

**MISSION STATEMENT:** "The City of Mound, through teamwork and cooperation, provides, at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community." "The Parks and Open Space Commission is an advisory body to the City Council. One of the Commission's functions is to hold public hearings and make recommendations to the City Council. The City Council makes all final decisions on these matters. Mound Ordinances require that certain documents and information be included in applications. The Parks and Open Space Commission may postpone consideration of an application that is incomplete and may for other reasons postpone final action on an application. For each agenda item, the Commission will receive reports prepared by the City Staff, open the hearing to the public, and discuss and act on the application."

**NOTE:** COMISSIONERS WILL BE CONTACTED BY STAFF PRIOR TO THE MEETINGS TO ASSESS ATTENDANCE. FAILURE TO RESPOND BY NOON ON THE DAY OF THE SCHEDULED MEETING WILL BE CONSIDERED AN ABSENCE AND MAY RESULT IN CANCELLATION OF THE MEETING DUE TO LACK OF A QUORUM. (952-472-0603 or admin@cityofmound.com)

## **PARKS AND OPEN SPACE COMMISSION**

### **AGENDA**

**7:00 P.M. Regular Meeting**  
**Via Zoom Web Meeting Resource**  
**5341 Maywood Road, Mound, MN**  
*Thursday, June 11, 2020*

	Page
1. Call to Order	
2. Roll Call	
3. Approval of Agenda	
4. Approve May 14, 2020 Parks and Open Spaces Commission Minutes	2
5. Comments and Suggestions from Citizens Present (No more than 3 minutes allowed per speaker)	
6. 2021 Budget Development Discussion	4
7. Reports: City Council Representative Commissioner Comments	
8. Adjourn	

**PARKS AND OPEN SPACE COMMISSION MEETING MINUTES**  
**May 14, 2020**

The Mound Parks and Open Spaces Commission met on Thursday, May 14, 2020, at 7:00 p.m. via Zoom web meeting resource.

Present: Commissioners Chair Travis Mills Linda Cordie, Jody Smith  
Absent: Mark Stehlik, and Council Representative Jeff Bergquist  
Others Present: City Manager and Director of Public Works Eric Hoversten,  
Public Present: Mike Klauda 4991 Sparrow Rd, Kyle Koziera 1774 Herron Lane

**1. Call to Order**

The meeting was called to order by Chair Mills at 7:01 p.m.

**2. Roll Call:**

Commissioner Stehlik and Council Rep Bergquest were not present, all others present

**3. Approval of Agenda**

Motion by Cordie, Second by Smith; Motion carried 3-0

**4. Approve March 12, 2020 Parks and Open Spaces Commission Minutes**

Motion by Cordie, Second by Smith; Motion carried 3-0

**5. Comments and Suggestions From Citizens Present**

Mr Kaluda and Mr Koziera identified themselves and asked to speak in regard to the tree cutting work that has happened in Crescent Park beyond their anticipated and directed instructions to their tree service contractor. They indicated an intent to provide appropriate repairs to the area. Hoversten described that the work to finish the project would need permitting from the City under the Public Land Permit process to approve the private work in public property and that would trigger permit reviews and approvals for the proposed restorative work by the Minnehaha Creek Watershed District. A memo clarifying these requirements was forthcoming from the City and would be sent as soon as final language between agencies was determined.

**6. Park Visit Reviews**

The following items were highlighted by Commissioners during their visit to each of the parks assigned to them:

Cordie highlighted some general tree, shrub, and berry maintenance requirements at Three Points Park and noted cracks and weeds in the basketball court surface. The conditions following tree removal at Crescent Park were highlighted. Questions regarding the property limits at Canary Park were clarified by Hoversten. Cordie noted that beaver guards at the base of trees at Carlson Park need adjustment before they begin impairing tree growth.

Smith noted a torn toddler swing at Weiland Park and fading of some of the plastic surfaces on the play set. It was noted that the lettering on the park sign monument at Philbrook and other parks where recently replaced is hard to read. Need for dog waste pick-up bags was noted. Hoversten provided that bags are provided in areas less likely to be used for

neighboring homeowner cleanup as is observed at several locations throughout the community. Swing height at Sorbo park was noted a bit higher than practical and sitting benches are in need of clean-up and surface repair/painting/staining. Smith noted an extraneous rope was tangled into the hanging rings on the play set.

Mills noted the excellent condition of Chester Park and thanked Al & Alma's for their support in keeping that park in great shape. He noted some deterioration and collapse of the retaining wall on the west side of the beach in need of re-stacking. Discussion on Avalon Park focused more on forthcoming impact of the lift station replacement as no issues with existing conditions were noted. Repairs to the play structure at Dundee Park were noted but the need to plan for future replacement of this and other wood structures was highlighted in the discussion.

Mr Bergquest had provided his inputs to staff prior to the meeting and Hoversten gave a quick rundown on the highlights identified at these facilities. The table at Highland Park has a bent frame and needs to be evaluated for repair. Turf at the top end of Bluffs Beach is in need of weed control and rejuvenation. Edgewater park has some debris from neighboring construction work at the edge of the parking area/street. Avon park play structure repairs were noted and again need to plan replacement was highlighted. The court surface condition was noted poor, cracked and weedy. One portable picnic table and the in-ground table need inspection and repairs and the base of the ballfield back-stop needs securing to the frame.

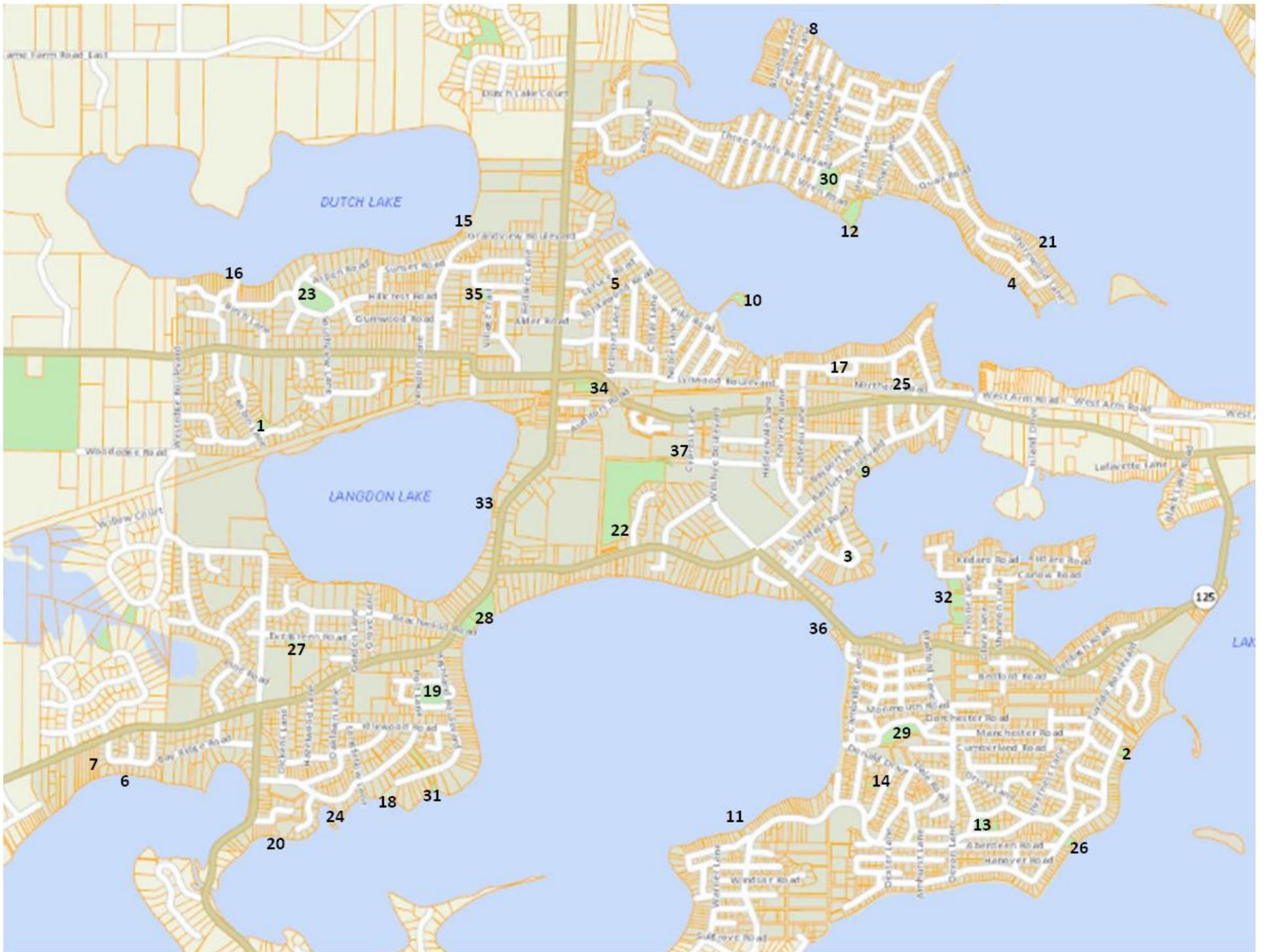
Mr Stehlik provided inputs to staff after the meeting highlighted here. He noted the repairs at Zero Gravity general grounds and half pipe. Turf repairs at Wychwood would be needed after winter use as an ice-access; improvements made last fall were successful in limiting damage. The path through the wooded area behind Tyrone park we noted for continued observation and condition assessment.

**7. Adjourn**

Motion by Cordie, Second by Smith; Motion Carried 3-0

Adjourned at 7:55

Key:	Current :	Comment:
1	Alwin Park	<del>Re-establish ground cover along back hillside</del> , spot turf issues
2	Avalon Park	Possible horticulture/lakeshore buffer site, <b>relocate lift station (2020)</b>
3	Avon Park	Wood play structure, <b>B-ball court surface condition</b>
4	Beachside Shore	Made "shore" No change
5	Belmont Park	No change
6	Bluffs Beach Park	Restore shoreline, make overlook only
7	Bluffs Park	Maintain as open space – no amenities
8	Canary Beach	Re-establish property lines for maintenance
9	Carlson Park	Open Space, Clean Water demonstration/buffer site Walk-in launch/winter ice access, canoe rack
10	Centerview Beach	No change, Existing MCWD shoreline restoration, <b>Canoe rack location</b>
11	Chester Park	Monitor wood play structure
12	Crescent Park	Leave natural, lakeside meadow site, monitor erosion on point
13	Doone Park	Open Space
14	Dundee Park	Wood Play Structure, <b>Repairs by Shop Spring 2020 (Monitor)</b>
15	Dutch Lake Access (Grandview Bvd)	No Change
16	Dutch Lake Access (Dutch Lane)	No Change
17	Edgewater Park	Maintain as open space – no amenities
18	Highland End Park	Add lakeshore buffer, delineate winter uses, path for dock access
19	Highland Park	Evaluate accessible play enhancements
20	Lagoon Shore	Made "shore" No change
21	Lakeside Shore	Made "shore" No change
22	Lost Lake Shore	"Docks Access", monitor ground conditions expand lakeside buffer
23	Philbrook Park	Westonka Soccer Club site pitches, picnic enhancements Evaluate accessible play enhancements, rebuild lift station
24	Ridgewood Shore	Made "shore" Canoe Rack location?
25	Seton Park	No change (enhance accessibility from Northern)
26	Shevern Park	Add signage for open space across Island View Drive, <del>beach repairs</del>
27	Sorbo Park	No change, access into WSD Nature Preserve
28	Surfside Park	<del>Master Plan</del> , Wood play structure, JayCee donation, <b>Parking Lot 2020</b>
29	Swenson Park	<b>Monitor restoration following MCES job</b> , <del>Tennis Court</del> , Pitches?
30	Three Points Park	Monitor Tennis Court Repair, address basketball court
31	Highland End Shore	Made "shore", No change
32	Tyrone Park	<b>No changes, monitor for maintenance requirements</b>
33	Veterans' Park	No change
34	Veterans' Memorial	No Change
35	Weiland Park	Consider for Canine Agility pen(s)
36	Wychwood Beach Park	<b>Monitor Ground Cover Conditions</b>
37	Zero Gravity Skate Park/Wolner	Infill apron between curbing and basin, <b>Half-pipe repair Spring 2020</b> <b>Security Camera Upgrade in 2020</b>



Operations Budget Priorities:

Trash Bin upgrades for more prominent locations with present barrel bins (Pocket Parks)  
Dog stations at high-use parks (Highland, Sorbo, Three Points, Swenson, Weiland)  
Ball Field Lime Amendments, 3-yr (Swenson, Philbrook, Tyrone, Three Points)  
Play Ground Pad Mulch Amendments (2-yr)  
Enhance plantings and ground cover at C.R. 15 entry

Park-Specific Capital Planning List:

~~Surfside Master Plan~~

~~Replace metal play structure at Sorbo Park~~

~~Replace retaining wall areas around Sorbo play area~~

~~Replace Swings at Sorbo Park~~

~~Add Tot Lot at Three Points~~

~~Remove/repair/repurpose tennis court area at Three Points~~

~~Fix drainage issue below court in outfield area at Three Points (Rain Garden)~~

~~Redecorate/Update Depot Interior~~

~~Replace Tennis Court at Swenson Park~~

~~Create formal separation and establish drainage swale between launch area and beach at Surfside~~

~~Re-grade, resurface parking lot at Surfside Launch (City Pavements CIP)~~

JayCees sunshade at Surfside (by others)

Replace wooden play structure at Surfside

*Repair/replace wooden play structure at Avon Park **Repaired by shops Spring 2020***

Add grills and picnic areas, enhance 2 existing sites at Surfside

Improve screening at Lift Station, add back-screen for port-a-let at Philbrook Park

Picnic/bbq area at Philbrook

Sun Shade Structure at Philbrook Park

Shoreline restoration at Bluffs Beach

Shoreline Restoration at Lost Lake

*Replace wooden play structure at Dundee Park **Repaired by shops Spring 2020***

Replace wood perimeter edging at Dundee Play Structure

Replace wood play structure at Chester Park

Heating Upgrades at Depot

~~Skate park Security Cameras-2020~~

**B-Ball Court surface repairs Three Points**

**B-Ball Court surface repairs Avon**

New Community Amenities to Consider - locations TBD:

~~Canoe or kayak racks at Carlson Park (through Dock Program) Centerview, Ridgewood~~

K-9 exercise area(s)

Garden Plot area(s)

Municipal nurse bed for perineal starts

Accessibility site improvements, Highland Park

Accessibility site improvements, Philbrook Park

Accessible play equipment enhancements, Philbrook Park

Accessible play equipment enhancements, Highland Park

Swing set equipment accessibility enhancements (various)

## Web Resources

### Play Set Structures

<http://littletikescommercial.com/zmag/2017-catalog-us/>

<https://www.playandpark.com/products/structures>

<https://www.gametime.com/products>

<http://www.apark.com/playground-equipment/playground-play-structures/play-structures-ages-2-12>

[https://www.playlsi.com/en/commercial-playground-](https://www.playlsi.com/en/commercial-playground-equipment/playgrounds/?agerange=5to12years&projectsize=Lessthan2500&sort=6&page=1)

[equipment/playgrounds/?agerange=5to12years&projectsize=Lessthan2500&sort=6&page=1](https://www.playlsi.com/en/commercial-playground-equipment/playgrounds/?agerange=5to12years&projectsize=Lessthan2500&sort=6&page=1)

### General park appliances and fixtures

<http://www.kirbybuilt.com/>

<http://www.mostdependable.com/>

<http://www.belson.com/>

<https://www.dynamicdiscs.com/Disc-Golf-Baskets-s/1829.htm?gclid=CPrp2tWei9QCFQXaQodRh8Hiw>

**Parks and Open Spaces Commission Budget Plan Priorities**

**Capital Budget Plan Priorities**

	Status	Estimated Cost	Priority
Surfside Master Plan	Complete	\$20,000.00	
Replace metal play structure at Sorbo Park	Complete	\$16,000.00	
Replace retaining wall areas around Sorbo play area	Complete	\$10,000.00	
Add Swing Set at Three Points	Complete	\$3,000.00	
Remove/repair/repurpose tennis court area at Three Points	Monitoring	\$5,000.00	
Fix drainage issue below court in outfield area at Three Points (Rain Garden)	Complete	\$2,000.00	
Replace Swings at Sorbo Park	Complete	\$5,000.00	
Replace Tennis Court at Swenson Park	Funded	\$140,000.00	Surfacing in 202
Create formal separation between launch area and beach at Surfside	City CIP	\$25,000.00	In Progress
Re-grade and repave Surfside Launch parking lot, curb and sidewalks	City CIP	\$200,000.00	In Progress
Pavillion Structure at Surfside	By Others	\$35,000.00	NA
<del>Pave grade in front of Zero-G Skate Park, skate feature pop-out repairs</del>	Complete	O&M Budget	
Repair/Replace wooden play structure Avon Park		\$25,000.00	Repaired Spring
Replace wooden play structure at Surfside	Evaluating Option: TBD		4
Add grill(s) and picnic areas, enhance 2 existing at Surfside		\$8,000.00	
Improve screening at Lift Station, add back-screen for port-a-let at Philbrook Park		\$1,500.00	
Picnic/bbq area at Philbrook		\$2,500.00	
Sun Shade Structure at Philbrook Park		\$10,000.00	
Replace wooden play structure at Dundee Park		\$25,000.00	Repaired Spring
Replace wood perimeter edging at Dundee Play Structure		\$6,000.00	
Replace wood play structure at Chester Park		\$20,000.00	
Skate park Camera Upgrade		\$5,000.00	In Progress
Shoreline restoration at Bluffs Beach		\$1,000.00	
Heating System in Depot		\$8,000.00	1
<b>B-Ball Court surface repairs Three Points Park</b>		\$3,000.00	2
<b>B-Ball Court surface repairs Avon Park</b>		\$3,000.00	3

**Forthcoming Construction Restoration:**

Post-construction restoration at Swenson Park; leveling, topsoil, turf, b-ball ct, tennis ct prep	Warranty Items		
Post-construction restoration at Doone Park; leveling, topsoil, turf	Monitoring		Complete

**Purchases from Operations and Maintenance Budget**

~~Dog stations at high-use parks (Highland, Sorbo, Three Points, Swenson, Weiland)~~  
Enhance plantings and ground cover at C.R. 15 entry  
Trash Bin upgrades for more prominent locations with present barrel bins (collector parks)  
Ball Field Lime Amendments, 3-yr cycle (Swenson, Philbrook, Tyrone, Three Points)  
Play Ground Pad Mulch Amendments (2-yr cycle)  
Accessible Swing Assemblies

Priority	Estimated Cost
Funded 2019	\$150- ea
Ongoing	\$1,000.00
	\$400 ea
	\$500 each
	\$2,500.00
	\$500.00

**New Community Amenities to Consider - locations TBD:**

~~Canoe or kayak racks at Carlson Park (through Dock Program)~~ Centerview, Ridgewood?  
Dog Park; agility, and training area at Weiland Park  
JayCees sunshade at Surfside (by others)  
Accessibility Site Improvements, Highland  
Accessibility Site Improvements, Philbrook  
~~Accessible Play Equipment Enhancements, Highland~~ WHCC Grant  
Accessible Play Equipment Enhancements, Philbrook

Priority	Estimated Cost
Complete	Docks NA
	\$5,000.00 Funded 2020
	\$35,000.00
	\$5,000.00
	\$5,000.00
19 WHCC Grant	<del>\$4,000.00</del> Funded 2020
	\$4,000.00