

HENNEPIN COUNTY

MINNESOTA

Memo

To: City Clerks, City Administrators, City Managers, Local Assessors, City Assessors

From: Joshua Hoogland, SAMA, Hennepin County Assessor

Date: 2/2/2023

Hennepin County 2023 Open Book Meetings

Open book meetings are an important aspect of transparency in the assessment of real property. We find it important to share the steps we have taken to provide excellent customer service to the taxpayers of Hennepin County.

Open Book Meetings

The Hennepin County Assessor's Office will host 5 in person meetings with locations throughout the county. We will also continue to offer a virtual meeting session for taxpayers as well. Taxpayers located in a city that has an open book can attend any of the meetings based on their own preference.

The available meeting dates, times and locations will be provided to taxpayers with their property's valuation notice mailed during the spring. The valuation notice will be accompanied by an insert providing additional information and instructions to assist taxpayers with understanding each of their appeal options. If a taxpayer would like to take part in the virtual meeting, they will need access to a computer or smart phone, call in advance to schedule a meeting time, then a Microsoft Teams meeting link will be provided for the appropriate date and time. Appraisers in our office will provide flexibility and additional date and time options to taxpayers to conduct the virtual, face-to-face meeting how and when they would prefer.

Hennepin County Assessor's Office

300 South 6th Street MC-213, Minneapolis, MN 55487-0213

612-348-3046 | hennepin.us/assessment



<u>Location</u>	<u>Date</u>	<u>Time</u>
Richfield City Hall	April 17th	3 pm-7 pm
Plymouth City Hall	April 19th	8 am-7 pm
Rogers Community Center	April 20th	3 pm-7 pm
Mound Centennial Building	April 26th	3 pm-7 pm
Golden Valley City Hall	April 27th	8 am-7 pm
Virtual	April 25th	8 am-7 pm

It is important to note that taxpayers may call their assessor at any time after receiving their valuation notice up until the County Board of Appeal and Equalization (CBAE) deadline for appointments on May 17, 2023. Each valuation notice mailed includes a phone number that will put taxpayers in touch with the appropriate appraiser or assessor for their jurisdiction. Often, taxpayer questions are answered, or concerns resolved during the initial phone conversation.

We request your help in circulating communication to taxpayers of this change. This may include updates on the city's website, social media, mailings, newspaper advertisements, electronic list serves, etc.

[Hennepin County Assessor Value Review Process](#)

Appraisers in our office will continue to answer value calls from taxpayers and respond quickly to questions and concerns. We will conduct in person valuation and classification reviews as well as virtual inspections in certain circumstances. We will also use all tools available to us including, aerial imagery, GIS technology, street view photography, sales listing information, etc. We will collaborate with property owners to assist in the review process by asking them to provide documentation related to their property, such as, inspection reports and appraisals. If a virtual inspection is required, we will also request real-time photographs of property and video walk-throughs.

Thank you for your consideration and collaboration.

[Contact](#)

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