

**MOUND CITY COUNCIL MINUTES**  
**June 26, 2018**

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, June 26, 2018 at 7:00 p.m. in the council chambers of the Centennial Building.

Members present: Council members Kelli Gillispie, Jeff Bergquist, Ray Salazar, and Jennifer Peterson

Members absent: Mayor Mark Wegscheid

Others present: City Manager Eric Hoversten, Director of Finance and Administrative Services Catherine Pausche, Community Development Director Sarah Smith, Administrative Assistant Rebecca Kress, Peter Meyer, Millie Snyder, Tony Strong, Joey Maher, Eva Maher, and T Cody Turnquist

*Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.*

**1. Open meeting**

Acting Mayor Gillispie called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Approve Agenda, with any amendments**

**MOTION** made by Salazar, seconded by Peterson, to approve the agenda. All voted in favor. Motion carried.

**4. Consent Agenda**

Salazar requested pulling Item L and Item M for comment.

**MOTION** made by Salazar, seconded by Peterson, to approve the consent agenda sans Item L and Item M. Upon roll call vote, all voted in favor. Motion carried.

- A. Approve payment of claims in the amount of \$368,420.53.
- B. Approve minutes: June 12, 2018 regular meeting
- C. **RESOLUTION 18-56: RESOLUTION APPOINTING ABSENTEE BALLOT BOARD**
- D. **RESOLUTION NO. 18-57: RESOLUTION APPROVING AMENDMENT TO 2030 COMPREHENSIVE PLAN TO CREATE MIXED-USE LAND USE CATEGORY AND THE PUTTING THE AMENDMENT INTO EFFECT**
- E. **RESOLUTION NO. 18-58: RESOLUTION APPROVING AMENDMENT TO 2030 COMPREHENSIVE PLAN TO REGUIDE PROPERTY AT 4451 WILSHIRE BOULEVARD FROM NEIGHBORHOOD COMMERCIAL TO MIXED-USE AND PUTTING THE COMPREHENSIVE PLAN AMENDMENT INTO EFFECT**
- F. **RESOLUTION NO. 18-59: RESOLUTION AMENDING RESOLUTION NO. 18-53 APPROVING PUBLIC GATHERING PERMIT FOR USE OF SURFSIDE PARK AND BEACH FOR LARGE AND SMALL MOUTH BASS FISHING TOURNAMENT BEING HELD ON FRIDAY, JUNE 29, 2018**

- G. **RESOLUTION NO.18-60: RESOLUTION APPROVING PUBLIC GATHERING PERMIT FOR USE OF CHESTER PARK AS WEIGH-IN STATION FOR 2ND ANNUAL DH CUSTOM/EXCELSIOR BREWERY FISHING TOURNAMENT BEING HELD ON SATURDAY, JULY 21, 2018 AT AL AND ALMA'S CHARTER BOATS DOCK PARCEL FOR KICKBOXING COMPETITION FUNDRAISING BEING HELD ON SUNDAY, JULY 22, 2018 AT HAROLD POND SPORTS CENTER**
- H. **RESOLUTION NO. 18-61: RESOLUTION APPROVING MUSICAL CONCERT PERMIT AND SEASONAL, BANNER AND PORTABLE SIGN PERMIT FOR MOUNT OLIVE FUN FEST BEING HELD SUNDAY, JULY 29, 2018 AND WAIVING FEES DUE TO PUBLIC PURPOSE OF GATHERING**
- I. **RESOLUTION NO. 18-62: RESOLUTION APPROVING PUBLIC GATHERING PERMIT AND MUSICAL CONCERT PERMIT FOR ANNUAL RUNNING OF THE BAYS HALF MARATHON AND 5K BEING HELD ON SATURDAY, SEPTEMBER 8, 2018**
- J. **RESOLUTION NO. 18-63: RESOLUTION MUSICAL CONCERT PERMIT APPLICATION FOR PRIVATE EVENT ON JULY 8, 2018 AT 3038 BRIGHTON COMMONS**
- K. **RESOLUTION NO. 18-64: RESOLUTION RESCINDING RESOLUTION NO.18-47 AMENDING NO PARKING MAP THAT DESIGNATES CERTAIN STREETS WITHIN THE CITY AS NO PARKING ZONES**
- L. PULLED FOR COMMENT
- M. PULLED FOR COMMENT

**4L. (Pulled)** Approve Resolution amending Resolution No. 18-42 approving permits for 2018 Music in the Park Summer Concert Series at Surfside Park and Beach and Mound Harbor District and waiving fees due to public purpose of gathering

**4M. (Pulled)** Approve Resolution amending Resolution No. 18-37 approving permits for 2018 Spirit of Lakes Festival and waiving fees due to public purpose of gathering

Salazar requested Item 4L and Item 4M to be pulled for comment. Salazar said that the Spirit of the Lakes Festival used to run Thursday through Saturday a few years ago but as of recent was changed to Friday and Saturday only. Salazar stated that these amendments allow for the festivities to begin on Thursday with Music in the Park which is out of the ordinary but a worthy cause.

**MOTION** made by Salazar, and seconded by Peterson, to approve agenda items 4L & 4M. All voted in favor. Motion carried.

**RESOLUTION NO. 18-65: RESOLUTION AMENDING RESOLUTION 18-42 APPROVING PERMITS FOR 2018 MUSIC IN THE PARK SUMMER CONCERT SERIES AT SURFSIDE PARK AND BEACH AND MOUND HARBOR DISTRICT AND WAIVING FEES DUE TO PUBLIC PURPOSE OF GATHERING**

**RESOLUTION NO. 18-66: RESOLUTION AMENDING RESOLUTION NO. 18-37 APPROVING PERMITS FOR 2018 SPIRIT OF LAKES FESTIVAL AND WAIVING FEES DUE TO PUBLIC PURPOSES OF GATHERING**

**5. Comments and suggestions from citizens present on any item not on the agenda.**  
None

**6. Presentation by Hennepin County Sheriff Rich Stanek**

Hennepin County Sheriff, Rich Stanek, presented information and an overview on the 2018 Hennepin County Sheriff's Office. Stanek said that he has been a police officer for 35 years, 23 years with Minneapolis Police and the last 12 years serving as Hennepin County Sheriff.

Stanek highlighted the following eight lines of business for the Sheriff's department:

1. Jail - 141 bookings for Orono in 2017
2. Court Security
3. Patrol - 184 supporting patrol hours in Mound in 2017 & 85 in first quarter 2018
4. Warrants
5. Civil Process - 85 processes served in Mound in 2017 & 30K warrants a year
6. Investigations
7. 911 Dispatch - 28,527 Police CAD for Orono in 2017
8. Crime lab – 29 labs cases in 2017

Stanek noted the increase in opioid deaths in Hennepin County where 175 people died in 2017, but noted that the ability to administer Narcan has been highly useful in saving lives. Stanek said violent crime is down 26-27% county-wide. Stanek said National Night Out is August 7, 2018 where medicine disposal bags will be distributed to residents. Stanek then asked for questions from the Council. Gillispie asked about if the medicine bags can be used for pet meds and Stanek confirmed that the bags can be used for all types of medications. Gillespie asked how many opioid presentations Stanek has done in recent years, and Stanek said about 160 in 2017 and 35 year to date. Stanek thanked the Council for the ongoing support to the Hennepin County Sheriff's Department.

**7. Building Official Scott Qualle, representing MnSpect, presenting a report/update on building permit activities in Mound**

Building Official Scott Qualle from MnSpect presented an update on building permit activities and the new technology being implemented. Qualle said the new website has been running for about 6 months but it is continuing to be improved. Qualle said that the City Force implementation, which is the software for permits, went live retroactively to the beginning of the year. Qualle said this will start being rolled out to Bayport and Mound as beta cities with training in July 2018 for City Staff and the public portal going live in the 4<sup>th</sup> quarter of 2018.

**8. Catherine Pausche, Director of Finance and Administrative Services, requesting action on an Ordinance amending Chapter 2 of the Mound City Code as it relates to Administration and the establishment of capital reserve funds.**

Director of Finance and Administrative Services Catherine Pausche requested three actions by the Council. Pausche said that in October 2017 the City rolled out a long term financial plan and these actions would be an extension of that plan. Pausche noted there were no reserves in the early 2000s when the street and utility projects began, so the City had to issue bonds to finance the projects. Pausche said as the bonds mature, resources will become available to fund capital reserves for future capital needs as long as the City maintains the levy. Pausche said the assumption is the general fund will grow at 2.5% and the total levy at 2%.

Pausche said the Infrastructure Replacement Reserve Fund, which is basically the street improvement fund, is limited to funding the replacement of streets, bridges, curbs, gutters, sidewalks, trees, and storm sewers. Pausche said the other funds being created are for vehicle and equipment replacement, parks and open spaces, and city building improvements. Pausche added that any Park Dedication dollars are designated and restricted to improvements to public park and open spaces and currently the fund is at \$97K through March. Pausche said level contributions to these funds will avoid the fluctuations in the levy that has occurred in the past. Salazar asked if the 2% each year will be compounded. Pausche confirmed it will but noted that the tax base will likely increase in coming years. Pausche stated that Indian Knoll and Harrison

Bay Senior Living are not currently on-line but are expected to be in the near future along with the Harbor District project a little further down the line.

Salazar asked if the City is charging the liquor store interest on the interfund loan and Pausche said yes. Salazar referenced page 1223 of the Council packet stating "excess reserves can be used to provide interfund loans to the utility funds with repayment beginning after 2029 when the next generation of street projects begins" and asked would the City charge interest. Pausche again confirmed that could be a possibility within reason. Gillispie said that she agrees that the long term financial planning is the responsible thing to do as it gives the City options down the road.

- A. Action on Ordinance No. 02-2018 amending Chapter 2 of the Mound City Code as it relates to Administration

**MOTION** made by Salazar, seconded by Peterson, to approve an Ordinance amending Chapter 2 of the Mound City Code as it relates to administration on page 1224 of the packet. All voted in favor. Motion carried.

**ORDINANCE 02-2018: AN ORDINANCE AMENDING CHAPTER 2 OF THE MOUND CITY CODE AS IT RELATES TO ADMINISTRATION**

- B. Action on a Resolution authorizing publication of Ordinance No. XX-2018 by title and summary

**MOTION** made by Salazar, seconded by Bergquist, to approve a resolution authorizing publication of ordinance 02-2018 by title and summary on page 1226 of the packet. All voted in favor. Motion carried.

**RESOLUTION NO. 18-67: RESOLUTION AUTHORIZING PUBLICATION OF ORDINANCE NO. 02-2018 BY TITLE AND SUMMARY**

- C. Action on a Resolution approving the transfer of funds

**MOTION** made by Salazar, seconded by Peterson, to approve resolution authorizing transfer of funds. All voted in favor. Motion carried.

**RESOLUTION NO. 18-68: RESOLUTION APPROVING THE TRANSFER OF FUNDS**

**9. Information/Miscellaneous**

A. Comments/reports from Council members: City Manager Eric Hoversten highlighted the August 15, 2018 Wednesday Council meeting changed from Tuesday due to the primary election. Hoversten also mentioned upcoming events including music in the park, farmers market, SOTL Festival, dog days, and school starting right around the corner. Hoversten wished everyone a Happy 4th of July and said city offices will be closed.

- B. Reports: Liquor Store - April and May 2018  
Finance Department - May 2018
- C. Minutes: May 10, 2018 Parks and Open Spaces Commission Minutes
- D. Correspondence:

**12. Adjourn**

**MOTION** made by Bergquist, seconded by Peterson, to adjourn at 7:45 p.m. All voted in favor. Motion carried.

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Mayor Mark Wegscheid

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Attest: Catherine Pausche, Clerk