
	BASKETBALL POST		SIREN
	BENCH		TELEPHONE BOOTH
	BIRD FEEDER		TILE INLET
	BOLLARD		TILE OUTLET
	BUSH		TILE RISER
	CATCH BASIN RECTANGULAR CASTING		TRANSFORMER-ELECTRIC
	CATCH BASIN CIRCULAR CASTING		TREE-CONIFEROUS
	CURB STOP		TREE-DEAD
	CLEAN OUT		TREE-DECIDUOUS
	CULVERT END		TREE STUMP
	DRINKING FOUNTAIN		TRAFFIC ARM BARRIER
	DOWN SPOUT		TRAFFIC SIGNAL
	FILL PIPE		TRASH CAN
	FIRE HYDRANT		UTILITY MARKER
	FLAG POLE		VALVE
	FLARED END / APRON		VALVE POST INDICATOR
	FUEL PUMP		VALVE VAULT
	GRILL		VENT PIPE
	GUY WIRE ANCHOR		WATER SPIGOT
	HANDHOLE		WELL
	HANDICAP SPACE		WETLAND DELINEATED MARKER
	IRRIGATION SPRINKLER HEAD		WETLAND
	IRRIGATION VALVE BOX		WET WELL
	LIFT STATION CONTROL PANEL		YARD HYDRANT
	LIFT STATION		
	LIGHT ON POLE		
	LIGHT-GROUND		
	MAILBOX		
	MANHOLE-COMMUNICATION		
	MANHOLE-ELECTRIC		
	MANHOLE-GAS		
	MANHOLE-HEAT		
	MANHOLE-SANITARY SEWER		
	MANHOLE-STORM SEWER		
	MANHOLE-UTILITY		
	MANHOLE-WATER		
	METER		
	ORDER MICROPHONE		
	PARKING METER		
	PAVEMENT MARKING		
	PEDESTAL-COMMUNICATION		
	PEDESTAL-ELECTRIC		
	PEDESTRIAN PUSH BUTTON		
	PICNIC TABLE		
	POLE-UTILITY		
	POST		
	RAILROAD SIGNAL POLE		

PROPOSED TOPOGRAPHIC SYMBOLS

	CLEANOUT
	MANHOLE
	LIFT STATION
	STORM SEWER CIRCULAR CASTING
	STORM SEWER RECTANGULAR CASTING
	STORM SEWER FLARED END / APRON
	STORM SEWER OUTLET STRUCTURE
	STORM SEWER OVERFLOW STRUCTURE
	CURB BOX
	FIRE HYDRANT
	WATER VALVE
	WATER REDUCER
	WATER BEND
	WATER TEE
	WATER CROSS
	WATER SLEEVE
	WATER CAP / PLUG
	RIP RAP
	DRAINAGE FLOW
	TRAFFIC SIGNS

SURVEY SYMBOLS

	BENCH MARK LOCATION
	CONTROL POINT
	MONUMENT IRON FOUND
	CAST IRON MONUMENT

EXISTING TOPOGRAPHIC LINES

	RETAINING WALL
	FENCE
	FENCE-DECORATIVE
	GUARD RAIL
	TREE LINE
	BUSH LINE

SURVEY LINES

	CONTROLLED ACCESS BOUNDARY
	CENTERLINE
	EXISTING EASEMENT LINE
	PROPOSED EASEMENT LINE
	EXISTING LOT LINE
	PROPOSED LOT LINE
	EXISTING RIGHT-OF-WAY
	PROPOSED RIGHT-OF-WAY
	SETBACK LINE
	SECTION LINE
	QUARTER LINE
	SIXTEENTH LINE
	TEMPORARY EASEMENT

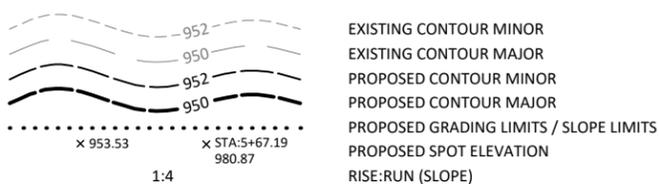
EXISTING UTILITY LINES

	FORCEMAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATERMAIN
	WATER SERVICE

PROPOSED UTILITY LINES

	FORCEMAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATERMAIN
	WATER SERVICE
	PIPE CASING

GRADING INFORMATION



HATCH PATTERNS

	BITUMINOUS		GRAVEL
	CONCRETE		

EXISTING PRIVATE UTILITY LINES

NOTE:
 EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA"

	UNDERGROUND FIBER OPTIC
	UNDERGROUND ELECTRIC
	UNDERGROUND GAS
	UNDERGROUND COMMUNICATION
	OVERHEAD ELECTRIC
	OVERHEAD COMMUNICATION
	OVERHEAD UTILITY

UTILITIES IDENTIFIED WITH A QUALITY LEVEL :

LINE TYPES FOLLOW THE FORMAT: UTILITY TYPE - QUALITY LEVEL
 EXAMPLE: G-A UNDERGROUND GAS, QUALITY LEVEL A
 UTILITY QUALITY LEVEL (A,B,C,D) DEFINITIONS CAN BE FOUND IN CI/ASCE 38-02.

UTILITY QUALITY LEVELS:

QUALITY LEVEL D: PROVIDES THE MOST BASIC LEVEL OF INFORMATION. IT INVOLVES COLLECTING DATA FROM EXISTING UTILITY RECORDS. RECORDS MAY INCLUDE AS-BUILT DRAWINGS, DISTRIBUTION AND SERVICES MAPS, EXISTING GEOGRAPHIC INFORMATION SYSTEM DATABASES, CONSTRUCTION PLANS, ETC.

QUALITY LEVEL C: INVOLVES SURVEYING VISIBLE SUBSURFACE UTILITY STRUCTURES SUCH AS MANHOLES, HAND-HOLES, UTILITY VALVES AND METERS, FIRE HYDRANTS, PEDESTALS AND UTILITY MARKERS, AND THEN CORRELATING THE INFORMATION WITH EXISTING UTILITY RECORDS TO CREATE COMPOSITE DRAWINGS. INCLUDES QUALITY LEVEL D ACTIVITIES.

QUALITY LEVEL B: INVOLVES DESIGNATING THE HORIZONTAL POSITION OF SUBSURFACE UTILITIES THROUGH SURFACE DETECTION METHODS AND COLLECTING THE INFORMATION THROUGH A SURVEY METHOD. INCLUDES QUALITY LEVEL C AND D TASKS.

QUALITY LEVEL A: PROVIDES THE HIGHEST LEVEL OF ACCURACY. IT INVOLVES LOCATING OR POTHOLING UTILITIES AS WELL AS ACTIVITIES IN QUALITY LEVELS B, C, AND D. THE LOCATED FACILITY INFORMATION IS SURVEYED AND MAPPED AND THE DATA PROVIDES PRECISE PLAN AND PROFILE INFORMATION.

ABBREVIATIONS

A	ALGEBRAIC DIFFERENCE	GRAV	GRAVEL	RSC	RIGID STEEL CONDUIT
ADJ	ADJUST	GU	GUTTER	RT	RIGHT
ALT	ALTERNATE	GV	GATE VALVE	SAN	SANITARY SEWER
B-B	BACK TO BACK	HDPE	HIGH DENSITY POLYETHYLENE	SCH	SCHEDULE
BIT	BITUMINOUS	HH	HANDHOLE	SERV	SERVICE
BLDG	BUILDING	HP	HIGH POINT	SHLD	SHOULDER
BMP	BEST MANAGEMENT PRACTICE	HWL	HIGH WATER LEVEL	STA	STATION
BR	BEGIN RADIUS	HYD	HYDRANT	STD	STANDARD
BV	BUTTERFLY VALVE	I	INVERT	STM	STORM SEWER
CB	CATCH BASIN	K	CURVE COEFFICIENT	TC	TOP OF CURB
C&G	CURB AND GUTTER	L	LENGTH	TE	TEMPORARY EASEMENT
CIP	CAST IRON PIPE	LO	LOWEST OPENING	TEMP	TEMPORARY
CIPP	CURED-IN-PLACE PIPE	LP	LOW POINT	TNH	TOP NUT HYDRANT
CL	CENTER LINE	LT	LEFT	TP	TOP OF PIPE
CL	CLASS	MAX	MAXIMUM	TYP	TYPICAL
CLVT	CULVERT	MH	MANHOLE	VCP	VITRIFIED CLAY PIPE
CMP	CORRUGATED METAL PIPE	MIN	MINIMUM	VERT	VERTICAL
C.O.	CHANGE ORDER	MR	MID RADIUS	VPC	VERTICAL POINT OF CURVE
COMM	COMMUNICATION	NIC	NOT IN CONTRACT	VPI	VERTICAL POINT OF INTERSECTION
CON	CONCRETE	NMC	NON-METALLIC CONDUIT	VPT	VERTICAL POINT OF TANGENT
CSP	CORRUGATED STEEL PIPE	NTS	NOT TO SCALE	WM	WATERMAIN
DIA	DIAMETER	NWL	NORMAL WATER LEVEL		
DIP	DUCTILE IRON PIPE	OHW	ORDINARY HIGH WATER LEVEL		
DWY	DRIVEWAY	PC	POINT OF CURVE	AC	ACRES
E	EXTERNAL CURVE DISTANCE	PCC	POINT OF COMPOUND CURVE	CF	CUBIC FEET
ELEC	ELECTRIC	PE	PERMANENT EASEMENT	CV	COMPACTED VOLUME
ELEV	ELEVATION	PED	PEDESTRIAN, PEDESTAL	CY	CUBIC YARD
EOF	EMERGENCY OVERFLOW	PERF	PERFORATED PIPE	EA	EACH
ER	END RADIUS	PERM	PERMANENT	EV	EXCAVATED VOLUME
ESMT	EASEMENT	PI	POINT OF INTERSECTION	LB	POUND
EX	EXISTING	PL	PROPERTY LINE	LF	LINEAR FEET
FES	FLARED END SECTION	PRC	POINT OF REVERSE CURVE	LS	LUMP SUM
F-F	FACE TO FACE	PT	POINT OF TANGENT	LV	LOOSE VOLUME
FF	FINISHED FLOOR	PVC	POLYVINYL CHLORIDE PIPE	SF	SQUARE FEET
F&I	FURNISH AND INSTALL	PVMT	PAVEMENT	SV	STOCKPILE VOLUME
FM	FORCEMAIN	R	RADIUS	SY	SQUARE YARD
FO	FIBER OPTIC	R/W	RIGHT-OF-WAY		
F.O.	FIELD ORDER	RCP	REINFORCED CONCRETE PIPE		
GRAN	GRANULAR	RET	RETAINING		

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 TOM DANIELSON
 LIC. NO. 56116 DATE 9/17/2020



2638 SHADOW LANE, SUITE 200
 CHASKA, MINNESOTA 55318
 Phone: (952) 448-8838
 Email: Chaska@bolton-menk.com
 www.bolton-menk.com

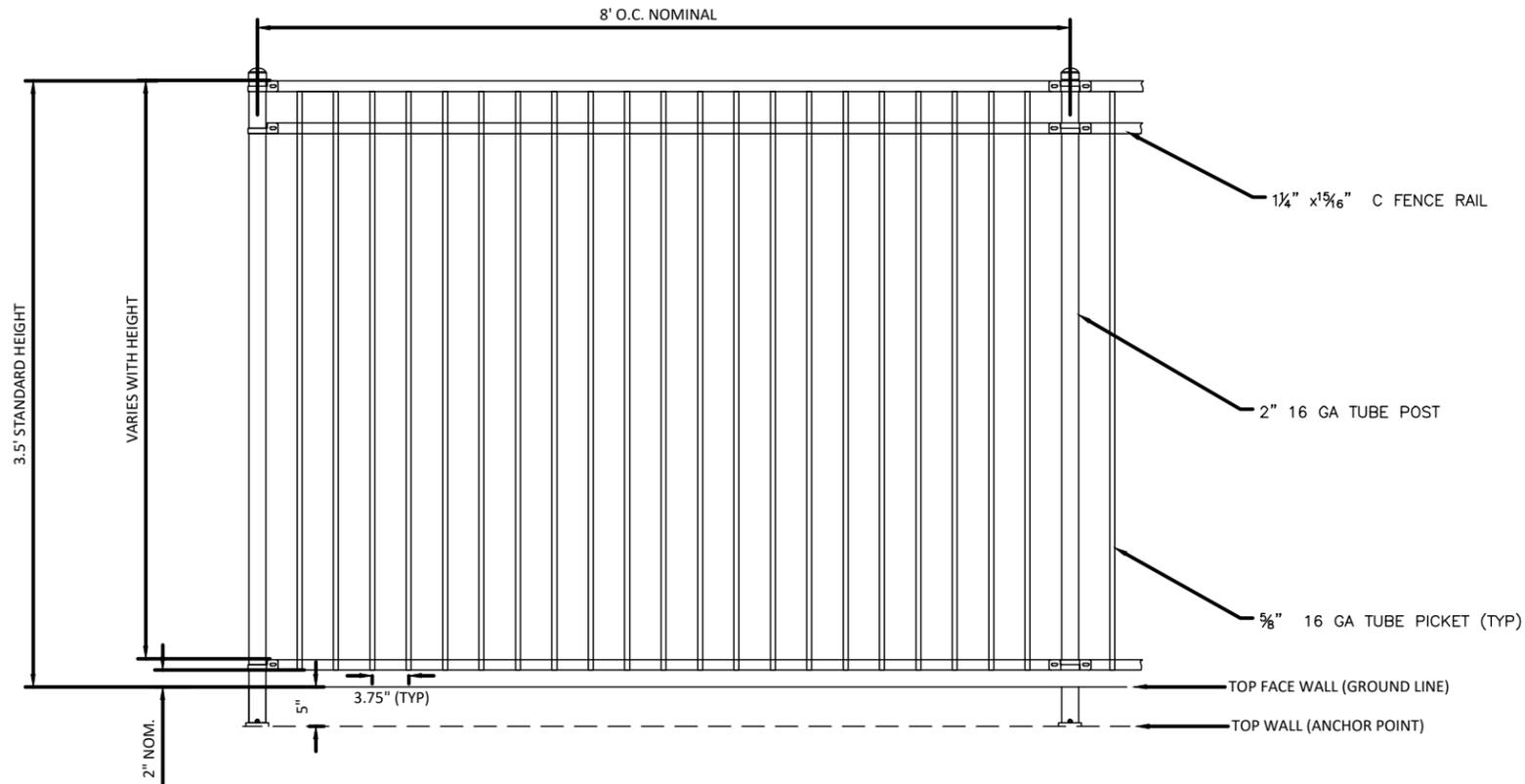
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CLIENT PROJ. NO.	C17.120184		

MOUND, MINNESOTA

2020 RETAINING WALL IMPROVEMENTS

LEGEND

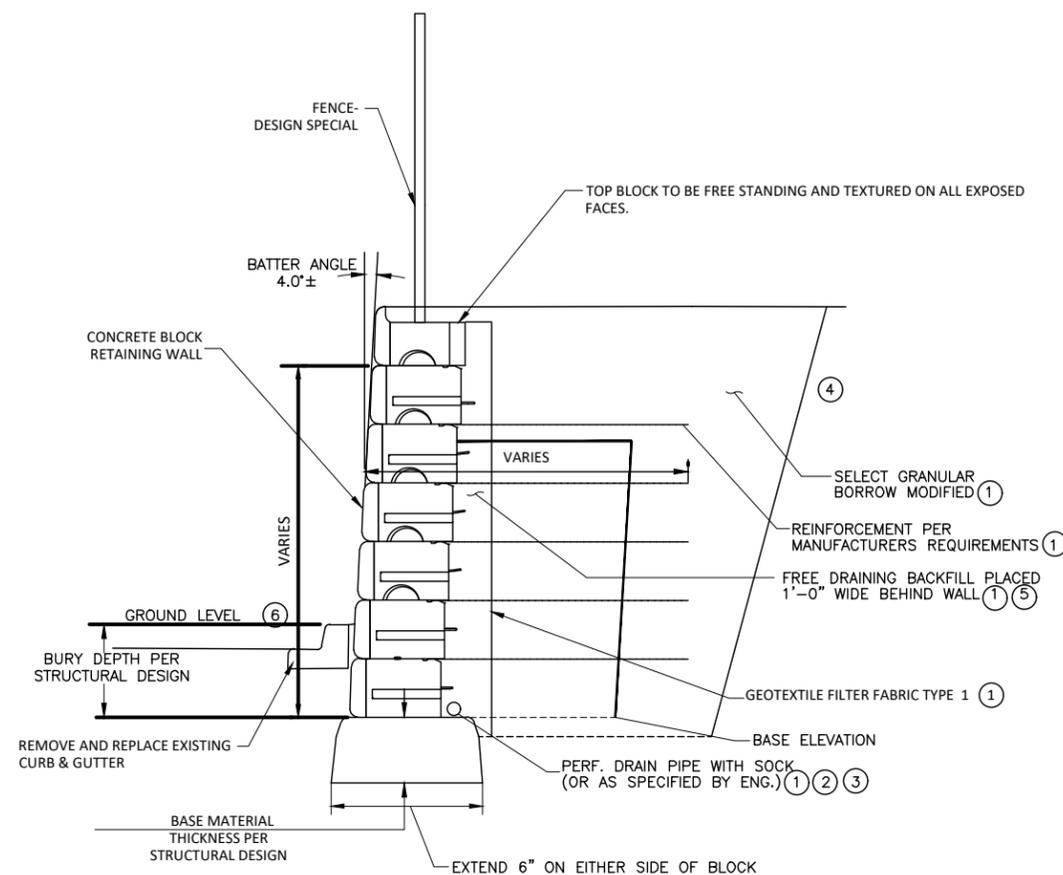
SHEET
 2
 OF
 6



FENCE-DESIGN SPECIAL
NOT TO SCALE

INSTALLATION NOTES:

- A. DIMENSIONS SHOWN ARE TYPICAL. FIELD MEASURE POST LOCATIONS PRIOR TO FABRICATION & INSTALLATION. SEE SHEET 1.05 FOR PROFILE VIEW OF FENCE INSTALLATION.



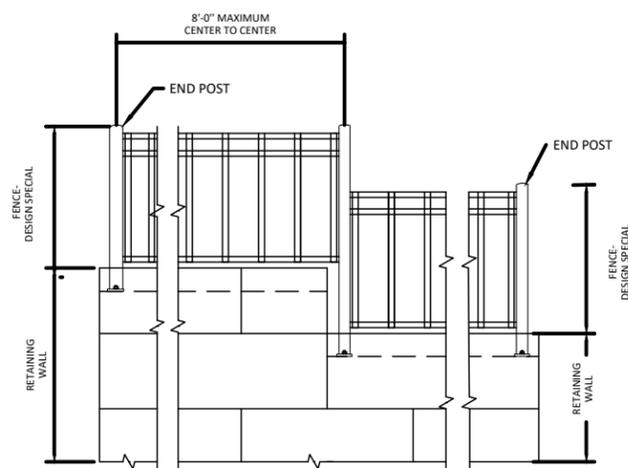
TYPICAL SECTION CONCRETE BLOCK RETAINING WALL
NOT TO SCALE

NOTES:

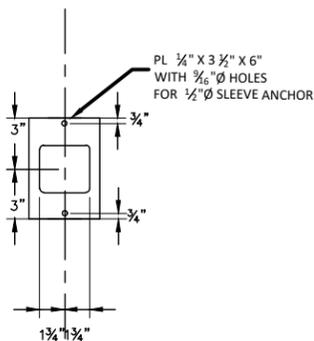
- ① TO BE INCIDENTAL.
- ② 4" DIA PERFORATED TP MNDOT SPEC 3245. WRAP W/TYPE 1 GEOTEXTILE MNDOT SPEC 3733. INSTALLATION PER MNDOT SPEC 2502. ALL DRAINAGE PIPE SHALL BE PER MNDOT SPEC3245 & PLACED PER SPEC 2502,
- ③ 4" NON-PERFORATED TP PIPE TO EXTEND FROM DRAINAGE SYSTEM AND DAYLIGHT IN SLOPE IN FRONT OF WALL OR AT END OF WALLS. MINIMUM SLOPE 1%.
- ④ ASSUMED/MINIMUM EXCAVATION LIMIT SHOWN. CONTRACTOR SHALL INCREASE AND/OR SHORE AS NECESSARY TO MEET OSHA OR ANY OTHER APPLICABLE SAFETY OR WALL SYSTEM DESIGN REQUIREMENTS. PROTECT EXISTING IN PLACE UTILITIES.
- ⑤ COARSE FILTER AGGREGATE MNDOT SPEC 3149.2H TO BE INCIDENTAL.
- ⑥ FILL SLOPES AND DIMENSIONS IN FRONT AND BACK OF WALL WILL VARY AS REQUIRED TO MATCH EXISTING CONDITIONS AT ENDS OF WALL.

NOTE:

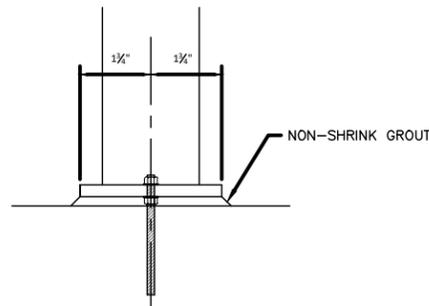
1. CONTRACTOR TO SUBMIT RETAINING WALL PLAN SIGNED BY MINNESOTA REGISTERED PROFESSIONAL ENGINEER FOR APPROVAL PRIOR TO CONSTRUCTION.



FENCE-DESIGN SPECIAL ON RETAINING WALL
NOT TO SCALE



POSTS & BASE PLATE
NOT TO SCALE



RAIL POST ANCHOR
NOT TO SCALE

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
TOM DANIELSON
LIC. NO. 56116 DATE 9/17/2020

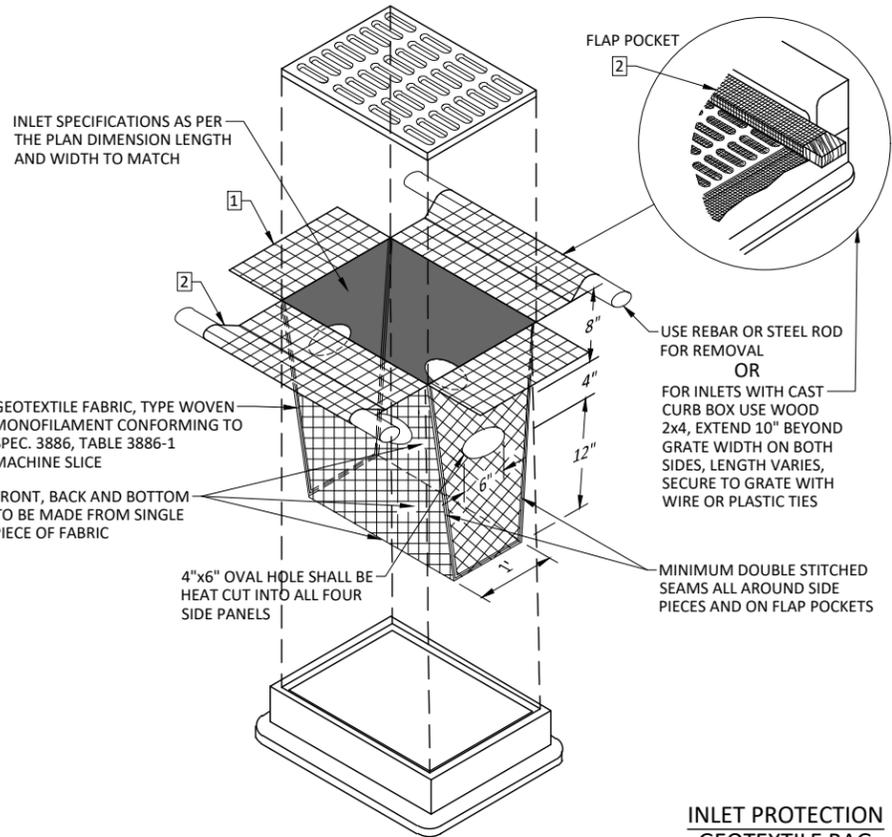


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DESIGNED	NO.	ISSUED FOR	DATE
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MOUND, MINNESOTA
2020 RETAINING WALL IMPROVEMENTS
CONSTRUCTION DETAILS

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6



INLET SPECIFICATIONS AS PER THE PLAN DIMENSION LENGTH AND WIDTH TO MATCH

GEOTEXTILE FABRIC, TYPE WOVEN MONOFILAMENT CONFORMING TO SPEC. 3886, TABLE 3886-1 MACHINE SLICE

FRONT, BACK AND BOTTOM TO BE MADE FROM SINGLE PIECE OF FABRIC

4"x6" OVAL HOLE SHALL BE HEAT CUT INTO ALL FOUR SIDE PANELS

FLAP POCKET

USE REBAR OR STEEL ROD FOR REMOVAL OR FOR INLETS WITH CAST CURB BOX USE WOOD 2x4, EXTEND 10" BEYOND GRATE WIDTH ON BOTH SIDES, LENGTH VARIES, SECURE TO GRATE WITH WIRE OR PLASTIC TIES

MINIMUM DOUBLE STITCHED SEAMS ALL AROUND SIDE PIECES AND ON FLAP POCKETS

INLET PROTECTION GEOTEXTILE BAG
NOT TO SCALE

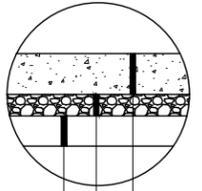
NOTES:
 1 INLET PROTECTION DEVICES SHALL BE MAINTAINED OR REPLACED AT THE DIRECTION OF THE ENGINEER. MANUFACTURED ALTERNATIVES APPROVED AND LISTED ON THE DEPARTMENTS EROSION CONTROL PRODUCT ACCEPTABILITY LIST MAY BE SUBSTITUTED. WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED ON THE GEOTEXTILE FABRIC DOES NOT FALL IN THE INLET. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.
 2 FINISHED SIZE, INCLUDING POCKETS WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10" AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.

FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2x4.

INSTALLATION NOTES:
 DO NOT INSTALL PROTECTION IN INLETS SHALLOWER THAN 30", MEASURED FROM THE BOTTOM OF THE INLET TO THE TOP OF THE GRATE.

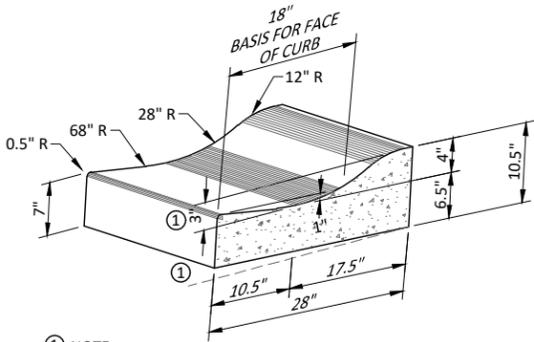
TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3" OF THE GRATE.

THE INSTALLED BAG SHALL HAVE A MINIMUM SIDE CLEARANCE, BETWEEN THE INLET AND THE BAG, MEASURED AT THE BOTTOM OF THE OVERFLOW HOLES, OF 3". WHERE NECESSARY THE CONTRACTOR SHALL CLINCH THE BAG, USING PLASTIC ZIP TIES, TO ACHIEVE THE 3" CLEARANCE. THE TIES SHALL BE PLACED AT A MAXIMUM OF 4" FROM THE BOTTOM OF THE BAG.



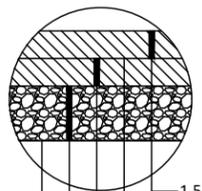
6" CONCRETE DRIVEWAY PAVEMENT (2531)
 4" AGGREGATE BASE CL 5 (2211) (INCIDENTAL)
 SUBGRADE PREPARATION (2112) (INCIDENTAL)

CONCRETE DRIVEWAY PAVEMENT



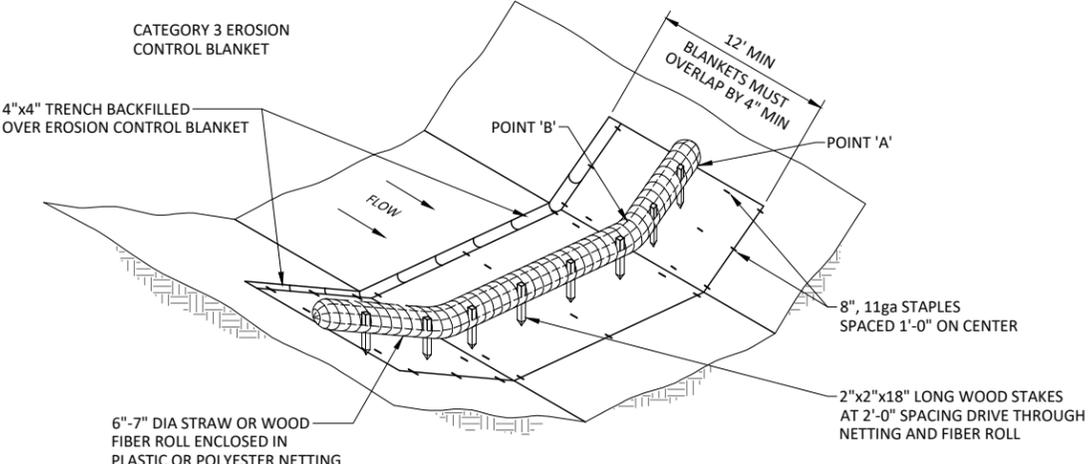
NOTE:
 CURB SHALL BE PLACED IN A TILTED POSITION AS SUCH TO PROVIDE A 3" DEPTH FROM THE TOP OF CURB TO THE FLOWLINE WHEN MEASURED ON A LEVEL PLANE.

MOUNTABLE CONCRETE CURB & GUTTER
NOT TO SCALE



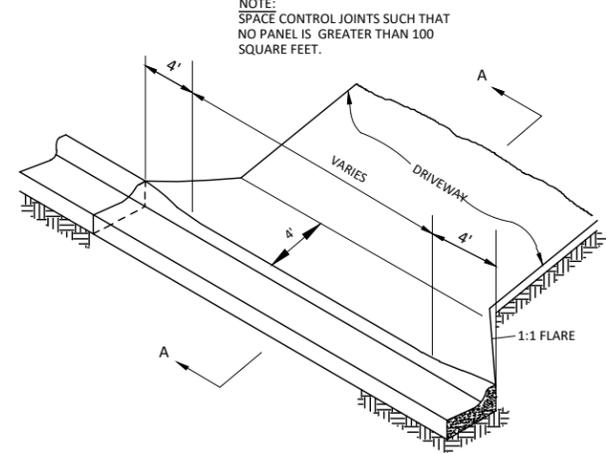
1.5" BITUMINOUS WEAR TYPE SPWEA240B (2360)
 BITUMINOUS TACK COAT (2357)
 2" BITUMINOUS NONWEAR SPNWB230B (2360) (THICKNESS VARIES)
 8" AGGREGATE BASE, CL 5 (2211) (THICKNESS VARIES)
 APPROVED SUBGRADE

FULL DEPTH BITUMINOUS PATCH
NOT TO SCALE

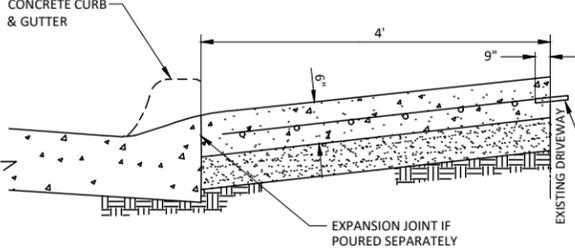


DITCH CHECK - BIOROLL
NOT TO SCALE

NOTE:
 POINT 'A' MUST BE 1'-0" MIN HIGHER THAN POINT 'B' TO ENSURE THAT WATER FLOWS OVER THE DITCH CHECK AND NOT AROUND THE ENDS



NOTE:
 SPACE CONTROL JOINTS SUCH THAT NO PANEL IS GREATER THAN 100 SQUARE FEET.



SECTION A-A

CONCRETE SLAB 6" MIN. THICKNESS REINFORCED WITH 6X6 10/10 STEEL MESH AND HAVE 4" OF COMPACTED AGGREGATE BASE CL 5.

CONCRETE DRIVEWAY APRON

CONSTRUCT CONCRETE HEADER JOINTS WHERE DIRECTED BY THE ENGINEER. DRILL AND GROUT WITH A MIN/DOT APPROVED EPOXY OR NON-SHRINK GROUT; NO. 22 BARS 18" LONG SPACED 12" ON CENTER.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 TOM DANIELSON
 LIC. NO. 56116 DATE 9/17/2020



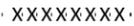
2638 SHADOW LANE, SUITE 200
 CHASKA, MINNESOTA 55318
 Phone: (952) 448-8838
 Email: Chaska@bolton-menk.com
 www.bolton-menk.com

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MOUND, MINNESOTA
 2020 RETAINING WALL IMPROVEMENTS
 CONSTRUCTION DETAILS

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REMOVAL LEGEND

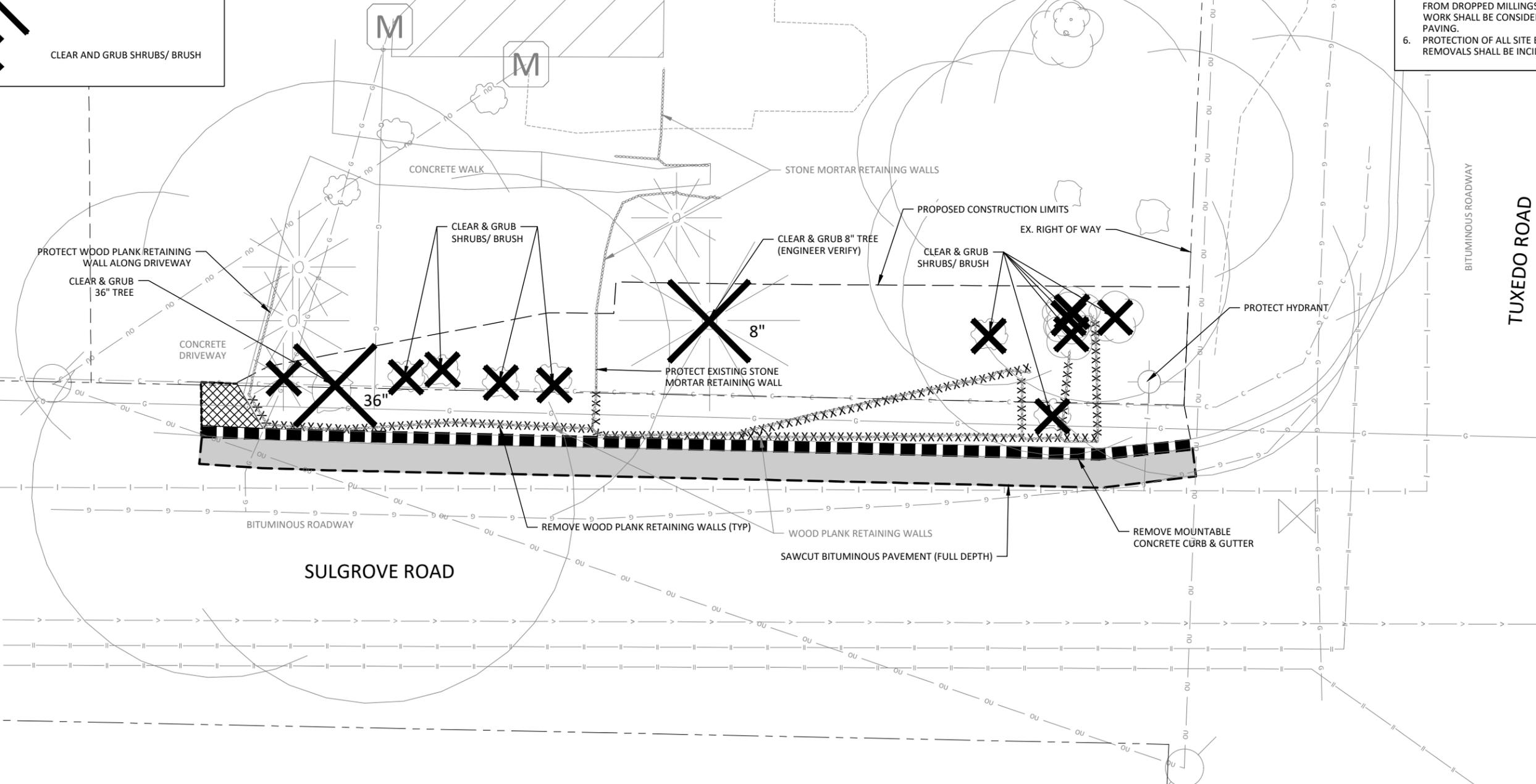
-  REMOVE CURB AND GUTTER
-  REMOVE WOOD RETAINING WALL
-  SAWCUT & REMOVE CONCRETE DRIVEWAY PAVEMENT (FULL DEPTH)
-  SAWCUT & REMOVE BITUMINOUS PAVEMENT (FULL DEPTH)
-  CLEAR AND GRUB TREE
-  CLEAR AND GRUB SHRUBS/ BRUSH



5200 SULGROVE ROAD

WOOD DECK

- NOTES:**
1. THE ENGINEER WILL MARK REMOVAL LIMITS IN THE FIELD PRIOR TO CONSTRUCTION. NO WORK SHALL COMMENCE UNTIL ALL REMOVAL LIMITS ARE CLEARLY MARKED AND REVIEWED BY THE ENGINEER AND CONTRACTOR.
 2. ALL REMOVAL ITEMS SHALL BE DISPOSED OF OFF-SITE IN PROPER ACCORDANCE WITH THE FEDERAL, STATE, AND LOCAL REGULATIONS.
 3. WHERE PAVEMENT TO BE REMOVED ADJOINS EXISTING PAVEMENT THAT IS TO REMAIN IN PLACE, THE PAVEMENT SHALL BE SAWCUT TO ITS FULL DEPTH.
 4. THE CONTRACTOR SHALL VERIFY THE EXACT LOCATION OF EXISTING UTILITIES PRIOR TO COMMENCING CONSTRUCTION, AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.
 5. STREETS USED AS HAUL ROUTES SHALL BE SWEEPED/CLEANED DAILY IN ORDER TO PREVENT BUILDUP FROM DROPPED MILLINGS, BITUMINOUS, AC, ETC. THIS WORK SHALL BE CONSIDERED INCIDENTAL TO THE PAVING.
 6. PROTECTION OF ALL SITE ELEMENTS NOT MARKED FOR REMOVALS SHALL BE INCIDENTAL TO REMOVALS.



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Tom Danielson
 TOM DANIELSON
 LIC. NO. 56116 DATE 9/17/2020



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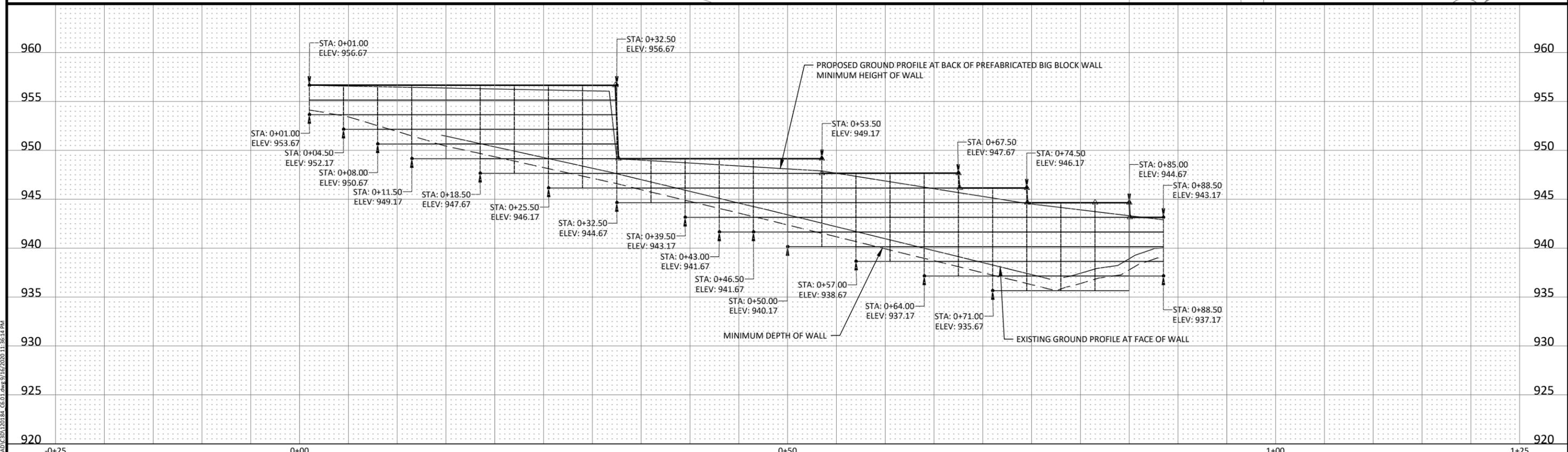
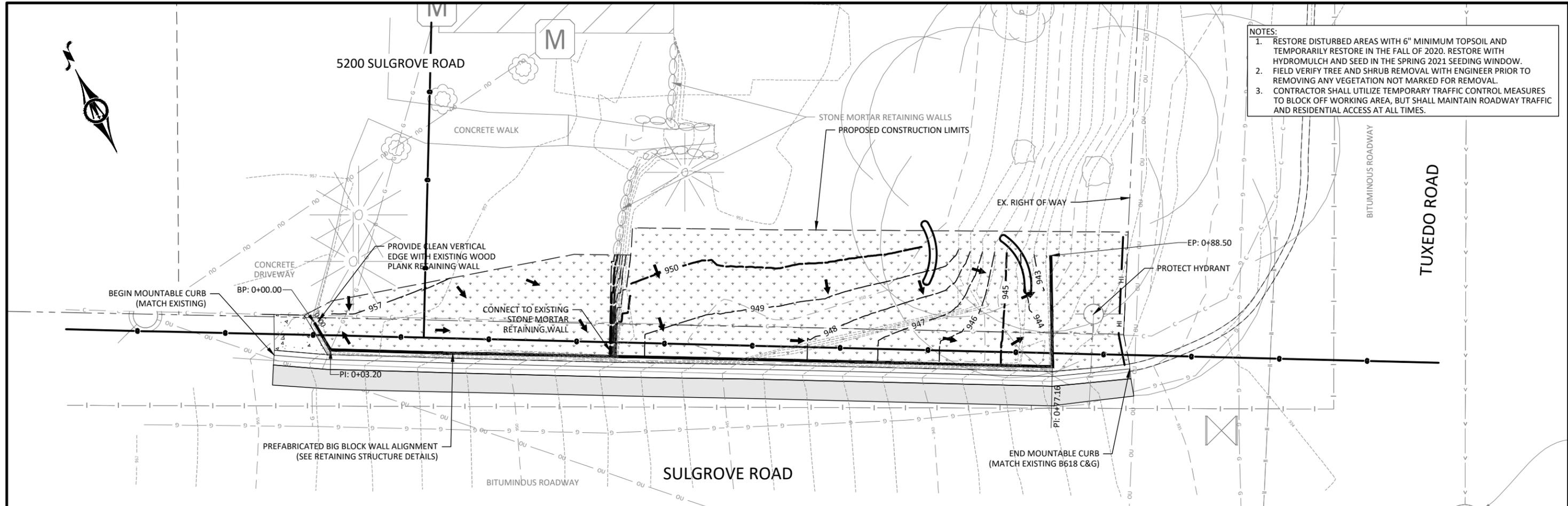
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MOUND, MINNESOTA
 2020 RETAINING WALL IMPROVEMENTS
 EXISTING CONDITIONS & REMOVALS

SHEET 5 OF 6

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- NOTES:
- RESTORE DISTURBED AREAS WITH 6" MINIMUM TOPSOIL AND TEMPORARILY RESTORE IN THE FALL OF 2020. RESTORE WITH HYDROMULCH AND SEED IN THE SPRING 2021 SEEDING WINDOW. FIELD VERIFY TREE AND SHRUB REMOVAL WITH ENGINEER PRIOR TO REMOVING ANY VEGETATION NOT MARKED FOR REMOVAL.
 - CONTRACTOR SHALL UTILIZE TEMPORARY TRAFFIC CONTROL MEASURES TO BLOCK OFF WORKING AREA, BUT SHALL MAINTAIN ROADWAY TRAFFIC AND RESIDENTIAL ACCESS AT ALL TIMES.



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Tom Danielson
 LIC. NO. 56116 DATE 9/17/2020



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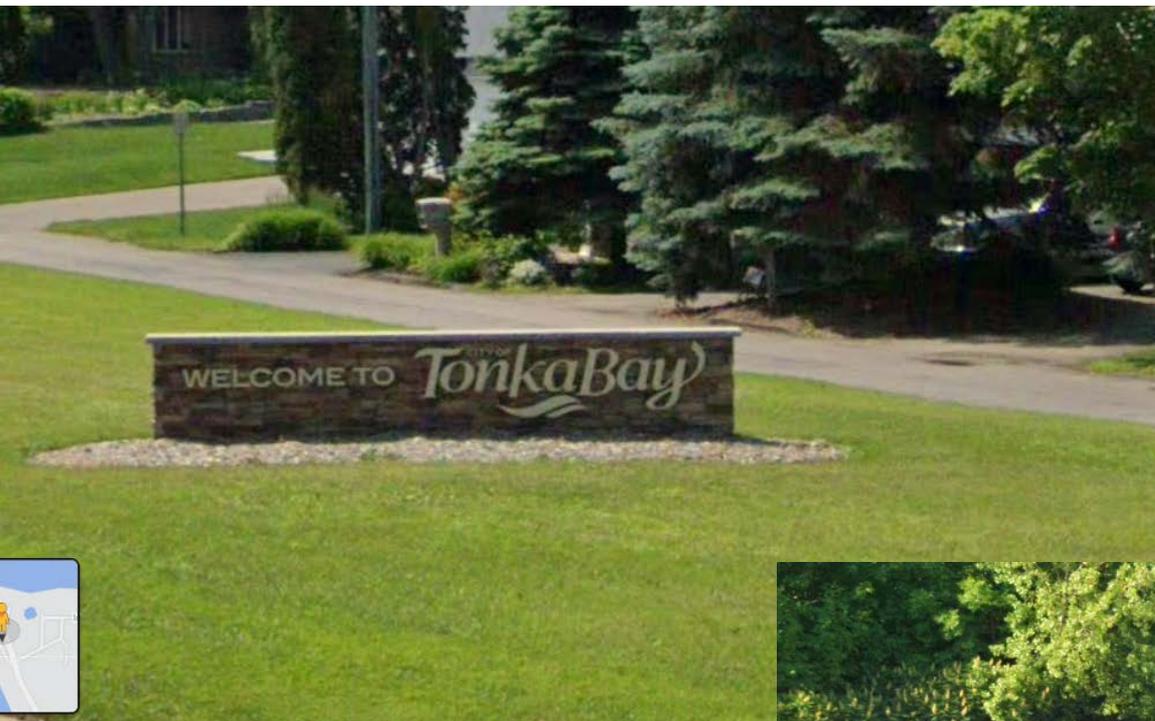
MOUND, MINNESOTA
 2020 RETAINING WALL IMPROVEMENTS
 CONSTRUCTION PLAN

SHEET
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Existing East Entry Monument



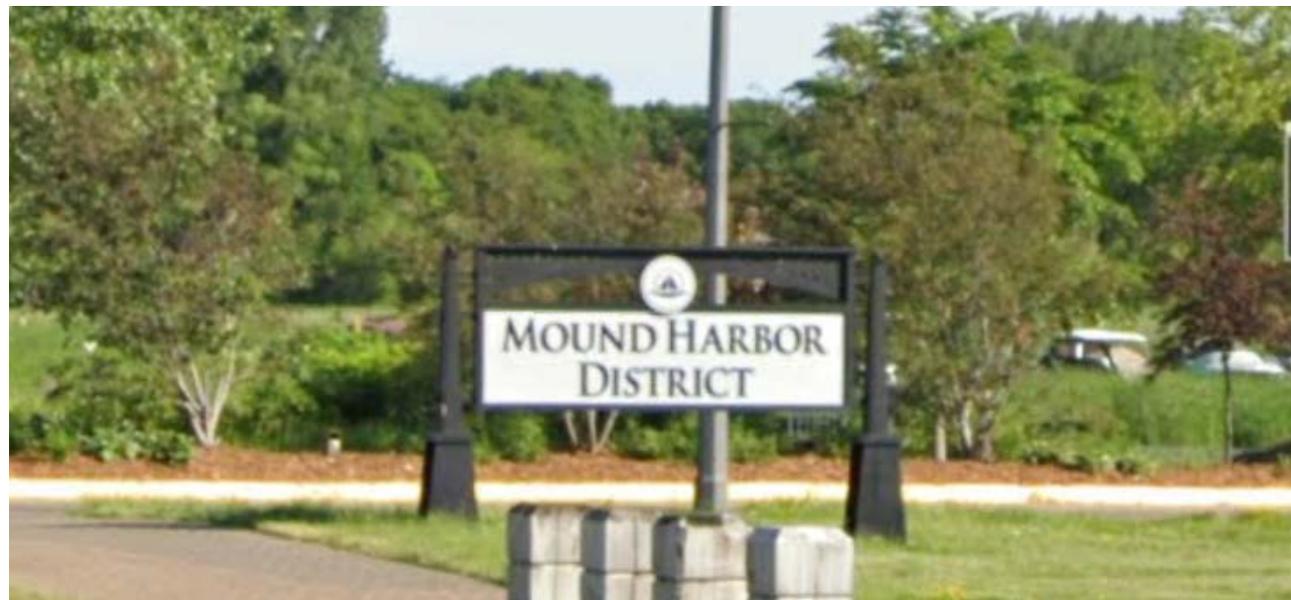
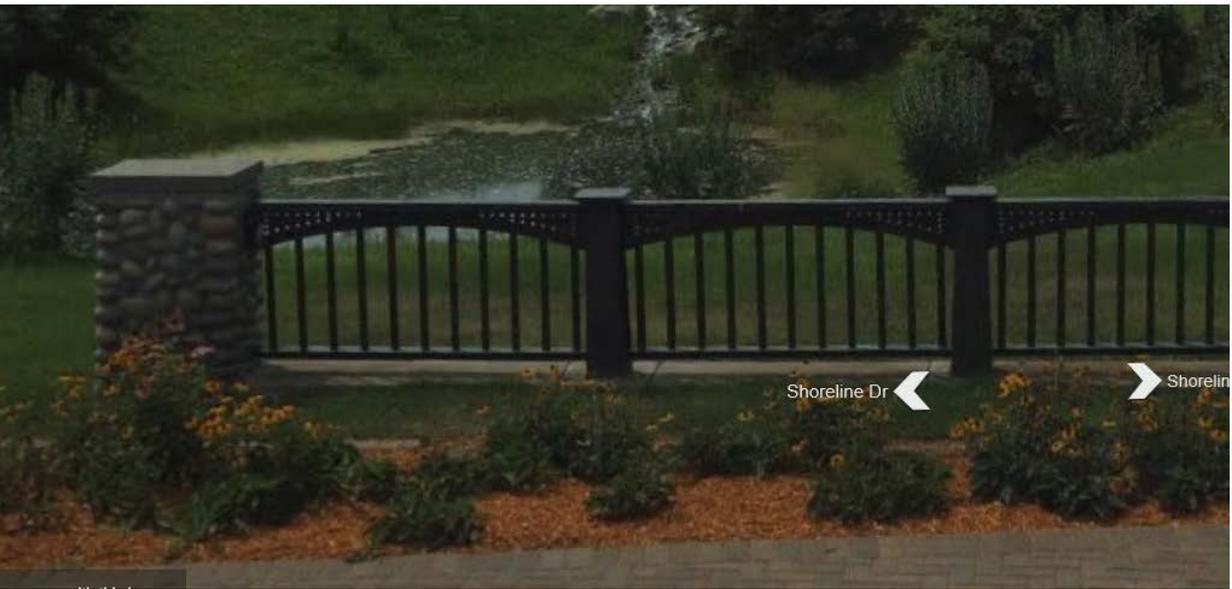
Tonka Bay Exhibits



- 1988 -

Existing Architectural Themes

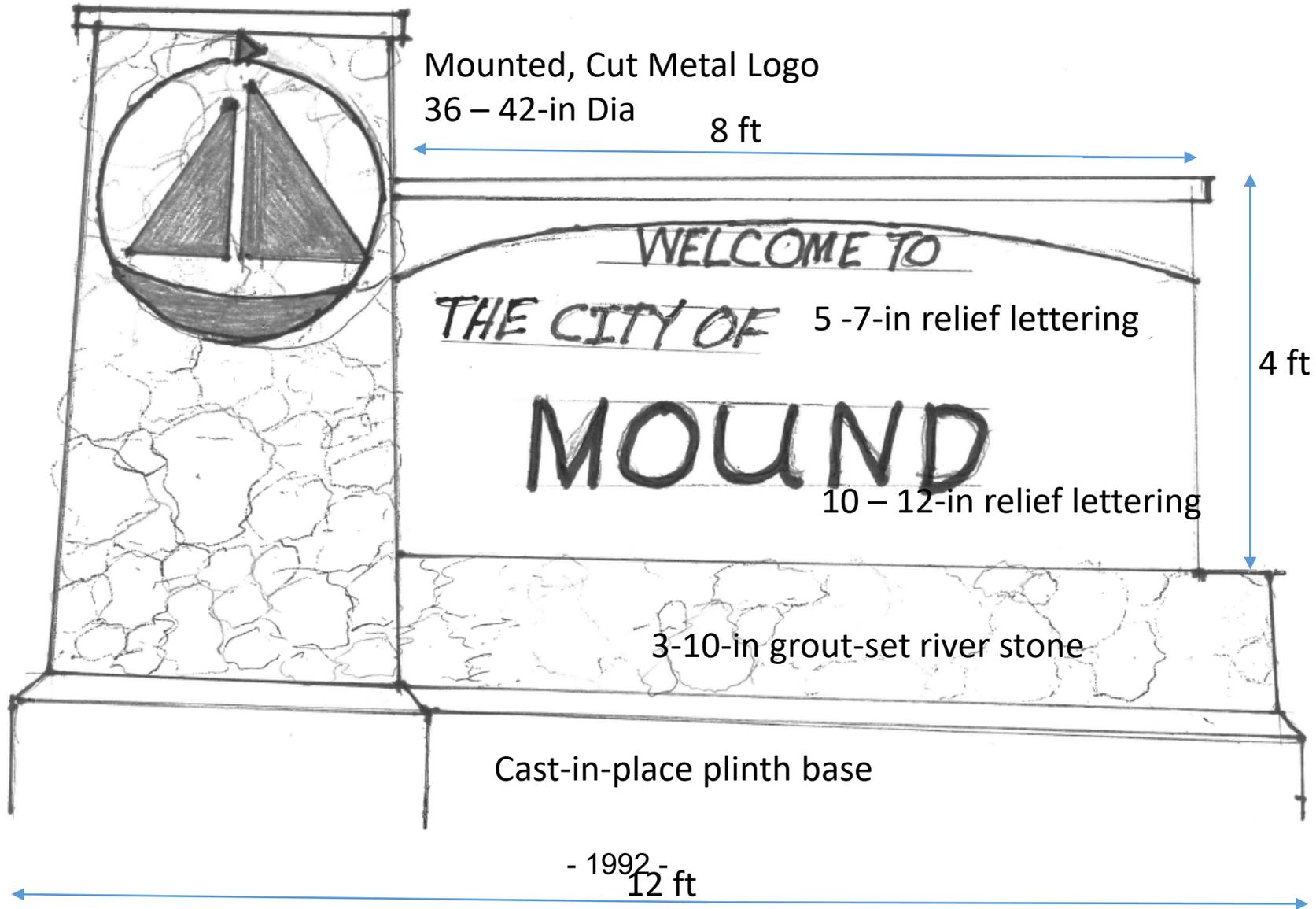




- 1990 -



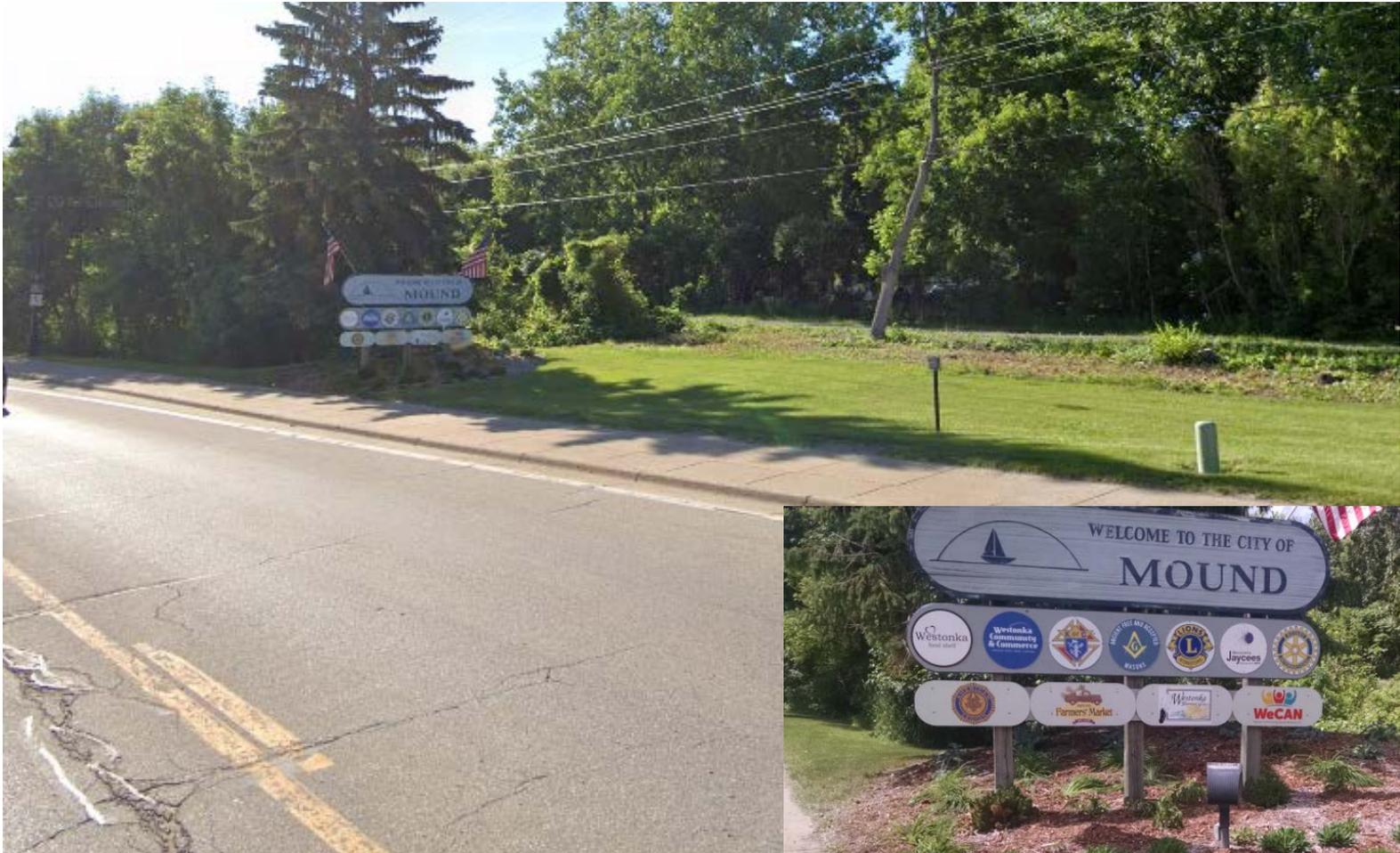
Conceptual Sketch



Current Location and City Land



Existing Monument with Community Partner Logos



- 1994 -

New Location Concept



Next Steps

- Location, mass, and styling guidance
 - Location for Community Partners
- Landscape Architect via Bolton and Menk
- Site plan, rendering, and estimate for approval
- Bid and construct

2020 MOUND FIRE DEPARTMENT ACTIVITY REPORT
Emergency Response and Firefighter Hours Detail

MONTH: **August**

	2020				2019				
	Month	Firefighter	YTD	YTD	Month	Firefighter	YTD	YTD	
	Calls	Hours	Calls	Hours	Calls	Hours	Calls	Hours	
MOUND	Fire	8	183	63	1,686	8	98	68	1,287
	Rescue	18	348	117	2,261	19	296	140	2,191
	Duty Officer	4	5	16	18	1	1	16	19
MINNETRISTA	Fire	4	69	30	646	3	50	21	351
	Rescue	5	116	42	814	4	53	33	622
	Duty Officer	0	0	5	5	0	0	3	3
SHOREWOOD	Fire	2	48	4	76	0	0	0	0
	Rescue	3	31	7	99	0	0	0	0
	Duty Officer	0	0	0	0	0	0	0	0
SPRING PARK	Fire	2	56	24	526	1	15	16	277
	Rescue	8	141	53	966	6	102	62	974
	Duty Officer	0	0	2	2	0	0	4	4
MUTUAL AID	Fire	2	45	16	476	1	29	22	792
	Rescue	0	0	3	58	0	0	0	0
	Weather, Special Event, Etc.	0	0	0	0	0	0	0	0
Total Activity All Cities	Fire	18	401	137	3,410	13	192	127	2,707
	Rescue	34	636	222	4,198	29	451	235	3,787
	Duty Officer	4	5	23	25	1	1	23	26
	Stand By	0	0	0	0	0	0	0	0
	TOTAL	56	1,042	382	7,633	43	644	385	6,520

Monthly Activity by Call Category	2020	2019
COMMERCIAL	5	5
RESIDENTIAL	45	27
OTHER (OUTSIDE/ROADWAY/LAKE/OPEN AREA/MISC)	6	11
SERVICE CALLS (Smoke/CO Detectors)	1	0
LEGITIMATE FIRE ALARMS	3	1
FALSE FIRE ALARMS	2	3

MUTUAL AID AND TRAINING/DRILL SUMMARY	2020		2019	
	Month	YTD	Month	YTD
MUTUAL AID CALLS RECEIVED	0	3	0	1
MUTUAL AID CALLS GIVEN	2	19	1	22
TRAINING/DRILL HOURS	288	2594	318	3044.25

Mound Fire Department

Incident Reports - Mound

August, 2020

FIRE NO.	DATE	CITY	ADDRESS	FIRE/ RESCUE	DESCRIPTION	ACTION TAKEN	FF HOURS	
343	8/12/2020	Mound	Tuxedo Blvd & Julia Way	Fire	Haz Cond - Wires Down	Secured Area	20	
347	8/14/2020	Mound	17XX Shorewood Lane	Fire	Haz Cond - Cut Gas Line	Secured Line, waited for Centerpoint	14	
349	8/14/2020	Mound	28XX Pelican Point Court	Fire	Alarm - Fire	Sounded due to power failure	26	
350	8/14/2020	Mound	60XX Beachwood Road	Fire	Alarm - Fire	Branch on Power Line	26	
352	8/14/2020	Mound	21XX Belmont Lane	Fire	Haz Cond - Wires Down	Secured Area, Contacted Xcel	26	
359	8/17/2020	Mound	48XX Hanover Road	Fire	Haz Cond - Wires Down	Secured Phone Line	37	
378	8/29/2020	Mound	54XX Lost Lake Lane	Fire	Alarm - Fire	Bad Detector, advised to replace	19	
380	8/31/2020	Mound	15XX Eagle Lane	Fire	Alarm - Fire	Investigated, Reset Alarm	15	
Total Fire Calls							8	183

329	8/3/2020	Mound	24XX Commerce Blvd	Rescue	EMS	No Transport	20	
332	8/5/2020	Mound	27XX Garden Lane	Rescue	EMS	No Transport	24	
333	8/6/2020	Mound	46XX Bedford Road	Rescue	EMS	No Transport	21	
335	8/8/2020	Mound	62XX Birch Lane	Rescue	EMS	Transported	14	
336	8/8/2020	Mound	60XX Bartlett Blvd	Rescue	EMS	No Patient Contact	17	
337	8/10/2020	Mound	50XX Three Points Blvd	Rescue	EMS	Transported	32	
338	8/11/2020	Mound	50XX Tuxedo Blvd	Rescue	EMS	Transported	18	
339	8/11/2020	Mound	Surfside Park	Rescue	EMS	No Transport	17	
340	8/11/2020	Mound	52XX Sulgrove Road	Rescue	EMS	Transported	20	
342	8/12/2020	Mound	44XX Wishhire Blvd	Rescue	EMS	No Transport	26	
345	8/14/2020	Mound	21XX Cardinal Lane	Rescue	EMS	Cancelled upon arrival	7	
364	8/20/2020	Mound	18XX Commerce Blvd	Rescue	EMS	Transported	17	
366	8/20/2020	Mound	52XX Piper Road	Rescue	EMS	Transported	21	
369	8/21/2020	Mound	21XX Commerce Blvd	Rescue	EMS	Transported	16	
371	8/21/2020	Mound	26XX Westedge Blvd	Rescue	EMS	Transported	21	
376	8/27/2020	Mound	27XX Halstead Lane	Rescue	EMS	Assist	15	
377	8/28/2020	Mound	44XX Radnor Road	Rescue	EMS	No Transport	20	
381	8/31/2020	Mound	24XX Commerce Blvd	Rescue	EMS	Transported	22	
Total Rescue Calls							18	348

353	8/14/2020	Mound	24XX Fairview Lane	Fire	Alarm - CO	Monitored, no readings found	1	
355	8/15/2020	Mound	48XX Edgewater Drive	Fire	Haz Cond - Wires Down	Secured Area, Xcel Contacted	1	
356	8/15/2020	Mound	61XX Hawthorne Road	Fire	Haz Cond - Wires Down	Phone Line - Contacted Frontier	2	
358	8/16/2020	Mound	46XX Island View Dr	Fire	Check Burn	Smoking brisket, no issues	1	
Total Duty Officer Calls							4	5

TOTAL FIRE, RESCUE & DUTY OFFICER HOURS	30	TOTAL FIRE, RESCUE & DUTY OFFICER HOURS	536
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PARKS AND OPEN SPACE COMMISSION MEETING MINUTES
March 12, 2020

The Mound Parks and Open Spaces Commission met on Thursday, March 12, 2020, at 7:00 p.m. in the Council chambers of the Centennial Building.

Present: Commissioners Linda Cordie, Mark Stehlik, Jody Smith, Chair Travis Mills and Council Representative Jeff Bergquist
Absent: None
Others Present: City Manager and Director of Public Works Eric Hoversten
Public Present: None

1. Call to Order

The meeting was called to order by Chair Mills at 7:00 p.m.

2. Roll Call

3. Approval of Agenda

Motion by Bergquist, Second by Cordie; Motion carried 5-0

4. Approve February 12, 2020 Parks and Open Spaces Commission Minutes

Motion by Mills, Second by Cordie; Motion carried 5-0

5. Comments and Suggestions From Citizens Present

None present

6. Surfside Park Parking Lot Reconstruction Overview

Hoversten provided an overview of proposed parking lot resurfacing work and included stormwater alteration to the area between the parking lot and the waterfront.

Commission discussed proposed timing of fall 2020 for the work; after Labor Day. This would minimize disruption to the access launch while other County road work would impact accessibility to other launch sites on the west end of the lake – particularly during the boat delivery period through spring and early summer.

Hoversten described the coordination process for the project with the Minnehaha Creek Watershed District to ensure permitting and shoreland ruleset compliance.

Hoversten described the intended cooperative aspect of the project where the Chapman Place Townhome Association would separately-fund resurfacing of asphalt interconnected with the City Parking Lot; but privately owned throughout their complex.

Council discussed and acted to approve of the engineering study for this project and order plans, specification and approve release for bids at its February 26 Regular Meeting.

The update was provided for informational purposes only.

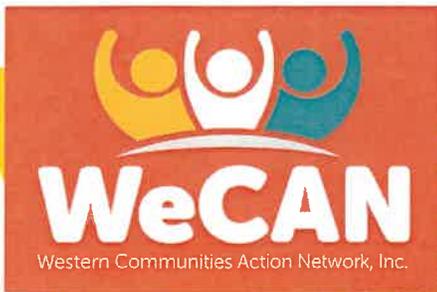
7. Reports:

Cordie asked about having the Mound Marketplace owners/property managers address the de-laminated stone face in front of Carbone's. Hoversten provided that he would request the Management Company look at options to re-screed the face of the former fountain

Hoversten suggested that future meeting might be impacted by emerging activity restrictions as community response to COVID-19 is formulated. The April meeting is to intended set up the Spring park visit and this will likely be coordinated electronically with commissioners. It is anticipated that the April Parks and Open Spaces Commission Meeting will be cancelled. Hoversten will coordinate assignment of parks for each Commissioner to visit with Chair Mills and send to each in early April.

8. Adjourn

Motion by Cordie, Second by Stehlik; motion carried 5-0
Adjourned at 7:40



WineFest 2020

"A Virtual Toast to Community"

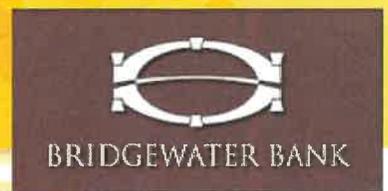
October 3

\$50 TICKET INCLUDES TASTING BASKET

**Underwood Rose Bubbles by Union Wine; Tito's Handmade Vodka;
Loon Juice Hard Cider; Underwood Pinot Gris by Union Wine;
Blue Moon Light Sky; Excelsior Big Island Blond; Coors Seltzer; Phillips
Prairie Organic Flavored Vodka; Underwood Pinot Noir by Union Wine**

VIRTUAL TASTINGS/ONLINE SILENT AUCTION

VISIT WECANMN.ORG



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