



CITY OF MOUND CITY COUNCIL

AGENDA

Tuesday, October 13, 2026

Directly following the Adjournment of the Housing and Redevelopment Authority Meeting

THIS AGENDA IS SUBJECT TO CHANGE UNTIL THE START OF THE CITY COUNCIL MEETING

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

4. PUBLIC COMMENTS

5. CONSENT AGENDA

- | | |
|--|-------|
| a. Minutes of September 22, 2026, City Council Regular Meeting, Kelly | 1-6 |
| b. Check Registry for September 2026, Erdmann | 7-10 |
| c. Resolution No. 26-56 Metropolitan Council Planning Grant Application, Smith | 11-24 |
| d. Pay Request No. 8 in the amount of \$659,040.03 to Minger Construction for work completed on Water Treatment Infrastructure Improvements – Phase 2, August 21, 2026, through September 25, 2026; Bauman | 25-29 |
| e. Pay Request No. 4 in the amount of \$377,944.66 to GMH Asphalt for 2026 Street and Utility Improvements; City Project nos. PW-26-01 & PW-26-02; Bauman | 30-33 |
| f. 1737 Wildhurst Lane Settlement Agreement | 34-44 |

6. PRESENTATIONS

- | | |
|---|----|
| a. Gillespie Center Presentation, Imihy | 45 |
| b. Staffing Overview, Imihy | 46 |

7. PUBLIC HEARINGS

- | | |
|---|-------|
| a. Resolution 26-68 Adopting Assessment for Delinquent Municipal Utility Bills, Erdmann | 47-52 |
| b. Resolution 26-69 Adopting Assessment for Misc. Expenses, Erdmann | 53-55 |

8. OLD BUSINESS

9. NEW BUSINESS

- | | |
|---|-------|
| a. Water Treatment Plant Bid Award, Prich | 56-62 |
| b. Resolution 26-70: Adopting Electronic Funds Transfer Financial Policy, Erdmann | 63-70 |

City of Mound Mission Statement: The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.

10. ANNOUNCEMENTS

- a. Comments/Reports from Council Members
- b. Comment/Report from City Manager
- c. Next City Council Regular Meeting: Tuesday, October 27, 2026, at 6:00 p.m.

11. ADJOURN

MOUND CITY COUNCIL MINUTES
September 22, 2026

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, September 22, 2026, at 6:00 p.m. in the Council Chambers in the Centennial Building.

Members present: Mayor Jason Holt, Council Members Sherrie Pugh, Kevin Castellano and Michelle Herrick.

Members absent: Kathy McEnaney

Others present: City Manager Jesse Dickson, Deputy City Manager Laila Imihy, City Clerk Kevin Kelly, City Attorney Scott Landsman, Community Development Director Sarah Smith, City Planner Johnny Menhennet, City Engineer Brian Simmons, Helen Canning and Paula Larson.

1. Call to Order
2. Pledge of Allegiance
3. Adopt Agenda
MOTION by Pugh, seconded by Herrick, to approve the agenda. All voted in favor. Motion carried.
4. Public Comments
No one came forward.
5. Consent Agenda
 - a. Approve Minutes of September 8, 2026, City Council Regular Meeting, Kelly
 - b. Approve Resolution 26-63 Upholding City Manager Decision, Kelly
 - c. Approve Resolution 26-64 Public Gathering Permit for OLL Parking During Event, Smith
 - d. Approve Ordinance 08-2026 Weeds Between Property Line and Curb, Menhennet
 - e. Pay Request No. 1 in the amount of \$16,000 to MP Asphalt Maintenance, Inc. for 2026 Crack Seal Project; City Project No. PW-26-06, Bauman

MOTION by Herrick, seconded by Pugh, to approve the consent agenda. All voted in favor. Motion carried.

6. Presentations
 - a. Presentation on Code Enforcement Activities, Menhennet
- Menhennet said he has taken on code enforcement duties for the City since he started in June. Menhennet said his duties include planning activities and code enforcement.

Menhennet said the area of enforcement is the sections of City Code Chapter 42, Nuisances and Chapter 129, Zoning. Menhennet said he has no enforcement responsibility for streets or public right of ways. Menhennet said enforcement of any of the complaints in those areas would fall to the Orono Police Department (OPD).

Menhennet added the following:

- Currently there is no ability to abate zoning code violations
- Nuisance violations allow for abatement of violations
- There is no ability to abate cases with other violations. In these cases staff can use requests of voluntary compliance and/or legal orders

Menhennet said the number of cases increase during the summer months especially during June and July. Menhennet added that code enforcement volume has now reduced due to the season and due to the ability to initiate abatement more responsively.

Menhennet listed 102 case types which he has responded to in 2026.

- Grass/Weed Height - 35
- Junk/Debris accumulation - 20
- Vehicle location/condition - 13
- Zoning violations - 12
- 22 other case violations
- 40% of those complaints were not responded to as they did not reach a nuisance threshold
- The remaining 60% of complaints ¾ of those cases come into compliance with mailed reminders
- The remaining 25% there was a need for abatement and those cases may be either unresolved at this point or closed

Menhennet provided an example of the case process for grass height

During Week 1

- Complaint received on a Wednesday
- Inspections on Thursday or soon after
- Compliance Letter is sent with a 10-day compliance date

Week 2

- An Abatement notice is sent for abatement to occur the Friday of the following week
- Scheduled abatement contractor

Week 3

- Reinspection occurs on the Monday after abatement letter is sent
- If nuisance is still present an abatement warning is posted on property door
- Reinspection on Thursday. If violation is present; Friday abatement goes forward

Menhennet listed common challenges with the current abatement process:

- Abatement wait period length is three weeks which causes resident frustration with time to complete abatement
- Lack of contracted abatement vendors available
- Vehicle location/parking violation - OPD is hesitant to enforce parking violations and parking standards
- Dead/dying trees – Generally advise residents this is a civil manner. There have been three instances of the City Arborist determining a public nuisance if the tree is threatening a structure

- Ordinance 08-2026 was adopted by the City today with respect to grass height compliance
- Ordinance 08-2026 requires right of way maintenance by adjacent property owner
- City does not have staff resources to mow in front of private properties
- Ordinance amendment will come into effect January 1, 2027.

Menhennet listed future Ordinance Amendment ideas for the near term.

- Bring compliance period down from ten to seven days which allows for case resolution by end of following week
- Require garbage cans to be stored on private property when not out for trash collection. Currently garbage cans be left in the right of way all week.
- Junk/debris definition to be cleaned up to be more general and encompassing to have more clear identification of items to be removed from the property

Castellano said the City should promote more on social media of Menhennet's position and activity on code compliance. Castellano said the 10 to seven-day compliance deadline is common in other cities.

Herrick asked if there is a reason the City has only one vendor. Menhennet said there isn't a contract in place for code enforcement. Herrick asked about follow-up with complaints and is it going better. Menhennet said communication is improved due to more staff time being used on those activities. Menhennet said there is a new on-line submission form on the City website which makes it easier for some people to report nuisances.

Holt asked about anonymous online submissions. Menhennet said the complainant info is kept confidential. Landsman said complainant identification is private data.

Menhennet said he takes photographs of violations and those photos can come from a private yard which may allow for complainant's identity to be divulged.

Menhennet said within Chapter 42 non-functioning appliances are considered viable for abatement.

7. Public Hearings

- a. Consideration/action on Ordinance No. 09-2026 Mound Amending City Code Regarding Cannabis Macrobusinesses, Smith

Smith said the amendments of the City Zoning Code does require a public hearing with the amendments to Chapter 38 on licensing does not require a public hearing. Smith said the Cannabis Macrobusiness change will allow the City to come into compliance with new legislation/statute and will go into effect on January 1, 2027.

Landsman said this amendment relates to the cannabis license types allowed by the state. Landsman said the new cannabis law is merging the medically used and non-medical supply chain. Landsman said there is a retail component of the statute but the statute is responding to the reality of the current situation as it exists.

Mayor Holt opened the public hearing at 6:38 p.m. and closed the Public Hearing at 6:39 p.m. No one came forward.

MOTION by Castellano, seconded by Pugh, to approve the following Ordinance. All voted in favor. Motion carried.

Ordinance No. 09-2026 amending Mound City Code Regarding Cannabis Macrobusinesses

8. Old Business

9. New Business

a. Approve Proposed 2027 Levy, Proposed 2027 General Fund Budget and Set Budget Meeting Date; Imihy

Imihy said the City Preliminary Levy was discussed extensively at the September 8th meeting. Imihy said the City has produced a new Budget Book which presented the full City budget.

Imihy listed the Budget and Levy Timeline:

- September 30 - Submittal of the Preliminary Tax Levy to Hennepin County
- Review and refine the budget, utility rates and estimates from service providers/vendors
- December 8th City will hold the Truth in Taxation Hearing and adoption of the Final Levy
- General Fund Levy – 4% or \$233,400 increase
- Fire Revenue Levy – 4.7% or \$4,500 increase
- Special Debt Levy – 52.4% or \$40,700 increase
- Capital Levy – 1.3% or \$20,700.00 increase
- Overall Levy set at 9.85%
- Oct 13 – City Council will review bids for the Water Treatment plant to accept bids
- November 10 – City Financial Consultant will present the FMP
- November 24 – Staff will present an updated fee schedule, utility rate study and fees for services
- December 8 – City Council adopts the final levy

Imihy requested City Council action on Resolutions 26-65 and 26-66

Castellano asked about page 49 of the Budget Book which reflects an increase of 2 FTE's. Castellano said section regarding 2026 staff positions by department goes from 28.9 to 34 positions. Imihy said she would have to look into this further.

Castellano asked about page 80 the Administration cost share charges for the liquor stor. Imihy said the liquor store orders more items and has more staff which then causes more invoices and more staffing which increase admin charges to service the liquor store.

Herrick asked about Fire Department charges for emergency services. Imihy said this item funded the Field Officer position which was allocated 50/50% in Administration and Fire Department. Imihy said the funds were reallocated for 2027.

Pugh asked about the increase of 20K to 100K in interest income and wondered if the funds were invested in a local bank and safeguarded. Imihy said the City was under allocating for interest income in the past and was collecting up to \$200K in interest a year. Imihy said Money Market interest rates have been high the allocation is corrected in the budget. Imihy said the funds are invested in PTMA through the League of MN Cities.

MOTION by Castellano, seconded by Pugh, to approve the following Resolution. All voted in favor. Motion carried.

Approve Resolution 26-65 Approving the Proposed 2027 Tax Levy, Set Debt Service Levels at Levels Under Those Required in the Bond Documents, Approving the 2027 Budget, and Setting the Budget Meeting Date

- b. Approve Proposed 2027 HRA/EDA Tax Levy; Imihy

MOTION by Castellano, seconded by Herrick, to approve the following Resolution. All voted in favor. Motion carried.

Approve Resolution 26-66 Resolution Approving a Levy not to Exceed \$247,975 for the Purpose of Defraying the Cost of Operation, Pursuant to the Provisions of MSA 469, of the Housing and Redevelopment Authority of and for the City of Mound for the Year 2027

- c. Request to Authorize Study for the 2027 Street and Utility Improvement Project, Bauman

Simmons said he has a request to approve the study of the 2027 Street and Utility Improvement Project. Simmons said this is an earlier than usual request and could be a full street rehabilitation in the area of Three Points from Avocet Lane to Finch Lane north of Three Points Blvd. Simons said this area was last rehabbed in 2005. Simmons said ground penetrating radar will be used to look into the same streets south of Three Points Blvd. Simmons said the radar will look into the quality of the substrate to see if there is a need for a full reconstruction. Simmons said the Lift Station in the three points area is included in the request. Simmons said the reason for going to an early bid is to try to get good prices from contractors.

Castellano asked the area south of Three Points. Simmons said those areas are studied as an alternate portion of the project. Simmons said the Ground Penetrating Radar study will determine the condition and cost of adding the streets south of Three Points Blvd.

Simmons said the details of the study will show whether the curb and gutters in the area need replacement.

Discussion ensued about getting the contracted staff hour costs prior to the submission of bids. Simmons said studies are time consuming with staff estimates needing less time to complete and thus are less expensive.

MOTION by Castellano, seconded by Pugh, to approve the following Resolution. All voted in favor. Motion carried.

Resolution 26-67 Request to Authorize Study for the 2027 Street and Utility Improvement Project

10. Announcements

a. Comments/Reports from Council Members:

Council Member Pugh – Pugh said there is a \$500 budget for the Lost Lake Commons Park dedication. Pugh said the Westonka Historical Society (WHS) will also be present to create a family-friendly event with games and music. Pugh said the idea to schedule the event during the Farmers Market is for people to come to the farmers market, WHS Museum and the ribbon cutting event. Pugh said the event will occur on October 3rd from 10:00 a.m. - 1:00 p.m.

Pugh would also like to recognize the Dodds family at the event as they are the remaining original business owners in the area.

Council Member McEnaney – McEnaney was absent.

Council Member Castellano – Castellano wanted to encourage people to come to the Volunteer Appreciation Event on December 9th and the LWV voters Candidate Forum on September 28th at 6:00 and District 45.

Council Member Herrick – Gillespie Center Board Meeting with a Craft and Cabernet event this Thursday from 5:00-7:00 cost is \$35.00. Herrick said Brian Embrey, the Gillespie Center Executive Director, will attend the Council Meeting and give a presentation on October 13th. Herrick added the Tree Lighting Event will need promotion as the date comes closer.

Mayor Holt – Holt said he would like the City to promote Commission Member notices about open positions on the Parks and Open Space Commission, Planning and Dock Commissions.

Imihy said advertisement of the Commission seats will start on October 1st. Imihy said November 9th will be a City Council Special Meeting to hold interviews for all the commission candidates and to discuss the Citizen of the Year award.

b. Comments/Reports from City Manager: Dickson said

c. Next City Council Regular Meeting: Tuesday, October 13, 2026 at 6:00 p.m.

11. Adjourn to HRA meeting

MOTION by Herrick, seconded by Castellano, to adjourn to HRA meeting at 7:17 p.m. All voted in favor. Motion carried.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

CITY OF MOUND

09/30/26 11:38 AM

Page 1

***Check Summary Register©**

September 2026

Name	Check Date	Check Amt	
10100 U.S. Bank 10100			
80774 HOISINGTON KOEGLER GROUP, INC	09/04/26	(\$2,748.54)	4851 SHORELINE DR ESCROW
80793 ABDO	09/10/26	\$16,750.00	2025 AUDIT
80794 ACME TOOLS	09/10/26	\$904.83	GEARWRENCH
80795 AQUAPRO	09/10/26	\$18.00	INV 100670958
80796 ASPEN MILLS	09/10/26	\$570.20	NAME TAGS & SHIRTS
80797 ASSURED SECURITY, INC.	09/10/26	\$1,336.40	DOOR READER REPAIR
80798 BARCO PRODUCTS, LLC	09/10/26	\$2,509.57	GARBAGE & LINERS
80799 BOLTON AND MENK, INCORPORATED	09/10/26	\$157,096.53	2025 STREET IMPROVEMENTS PW25-01
80800 CAPITAL GUARDIAN TRUST CO.	09/10/26	\$400.00	STRICKLAND DEFERRED COMP
80802 CENTERPOINT ENERGY	09/10/26	\$418.86	ACCT 14000838-4
80803 CINTAS- (Pub Wks)	09/10/26	\$668.10	PW UNIFORMS
80804 CM2 SUPPLY	09/10/26	\$32.41	ACT MEDIUM
80805 COPPIN SEWER & WATER	09/10/26	\$3,300.00	4944 ISLAND VIEW DR
80806 CORE & MAIN LP	09/10/26	\$3,505.70	CURB STOP
80807 DMJ CORPORATION	09/10/26	\$2,550.00	LAKEWOOD WATER MAIN
80808 FARM-RITE EQUIPMENT, INC.	09/10/26	\$5,037.96	TRACKS AND SPROCKETS
80809 MSFCA	09/10/26	\$690.00	DRILLING & HEITZ CONFERENCE
80810 FIRSTNET	09/10/26	\$36.01	ACCT 287352076113
80811 FIVE TECHNOLOGY	09/10/26	\$1,290.00	MONTHLY SERVICE
80812 FRONTIER/CITIZENS COMMUNICATIO	09/10/26	\$3,210.74	ACCT 507-188-0082-090294-2
80813 FRONTLINE PLUS FIRE AND RESCUE	09/10/26	\$1,831.80	WARNING SIREN REPAIR
80814 GOPHER STATE ONE CALL, INC	09/10/26	\$317.25	LOCATES
80815 GRAINGER, INC.	09/10/26	\$1,705.86	LCD UPS SYSTEMS
80816 GREEN ROOTS AG & SERVICE	09/10/26	\$2,175.00	ANNUAL INSPECTION
80817 HENNEPIN COUNTY INFORMATION TE	09/10/26	\$360.50	PW RADIO LEASE
80818 HOFF BARRY P.A.	09/10/26	\$19,617.50	GENERAL COUNSEL
80819 HOME DEPOT CREDIT SERVICES	09/10/26	\$936.22	FREEZER REFRIGERATOR
80820 HOWLING WOLF EMBROIDERY, INC.	09/10/26	\$168.00	EMBROIDERY
80821 IMAGETREND	09/10/26	\$1,073.61	CAD DISTRIBUTION
80822 ANDREW KIROV	09/10/26	\$675.00	JULY COUNCIL MEETINGS
80823 LAKE RESTORATION, INC.	09/10/26	\$541.00	POND TREATMENT
80824 MADDEN GALANTER HANSON, PLLC	09/10/26	\$2,023.05	AUGUST LABOR RELATIONS
80825 MAYER LUMBER COMPANY, INCORPOR	09/10/26	\$299.14	TREATED LUMBER
80826 MINNESOTA BENEFIT ASSOCIATION	09/10/26	\$190.57	ROBERTS AUTO
80827 MINNESOTA RURAL WATER ASSOC	09/10/26	\$450.00	VORPAHL WATER REFRESHER
80828 MINNESOTA TEAMSTERS LOCAL 320	09/10/26	\$1,066.00	SEPTEMBER DUES
80829 Mn Minnestrista OG	09/10/26	\$457.00	4 YARDS GREEN WASTE
80830 MNSPECT	09/10/26	\$19,287.45	AUGUST CODE ENFORCEMENT
80831 MUELLER, WILLIAM AND SONS, INC	09/10/26	\$215.05	ASPHALT
80832 NAPA AUTO PARTS COMPANY-SP	09/10/26	\$80.17	LIGHT BULBS
80833 NEWMAN TRAFFIC SIGNS	09/10/26	\$91.04	SIGNS
80834 O-REILLY AUTOMOTIVE, INC.	09/10/26	\$1,040.86	CORE RETURN
80835 RAYS SERVICES	09/10/26	\$13,300.00	ASH TREE REMOVAL
80836 RDO EQUIPMENT COMPANY	09/10/26	\$7,616.35	FLEET MAINTENANCE
80837 REPUBLIC SERVICES, INC.	09/10/26	\$18,788.40	ACCT 3-0894-0010793
80838 SCHWICKERTS TECTA AMERICA, LLC	09/10/26	\$1,424.68	ROOF REPAIR
80839 SECURIAN LIFE INSURANCE COMPAN	09/10/26	\$1,067.65	SEPTEMBER LIFE INSURANCE
80840 SHED & FENCE COMPANY	09/10/26	\$1,850.00	FENCE REPAIR
80841 SITE ONE LANDSCAPE SUPPLY, LLC	09/10/26	\$620.97	HERBICIDE BILLING ERROR
80842 SPEEDPRO IMAGING	09/10/26	\$60.00	DOOR NUMBERS
80843 T-MOBILE	09/10/26	\$1,459.64	ACCT 201719853
80844 TOTAL CONTROL SYSTEMS, INC.	09/10/26	\$930.40	MACROMATIC PHASE MONITOR
80845 ULINE	09/10/26	\$3,393.06	OFFICE FURNITURE
80846 VICTORIA REPAIR & MFG. INC.	09/10/26	\$202.00	BENCH BRACE

CITY OF MOUND

09/30/26 11:38 AM

Page 2

*Check Summary Register©

September 2026

Name	Check Date	Check Amt	
80847 WEST METRO STUMP GRINDING	09/10/26	\$2,466.00	STUMP REMOVAL
80848 XCEL ENERGY	09/10/26	\$117.77	ACCT 51-0015681428-6
80849 CARNIVAL BERNIS P.A.	09/10/26	\$3,000.00	SEPTEMBER LAKES AREA
80850 2ND AVENUE INVESTMENTS LLC	09/15/26	\$5,000.00	2142 SANDY LN ESCROW
80851 ABENS, JUSTIN	09/15/26	\$332.50	IRRIGATION REPAIR REIMBURSEMENT
80852 ARTISAN BEER COMPANY	09/15/26	\$4,706.49	BEER FOR RESALE
80853 BACK CHANNEL BREWING	09/15/26	\$1,265.00	BEER FOR RESALE
80854 BELLBOY CORPORATION	09/15/26	\$3,515.66	MISC FOR RESALE
80855 BOBBING BOBBER BREWING COMPANY	09/15/26	\$69.22	BEER FOR RESALE
80856 BOURGET IMPORTS, LLC	09/15/26	\$1,515.50	WINE FOR RESALE
80857 BREAKTHRU BEVERAGE MN BEER LLC	09/15/26	\$32,701.79	BEER CREDIT
80858 BREAKTHRU BEVERAGE MN WINE-SPI	09/15/26	\$4,733.72	MIX CREDIT
80859 CAPITOL BEVERAGE SALES, L.P.	09/15/26	\$13,280.97	BEER FOR RESALE
80860 CINTAS- (HWS)	09/15/26	\$138.62	MATS TOWELS
80861 CLEAR RIVER BEVERAGE CO.	09/15/26	\$1,300.06	BEER CREDIT
80862 DAHLHEIMER BEVERAGE LLC	09/15/26	\$4,256.95	BEER FOR RESALE
80863 DANGEROUS MAN BREWING CO.	09/15/26	\$612.00	THC FOR RESALE
80864 EDINA REALTY TITLE	09/15/26	\$92.72	2128 CEDAR UB REFUND
80865 GACAD, BRANDON & COURTNEY	09/15/26	\$232.06	5021 WOODLAND UB REFUND
80866 GRD BEER WINE SPIRITS	09/15/26	\$220.00	WINE FOR RESALE
80867 GRD DISTRIBUTION DONE RIGHT	09/15/26	\$328.00	THC FOR RESALE
80868 HOHENSTEINS, INCORPORATED	09/15/26	\$3,870.75	THC FOR RESALE
80869 HOISINGTON KOEGLER GROUP, INC	09/15/26	\$401.38	INV 020-002-87
80870 JEFF JESBERG	09/15/26	\$268.88	5079 WOODBRIDGE UB REFUND
80871 JOHNSON BROTHERS LIQUOR	09/15/26	\$28,765.88	LIQUOR FOR RESALE
80872 LAND TITLE - RSVL	09/15/26	\$29.33	4851 SHORELINE UB REFUND
80873 LUCE LINE BREWING CO.	09/15/26	\$197.00	BEER FOR RESALE
80874 MARLIN'S TRUCKING DELIVERY	09/15/26	\$1,010.60	FREIGHT
80875 MEGA BEER LLC	09/15/26	\$1,472.50	LIQUOR FOR RESALE
80876 MINNETONKA TITLE, INC	09/15/26	\$555.19	1586 BLUEBIRD UB REFUND
80877 MODIST BREWING CO. LLC	09/15/26	\$179.95	BEER FOR RESALE
80878 NEW FRANCE WINE COMPANY	09/15/26	\$401.00	LIQUOR FOR RESALE
80879 PAUSTIS AND SONS WINE COMPANY	09/15/26	\$2,515.00	WINE FOR RESALE
80880 PHILLIPS WINE AND SPIRITS, INC	09/15/26	\$3,566.82	MIX FOR RESALE
80881 RASH, THOMAS & KRISTEN	09/15/26	\$10,000.00	2001 ARBOR ESCROW
80882 RAWLEIGH, KIMBERLY	09/15/26	\$523.49	5000 TUXEDO UB REFUND
80883 SCHMIDT, MARK & CARLYN	09/15/26	\$214.05	3337 WARNER UB REFUND
80884 SHAMROCK GROUP, INC.	09/15/26	\$536.16	ICE FOR RESALE
80885 SMALL LOT COOP LLC	09/15/26	\$608.94	LIQUOR FOR RESALE
80886 SOCIABLE CIDERWERKS	09/15/26	\$129.00	BEER FOR RESALE
80887 SOUTHERN GLAZER'S OF MN WINE-S	09/15/26	\$14,290.53	WINE FOR RESALE
80888 ST. CLOUD REFRIGERATION, INCO	09/15/26	\$541.79	AC REPAIR
80889 STEEL TOE BREWING, LLC	09/15/26	\$298.00	BEER FOR RESALE
80891 TRADITION WINE & SPIRITS, LLC	09/15/26	\$663.00	LIQUOR FOR RESALE
80892 VINOCOPIA, INCORPORATED	09/15/26	\$629.00	LIQUOR FOR RESALE
80893 WINE COMPANY	09/15/26	\$735.17	LIQUOR FOR RESALE
80894 POSTMASTER - US POSTAL SVC	09/22/26	\$2,500.00	POSTAL PERMIT #87
80895 ABEL ONSITE HEATING & COOLING	09/23/26	\$5,650.00	COMPRESSOR REPLACEMENT
80896 ADVANCED FIRST AID INC	09/23/26	\$524.00	POWERHEART BATTERY
80897 AQUAPRO	09/23/26	\$466.00	PIPE REPAIR
80898 BERRY COFFEE COMPANY	09/23/26	\$113.14	COUNTERTOP RENTAL
80899 BOLTON AND MENK, INCORPORATED	09/23/26	\$5,768.07	EMERGENCY RESPONSE PLAN
80900 BOUND TREE MEDICAL, LLC	09/23/26	\$20.19	OPERATING SUPPLIES
80901 CADY BUILDING MAINTENANCE, INC	09/23/26	\$1,998.00	SEPTEMBER CLEANING
80902 CAMPBELL KNUTSON, P.A. ATTYS A	09/23/26	\$5,050.75	AUGUST PROSECUTION

CITY OF MOUND

09/30/26 11:38 AM

Page 3

***Check Summary Register©**

September 2026

	Name	Check Date	Check Amt	
80903	CAPITAL GUARDIAN TRUST CO.	09/23/26	\$400.00	STRICKLAND DEFERRED COMP
80904	CINTAS- (Pub Wks)	09/23/26	\$60.27	CLEANING SUPPLIES
80905	CITY OF SHOREWOOD	09/23/26	\$2,206.24	HEITZ COBRA PREMIUM
80906	CROWNE VAULT	09/23/26	\$357.00	SINGLE URN VAULTS
80907	DESANTIS, MARY	09/23/26	\$38.97	GRASS SEED
80908	DISCOUNT TIRE	09/23/26	\$2,326.40	2019 F150 TIRES
80909	E J EQUIPMENT, INC.	09/23/26	\$1,555.51	VAC TRUCK REPAIR
80910	ECM PUBLISHERS, INC - CITY	09/23/26	\$60.20	CANNABIS REGULATION PUBLISH
80911	EHLERS AND ASSOCIATES, INC.	09/23/26	\$11,130.00	FINANCE OPERATIONS SUPPORT
80912	ESS BROTHERS AND SONS, INCORPO	09/23/26	\$9,748.00	MANHOLE REPAIR
80913	FIELDER, JOLYNN	09/23/26	\$289.44	5100 GLENDALE UB REFUND
80914	FIRE SAFETY USA, INCORPORATED	09/23/26	\$47.82	TRIANGLE ROOF MARKER
80915	FIRSTNET	09/23/26	\$285.01	ACCT 287290913950
80916	FIVE TECHNOLOGY	09/23/26	\$1,290.00	MONTHLY SERVICE
80917	GREAT NORTH TITLE	09/23/26	\$283.75	FILE #GNT-2026-8643
80918	HAWKINS, INCORPORATED	09/23/26	\$1,596.34	CHLORINE
80919	HENNEPIN COUNTY INFORMATION TE	09/23/26	\$2,877.81	FD RADIO LEASE
80920	HERC-U-LIFT	09/23/26	\$212.78	FITTINGS
80921	HOISINGTON KOEGLER GROUP, INC	09/23/26	\$3,933.13	1908 SHOREWOOD ESCROW
80922	HOWLING WOLF EMBROIDERY, INC.	09/23/26	\$344.00	MOUNDWEAR
80923	LAKER PIONEER NEWS	09/23/26	\$140.20	SUB RENEWAL
80924	LANO EQUIPMENT, INCORPORATED	09/23/26	\$757.41	KOMBIMOTOR TOOL
80925	MARKET TITLE INC	09/23/26	\$283.73	FILE #26-0895/75
80926	MCFOA	09/23/26	\$50.00	ANNUAL MEMBERSHIP
80927	MEDIACOM	09/23/26	\$214.94	ACCT 8384921500090275
80928	MEDICA	09/23/26	\$25,003.41	OCTOBER HEALTH INSURANCE
80929	MINNESOTA EQUIPMENT	09/23/26	\$226.35	BLADES
80930	MINNESOTA VALLEY TESTING LABOR	09/23/26	\$223.00	WATER SAMPLING
80931	MINUTEMAN PRESS	09/23/26	\$146.68	BUSINESS CARDS
80932	MN DEPT OF LABOR & INDUSTRY	09/23/26	\$145.00	ANNUAL ELEVATOR LICENSE
80933	MN DEPT OF PUBLIC SAFETY	09/23/26	\$60.06	DANGEROUS DOG SIGNS
80934	MNSPECT	09/23/26	\$636.08	JUNE CODE ENFORCEMENT
80935	MOUND TIF INVESTMENT PARTNERS	09/23/26	\$136,527.00	TIF 1-2 2ND HALF 2026
80936	MUELLER, WILLIAM AND SONS, INC	09/23/26	\$336.70	SAND
80937	NAPA AUTO PARTS COMPANY-SP	09/23/26	\$71.60	LAMP
80938	NCPERS -GROUP LIFE INS.	09/23/26	\$16.00	OCTOBER LIFE INSURANCE
80939	NEWMAN TRAFFIC SIGNS	09/23/26	\$975.80	TELESPAR SURFACE MOUNT
80940	OPUS 21 MGMT SOLUTIONS, LLC	09/23/26	\$4,438.11	JULY SERVICE
80941	O-REILLY AUTOMOTIVE, INC.	09/23/26	\$21.98	4 CYCLE FUEL
80942	PER MAR SECURITY SERVICES	09/23/26	\$950.40	LOCK SERVICE CALL
80943	PRECISION COLLISION	09/23/26	\$1,549.00	2021 F350 HOOD ASSEMBLY
80944	QUADIENT LEASING USA, INC.	09/23/26	\$323.52	POSTAGE METER
80945	REID, REBECCA	09/23/26	\$15.57	5966 LYNWOOD UB REFUND
80946	SCOTT & KATHY ROTHENBERGER	09/23/26	\$25.51	3120 HIGHLAND UB REFUND
80947	SNYDER, MARK	09/23/26	\$57.34	1669 BLUEBIRD UB REFUND
80948	SUMSKIS, EUGENE	09/23/26	\$2.05	4753 BURNS RD UB REFUND
80949	TITLE MARK LLC- CHASKA	09/23/26	\$6.61	FILE #2625813/63
80950	TRUE VALUE MOUND (FIRE)	09/23/26	\$7.42	SCREWS/NUTS/WASHERS
80951	ULINE	09/23/26	\$1,087.30	SAFETY GEAR
80952	VERIZON WIRELESS	09/23/26	\$676.73	ACCT 442042253-00001
80953	XCEL ENERGY	09/23/26	\$17,074.75	ACCT 51-6002837-1
80955	BELLBOY CORPORATION	09/24/26	\$1,259.55	MISC RETAIL
80956	BREAKTHRU BEVERAGE MN WINE-SPI	09/24/26	\$5,215.42	LIQUOR FOR RESALE
80957	CINTAS- (HWS)	09/24/26	\$69.31	MATS TOWELS
80958	JOHNSON BROTHERS LIQUOR	09/24/26	\$9,416.40	LIQUOR FOR RESALE

CITY OF MOUND

09/30/26 11:38 AM

Page 4

*Check Summary Register©

September 2026

	Name	Check Date	Check Amt	
80959	JUBILEE FOODS	09/24/26	\$30.57	BATTERIES
80960	PAUSTIS AND SONS WINE COMPANY	09/24/26	\$890.00	WINE FOR RESALE
80961	SHAMROCK GROUP, INC.	09/24/26	\$471.54	ICE FOR RESALE
80962	SOUTHERN GLAZER'S OF MN WINE-S	09/24/26	\$5,157.62	WINE FOR RESALE
80963	SUMMER LAKES BEVERAGE LLC	09/24/26	\$1,552.50	MIX FOR RESALE
80964	VINOCOPIA, INCORPORATED	09/24/26	\$642.89	LIQUOR CREDIT
80965	WINE COMPANY	09/24/26	\$2,050.00	WINE FOR RESALE
529445e	Bi-Weekly ACH	09/17/26	\$71,780.58	
529492e	Bi-Weekly ACH	10/01/26	\$75,334.75	
Total Checks			\$882,234.63	

10100 U.S. Bank 10100

101 GENERAL FUND	\$298,074.29
222 AREA FIRE SERVICES	\$7,605.25
285 HRA/HARBOR DISTRICT	\$151.00
355 2003-C G.O. TIF 1-2	\$136,527.00
601 WATER FUND	\$55,859.40
602 SEWER FUND	\$62,303.09
609 MUNICIPAL LIQUOR FUND	\$155,810.87
670 RECYCLING FUND	\$18,788.40
	\$735,119.30

FILTER: ((([Act Year]='2026' and [period] in (9))) and ((([Check Nbr]>0 and not EFT and not [Source] like 'PAY?????????.??') or [EFT])) and [Cash Act]='10100')



City Council Item 5c.

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Sarah Smith, Community Development Director, and
Rita Trapp, Planning Consultant

Date: October 13, 2026

Subject: Submittal of Application for Non-Competitive Metropolitan Council
Planning Assistance Grant for 2050 Comprehensive Plan

RECOMMENDED ACTION:

MOTION TO approve Resolution No. 26-56 identifying the need for funding to complete the 2050 Comprehensive Plan update and authorizing an application for planning assistance grant funds subject to the review of the grant agreement by the City Attorney.

OVERVIEW

The City of Mound has the opportunity to apply for a Planning Assistance Grant through the Metropolitan Council for the preparation of the Comprehensive Plan. This is a non-competitive grant that at a minimum would provide \$40,000. The Met Council created this grant program recognizing that updating the comprehensive plan requires City time and resources. The grant program is available for 64 communities in the metropolitan area based on population size and median net tax capacity.

In order to apply for the base grant of \$40,000 the City Council must pass a resolution directing staff to apply. If directed to apply, Staff will provide the Metropolitan Council with a preliminary work plan, schedule, and estimated cost as part of the grant request. These elements can be updated during the planning process.

If the base grant is accepted, Staff will need to meet with Metropolitan Council Staff during the comprehensive planning process and complete semi-annual reports relative to the grant. Additional conditions mirror what is required for any city preparing a Comprehensive Plan meeting Metropolitan Council requirements, including distribution of the plan for 6 month adjacent and affected jurisdiction review; submission by December 31, 2028; consultations with MCWD; completeness in accordance of requirements; and conformance, consistency, and compatibility. Staff does not have any concerns with the agreement. The agreement was also forwarded to the City Attorney for review.

In addition to the base grant, the City is also eligible for two incentives, one which is \$4,000 for submitting a complete plan by October of 2028. The other is \$10,000 for inclusion of policies and the identification of actions which advance regional goals relative to Equity and Inclusive Region, Healthy and Safe Communities, and Dynamic and Resilient Region. The City is not obligated to request either incentive, and does not have to make a final determination relative to the incentives at the time of application.

SUPPORTING INFORMATION

- Resolution No. 26-56
- Grant Agreement

**CITY OF MOUND
RESOLUTION NO. 26-56**

**RESOLUTION AUTHORIZING AN APPLICATION FOR A
PLANNING ASSISTANCE GRANT FUNDS FOR THE 2050 COMPREHENSIVE PLAN
UPDATE**

WHEREAS the City of Mound must review and update its comprehensive plan as required by the “decennial” review provision of Minnesota Statutes section 473.864, subdivision 2; and

WHEREAS, on December 17, 2025, the Metropolitan Council adopted need-based eligibility criteria for awarding available local planning assistance grant funds and established maximum grant amounts, including bonus incentive grants, for eligible grantees to help grantees review and update their comprehensive plans as required by the “decennial” review provisions of Minnesota Statutes section 473.864, subdivision 2; and

WHEREAS, the City is an eligible city in the metropolitan area as defined in Minnesota Statutes section 473.121; and

WHEREAS, planning assistance grant funds will be made available to eligible applicants subject to terms and conditions contained in Metropolitan Council grant agreements.

NOW THEREFORE BE IT RESOLVED that, after appropriate examination and due consideration, the City Council of the City of Mound does hereby incorporate and restate the recitals set forth above and approves the submittal of an application for a local planning grant for preparation of the 2050 Comprehensive Plan and authorizes its City Manager and City Attorney to:

- 1) Submit on behalf of the City an application to the Metropolitan Council for Local Planning Assistance grant funds for the decennial review and update of the City’s local comprehensive plan required under Minnesota Statutes section 473.864; and
- 2) Execute on behalf of the City a grant agreement with the Metropolitan Council for planning assistance grant funds.

Adopted by the City Council on this 27th day of October, 2026.

Jason R. Holt, Mayor

Attest: City Clerk Kevin Kelly

Metropolitan Council Grant Agreement

Program: Local Planning Assistance / Planning Assistance Grants	
Grant #: SG-26C-01-XX	Grantee:
Project Title: 2050 Comprehensive Plan Update	
Project Activity Period: December 17, 2025 - December 31, 2029	
Total Grant Amount:	
2026 Local Planning Assistance	
Base Award: Early Plan Completion Incentive: Advancing Regional Goals Incentive:	
Council Approval:	Business Item # 2025-305 (December 17, 2025)
Authorized Council Representative: Erin Brueggemann, Erin.Brueggemann@metc.state.mn.us	
Authorized Grantee Representative:	
Authorization(s): MN Stat 473.867	

METROPOLITAN COUNCIL LOCAL PLANNING ASSISTANCE PROGRAM GRANT AGREEMENT

RECITALS

1. This Agreement ("Agreement") is made and entered into on the Effective Date by the Metropolitan Council ("the Council") and the "Grantee," which is the date the agreement has been fully executed by both parties.
2. Minnesota Statutes section 473.867 authorizes the Council to establish a planning assistance fund to help local governmental units in the seven-county metropolitan area conduct and implement comprehensive planning activities, including the "decennial" review of local

comprehensive plans and fiscal devices and official controls as required by section 473.864, subdivision 2.

3. On October 22, 2025, and on December 17, 2026, the Council adopted need-based eligibility criteria for awarding available local planning program assistance and established grant amounts for eligible grantees.
4. Grantee is an eligible city, county, or town in the metropolitan area as defined in Minnesota Statutes section 473.121, or is an eligible metropolitan-area city or town acting in partnership with at least 4 other cities or towns and is authorized to submit a joint application and execute this Agreement on behalf of the partnership or consortium.
5. Grantee submitted an application for local planning assistance grant funds and was awarded a grant to help fund eligible comprehensive planning activities identified in the application.

In reliance on the statements above and in consideration of the mutual promises and covenants contained in this Agreement, the Grantee and the Council agree as follows:

I. DEFINITIONS

1.01 Definition of Terms. For the purposes of this Agreement, the terms defined in this paragraph have the meanings given them in this paragraph unless otherwise provided or indicated by the context.

- (a) “***Comprehensive Development Guide***” or Regional Development Guide, means the comprehensive development guide for the seven-county metropolitan area adopted by the Council pursuant to Minnesota Statutes section 473.145. The *Comprehensive Development Guide-Imagine 2050*, includes five system and policy plans, Land Use, Water, Regional Parks and Trails, Housing and Transportation (as amended) adopted by the Council pursuant to Minnesota Statutes section 473.145; the *Master Water Supply Plan* adopted by the Council pursuant to Minnesota Statutes section 473.1565; and the “Metropolitan Systems Plans” adopted by the Council pursuant to Minnesota Statutes sections 473.146 and 473.147.
- (b) “***Comprehensive Plan***” means a local comprehensive plan update required under Minnesota Statutes section 473.864, subdivision 2 that complies with Minnesota Statutes sections 473.858 through 473.865 and other applicable laws, including those provisions in section 473.859 requiring housing elements and housing implementation programs.

- (c) “**Metropolitan Land Planning Act**” means the land use planning provisions of Minnesota Statutes Chapter 473, including Minnesota Statutes section 473.175 and sections 473.851 through 473.871.
- (d) “**Metropolitan System Plans**” means the transportation portion of the *Comprehensive Development Guide*, and the policy plans, and capital budgets for metropolitan wastewater service, transportation, and regional recreation open space.
- (e) “**Base Award**” means the amount of the grant that Grantee shall receive to support the development and submission of a Comprehensive Plan by December 31, 2028, identified on page 1 of this Agreement.
- (f) “**Early Plan Completion Incentive**” means a grant amount available to the Grantee in addition to the Base Award if their Comprehensive Plan is deemed complete by October 31, 2028. The amount is identified on page 1 of this Agreement.
- (g) “**Advancing Regional Goals Incentive**” means a grant amount available to the Grantee in addition to the Base Award if Council staff determine their Comprehensive Plan has met the criteria, as defined in the grant guide, for advancing one of the people-centric regional goals, which include: a more equitable and inclusive region; healthy and safe communities; and a dynamic and resilient region. The amount is identified on page 1 of this Agreement.
- (h) “**Work Plan**” means a plan the grantee creates and submits to the Council for review and approval, detailing the steps and components of their comprehensive planning process. A Council-approved Work Plan is required to receive payments on this grant.

II. GRANT PROJECT AND FUNDING

2.01 Project. The Grantee agrees to perform and complete in a satisfactory and proper manner the Project specified in the Grantee’s Work Plan, incorporated into this Agreement by reference in accordance with the terms and conditions of this Agreement. The Work Plan describes the activities to be completed by the Grantee and a proposed schedule for the completion of the Project. All Project activities must be consistent with the scope of work within the Work Plan, as approved by a Council Sector Representative.

2.02 Authorized Use of Funds. The Grantee is authorized to use the grant funds only for costs directly incurred for the activities described in the Grantee’s approved Work Plan. No other use of the grant funds is permitted.

2.03 Grant Amount. The Council will make available to the Grantee up to the Total Grant Amount identified on page 1 of this Agreement. The Council's obligation under this Agreement shall not exceed the Total Grant Amount and the Council shall bear no responsibility for any cost overruns or funding requirements beyond the Grant Amount that may be incurred by the Grantee.

2.04 Base Award Grant Conditions. The Base Award grant funds are made available to the Grantee subject to the Council’s authorization of the Grantee’s Comprehensive Plan and to the following terms and conditions:

- (a) ***Consultation with Council and Adjacent Review.*** The Grantee must submit its draft plan update to adjacent governmental units for a 6-month adjacent review period as required by Minnesota Statutes section 473.858, subdivision 2 prior to submitting the plan update to the Council for review. Prior to submitting its draft plan to adjacent units, the Grantee must consult with the Metropolitan Council Sector Representative for its district at least twice to update the Council on plan progress and potential policy conflicts.
- (b) ***Timely Plan Update Submission.*** Notwithstanding the December 31, 2029 “End Date” identified on Page 1 of this Agreement, the Grantee must review and submit an update to its comprehensive plan that has been adopted by the local governing body via resolution, as required by Minnesota Statutes section 473.864, subdivision 2, by December 31, 2028.
- (c) ***Consultation with Watershed Management Organizations.*** The Grantee must ensure local surface water management planning requirements of Minnesota Statutes sections 473.859, subdivision 2 and 103B.235 are met by the December 31, 2028, deadline.
- (d) ***Completeness; Plan Content.*** The comprehensive plan submitted by the Grantee must be “complete” as described in the Council’s *Local Planning Handbook*, which is available online at handbook.metrocouncil.org, and must comply with the plan content requirements of Minnesota Statutes section 473.859 and other applicable law. If the plan is not complete as described in the *Local Planning Handbook*, the plan must be made complete within three (3) months of the incompleteness determination, or as otherwise mutually agreed to by the Council and the Grantee.
- (e) ***Conformance to Metropolitan System Plans and Policy Plans.*** The comprehensive plan submitted by the Grantee must conform to Metropolitan System Plans of the Council, found within *Imagine 2050*. The Comprehensive Plan is deemed to comply with this condition if the Council concludes after its review that the plan is not likely to have a substantial impact on or contain a substantial departure from Metropolitan System Plans and allows the plan to go into effect without a plan modification.
- (f) ***Consistency and Compatibility.*** The Comprehensive Plan submitted by the Grantee must be consistent with the adopted policies of the Council, including land use policy, housing policy, and others as defined in *Imagine 2050*. In addition, the comprehensive plan must also be compatible with the plans of adjacent and affected jurisdictions.

2.05 Incentive Award Conditions. The Council will disburse one or both of the incentive award amounts listed on page 1 of this Agreement according to the Schedule in Paragraph 2.06, if the terms and conditions in Paragraph 2.04 have been met in addition to the following conditions:

- (a) To receive the Early Plan Completion Incentive, the Grantee's submitted Comprehensive Plan must have been deemed complete by Council Staff no later than October 31, 2028. The Council has 15 business days from submittal to review the application for completeness. The last day to submit a Comprehensive Plan for the Early Plan Completion incentive is October 10, 2028.
- (b) To receive the Advancing Regional Goals Incentive, the Grantee must meet the following requirements:
 - i. Have an approved Work Plan that includes local strategies to advance the people-centered goals of the Comprehensive Development Guide, Imagine 2050. The Work Plan must reflect a plan and process consistent with achieving the outcomes described in this section, or similar.
 - ii. Include policies or plans in their Comprehensive Plan Update that materially advance the three people-centered regional goals.
 - iii. Submit a final report that describes how planning activities influenced the goals, policies and plans included in the comprehensive plan update, and point to measures that would be impacted by these plans.

2.06 Disbursement of Grant Funds. The Council will disburse grant funds based on the milestones below.

- (a) **First payment.** Fifty percent (50%) of the Base Grant Amount will be disbursed to the Grantee after the following conditions have been met:
 - i. This agreement is fully executed by all parties.
 - ii. Council Sector Representative approval of the Work Plan.
- (b) **Second and final payment.** The Council will disburse the remaining fifty percent (50%) of the Base Grant Amount, plus any Incentives Award amounts for which conditions have been met according to Paragraph 2.05, after the following conditions have been met:
 - i. The Grantee has submitted, as appropriate, either (i) the entire current comprehensive plan and the certification by local governing body required under Minnesota Statutes section 473.864, subdivision 2(a); or (ii) the entire updated comprehensive plan and amendment or amendments to its comprehensive plan necessitated by its review to the Council for review.
 - ii. The Grantee has complied with the terms and conditions stated in Paragraph 2.04.
 - iii. The Council has reviewed and authorized the Grantee's submission.
 - iv. The Grantee has adopted the Council-authorized Comprehensive Plan.
 - v. The Grantee has submitted a final report required in Paragraph 2.08.

2.07 Repayment of Grant Funds. The Council may rescind grant funds already disbursed in the event that the Council determines, in its sole discretion, that the Grantee's Comprehensive Plan Update does not meet the conditions in Paragraph 2.04. In this event, the Grantee agrees to remit the initial disbursement to the Council in a prompt manner.

2.08 Required Reporting. The Grantee will submit semi-annual progress reports and a final report. Reporting requirements shall survive the expiration or termination of this Agreement.

- a. ***Semi-Annual Progress Reports.*** The Grantee will report to the Council written progress reports in a form determined by the Council on a semiannual basis by January 31 (for the period July 1 through December 31) and July 31 (for the period January 1 through June 30) of each calendar year during the term of this Agreement. The Grantee reports shall describe the status of the Project activities described or identified in the Work Plan.
- b. ***Final Report.*** Within 90 days of the expiration of this Agreement and prior to the final payment, the Grantee shall submit to the Council a final project report that provides the completed project results. The Grantee must submit the closeout requirements in a format determined by the Council summarizing all Project activities and outcomes.

2.09 Mid-Point Check In. In 2027, Grantee will meet with a Council Sector Representative to review progress on the Grantee's Comprehensive Plan and to make any necessary updates the Grantee's Work Plan including Advancing Regional Goals, as applicable.

2.10 Amendments and Extension. The Council and the Grantee may amend this Agreement by written mutual consent. Amendments, changes, or modifications to the Grantee's approved Work Plan shall be effective only with the written approval from an authorized Council's representative. The term of this Agreement may be extended by written agreement of the Council, but only in conjunction with an extension authorized under Minnesota Statutes section 473.864, subdivision 2. If the Grantee requests a change to the Project including but not limited to additional time to complete, the Grantee must submit to the Council a written request at least ninety (90) calendar days prior to the end of the Activity Period. No extension is possible for the Early Plan Completion Incentive.

2.11 Term and Closeout. The Term for this Agreement is the period identified as the Activity Period on Page 1. Unless terminated pursuant to Paragraph 2.12 or extended by written agreement pursuant to Paragraph 2.10, this Agreement will expire on the last day of the "Grant Activity Period" identified at Page 1 of this Agreement. The Grantee has 90 calendar days after the Expiration Date to provide documentation and information necessary to close out this Agreement and receive the final disbursement. This 90-day closeout period does not extend deadlines for submitting a Comprehensive Plan established in this Agreement. **If grantee fails to meet this closeout deadline, all grant funds may revert to the Council.**

2.12 Termination. This Agreement may be terminated by the Council for cause at any time upon fourteen (14) calendar days' written notice to the Grantee. Cause shall mean a material breach

of this Agreement and any amendments of this Agreement. Termination of this Agreement does not alter the Council's authority to recover grant funds on the basis of a later audit or other review, and does not alter the Grantee's obligation to return any funds due to the Council as a result of later audits or corrections. If the Council determines the Grantee has failed to comply with the terms and conditions of this Agreement, the Council may take any action to protect the Council's interests and may require the Grantee to return all or part of the grant funds already disbursed.

III. GENERAL PROVISIONS

3.01 Accounting and Recordkeeping. The Grantee agrees to establish and maintain a separate account for the Project and maintain accurate and complete accounts, records, documents, and other evidence relating to the receipt and expenditure of all funds relating to the Agreement, including match funds as applicable. Such accounts and records shall be kept and maintained by the Grantee for a period of six (6) years following the expiration of the Agreement. Accounting methods shall be in accordance with generally accepted accounting principles.

3.02 Audit. Pursuant to Minn. Stat. § 16C.05, subd. 5, the Grantee's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the Council and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Agreement.

3.03 Indemnification and Liability. To the fullest extent permitted by law, the Grantee shall defend, indemnify, and hold harmless the Council and its members, employees, and agents from and against all claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from the conduct or implementation of the Project activities funded by this grant, except to the extent the claims, damages, losses and expenses arise from the Council's own negligence. This obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which otherwise would exist between the Council and the Grantee. This indemnification shall not be construed as a waiver on the part of either the Grantee or the Council of any immunities or limits on liability provided by Minnesota Statutes chapter 466, or other applicable state or federal law.

3.04 Publicity and Acknowledgment. The Grantee will acknowledge the financial assistance provided by the Council in promotional materials, press releases, reports, and publications relating to the Project. The acknowledgment will contain the following or comparable language: Funding for this project was provided by the Metropolitan Council. Any publicity regarding the Grant must identify the Council as the sponsoring agency and must not be released without prior written approval from the Council's Authorized Representative. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

3.05 Permits, Bonds and Approvals. Permits, Bonds, and Approvals. The Grantee and its subrecipients or developers, if any, are responsible for obtaining all applicable local and state licenses, permits, bonds, and authorizations necessary for performing the Project.

3.06 Governing Law. Jurisdictions, Venue, and Governing Law. Venue for all legal proceedings arising out of this Agreement, or breach of this Agreement, shall be in a state or federal court with competent jurisdiction in Ramsey County, Minnesota. All matters relating to the performance and interpretation of this Agreement shall be controlled by and determined in accordance with the laws of the State of Minnesota, excluding its choice of laws rules.

3.07 Small Disadvantaged Businesses. The Council maintains a list of Small Disadvantaged Businesses that the Grantee and its contractors are encouraged to use. This list and technical assistance are available through the Council's Office of Equal Opportunity at <http://mcub.metc.state.mn.us>. The Grantee and its contractors are also encouraged to use Small Disadvantaged Businesses that are certified through other government programs. The Council expects the Grantee and Grantee's contractors to make reasonable efforts to solicit and include Small Disadvantaged Businesses in economic activities that arise from the Grantee's use of grant funds.

3.08 Monitoring. The Grantee agrees to attend Grantee meetings as requested by the Council and to permit site visits by Council staff during business hours upon reasonable notice. As applicable, the Council reserves the right to monitor all the Grant Project activities and records pursuant to Minn. Stat. § 16B.98, subd. 6,

3.09 Assignment. The Grantee may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the Council and a fully executed Assignment Agreement. The Council may condition such consent on compliance by the Grantee with terms and conditions specified by the Council.

3.10 Authorization to Reproduce Images. The Grantee certifies that the Grantee: (a) is the owner of any renderings, images, perspectives, sections, diagrams, photographs or other copyrightable materials (collectively, "copyrightable materials") that are submitted by the Grantee to the Council, or that the Grantee is fully authorized to grant permissions regarding the copyrightable materials; and (b) the copyrightable materials do not infringe upon the copyrights of others. The Grantee agrees the Council has a nonexclusive royalty-free license and all necessary permissions to reproduce and publish the copyrightable materials for noncommercial purposes, including but not limited to press releases, presentations, reports, and on the internet. The Grantee also agrees the Grantee will not hold the Council responsible for the unauthorized use of the copyrightable materials by third parties.

3.11 Data Practices. The Grantee and Council must comply with the Minnesota Government Data Practices Act, Minn. Stat. chapter 13, as it applies to all data provided by the Council under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the Council. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the Council.

3.12 Workers Compensation. The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage and that it, and any of its contractors or materials suppliers, if any, under this Agreement, comply with the tax withholding on wage requirements of Minnesota Statutes, section 290.92. The Grantee's employees and agents will not be considered Council employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the Council's obligation or responsibility.

3.13 Warranty of Legal Capacity. The individuals signing this Agreement on behalf of the Grantee and on behalf of the Council represent and warrant on the Grantee's and the Council's behalf respectively that the individuals are duly authorized to execute this Agreement on the Grantee's and the Council's behalf respectively and that this Agreement constitutes the Grantee's and the Council's valid, binding, and enforceable agreements.

3.14 Electronic Signatures. The electronic signatures of the Council's and the Grantee's authorized representatives shall be valid as an original signature of the authorized representatives and shall be effective to bind the Council and the Grantee under this Agreement. This Agreement containing, or to which there is affixed, an electronic signature shall be deemed to: (a) be "written" or "in writing"; (b) have been signed; and (c) constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. "Electronic signature" also means a manually signed original signature that is then transmitted by any electronic means, including without limitation a faxed version of an original signature or an electronically scanned and transmitted version (e.g., via PDF) of an original signature. The Council's or the Grantee's failure to produce the original signature of any electronically transmitted signature shall not affect the enforceability of this Agreement.

3.15 Effective Date. This Agreement is effective on the date this Agreement is fully executed by both Parties' authorized representatives.

3.16 Counterparts. This Agreement may be executed in counterpart, each of which counterpart constitutes an original, but both of which together constitute one instrument.

3.17 Equal Opportunity, Nondiscrimination, and Affirmative Action. The Grantee agrees to comply with all applicable laws, rules, and regulations relating to nondiscrimination and affirmative action in public purchase, involvement, and use. In particular, the Grantee agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, sex, sexual orientation, national origin, marital status, disability, status with regard to public assistance, membership or activity in a local civil rights commission, or age, and to take affirmative action to insure that applicants and employees are treated equally with respect to all aspects of employment, rates of pay and other forms of compensation, and selection for training. In addition, the Grantee agrees to include affirmative action and equal employment provisions in any written contract entered into after the date of execution of this agreement which involves the provision of work or services which will be paid for in whole or in part out of the grant proceeds.

3.18 Conflict of Interest. The members, officers, and employees of the Grantee shall comply with all applicable state statutory and regulatory conflict of interest laws and provisions.

IN WITNESS WHEREOF, the Grantee and the Council have caused this Agreement to be executed by their duly authorized representatives. This Agreement is effective on the date of final execution by the Council.

GRANTEE

METROPOLITAN COUNCIL



City Council Item 5d.

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Matt Bauman, PE, City Engineer

Date: October 13, 2026

Subject: Water Treatment Infrastructure – Phase 2 Pay Request No. 8

RECOMMENDED ACTION:

MOTION TO approve Pay Request No. 8 in the amount of \$659,040.03 to Minger Construction for Water Treatment Infrastructure Improvements – Phase 2; City Project No. PW-25-12.

OVERVIEW

Please find enclosed Pay Request No. 8 from Minger Construction Companies for work completed on the Water Treatment Infrastructure Improvements – Phase 2 project from August 21, 2026, through September 25, 2026.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$659,040.03 to Minger Construction.

SUPPORTING INFORMATION

- Pay Request 8 from Minger Construction

CONTRACTOR'S PAY REQUEST**WATER TREATMENT INFRASTRUCTURE
IMPROVEMENTS - PHASE 2****BOLTON
& MENK**

Real People. Real Solutions.

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

CITY OF MOUND - PW-25-12**BMI PROJECT NO. 24X.135355**

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$4,586,802.03
TOTAL, COMPLETED WORK TO DATE	\$4,174,837.73
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$4,174,837.73
RETAINED PERCENTAGE (5.0%)	\$208,741.89
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$3,966,095.84
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$3,307,055.81
PAY CONTRACTOR AS ESTIMATE NO. 8	\$659,040.03

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor:

Minger Construction Companies Inc
620 Corporate Drive
Jordan, MN 55352

Garrett Jedlicki

By

Name

Manager

Title

Date 10/2/26

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:**ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318**

By

, CONSULTING ENGINEER

Date 10/8/2026

APPROVED FOR PAYMENT:**OWNER:**

By

Name

Title

Date

And

Name

Title

Date

Pay Request No.:

8

WATER TREATMENT INFRASTRUCTURE IMPROVEMENTS - PHASE 2



CITY OF MOUND

BMI PROJECT NO. 24X.135355

WORK COMPLETED THROUGH FRIDAY, SEPTEMBER 25, 2026

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$247,750.00	1.00 LUMP SUM	\$247,750.00	0.85 LUMP SUM	\$210,587.50	1.00 LUMP SUM	\$247,750.00
2	TRAFFIC CONTROL	\$86,300.00	1.00 LUMP SUM	\$86,300.00	0.85 LUMP SUM	\$73,355.00	1.33 LUMP SUM	\$114,779.00
3	PORTABLE CHANGEABLE MESSAGE SIGN	\$56.00	240.00 UDAY	\$13,440.00	175.00 UDAY	\$9,800.00	338.00 UDAY	\$18,928.00
4	CLEAR & GRUB TREE	\$278.00	40.00 TREE	\$11,120.00	40.00 TREE	\$11,120.00	40.00 TREE	\$11,120.00
5	REMOVE CONCRETE WALK/PAVEMENT(ANY THICKNESS)	\$2.00	5,210.00 SQ FT	\$10,420.00	1,069.00 SQ FT	\$2,138.00	1,961.00 SQ FT	\$3,922.00
6	REMOVE CONCRETE CURB AND GUTTER	\$6.50	2,350.00 LIN FT	\$15,275.00	1,593.00 LIN FT	\$10,354.50	1,638.00 LIN FT	\$10,647.00
7	REMOVE WATERMAIN (ANY SIZE, ANY TYPE)	\$7.50	1,050.00 LIN FT	\$7,875.00	724.00 LIN FT	\$5,430.00	880.00 LIN FT	\$6,600.00
8	REMOVE HYDRANT	\$682.00	12.00 EACH	\$8,184.00	9.00 EACH	\$6,138.00	11.00 EACH	\$7,502.00
9	REMOVE GATE VALVE AND BOX (ANY SIZE)	\$351.00	22.00 EACH	\$7,722.00	18.00 EACH	\$6,318.00	21.00 EACH	\$7,371.00
10	REMOVE WOOD POST	\$180.00	8.00 EACH	\$1,440.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
11	SALVAGE & REINSTALL PAVER DRIVEWAY	\$28.00	120.00 SQ FT	\$3,360.00	120.00 SQ FT	\$3,360.00	120.00 SQ FT	\$3,360.00
12	SALVAGE & REINSTALL BOULDER WALL	\$94.00	50.00 LIN FT	\$4,700.00	50.00 LIN FT	\$4,700.00	50.00 LIN FT	\$4,700.00
13	ABANDON 6" WATERMAIN	\$10.00	732.00 LIN FT	\$7,320.00	800.00 LIN FT	\$8,000.00	800.00 LIN FT	\$8,000.00
14	ABANDON 10" WATERMAIN	\$11.00	1,053.00 LIN FT	\$11,583.00	0.00 LIN FT	\$0.00	1,727.00 LIN FT	\$18,997.00
15	EXPLORATORY EXCAVATION	\$663.00	40.00 HOUR	\$26,520.00	31.00 HOUR	\$20,553.00	31.00 HOUR	\$20,553.00
16	TEMPORARY WATER SERVICE	\$996.00	83.00 EACH	\$82,668.00	75.00 EACH	\$74,700.00	85.00 EACH	\$84,660.00
17	TEMPORARY WATER SERVICE (FIRE) 4" OR 6"	\$14,620.00	3.00 EACH	\$43,860.00	3.00 EACH	\$43,860.00	5.00 EACH	\$73,100.00
18	TEMPORARY GATE VALVE	\$4,400.00	2.00 EACH	\$8,800.00	1.00 EACH	\$4,400.00	1.00 EACH	\$4,400.00
19	6" DIP WATERMAIN, CL. 52	\$133.00	215.00 LIN FT	\$28,595.00	129.00 LIN FT	\$17,157.00	175.00 LIN FT	\$23,275.00
20	6" C900 PVC WATERMAIN (OPEN CUT)	\$105.00	360.00 LIN FT	\$37,800.00	235.50 LIN FT	\$24,727.50	380.00 LIN FT	\$39,900.00
21	10" C900 PVC WATERMAIN (OPEN CUT)	\$127.00	215.00 LIN FT	\$27,305.00	28.00 LIN FT	\$3,556.00	52.00 LIN FT	\$6,604.00
22	14" C900 PVC WATERMAIN (OPEN CUT)	\$135.00	1,105.00 LIN FT	\$149,175.00	1,025.00 LIN FT	\$138,375.00	1,025.00 LIN FT	\$138,375.00
23	14" C900 PVC WATERMAIN (HDD)	\$232.00	1,455.00 LIN FT	\$337,560.00	1,640.00 LIN FT	\$380,480.00	1,640.00 LIN FT	\$380,480.00
24	14" C900 PVC WATERMAIN (PIPE BURST)	\$187.00	3,275.00 LIN FT	\$612,425.00	2,893.00 LIN FT	\$540,991.00	3,269.00 LIN FT	\$611,303.00
25	6" GATE VALVE AND BOX	\$3,350.00	27.00 EACH	\$90,450.00	27.00 EACH	\$90,450.00	29.00 EACH	\$97,150.00
26	10" GATE VALVE AND BOX	\$5,815.00	9.00 EACH	\$52,335.00	3.00 EACH	\$17,445.00	6.00 EACH	\$34,890.00
27	14" BUTTERFLY VALVE AND BOX	\$8,265.00	15.00 EACH	\$123,975.00	11.00 EACH	\$90,915.00	11.00 EACH	\$90,915.00
28	HYDRANT	\$8,450.00	13.00 EACH	\$109,850.00	11.00 EACH	\$92,950.00	11.00 EACH	\$92,950.00
29	HYDRANT EXTENSION	\$889.00	4.00 LIN FT	\$3,556.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
30	DUCTILE IRON FITTINGS	\$20.00	12,035.00 POUND	\$240,700.00	11,464.00 POUND	\$229,280.00	13,488.00 POUND	\$269,760.00
31	4" POLYSTYRENE INSULATION	\$32.00	50.00 SQ YD	\$1,600.00	35.56 SQ YD	\$1,137.92	49.06 SQ YD	\$1,569.92
32	CONNECT TO EXISTING WATERMAIN	\$2,605.00	25.00 EACH	\$65,125.00	8.00 EACH	\$20,840.00	18.00 EACH	\$46,890.00
33	CONNECT TO EXISTING WATER SERVICE	\$582.00	72.00 EACH	\$41,904.00	45.00 EACH	\$26,190.00	65.00 EACH	\$37,830.00
34	1" CURB STOP & BOX	\$1,060.00	62.00 EACH	\$65,720.00	41.00 EACH	\$43,460.00	54.00 EACH	\$57,240.00
35	1.5" CURB STOP & BOX	\$1,430.00	4.00 EACH	\$5,720.00	0.00 EACH	\$0.00	7.00 EACH	\$10,010.00
36	2" CURB STOP & BOX	\$1,835.00	2.00 EACH	\$3,670.00	0.00 EACH	\$0.00	2.00 EACH	\$3,670.00
37	1" CORPORATION STOP	\$1,365.00	66.00 EACH	\$90,090.00	45.00 EACH	\$61,425.00	58.00 EACH	\$79,170.00
38	1.5" CORPORATION STOP	\$1,485.00	4.00 EACH	\$5,940.00	0.00 EACH	\$0.00	7.00 EACH	\$10,395.00
39	2" CORPORATION STOP	\$2,620.00	2.00 EACH	\$5,240.00	0.00 EACH	\$0.00	2.00 EACH	\$5,240.00
40	1" WATER SERVICE PIPE	\$37.00	1,700.00 LIN FT	\$62,900.00	1,280.00 LIN FT	\$47,360.00	1,756.00 LIN FT	\$64,972.00
41	1.5" WATER SERVICE PIPE	\$38.00	130.00 EACH	\$4,940.00	0.00 EACH	\$0.00	272.00 EACH	\$10,336.00
42	2" WATER SERVICE PIPE	\$46.00	75.00 EACH	\$3,450.00	0.00 EACH	\$0.00	100.00 EACH	\$4,600.00
43	WATER SERVICE LID	\$274.00	10.00 EACH	\$2,740.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
44	CONNECT TO EXISTING SANITARY MANHOLE (CORE DRILL)	\$4,090.00	1.00 EACH	\$4,090.00	1.00 EACH	\$4,090.00	1.00 EACH	\$4,090.00
45	8" PVC SEWER, SDR 35 SANITARY	\$81.00	28.00 LIN FT	\$2,268.00	33.00 LIN FT	\$2,673.00	33.00 LIN FT	\$2,673.00
46	LOCATE EXISTING SANITARY SERVICE (VERIFY DEPTH AND LOCATION)	\$805.00	14.00 EACH	\$11,270.00	24.00 EACH	\$19,320.00	24.00 EACH	\$19,320.00
47	VERIFY SANITARY SEWER SERVICE (POST-PIPE BURSTING)	\$389.00	47.00 EACH	\$18,283.00	34.00 EACH	\$13,226.00	40.00 EACH	\$15,560.00
48	REPAIR SANITARY SEWER SERVICE (POST-PIPE BURSTING)	\$2,185.00	10.00 EACH	\$21,850.00	5.00 EACH	\$10,925.00	5.00 EACH	\$10,925.00
49	SUBGRADE EXCAVATION (EV)	\$49.00	300.00 CU YD	\$14,700.00	205.00 CU YD	\$10,045.00	205.00 CU YD	\$10,045.00
50	STABILIZING AGGREGATE (CV)	\$69.00	550.00 CU YD	\$37,950.00	123.48 CU YD	\$8,520.12	123.48 CU YD	\$8,520.12

Pay Request No.:

8

WATER TREATMENT INFRASTRUCTURE IMPROVEMENTS - PHASE 2



CITY OF MOUND

BMI PROJECT NO. 24X.135355

WORK COMPLETED THROUGH FRIDAY, SEPTEMBER 25, 2026

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	GEOTEXTILE FABRIC, TYPE V	\$1.50	2,200.00 SQ YD	\$3,300.00	1,405.00 SQ YD	\$2,107.50	1,405.00 SQ YD	\$2,107.50
52	GEOTEXTILE FABRIC, TYPE V (TRENCH STABILIZATION)	\$1.50	550.00 SQ YD	\$825.00	0.00 SQ YD	\$0.00	0.00 SQ YD	\$0.00
53	BITUMINOUS CURB	\$67.00	110.00 LIN FT	\$7,370.00	33.00 LIN FT	\$2,211.00	33.00 LIN FT	\$2,211.00
54	BITUMINOUS PATCH (CITY STREET)	\$74.00	2,625.00 SQ YD	\$194,250.00	2,272.00 SQ YD	\$168,128.00	2,272.00 SQ YD	\$168,128.00
55	BITUMINOUS PATCH (COUNTY ROAD)	\$144.00	2,475.00 SQ YD	\$356,400.00	894.86 SQ YD	\$128,859.84	1,667.36 SQ YD	\$240,099.84
56	BITUMINOUS TRAIL/DRIVEWAY	\$63.00	480.00 SQ YD	\$30,240.00	109.38 SQ YD	\$6,890.94	109.38 SQ YD	\$6,890.94
57	TEMPORARY ASPHALT PATCH (2")	\$51.00	300.00 SQ YD	\$15,300.00	1,269.00 SQ YD	\$64,719.00	1,269.00 SQ YD	\$64,719.00
58	AGGREGATE BEDDING	\$65.00	350.00 TON	\$22,750.00	155.90 TON	\$10,133.50	155.90 TON	\$10,133.50
59	AGGREGATE SURFACING	\$92.00	40.00 TON	\$3,680.00	0.00 TON	\$0.00	0.00 TON	\$0.00
60	CONCRETE CURB & GUTTER (ANY TYPE)	\$30.00	2,350.00 LIN FT	\$70,500.00	1,615.00 LIN FT	\$48,450.00	1,682.00 LIN FT	\$50,460.00
61	4" CONCRETE WALK (INCL AGG BASE CL 5)	\$11.00	4,000.00 SQ FT	\$44,000.00	486.00 SQ FT	\$5,346.00	816.00 SQ FT	\$8,976.00
62	6" CONCRETE WALK/PAVEMENT (INCL AGG BASE CL 5)	\$12.00	1,200.00 SQ FT	\$14,400.00	522.00 SQ FT	\$6,264.00	522.00 SQ FT	\$6,264.00
63	8" CONCRETE WALK/PAVEMENT (INCL AGG BASE CL 5)	\$14.00	200.00 SQ FT	\$2,800.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
64	TRUNCATED DOMES	\$72.00	48.00 SQ FT	\$3,456.00	24.00 SQ FT	\$1,728.00	24.00 SQ FT	\$1,728.00
65	4" SOLID LINE - MULTI COMP	\$0.70	225.00 LIN FT	\$157.50	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
66	6" SOLID LINE - MULTI COMP	\$1.00	3,350.00 LIN FT	\$3,350.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
67	4" DOUBLE SOLID LINE - MULTI COMP	\$1.50	3,062.00 LIN FT	\$4,593.00	0.00 LIN FT	\$0.00	1,303.00 LIN FT	\$1,954.50
68	24" SOLID LINE - PREF THERMO	\$40.00	17.00 LIN FT	\$680.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
69	4" BROKEN LINE - MULTI COMP	\$0.70	40.00 LIN FT	\$28.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
70	6" DOTTED LINE - MULTI COMP	\$1.00	10.00 LIN FT	\$10.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
71	CROSSWALK BLOCKS - PAINT	\$2.00	342.00 SQ FT	\$684.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
72	CROSSWALK BLOCKS - PREF THERMO	\$20.00	54.00 SQ FT	\$1,080.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
73	PAVEMENT MESSAGE - PREF THERMO	\$50.00	32.00 SQ FT	\$1,600.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
74	PAVEMENT MESSAGE - PAINT	\$5.50	64.00 SQ FT	\$352.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
75	PAINTED PAVEMENT MARKINGS, DURABLE, CURBLINE, YELLOW	\$9.00	250.00 LIN FT	\$2,250.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
76	BIOLOG	\$2.50	1,500.00 LIN FT	\$3,750.00	835.00 LIN FT	\$2,087.50	1,085.00 LIN FT	\$2,712.50
77	INLET PROTECTION	\$194.00	35.00 EACH	\$6,790.00	33.00 EACH	\$6,402.00	33.00 EACH	\$6,402.00
78	SILT FENCE	\$6.00	50.00 LIN FT	\$300.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
79	TOPSOIL BORROW (LV)	\$58.00	440.00 CU YD	\$25,520.00	125.00 CU YD	\$7,250.00	125.00 CU YD	\$7,250.00
80	HYDRAULIC MULCH WITH SEED MIXTURE 25-151	\$3.00	500.00 SQ YD	\$1,500.00	2,350.00 SQ YD	\$7,050.00	2,350.00 SQ YD	\$7,050.00
81	SOD, LAWN TYPE	\$27.00	1,700.00 SQ YD	\$45,900.00	250.00 SQ YD	\$6,750.00	250.00 SQ YD	\$6,750.00
82	LANDSCAPE ALLOWANCE	\$10,000.00	1.00 ALLOWANCE	\$10,000.00	0.87 ALLOWANCE	\$8,720.00	0.87 ALLOWANCE	\$8,720.00
83	ELECTRICAL ALLOWANCE	\$10,000.00	1.00 ALLOWANCE	\$10,000.00	0.00 ALLOWANCE	\$0.00	0.00 ALLOWANCE	\$0.00
A.1	MOBILIZATION	\$50,670.00	1.00 LUMP SUM	\$50,670.00	0.95 LUMP SUM	\$48,136.50	1.00 LUMP SUM	\$50,670.00
A.2	TRAFFIC CONTROL	\$12,430.00	1.00 LUMP SUM	\$12,430.00	1.00 LUMP SUM	\$12,430.00	1.00 LUMP SUM	\$12,430.00
A.3	REMOVE CONCRETE WALK/PAVEMENT (ANY THICKNESS)	\$2.00	440.00 SQ FT	\$880.00	0.00 SQ FT	\$0.00	270.00 SQ FT	\$540.00
A.4	REMOVE CONCRETE CURB AND GUTTER	\$6.50	100.00 LIN FT	\$650.00	0.00 LIN FT	\$0.00	85.00 LIN FT	\$552.50
A.5	REMOVE GATE VALVE AND BOX (ANY SIZE)	\$351.00	4.00 EACH	\$1,404.00	0.00 EACH	\$0.00	4.00 EACH	\$1,404.00
A.6	REMOVE HYDRANT	\$682.00	3.00 EACH	\$2,046.00	0.00 EACH	\$0.00	3.00 EACH	\$2,046.00
A.7	TEMPORARY WATER SERVICE	\$2,175.00	4.00 EACH	\$8,700.00	6.00 EACH	\$13,050.00	6.00 EACH	\$13,050.00
A.8	TEMPORARY WATER SERVICE (FIRE) 6"	\$14,810.00	1.00 LUMP SUM	\$14,810.00	1.00 LUMP SUM	\$14,810.00	1.00 LUMP SUM	\$14,810.00
A.9	6" DIP WATERMAIN, CL. 52	\$133.00	50.00 LIN FT	\$6,650.00	0.00 LIN FT	\$0.00	50.00 LIN FT	\$6,650.00
A.10	6" C900 PVC WATERMAIN (PIPE BURST)	\$103.00	995.00 LIN FT	\$102,485.00	1,000.00 LIN FT	\$103,000.00	1,000.00 LIN FT	\$103,000.00
A.11	6" C900 PVC WATERMAIN (OPEN CUT)	\$105.00	15.00 LIN FT	\$1,575.00	3.00 LIN FT	\$315.00	14.00 LIN FT	\$1,470.00
A.12	6" GATE VALVE AND BOX	\$3,350.00	3.00 EACH	\$10,050.00	0.00 EACH	\$0.00	3.00 EACH	\$10,050.00
A.13	DUCTILE IRON FITTINGS	\$19.00	500.00 POUND	\$9,500.00	178.00 POUND	\$3,382.00	352.00 POUND	\$6,688.00
A.14	HYDRANT	\$8,180.00	2.00 EACH	\$16,360.00	0.00 EACH	\$0.00	2.00 EACH	\$16,360.00
A.15	CONNECT TO EXISTING WATERMAIN	\$2,605.00	1.00 EACH	\$2,605.00	0.00 EACH	\$0.00	1.00 EACH	\$2,605.00
A.16	CONNECT TO EXISTING WATER SERVICE	\$582.00	2.00 EACH	\$1,164.00	0.00 EACH	\$0.00	3.00 EACH	\$1,746.00
A.17	1" CURB STOP & BOX	\$1,060.00	2.00 EACH	\$2,120.00	0.00 EACH	\$0.00	1.00 EACH	\$1,060.00
A.18	2" CURB STOP & BOX	\$1,835.00	1.00 EACH	\$1,835.00	0.00 EACH	\$0.00	1.00 EACH	\$1,835.00

Pay Request No.:

WATER TREATMENT INFRASTRUCTURE IMPROVEMENTS - PHASE 2

8



CITY OF MOUND

BMI PROJECT NO. 24X.135355

WORK COMPLETED THROUGH FRIDAY, SEPTEMBER 25, 2026

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
A.19	1" CORPORATION STOP	\$1,365.00	2.00 EACH	\$2,730.00	0.00 EACH	\$0.00	1.00 EACH	\$1,365.00
A.20	2" CORPORATION STOP	\$2,620.00	1.00 EACH	\$2,620.00	0.00 EACH	\$0.00	1.00 EACH	\$2,620.00
A.21	1" WATER SERVICE PIPE	\$37.00	60.00 LIN FT	\$2,220.00	0.00 LIN FT	\$0.00	28.00 LIN FT	\$1,036.00
A.22	2" WATER SERVICE PIPE	\$46.00	35.00 LIN FT	\$1,610.00	0.00 LIN FT	\$0.00	22.00 LIN FT	\$1,012.00
A.23	VERIFY SANITARY SEWER SERVICE (POST-PIPE BURSTING)	\$389.00	3.00 EACH	\$1,167.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
A.24	REPAIR SANITARY SEWER SERVICE (POST-PIPE BURSTING)	\$2,185.00	1.00 EACH	\$2,185.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
A.25	BITUMINOUS CURB	\$67.00	70.00 LIN FT	\$4,690.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
A.26	BITUMINOUS PATCH (COUNTY ROAD)	\$146.00	440.00 SQ YD	\$64,240.00	100.00 SQ YD	\$14,600.00	100.00 SQ YD	\$14,600.00
A.27	BITUMINOUS TRAIL	\$65.00	50.00 SQ YD	\$3,250.00	0.00 SQ YD	\$0.00	0.00 SQ YD	\$0.00
A.28	AGGREGATE BEDDING	\$65.00	50.00 TON	\$3,250.00	0.00 TON	\$0.00	0.00 TON	\$0.00
A.29	CONCRETE CURB & GUTTER (ANY TYPE)	\$30.00	100.00 LIN FT	\$3,000.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
A.30	4" CONCRETE WALK (INCL AGG BASE CL 5)	\$11.00	345.00 SQ FT	\$3,795.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
A.31	6" CONCRETE WALK (INCL AGG BASE CL 5)	\$13.00	95.00 SQ FT	\$1,235.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
A.32	TRUNCATED DOMES	\$72.00	16.00 SQ FT	\$1,152.00	0.00 SQ FT	\$0.00	0.00 SQ FT	\$0.00
A.33	TOPSOIL BORROW (LV)	\$58.00	10.00 CU YD	\$580.00	0.00 CU YD	\$0.00	86.00 CU YD	\$4,988.00
A.34	SOD, LAWN TYPE	\$27.00	110.00 SQ YD	\$2,970.00	0.00 SQ YD	\$0.00	0.00 SQ YD	\$0.00
A.35	MOBILIZATION	\$35,710.00	1.00 LUMP SUM	\$35,710.00	1.00 LUMP SUM	\$35,710.00	1.00 LUMP SUM	\$35,710.00
A.36	CLEAR & GRUB TREE	\$600.00	10.00 EACH	\$6,000.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
A.37	REMOVE WATERMAIN (ANY SIZE, ANY TYPE)	\$7.50	20.00 LIN FT	\$150.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
A.38	12" C900 PVC WATERMAIN (RAW WATER) (OPEN CUT)	\$141.00	60.00 LIN FT	\$8,460.00	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
A.39	12" C900 PVC WATERMAIN (RAW WATER) (HDD)	\$341.00	275.00 LIN FT	\$93,775.00	270.00 LIN FT	\$92,070.00	270.00 LIN FT	\$92,070.00
A.40	12" BUTTERFLY VALVE AND BOX	\$6,185.00	2.00 EACH	\$12,370.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
A.41	DUCTILE IRON FITTINGS	\$16.00	750.00 POUND	\$12,000.00	455.00 POUND	\$7,280.00	455.00 POUND	\$7,280.00
A.42	CONNECT TO EXISTING WATERMAIN	\$2,605.00	1.00 EACH	\$2,605.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
A.43	TEMPORARY TESTING ASSEMBLY	\$3,400.00	1.00 EACH	\$3,400.00	1.00 EACH	\$3,400.00	1.00 EACH	\$3,400.00
A.44	TOPSOIL BORROW (LV)	\$58.00	5.00 CU YD	\$290.00	0.00 CU YD	\$0.00	0.00 CU YD	\$0.00
A.45	HYDRAULIC MULCH WITH SEED MIXTURE 25-151	\$3.00	100.00 SQ YD	\$300.00	7,929.00 SQ YD	\$23,787.00	7,929.00 SQ YD	\$23,787.00
A.46	MOBILIZATION	\$17,500.00	1.00 LUMP SUM	\$17,500.00	1.00 LUMP SUM	\$17,500.00	1.00 LUMP SUM	\$17,500.00
A.47	CLEAR & GRUB TREE	\$600.00	20.00 EACH	\$12,000.00	0.00 EACH	\$0.00	0.00 EACH	\$0.00
A.48	14" C900 PVC WATERMAIN (HDD)	\$259.00	250.00 LIN FT	\$64,750.00	410.00 LIN FT	\$106,190.00	410.00 LIN FT	\$106,190.00
A.49	DUCTILE IRON FITTINGS	\$20.00	215.00 POUND	\$4,300.00	215.00 POUND	\$4,300.00	215.00 POUND	\$4,300.00
A.50	TEMPORARY TESTING ASSEMBLY	\$3,400.00	1.00 EACH	\$3,400.00	1.00 EACH	\$3,400.00	1.00 EACH	\$3,400.00
A.51	TOPSOIL BORROW (LV)	\$58.00	5.00 CU YD	\$290.00	0.00 CU YD	\$0.00	0.00 CU YD	\$0.00
A.52	HYDRAULIC MULCH WITH SEED MIXTURE 25-151	\$3.00	100.00 SQ YD	\$300.00	0.00 SQ YD	\$0.00	0.00 SQ YD	\$0.00
EW 1	TREE CLEARING & GRUBBING	\$22,971.25	2.00 ACRE	\$45,942.50	2.00 ACRE	\$45,942.50	2.00 ACRE	\$45,942.50
EW 2	TEMPORARY TRAIL	\$2,636.75	1.00 EACH	\$2,636.75	1.00 EACH	\$2,636.75	1.00 EACH	\$2,636.75
EW 3	SALVAGE & REINSTALL STORM SEWER	\$5,875.00	1.00 LUMP SUM	\$5,875.00	1.00 LUMP SUM	\$5,875.00	1.00 LUMP SUM	\$5,875.00
EW 4	ADDITIONAL TRAFFIC CONTROL	\$16,389.86	1.00 LUMP SUM	\$16,389.86	1.00 LUMP SUM	\$16,389.86	1.00 LUMP SUM	\$16,389.86
EW 5	DEMOLIZE STAGE 3	\$20,125.00	1.00 LUMP SUM	\$20,125.00	1.00 LUMP SUM	\$20,125.00	1.00 LUMP SUM	\$20,125.00
EW 6	STREET SWEEPING - GAS	\$1,069.50	1.00 LUMP SUM	\$1,069.50	1.00 LUMP SUM	\$1,069.50	1.00 LUMP SUM	\$1,069.50
EW 8	STREET SWEEPING - SOTL	\$3,191.25	1.00 LUMP SUM	\$3,191.25	1.00 LUMP SUM	\$3,191.25	1.00 LUMP SUM	\$3,191.25
EW 9	TRENCHLESS WATER SERVICE AT 5815 BEACHWOOD	\$9,071.20	1.00 LUMP SUM	\$9,071.20	1.00 LUMP SUM	\$9,071.20	1.00 LUMP SUM	\$9,071.20
EW 10	LOWER SANITARY SERVICES	\$88,944.47	1.00 LUMP SUM	\$88,944.47	0.00 LUMP SUM	\$0.00	0.75 LUMP SUM	\$66,708.35
					0.00		0.00	0
							0	0
TOTAL AMOUNT:				\$4,586,802.03		\$3,481,111.38		\$4,174,837.73



City Council Item 5e.

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Matt Bauman, PE, City Engineer

Date: October 13, 2026

Subject: 2026 Street and Utility Improvements Pay Request No. 4

RECOMMENDED ACTION:

MOTION TO approve Pay Request No. 4 in the amount of \$377,944.66 to GMH Asphalt for 2026 Street and Utility Improvements; City Project Nos. PW-26-01 & PW-26-02.

OVERVIEW

Please find enclosed Pay Request No. 4 from GMH Asphalt Corporation for work completed on the 2026 Street and Utility Improvements project from August 21, 2026, through September 25, 2026.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$377,944.66 to GMH Asphalt.

The project breakdown for this pay request:

PW-26-01	\$369,964.66
PW-26-02	\$7,980.00

SUPPORTING INFORMATION

- Pay Request 4 from GMH Asphalt Corporation

CONTRACTOR'S PAY REQUEST
2026 STREET & UTILITY IMPROVEMENTS



**BOLTON
& MENK**

Real People. Real Solutions.

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

CITY OF MOUND - PW-26-01, PW-26-02

BMI PROJECT NO. 25X.141403

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$1,998,445.90
TOTAL, COMPLETED WORK TO DATE	\$1,370,300.32
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$1,370,300.32
RETAINED PERCENTAGE (5.0%)	\$68,515.02
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$1,301,785.30
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$923,840.64
PAY CONTRACTOR AS ESTIMATE NO. 4	\$377,944.66

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor:

GMH Asphalt Corporation
 9180 Laketown Road
 Chaska, MN 55318

By

Name

VP

Title

Date

10-6-26

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318

By

, CONSULTING ENGINEER

Date 10/8/2026

APPROVED FOR PAYMENT:

OWNER:

By

Name

Title

Date

And

Name

Title

Date

Pay Request No.:

2026 STREET & UTILITY IMPROVEMENTS

4



Real People. Real Solutions.

CITY OF MOUND

BMI PROJECT NO. 25X.141403

WORK COMPLETED THROUGH FRIDAY, SEPTEMBER 25, 2026

ITEM NO.	ITEM	UNIT PRICE	AS BID		ESTIMATED AMOUNT	PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$90,000.00	1.00	LUMP SUM	\$90,000.00	0.85	LUMP SUM	0.85	LUMP SUM
2	TRAFFIC CONTROL	\$4,589.00	1.00	LUMP SUM	\$4,589.00	0.85	LUMP SUM	0.85	LUMP SUM
3	REMOVE BITUMINOUS STREET PAVEMENT	\$1.35	14,975.00	SQ YD	\$20,216.25	15,175.00	SQ YD	15,197.00	SQ YD
4	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	\$14.85	400.00	SQ YD	\$5,940.00	159.00	SQ YD	244.00	SQ YD
5	REMOVE DRAINAGE STRUCTURE	\$874.00	6.00	EACH	\$5,244.00	4.00	EACH	5.00	EACH
6	REMOVE STORM SEWER (ANY SIZE)	\$86.25	13.00	LIN FT	\$1,121.25	9.00	LIN FT	13.00	LIN FT
7	REMOVE CONCRETE CURB & GUTTER (ANY TYPE)	\$6.35	5,500.00	LIN FT	\$34,925.00	3,900.00	LIN FT	4,119.00	LIN FT
8	REMOVE CONCRETE WALK/DRIVEWAY (ANY THICKNESS)	\$1.65	5,650.00	SQ FT	\$9,322.50	5,044.00	SQ FT	5,107.00	SQ FT
9	REMOVE CONCRETE PAVEMENT (ANY THICKNESS)	\$2.25	7,330.00	SQ FT	\$16,492.50	6,120.00	SQ FT	6,120.00	SQ FT
10	REMOVE WATERMAIN GATE VALVE (ANY SIZE)	\$306.00	9.00	EACH	\$2,754.00	4.00	EACH	7.00	EACH
11	REMOVE WATERMAIN (ANY SIZE)	\$14.75	2,442.00	LIN FT	\$36,019.50	1,084.00	LIN FT	2,372.00	LIN FT
12	REMOVE HYDRANT	\$1,348.00	3.00	EACH	\$4,044.00	2.00	EACH	3.00	EACH
13	SALVAGE & REINSTALL STORM SEWER	\$64.70	28.00	LIN FT	\$1,811.60	20.00	LIN FT	20.00	LIN FT
14	SALVAGE & REINSTALL LANDSCAPE RETAINING WALL	\$485.00	40.00	LIN FT	\$19,400.00	0.00	LIN FT	0.00	LIN FT
15	MILL BITUMINOUS PAVEMENT (1.5")	\$2.30	5,410.00	SQ YD	\$12,443.00	4,939.00	SQ YD	4,939.00	SQ YD
16	MILL BITUMINOUS PAVEMENT (2")	\$2.45	16,900.00	SQ YD	\$41,405.00	17,708.00	SQ YD	17,708.00	SQ YD
17	ADJUST CASTING (STORM)	\$368.00	17.00	EACH	\$6,256.00	0.00	EACH	0.00	EACH
18	12" RCP SEWER CLASS V	\$30.65	92.00	LIN FT	\$2,819.80	88.00	LIN FT	92.00	LIN FT
19	CASTING ASSEMBLY (STORM)	\$1,314.00	6.00	EACH	\$7,884.00	3.00	EACH	4.00	EACH
20	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022 W/SAFL BA	\$1,530.00	14.60	LIN FT	\$22,338.00	13.70	LIN FT	13.70	LIN FT
21	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	\$781.00	4.90	LIN FT	\$3,826.90	4.90	LIN FT	4.90	LIN FT
22	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2X3	\$675.00	10.80	LIN FT	\$7,290.00	6.87	LIN FT	10.80	LIN FT
23	CONNECT TO EXISTING STORM SEWER	\$1,087.00	5.00	EACH	\$5,435.00	3.00	EACH	5.00	EACH
24	CONNECT TO EXISTING DRAINAGE STRUCTURE	\$2,554.00	1.00	EACH	\$2,554.00	1.00	EACH	1.00	EACH
25	REMOVE & REPLACE CASTING ASSEMBLY (SANITARY)	\$1,316.00	53.00	EACH	\$69,748.00	40.00	EACH	43.00	EACH
26	ADJUST CASTING (SANITARY)	\$779.00	1.00	EACH	\$779.00	0.00	EACH	0.00	EACH
27	CHIMNEY SEAL	\$0.01	53.00	EACH	\$0.53	30.00	EACH	43.00	EACH
28	REPAIR SANITARY SERVICE	\$612.00	5.00	EACH	\$3,060.00	2.00	EACH	2.00	EACH
29	ADJUST GATE VALVE BOX	\$369.00	16.00	EACH	\$5,904.00	0.00	EACH	3.00	EACH
30	WATER SERVICE LID	\$393.00	3.00	EACH	\$1,179.00	0.00	EACH	0.00	EACH
31	TEMPORARY WATER SERVICE	\$831.00	31.00	EACH	\$25,761.00	32.00	EACH	32.00	EACH
32	TEMPORARY TESTING ASSEMBLY	\$2,042.00	2.00	EACH	\$4,084.00	2.00	EACH	2.00	EACH
33	AGGREGATE BEDDING	\$61.30	60.00	TON	\$3,678.00	1.00	TON	23.00	TON
34	6" DIP WATERMAIN, CL. 52	\$86.25	42.00	LIN FT	\$3,622.50	32.00	LIN FT	40.00	LIN FT
35	6" C900 PVC WATERMAIN	\$38.60	2,376.00	LIN FT	\$91,713.60	1,084.00	LIN FT	2,364.00	LIN FT
36	6" GATE VALVE AND BOX	\$3,028.00	14.00	EACH	\$42,392.00	8.00	EACH	11.00	EACH
37	HYDRANT	\$9,288.00	3.00	EACH	\$27,864.00	2.00	EACH	3.00	EACH
38	HYDRANT EXTENSION	\$1,397.00	2.00	LIN FT	\$2,794.00	0.00	LIN FT	0.00	LIN FT
39	CONNECT TO EXISTING WATERMAIN	\$2,307.00	7.00	EACH	\$16,149.00	6.00	EACH	7.00	EACH
40	CONNECT TO EXISTING WATER SERVICE	\$1,028.00	31.00	EACH	\$31,868.00	9.00	EACH	11.00	EACH
41	1" CURB STOP & BOX	\$848.00	32.00	EACH	\$27,136.00	9.00	EACH	11.00	EACH
42	1" CORPORATION STOP	\$620.00	32.00	EACH	\$19,840.00	10.00	EACH	12.00	EACH
43	1" WATER SERVICE PIPE	\$24.95	1,000.00	EACH	\$24,950.00	323.00	EACH	368.00	EACH
44	4" POLYSTYRENE INSULATION	\$68.10	100.00	SQ YD	\$6,810.00	6.00	SQ YD	6.00	SQ YD
45	DUCTILE IRON FITTINGS	\$13.60	750.00	POUND	\$10,200.00	548.00	POUND	727.00	POUND
46	COMMON EXCAVATION (EV) (P)	\$35.20	4,815.00	CU YD	\$169,488.00	2,275.00	CU YD	4,210.50	CU YD
47	SUBGRADE EXCAVATION (EV)	\$35.00	400.00	CU YD	\$14,000.00	111.00	CU YD	242.00	CU YD
48	STABILIZING AGGREGATE (CV)	\$17.25	400.00	CU YD	\$6,900.00	111.00	CU YD	242.00	CU YD
49	AGGREGATE BASE, CL.5 (CV)	\$0.01	3,900.00	CU YD	\$39.00	2,257.00	CU YD	2,983.00	CU YD
50	AGGREGATE DRIVEWAY SURFACING, CL 5 (100% CRUSHED LIME)	\$105.00	5.00	TON	\$525.00	0.00	TON	0.00	TON

Pay Request No.:

2026 STREET & UTILITY IMPROVEMENTS

CITY OF MOUND

BMI PROJECT NO. 25X.141403

WORK COMPLETED THROUGH FRIDAY, SEPTEMBER 25, 2026



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ITEM NO.	ITEM	UNIT PRICE	AS BID		ESTIMATED AMOUNT	PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	SQ YD		ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	SUBGRADE PREPARATION (P)	\$1.60	16,574.00	SQ YD	\$26,518.40	7,465.00	\$11,944.00	10,103.00	\$16,164.80
52	GEOTEXTILE FABRIC (TYPE V)	\$2.75	16,574.00	SQ YD	\$45,578.50	7,465.00	\$20,528.75	10,103.00	\$27,783.25
53	TYPE SP 9.5 BITUMINOUS WEAR COURSE MIX (2.B)	\$98.45	2,500.00	TON	\$246,125.00	2,551.19	\$251,164.66	2,551.19	\$251,164.66
54	TYPE SP 9.5 BITUMINOUS WEAR COURSE MIX (2.C)	\$109.00	1,450.00	TON	\$158,050.00	0.00	\$0.00	720.00	\$78,480.00
55	TYPE SP 12.5 BITUMINOUS NON-WEAR COURSE MIX (2.C)	\$93.60	1,875.00	TON	\$175,500.00	203.31	\$19,029.82	1,118.31	\$104,673.82
56	FULL DEPTH STREET PATCH	\$26.20	2,000.00	SQ YD	\$52,400.00	135.00	\$3,537.00	135.00	\$3,537.00
57	3" BITUMINOUS DRIVEWAY/TRAIL (W/6" AGG BASE)	\$45.70	400.00	SQ YD	\$18,280.00	0.00	\$0.00	35.00	\$1,599.50
58	CONCRETE CURB & GUTTER (B618)	\$33.30	3,700.00	LIN FT	\$123,210.00	775.00	\$25,807.50	968.00	\$32,234.40
59	CONCRETE CURB & GUTTER (S512)	\$33.30	2,200.00	LIN FT	\$73,260.00	250.00	\$8,325.00	333.00	\$11,088.90
60	6" CONCRETE DRIVEWAY (W/6" AGG BASE)	\$8.25	3,400.00	SQ FT	\$28,050.00	87.00	\$717.75	99.50	\$820.88
61	4" CONCRETE WALK	\$7.75	2,100.00	SQ FT	\$16,275.00	1,997.00	\$15,476.75	2,127.00	\$16,484.25
62	6" CONCRETE WALK	\$7.50	150.00	SQ FT	\$1,125.00	270.00	\$2,025.00	270.00	\$2,025.00
63	TRUNCATED DOMES	\$96.70	53.00	SQ FT	\$5,125.10	0.00	\$0.00	0.00	\$0.00
64	BOLLARD	\$537.00	10.00	EACH	\$5,370.00	0.00	\$0.00	5.00	\$2,685.00
65	HANDICAP PARKING SIGN & POST	\$317.00	1.00	EACH	\$317.00	0.00	\$0.00	0.00	\$0.00
66	4" SOLID LINE PAINT	\$1.56	550.00	LIN FT	\$858.00	0.00	\$0.00	506.00	\$789.36
67	PAVEMENT MESSAGE PAINT	\$35.05	4.43	SQ FT	\$155.27	0.00	\$0.00	4.43	\$155.27
68	CROSSWALK BLOCKS PAINT	\$5.85	162.00	SQ FT	\$947.70	0.00	\$0.00	162.00	\$947.70
69	INLET PROTECTION	\$235.00	40.00	EACH	\$9,400.00	41.00	\$9,635.00	41.00	\$9,635.00
70	SILT FENCE	\$4.40	550.00	LIN FT	\$2,420.00	0.00	\$0.00	0.00	\$0.00
71	BIOLOG. STRAW TYPE	\$4.65	1,000.00	LIN FT	\$4,650.00	662.00	\$3,078.30	662.00	\$3,078.30
72	HYDRO MULCH W/ RESIDENTIAL TURFGRASS MIX	\$5.90	3,425.00	SQ YD	\$20,207.50	86.00	\$507.40	851.00	\$5,020.90
73	TOPSOIL BORROW (LV)	\$0.01	750.00	CU YD	\$7.50	18.00	\$0.18	122.00	\$1.22
74	LANDSCAPE ALLOWANCE	\$10,000.00	1.00	ALLOWANCE	\$10,000.00	0.00	\$0.00	0.00	\$0.00
EW 1	1FT CONCRETE RISER RING	\$600.00		EACH		2.00	\$1,200.00	17.00	\$10,200.00
EW 2	PARKING LOT PATCH - 2316 COMMERCE BLVD	\$3,117.43		LUMP SUM		1.00	\$3,117.43	1.00	\$3,117.43
EW 3	OLD SHORELINE WIDENING	\$4,455.27		LUMP SUM		1.00	\$4,455.27	1.00	\$4,455.27
EW 4	AVON RD PATCH	\$4,995.27		LUMP SUM		1.00	\$4,995.27	1.00	\$4,995.27
EW 5	OLD SHORELINE EXPLORATORY EXCAVATION	\$1,751.33		LUMP SUM		1.00	\$1,751.33	1.00	\$1,751.33
EW 6	HIGHVIEW LN GATE VALVE BROKEN BOXES	\$2,210.30		LUMP SUM		1.00	\$2,210.30	1.00	\$2,210.30
								0	0
TOTAL AMOUNT:					\$1,998,445.90		\$972,463.83		\$1,370,300.32



City Council Item 5f.

To: Honorable Mayor and Council Members

From: Jesse Dickson, City Manager

Date: October 13, 2026

Subject: 1737 Wildhurst Lane Settlement Agreement

RECOMMENDED ACTION:

MOTION to approve the Settlement Agreement between the City of Mound and Sylvia Roxberg.

OVERVIEW:

Following a mediation on September 1st, 2026 and a site inspection with representatives from both parties, Staff is recommending the City Council approve the attached Settlement Agreement between the City of Mound and Sylvia Roxberg. All building permit requirements have been met per the City's Building Inspector. As part of the Settlement Agreement all counter-claims against the City will be dropped.

SUPPORTING INFORMATION

- Settlement Agreement

STATE OF MINNESOTA

DISTRICT COURT

COUNTY OF HENNEPIN

FOURTH JUDICIAL DISTRICT

City Of Mound,
a Minnesota municipal corporation,

Court File No.: 27-CV-25-19479
Judge: Bridget A. Sullivan

Plaintiff,

vs.

SETTLEMENT AGREEMENT

Sylvia Roxberg,

Defendant..

This Settlement Agreement (“Agreement”) is entered into as of the last date signed below (the “Effective Date”), by and among the CITY OF MOUND, a Minnesota municipal corporation (“City”) and SYLVIA ROXBERG, an individual (“Roxberg”). The City and Roxberg are referred to individually as a “Party” and collectively as the “Parties”.

RECITALS

- A. Roxberg is the record fee owner of the real property located at 1737 Wildhurst Lane, Mound, Hennepin County, Minnesota 55364, (the “Property”).
- B. On or about July 14, 2022, an application was submitted to the City for a permit for a retaining wall (“Retaining Wall”) at the Property, accompanied by engineered plans prepared, signed, and stamped by Adam Len Reiter, P.E., Minnesota Professional Engineer License No. 50364, dated July 25, 2022 (the “Plans”). The City alleges the City reviewed the Plans and conditionally issued Retaining Wall Permit No. 22MD-00547 on or about August 1, 2022 (“Retaining Wall Permit”).
- C. On or about October 7, 2022, the City alleges the designated Building Official for the City inspected the Retaining Wall and, by letter dated October 11, 2022, identified how the City alleges the Retaining Wall as constructed did not to conform to the Plans.
- D. On October 28, 2025, the City commenced the above- captioned matter (the “Action”), asserting four counts (collectively, the “City’s Claims”).
- E. On January 20, 2026, Roxberg served an Answer and Counterclaim asserting twelve counterclaims against the City (collectively, the “Counterclaims”). On February 9, 2026, the City served its Answer to the Counterclaims.
- F. The City moved for summary judgment on August 20, 2026, and that motion remains pending.

- G. On September 18, 2026, Adam Len Reiter, P.E., Minnesota Professional Engineer License No. 50364, the engineer who prepared and stamped the Plans (the “Engineer”) and Derrick Wyman, Plans Examiner and Field Inspector for the City, Minnesota Certified Building Official No. BO806810 (the “City Inspector”) performed an inspection of the Retaining Wall.
- H. On September 22, 2026, the Engineer issued the written report attached as Exhibit A (the “Report”), which Report certifies that the Retaining Wall in its current configuration is acceptable for the installed use and is in compliance with the requirements of the 2020 Minnesota Residential Code § R404.4. The City Inspector confirmed that the current conditions of the Retaining Wall are adequate to continue to retain the current soil loads. As such, the final inspection occurred on the Retaining Wall Permit resulting in a pass with said permit being closed out (“Final Inspection”).
- I. The Parties desire to resolve the Action in full, without further litigation expense and without any admission of liability or wrongdoing by any Party.

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

AGREEMENT

1. Recitals Incorporated. The foregoing Recitals, the Plans, and all exhibits attached to this Agreement are a material part of this Agreement and are incorporated herein. The Recitals are included for context only, are not findings of fact, and shall not be construed as an admission by any Party.

2. Dismissal With Prejudice. Within ten (10) business days after the Effective Date, the Parties shall execute and file with the Court the Stipulation for Dismissal and [Proposed] Order attached as Exhibit B, under which:

- (a) all twelve Counterclaims asserted by Sylvia Roxberg against the City in the Action are dismissed WITH PREJUDICE and on the merits and without costs, disbursements, or attorney fees to any Party;
- (b) the City’s Claims are dismissed WITH PREJUDICE and on the merits and without costs, disbursements, or attorney fees to any Party; and
- (c) the City’s pending motion for summary judgment is withdrawn as moot, and any hearing on that motion is cancelled.

3. Attorney Fees and Costs. Each Party shall bear its own attorney fees, costs, and disbursements incurred in the Action and in connection with this Agreement. No Party shall be deemed a prevailing party.

4. No Admission of Liability. This Agreement is a compromise of disputed claims. Nothing in it is or shall be construed as an admission of liability, fault, wrongdoing, or of the validity of any claim or defense by any Party..

5. Miscellaneous. This Agreement, together with all attached exhibits, is the entire agreement among the Parties concerning its subject matter and supersedes all prior and contemporaneous negotiations, representations, and agreements, written or oral. It may be amended only by a writing signed by all Parties. This Agreement is the product of arm's-length negotiation among Parties represented by counsel. It shall not be construed against the drafter. Section headings are for convenience only. Each individual signing this Agreement represents that he or she has full authority to do so. Each Party has read this Agreement in full, has had the opportunity to consult counsel, understands its terms, and signs it voluntarily. This Agreement may be executed in counterparts and by electronic signature, each of which is an original and all of which together constitute one instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates written below.

CITY OF MOUND

Its Mayor

Dated: _____

Its City Manager

Dated: _____

ROXBERG

SYLVIA ROXBERG

Dated: _____

APPROVED AS TO FORM AND CONTENT:

Paul D. Reuvers (#0217700) / Andrew A. Wolf (#0398589)

IVERSON REUVERS, Attorneys for the City of Mound

Scott B. Landsman (#028676X) / Niklaus M. Svendsen (#0504497)

HOFF BARRY, P.A, Attorneys for the City of Mound

Michael C. Mahoney (#066618) / Bradley Kirscher (#0318528)

MAHONEY KIRSCHER LLC, Attorneys for Sylvia Roxberg

EXHIBIT A

The Report

Part Time P.E. LLC
725 Cottonwood Lane N
Plymouth MN 55441
(612) 723-8537
Part.Time.PE@gmail.com
Retaining Wall Inspection Letter

Date: September 22nd, 2026
Project: 1737 Wildhurst Lane Mound MN - Retaining Wall Inspection Letter - Rev 001
To: Stacy Roxberg

I, Adam Reiter, PE License No. 50364, hereby certify that this letter was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the state of MN.



The side property foundation wall at 1737 Wildhurst Lane in Mound MN was inspected on September 4th, 2026 for compliance with building code. Per MN Building Code, the only requirement for retaining walls is that if they are over 48" tall, they just be engineered. The retaining wall at the property was inspected and found to have the following specifications:

- Approximately 48" to 54" high from lower grade to upper grade.
- Wall is constructed for large Flag stones ranging from 3" to 6" thick. (where stones overlap)
- Angled between 65 and 70 grades in towards the retained soil.
- Retained soils appeared to the dense topsoil with large pieces of gravel/stone mixed in.
- Upper & Lower Grades slope towards the lake to the back of the house.
- Drainage Tile is Installed at the base of the wall.

The inspected retaining wall (based on the above specifications) is acceptable for the installed use. In addition, this retaining wall inspected (by the same undersigned engineer) back in 2022 and there have been no noticeable changes or shifts in its orientation. The wall itself is in compliance with the requirements of the 2020 Minnesota Residential Code, Section R404.4.

There was one area of concern during the inspection that should be corrected. During the inspection the adjacent property gutter downspout was situated through the fence onto the inspected property. Per Code Section R401.3, grades and drainage shall be situated to not produce a hazard. To meet current code requirements, this downspout needs to be directed away from property to either the lake or other watershed approved drainage basis.

Attachment 1: Inspection Photos

Sincerely,

Adam Reiter, PE (50364)
Part Time PE LLC

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the state of Minnesota.
Signature: Adam Reiter
Typed or Printed Name: Adam Len Reiter
Date: 09-22-2026 License Number: 50364

Attachment 1: Inspection Photos



EXHIBIT B

STATE OF MINNESOTA

DISTRICT COURT

COUNTY OF HENNEPIN

FOURTH JUDICIAL DISTRICT

City of Mound, a Minnesota municipal
corporation,

Plaintiff,

Court File No. 27-CV-25-19479

v.

Judge Bridget Ann Sullivan

Sylvia Roxberg,

Defendant.

STIPULATION FOR DISMISSAL AND [PROPOSED] ORDER

The Parties, by and through their undersigned counsel, having entered into a Settlement Agreement, dated _____, 2026 (the “Settlement Agreement”), hereby stipulate and agree as follows:

1. All twelve counterclaims asserted by Defendant Sylvia Roxberg against Plaintiff City of Mound are dismissed WITH PREJUDICE and on the merits, without costs, disbursements, or attorney fees to any party.
2. Plaintiff City of Mound’s claims against Defendant Sylvia Roxberg are dismissed WITH PREJUDICE and on the merits, without costs, disbursements, or attorney fees to any party.

Dated: _____, 2026

HOFF BARRY, P.A.

Scott B. Landsman, #028676X
Niklaus M. Svendsen, #0504497
100 Prairie Center Drive
Suite 200 Eden Prairie, MN 55344
(952) 746-2700
slandsman@hoffbarry.com
nsvendsen@hoffbarry.com

ATTORNEYS FOR THE CITY OF MOUND

Dated: _____, 2026

IVERSON REUVERS

Andrew A. Wolf, #0398589
Paul Donald Reuvers, #0217700
Carlos Soto-Quezada, #0505571
9321 Ensign Ave. S.
Bloomington, MN 55438
(952) 548-7200
andrew@iversonlaw.com
paul@iversonlaw.com
carlos@iversonlaw.com

ATTORNEYS FOR COUNTER
DEFENDANT CITY OF MOUND

Dated: _____, 2026

MAHONEY KIRSCHER LLC

Michael C. Mahoney (#066618)
Bradley Kirscher (#0318528)
125 West Lake Street
Wayzata, MN 55391
Telephone: 612-332-2226
mcmahoney@mahoneylawfirmllc.com
brad@kirscherlawfirm.com

ATTORNEYS FOR SYLVIA ROXBERG

ORDER

Based on the foregoing Stipulation, IT IS SO ORDERED.

Dated: _____

BY THE COURT:

The Honorable Bridget Ann Sullivan
Judge of District Court



Memorandum

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Laila Imihy, AICP, Deputy City Manager

Date: October 13, 2026

Subject: Gillespie Center Presentation

PURPOSE

Introduction of Brian Embrey, Director of the Gillespie Center.

INFORMATION

In May, Brian Embrey began working with the Gillespie Center as its new director. Mr. Embrey will present on his transition into the organization and programming at the Gillespie Center.

FUTURE ACTION

None.



Memorandum

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Laila Imihy, AICP, Deputy City Manager

Date: October 13, 2026

Subject: Staffing Transitions and Overview

PURPOSE

To provide the City Council with an overview of the current staffing structure.

INFORMATION

In the years following the recession, the City of Mound experienced a challenging financial environment and attempted to address budget issues by decreasing staffing. As part of the 2013 budget, administration took on what they called a “comprehensive effort,” reducing full-time staffing levels from 50 in 2008 to 27 in 2013, a 46% decrease in staffing. In 2013, many positions were consolidated, eliminated, or replaced by contract for service. By 2025, staffing had been reduced to 26 full-time employees.

The City has had recent turnover in certain staffing positions, creating the opportunity to re-evaluate service levels, bring in expertise not previously offered in-house and to provide a higher level of exceptional customer service to residents.

As part of the budget process, Staff have also been critically evaluating the use of consultants. While certain contracted services have proved to be wise efforts to consolidate resources, such as the partnership with the Orono Police Department, other outsourced services can be more costly than utilizing Mound staff or can provide poor customer service to residents.

Tonight, Staff will present an overview of staffing transitions over the past year, impacts on productivity and duty separation, a review of the proposed staff additions in the 2027 budget, and identified gaps in staff in future years.

FUTURE ACTION

Formal requests for staffing are incorporated within the 2027 preliminary budget.



City Council Item 7a

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Lindsey Erdmann, Finance Director

Date: October 13, 2026

Subject: Public Hearing Delinquent Utility Pending Assessments

RECOMMENDED ACTION:

MOTION to approve Resolution No. 26-68: RESOLUTION ADOPTING ASSESSMENT FOR DELINQUENT MUNICIPAL UTILITY BILLS AND CERTIFYING TO THE COUNTY AUDITOR AT 5% INTEREST - LEVY #27150

OVERVIEW:

Delinquent unpaid utility accounts are assessed annually to the property tax rolls for Hennepin County. Property owners were notified by a letter and given an opportunity to contest the assessment through a public hearing held on October 13th. Property owners have until November 16th at 4:30 p.m. to pay delinquent utilities or they will be added to the Hennepin County Assessment Rolls for 2027.

SUPPORTING INFORMATION

- Resolution No. 26-68
- Notice sent to Delinquent Utility Accounts
- PID and Eligible Assessment Amount

**CITY OF MOUND
RESOLUTION NO. 26-68**

**RESOLUTION ADOPTING ASSESSMENT FOR DELINQUENT MUNICIPAL UTILITY BILLS AND
CERTIFYING TO THE COUNTY AUDITOR AT 5% INTEREST - LEVY #27150**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for delinquent municipal utility bills.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Mound, Minnesota:

1. Such proposed assessment, a copy of which is attached hereto as Exhibit A and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein.
2. Such assessment shall be payable in one installment and shall bear interest at the rate of five (5) percent, to be collectable in 2027. To the assessment shall be added interest from the date of this resolution until December 31, 2027.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the assessment on such property to the City of Mound. No interest shall be charged if the entire assessment is paid by November 16, 2026.
4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the City Council this 13th day of October, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk



2415 WILSHIRE BOULEVARD • MOUND, MN 55364-1668 • PH: 952-472-0600 • WWW.MOUMDMN.GOV

NOTICE OF HEARING ON PROPOSED ASSESSMENT

NAME
MAIL ADDRESS
CITY, STATE, ZIP

FROM: City of Mound

DATE: September 22, 2026

RE: Proposed Assessment to PID: XX-XXX-XX-XX-XXXX ADDRESS: ADDRESS

NOTICE IS HEREBY GIVEN that the Mound City Council will meet at 6:00 p.m. on Tuesday, October 13, 2026 in the Council Chambers of City Hall to consider, and possibly adopt, the proposed assessment for the delinquent municipal utility bills. Adoption by the Council of the proposed assessment may occur at the hearing and **your attendance at this hearing is optional**. The following are the details of your proposed assessment:

Delinquent Municipal Utility Bill Assessment:	AMOUNT
Account Number:	ACCOUNT

The amount to be assessed against your particular lot, piece, or parcel of land is noted above. **You will not receive another notice or invoice for this assessment.**

Such assessment is proposed to be payable in one annual installment and will bear interest at the rate of five percent (5%) per annum from the date of the adoption of the assessment resolution. Interest shall be added to the first installment on the entire assessment from the date of the assessment resolution until December 31, 2027 (15 months).

No interest shall be charged if the entire assessment is paid by Monday, November 16, 2026 by 4:30 p.m. To make a payment, please use this notice as a payment stub to mail a payment to P.O. Box 251310, St. Paul, MN 55125-6130. **Checks must be received by November 16th.** Checks postmarked November 16th or received after that date will be included as a 2027 assessment. Credit card payments can be made via Invoice Cloud and will be subject to a 2.65% fee or a minimum of \$3.00. Cash and check payments are also accepted in-person at City Hall during business hours. Please note credit card payments will not be accepted over the phone or in-person at City Hall and must be made via Invoice Cloud. For questions regarding your utility bill, please call 651-255-0972.

The proposed assessment roll is on file for public inspection at the City Clerk's office. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the municipal clerk prior to the assessment hearing or presented to the presiding officer at the hearing. The Council may, upon such notice, consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within thirty (30) days after the adoption of the assessment and filing such notice with the district court within ten (10) days after service upon the Mayor or Clerk.

Sincerely,
Kevin Kelly
Kevin Kelly, City Clerk

EXHIBIT A					PAGE 1 OF 3
Amount	PID	Amount	PID	Amount	PID
\$302.66	12-117-24-43-0010	\$1,223.78	13-117-24-24-0024	\$1,162.38	13-117-24-43-0018
\$1,309.08	12-117-24-43-0052	\$604.87	13-117-24-31-0007	\$1,526.57	13-117-24-43-0019
\$1,276.86	12-117-24-43-0054	\$1,169.93	13-117-24-31-0012	\$2,128.52	13-117-24-43-0031
\$714.67	13-117-24-11-0030	\$1,464.56	13-117-24-31-0030	\$539.24	13-117-24-43-0036
\$1,377.70	13-117-24-11-0037	\$303.84	13-117-24-31-0044	\$496.05	13-117-24-43-0040
\$1,195.25	13-117-24-11-0054	\$310.71	13-117-24-31-0045	\$1,111.39	13-117-24-43-0047
\$1,639.94	13-117-24-11-0056	\$1,190.06	13-117-24-31-0050	\$388.27	13-117-24-43-0050
\$890.94	13-117-24-11-0057	\$1,830.49	13-117-24-31-0086	\$836.06	13-117-24-43-0068
\$1,263.71	13-117-24-11-0061	\$1,842.21	13-117-24-32-0036	\$586.01	13-117-24-43-0069
\$2,859.87	13-117-24-11-0100	\$888.27	13-117-24-32-0037	\$940.16	13-117-24-43-0081
\$3,994.70	13-117-24-11-0101	\$1,157.02	13-117-24-32-0038	\$1,176.77	13-117-24-43-0082
\$531.15	13-117-24-11-0129	\$1,203.22	13-117-24-32-0044	\$1,378.13	13-117-24-43-0083
\$1,714.56	13-117-24-11-0137	\$1,168.80	13-117-24-32-0068	\$1,080.79	13-117-24-43-0085
\$1,025.91	13-117-24-12-0013	\$738.27	13-117-24-32-0071	\$318.76	13-117-24-43-0086
\$536.03	13-117-24-12-0036	\$1,415.13	13-117-24-32-0102	\$1,221.03	13-117-24-43-0087
\$600.43	13-117-24-12-0089	\$340.31	13-117-24-32-0111	\$1,103.17	13-117-24-43-0090
\$1,098.90	13-117-24-12-0096	\$1,789.39	13-117-24-32-0140	\$1,066.91	13-117-24-43-0120
\$501.85	13-117-24-12-0101	\$408.07	13-117-24-32-0142	\$302.52	13-117-24-43-0121
\$344.59	13-117-24-12-0103	\$1,403.25	13-117-24-32-0148	\$1,281.43	13-117-24-43-0135
\$1,047.35	13-117-24-12-0109	\$336.22	13-117-24-32-0154	\$1,321.18	13-117-24-43-0141
\$1,767.26	13-117-24-12-0128	\$287.59	13-117-24-32-0163	\$301.83	13-117-24-43-0150
\$1,052.76	13-117-24-12-0176	\$1,486.95	13-117-24-32-0174	\$644.55	13-117-24-43-0150
\$354.13	13-117-24-12-0184	\$1,297.55	13-117-24-32-0178	\$1,384.18	13-117-24-43-0156
\$949.69	13-117-24-12-0192	\$1,045.08	13-117-24-33-0055	\$327.12	13-117-24-44-0005
\$2,935.17	13-117-24-12-0200	\$3,721.82	13-117-24-33-0056	\$336.22	13-117-24-44-0013
\$353.18	13-117-24-12-0236	\$3,300.09	13-117-24-33-0056	\$888.54	13-117-24-44-0021
\$1,384.32	13-117-24-12-0253	\$1,239.76	13-117-24-33-0057	\$651.32	13-117-24-44-0038
\$326.10	13-117-24-12-0257	\$2,549.31	13-117-24-33-0079	\$2,045.11	13-117-24-44-0042
\$1,061.33	13-117-24-12-0259	\$951.18	13-117-24-33-0081	\$203.59	13-117-24-44-0042
\$1,280.02	13-117-24-12-0266	\$756.83	13-117-24-33-0081	\$1,269.71	13-117-24-44-0047
\$672.47	13-117-24-13-0032	\$1,455.82	13-117-24-33-0108	\$792.97	13-117-24-44-0063
\$310.45	13-117-24-13-0033	\$347.47	13-117-24-33-0155	\$1,290.60	13-117-24-44-0070
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\$389.05	13-117-24-14-0014	\$3,682.38	13-117-24-34-0005	\$1,096.46	13-117-24-44-0080
\$318.76	13-117-24-14-0020	\$328.27	13-117-24-34-0152	\$600.21	13-117-24-44-0121
\$1,597.07	13-117-24-14-0024	\$1,367.34	13-117-24-41-0008	\$403.01	14-117-24-13-0002
\$318.76	13-117-24-21-0010	\$367.29	13-117-24-41-0010	\$12,864.68	14-117-24-14-0006
\$497.75	13-117-24-21-0024	\$2,266.73	13-117-24-41-0012	\$15,606.19	14-117-24-14-0006
\$1,408.39	13-117-24-21-0031	\$1,122.88	13-117-24-41-0027	\$384.98	14-117-24-14-0006
\$577.50	13-117-24-21-0033	\$1,877.48	13-117-24-41-0047	\$336.22	14-117-24-14-0016
\$371.14	13-117-24-21-0066	\$1,257.08	13-117-24-41-0047	\$1,390.79	14-117-24-14-0020
\$640.07	13-117-24-21-0093	\$375.08	13-117-24-41-0048	\$1,239.60	14-117-24-31-0005
\$1,167.40	13-117-24-22-0010	\$2,108.15	13-117-24-41-0054	\$1,155.20	14-117-24-31-0020
\$371.14	13-117-24-22-0011	\$421.77	13-117-24-41-0062	\$1,423.03	14-117-24-31-0031
\$1,380.43	13-117-24-22-0028	\$538.62	13-117-24-41-0066	\$1,232.77	14-117-24-31-0041
\$1,384.03	13-117-24-22-0250	\$818.87	13-117-24-42-0017	\$1,482.40	14-117-24-31-0043
\$2,626.06	13-117-24-22-0251	\$580.06	13-117-24-43-0003	\$803.02	14-117-24-31-0045
\$332.92	13-117-24-22-0274	\$1,484.62	13-117-24-43-0007	\$939.83	14-117-24-31-0058
\$620.31	13-117-24-23-0030	\$1,217.17	13-117-24-43-0014	\$600.00	14-117-24-32-0001
\$336.22	13-117-24-24-0014	\$2,086.77	13-117-24-43-0015	\$539.40	14-117-24-32-0004

EXHIBIT A					PAGE 2 OF 3
Amount	PID	Amount	PID	Amount	PID
\$1,157.34	14-117-24-32-0012	\$1,508.90	14-117-24-44-0029	\$443.51	19-117-23-33-0140
\$1,365.78	14-117-24-32-0023	\$349.83	14-117-24-44-0030	\$1,385.16	19-117-23-33-0143
\$380.00	14-117-24-32-0026	\$720.88	14-117-24-44-0059	\$1,052.68	19-117-23-33-0172
\$1,808.26	14-117-24-32-0028	\$729.11	15-117-24-44-0006	\$2,841.45	19-117-23-33-0195
\$1,265.75	14-117-24-32-0031	\$466.48	18-117-23-23-0011	\$1,068.06	19-117-23-33-0204
\$1,121.41	14-117-24-32-0032	\$654.49	18-117-23-23-0051	\$1,628.91	19-117-23-33-0224
\$313.61	14-117-24-32-0035	\$1,444.04	18-117-23-23-0058	\$1,758.11	19-117-23-33-0230
\$612.28	14-117-24-32-0052	\$318.76	18-117-23-23-0071	\$1,407.96	19-117-23-33-0231
\$1,451.24	14-117-24-32-0059	\$1,404.58	18-117-23-23-0079	\$1,119.02	19-117-23-34-0024
\$895.53	14-117-24-32-0061	\$1,132.25	19-117-23-23-0082	\$1,399.07	19-117-23-34-0044
\$855.83	14-117-24-32-0071	\$441.70	19-117-23-23-0090	\$905.12	19-117-23-34-0050
\$853.80	14-117-24-33-0021	\$988.71	19-117-23-23-0094	\$1,938.34	19-117-23-34-0065
\$1,471.72	14-117-24-33-0027	\$336.22	19-117-23-23-0122	\$1,047.35	19-117-23-34-0068
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\$2,848.58	14-117-24-33-0052	\$992.56	19-117-23-23-0155	\$1,257.35	19-117-23-34-0112
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\$908.85	14-117-24-33-0075	\$26.30	19-117-23-23-0161	\$1,668.09	19-117-23-34-0128
\$1,232.79	14-117-24-34-0019	\$406.73	19-117-23-24-0018	\$371.14	19-117-23-42-0036
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\$836.10	14-117-24-34-0078	\$1,222.92	19-117-23-24-0033	\$408.07	22-117-24-44-0009
\$1,743.60	14-117-24-41-0027	\$341.02	19-117-23-24-0092	\$325.65	22-117-24-44-0021
\$1,173.60	14-117-24-41-0032	\$302.66	19-117-23-31-0004	\$1,156.35	23-117-24-11-0002
\$1,272.59	14-117-24-42-0006	\$1,236.19	19-117-23-31-0017	\$368.60	23-117-24-11-0003
\$799.37	14-117-24-42-0010	\$916.59	19-117-23-31-0054	\$1,155.77	23-117-24-11-0021
\$302.66	14-117-24-42-0011	\$1,524.01	19-117-23-31-0057	\$1,900.00	23-117-24-11-0027
\$1,243.99	14-117-24-42-0013	\$475.26	19-117-23-31-0073	\$1,183.81	23-117-24-13-0051
\$868.91	14-117-24-42-0021	\$565.34	19-117-23-31-0078	\$911.58	23-117-24-13-0054
\$1,190.13	14-117-24-42-0027	\$1,182.51	19-117-23-32-0016	\$1,476.44	23-117-24-13-0065
\$1,858.78	14-117-24-42-0038	\$857.81	19-117-23-32-0028	\$854.90	23-117-24-13-0066
\$590.28	14-117-24-42-0046	\$2,022.48	19-117-23-32-0033	\$336.22	23-117-24-14-0013
\$1,107.89	14-117-24-42-0073	\$1,178.99	19-117-23-32-0076	\$1,344.75	23-117-24-14-0022
\$1,701.65	14-117-24-42-0074	\$739.06	19-117-23-32-0077	\$353.68	23-117-24-14-0133
\$1,587.26	14-117-24-42-0080	\$1,115.36	19-117-23-32-0094	\$1,388.76	23-117-24-14-0144
\$1,202.15	14-117-24-42-0085	\$1,183.33	19-117-23-32-0147	\$427.54	23-117-24-23-0001
\$371.14	14-117-24-42-0089	\$341.78	19-117-23-32-0148	\$387.31	23-117-24-23-0018
\$1,260.00	14-117-24-42-0094	\$1,027.71	19-117-23-32-0163	\$1,607.79	23-117-24-23-0026
\$988.07	14-117-24-42-0100	\$1,216.39	19-117-23-32-0165	\$325.65	23-117-24-23-0027
\$827.48	14-117-24-42-0101	\$1,202.72	19-117-23-32-0166	\$324.33	23-117-24-23-0036
\$2,378.70	14-117-24-42-0105	\$310.71	19-117-23-32-0210	\$742.73	23-117-24-23-0038
\$1,246.00	14-117-24-42-0111	\$1,474.42	19-117-23-32-0220	\$1,589.02	23-117-24-23-0040
\$1,121.69	14-117-24-42-0112	\$622.24	19-117-23-32-0227	\$470.15	23-117-24-23-0049
\$960.83	14-117-24-42-0113	\$1,151.99	19-117-23-33-0018	\$914.15	23-117-24-23-0087
\$1,511.26	14-117-24-42-0117	\$1,291.44	19-117-23-33-0041	\$1,562.89	23-117-24-23-0094
\$324.33	14-117-24-42-0127	\$1,172.35	19-117-23-33-0062	\$1,351.18	23-117-24-24-0017
\$408.07	14-117-24-43-0002	\$1,236.06	19-117-23-33-0063	\$1,128.88	23-117-24-24-0029
\$602.46	14-117-24-43-0022	\$2,847.35	19-117-23-33-0065	\$1,248.54	23-117-24-24-0032
\$1,230.39	14-117-24-43-0029	\$1,684.20	19-117-23-33-0100	\$1,609.87	23-117-24-24-0035
\$2,703.38	14-117-24-43-0049	\$714.07	19-117-23-33-0122	\$318.76	23-117-24-24-0047
\$357.65	14-117-24-44-0016	\$1,296.04	19-117-23-33-0126	\$394.65	23-117-24-24-0056

EXHIBIT A					PAGE 3 OF 3
Amount	PID	Amount	PID	Amount	PID
\$490.70	23-117-24-24-0058	\$524.89	23-117-24-43-0012	\$340.97	24-117-24-44-0214
\$873.29	23-117-24-31-0009	\$408.07	23-117-24-43-0036	\$431.36	24-117-24-44-0220
\$1,273.64	23-117-24-31-0020	\$1,628.08	23-117-24-43-0050	\$883.24	24-117-24-44-0225
\$428.97	23-117-24-31-0021	\$1,110.28	23-117-24-43-0051	\$835.20	24-117-24-44-0226
\$378.72	23-117-24-31-0035	\$501.24	24-117-24-11-0017	\$949.58	24-117-24-44-0231
\$5.90	23-117-24-31-0037	\$371.14	24-117-24-12-0016	\$2,536.82	24-117-24-44-0245
\$1,242.18	23-117-24-31-0042	\$1,103.11	24-117-24-12-0036	\$1,156.07	25-117-24-11-0023
\$524.89	23-117-24-31-0068	\$392.54	24-117-24-12-0039	\$1,250.69	25-117-24-11-0027
\$830.48	23-117-24-31-0070	\$888.92	24-117-24-12-0050	\$21.79	25-117-24-11-0041
\$340.97	23-117-24-31-0073	\$923.29	24-117-24-12-0053	\$488.13	25-117-24-11-0068
\$2,087.17	23-117-24-31-0080	\$582.79	24-117-24-12-0061	\$447.01	25-117-24-11-0075
\$400.00	23-117-24-31-0092	\$1,332.69	24-117-24-21-0005	\$1,047.35	25-117-24-11-0081
\$873.20	23-117-24-31-0095	\$911.00	24-117-24-21-0006	\$1,515.59	25-117-24-11-0115
\$1,473.65	23-117-24-31-0101	\$1,182.60	24-117-24-21-0020	\$371.14	25-117-24-11-0127
\$1,781.31	23-117-24-31-0107	\$2,474.91	24-117-24-21-0030	\$1,188.64	25-117-24-11-0129
\$404.77	23-117-24-32-0009	\$1,539.33	24-117-24-21-0033	\$1,948.91	25-117-24-11-0133
\$1,717.61	23-117-24-32-0010	\$334.53	24-117-24-21-0039	\$1,109.12	25-117-24-11-0141
\$310.71	23-117-24-32-0019	\$816.06	24-117-24-21-0040	\$1,437.68	25-117-24-11-0159
\$1,477.27	23-117-24-32-0020	\$353.68	24-117-24-22-0026	\$1,977.97	25-117-24-12-0062
\$340.97	23-117-24-32-0034	\$505.42	24-117-24-23-0013	\$1,641.65	25-117-24-12-0113
\$1,648.15	23-117-24-32-0042	\$531.15	24-117-24-23-0032	\$1,067.28	25-117-24-12-0115
\$662.54	23-117-24-32-0050	\$1,379.88	24-117-24-24-0015	\$1,047.35	25-117-24-12-0134
\$1,339.26	23-117-24-32-0052	\$1,293.59	24-117-24-34-0003	\$392.11	25-117-24-12-0195
\$563.75	23-117-24-32-0053	\$837.71	24-117-24-41-0026	\$667.19	25-117-24-12-0195
\$2,003.73	23-117-24-32-0054	\$879.05	24-117-24-41-0039	\$2,286.25	25-117-24-12-0196
\$1,289.85	23-117-24-32-0063	\$1,296.15	24-117-24-41-0057	\$273.68	25-117-24-12-0238
\$844.12	23-117-24-32-0066	\$1,128.68	24-117-24-41-0063	\$1,082.76	25-117-24-12-0251
\$1,101.87	23-117-24-33-0016	\$577.44	24-117-24-41-0064	\$1,395.34	25-117-24-12-0254
\$1,251.01	23-117-24-34-0025	\$1,323.41	24-117-24-41-0070	\$1,053.68	25-117-24-21-0007
\$1,128.67	23-117-24-34-0061	\$941.00	24-117-24-41-0080	\$1,275.20	25-117-24-21-0032
\$361.73	23-117-24-34-0072	\$1,290.24	24-117-24-41-0087	\$888.69	25-117-24-21-0038
\$563.83	23-117-24-34-0076	\$1,142.55	24-117-24-41-0097	\$1,524.25	25-117-24-21-0065
\$317.72	23-117-24-34-0101	\$552.30	24-117-24-41-0107	\$1,948.26	25-117-24-21-0076
\$511.80	23-117-24-34-0120	\$332.92	24-117-24-41-0109	\$1,216.31	25-117-24-21-0094
\$1,302.08	23-117-24-42-0001	\$962.14	24-117-24-41-0110	\$493.98	25-117-24-21-0128
\$634.55	23-117-24-42-0015	\$1,006.46	24-117-24-41-0162	\$1,716.69	25-117-24-21-0132
\$1,302.28	23-117-24-42-0017	\$1,810.77	24-117-24-41-0200	\$1,144.57	25-117-24-21-0136
\$2,068.01	23-117-24-42-0031	\$1,425.41	24-117-24-41-0203	\$1,261.25	25-117-24-21-0179
\$661.18	23-117-24-42-0033	\$787.23	24-117-24-42-0004	\$1,047.35	25-117-24-21-0189
\$1,295.10	23-117-24-42-0043	\$919.20	24-117-24-42-0016	\$1,136.49	30-117-23-22-0017
\$1,480.63	23-117-24-42-0048	\$1,140.96	24-117-24-43-0018	\$506.23	30-117-23-22-0035
\$1,253.58	23-117-24-42-0072	\$217.12	24-117-24-43-0022	\$1,074.47	30-117-23-22-0036
\$1,286.60	23-117-24-42-0073	\$1,320.75	24-117-24-44-0012	\$1,484.83	30-117-23-22-0037
\$1,244.93	23-117-24-42-0104	\$1,256.94	24-117-24-44-0021	\$1,402.43	30-117-23-22-0040
\$336.22	23-117-24-42-0109	\$778.00	24-117-24-44-0025	\$1,177.42	30-117-23-22-0072
\$1,298.51	23-117-24-42-0113	\$1,333.10	24-117-24-44-0106	\$447.23	30-117-23-22-0087
\$853.22	23-117-24-42-0119	\$1,786.81	24-117-24-44-0111	\$1,074.47	30-117-23-22-0091
\$1,240.39	23-117-24-42-0121	\$400.00	24-117-24-44-0116	\$1,648.35	30-117-23-22-0094
\$644.96	23-117-24-42-0122	\$1,561.06	24-117-24-44-0165		
\$580.72	23-117-24-43-0008	\$560.42	24-117-24-44-0181		

Total: \$500,971.37



City Council Item 7b

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Lindsey Erdmann, Finance Director

Date: October 13, 2026

Subject: Public Hearing Miscellaneous Mowing Abatement Charges

RECOMMENDED ACTION:

MOTION to approve Resolution 26-69 – Miscellaneous Assessments.

OVERVIEW:

Unpaid property mowing charges are eligible to be assessed to the property tax roles for Hennepin County. Property owners were notified by a letter and given an opportunity to contest the assessment through a public hearing held on October 13th. Property owners will have until November 16th at 4:30 p.m. to pay unpaid property maintenance charges or they will be added to the Hennepin County Assessment Rolls for 2027.

SUPPORTING INFORMATION

- Resolution 26-69
- Notice sent to Property Owners

**CITY OF MOUND
RESOLUTION NO. 26-69**

**RESOLUTION ADOPTING ASSESSMENT FOR MISCELLANEOUS EXPENSES
AND CERTIFYING TO THE COUNTY AUDITOR AT 5% INTEREST - LEVY # 27151**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for the following miscellaneous charges:

PID	Reason for Billing	Amount	PID	Reason for Billing	Amount
13-117-24-43-0150	Mowing	\$550.00	14-117-24-42-0094	Mowing	\$400.00
19-117-23-31-0057	Mowing	\$363.80	13-117-24-11-0137	Mowing	\$363.80
19-117-23-33-0182	Mowing	\$363.80			

NOW, THEREFORE, BE IT RESOLVED by the City Council of Mound, Minnesota:

1. Such proposed assessment is hereby accepted and shall constitute the special assessment against the lands named above, and each tract of land therein included is hereby found to be benefited in the amount of the assessment levied against it.
2. Such assessment shall be payable in one installment and shall bear interest at the rate of five (5) percent, to be collectable in 2027. To the assessment shall be added interest from the date of this resolution until December 31, 2027.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the assessment on such property to the City of Mound. No interest shall be charged if the entire assessment is paid by November 16, 2026.
4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the City Council this 13th day of October, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk



2415 WILSHIRE BOULEVARD • MOUND, MN 55364-1668 • PH: 952-472-0600 • WWW.MOUNDMN.GOV

NOTICE OF HEARING ON PROPOSED ASSESSMENT

NAME
MAIL ADDRESS
CITY, STATE, ZIP

FROM: City of Mound

DATE: September 22, 2026

RE: Proposed Assessment to PID: XX-XXX-XX-XX-XXXX ADDRESS: ADDRESS

NOTICE IS HEREBY GIVEN that the Mound City Council will meet at 6:00 p.m. on Tuesday, October 13, 2026 in the Council Chambers of City Hall to consider, and possibly adopt, the proposed assessment for the delinquent municipal utility bills. Adoption by the Council of the proposed assessment may occur at the hearing and **your attendance at this hearing is optional**. The following are the details of your proposed assessment:

Miscellaneous Property Nuisance Abatement:	AMOUNT
Reason for Assessment:	Mowing

The amount to be assessed against your particular lot, piece, or parcel of land is noted above. **You will not receive another notice or invoice for this assessment.** Such assessment is proposed to be payable in one annual installment and will bear interest at the rate of five percent (5%) per annum from the date of the adoption of the assessment resolution. Interest shall be added to the first installment on the entire assessment from the date of the assessment resolution until December 31, 2027 (15 months).

No interest shall be charged if the entire assessment is paid by Monday, November 16, 2026 by 4:30 p.m. To make a payment, please use this notice as a payment stub and payments can be mailed to City Hall at 2415 Wilshire Blvd, Mound, MN 55364. **Checks must be received by November 16th.** Checks postmarked November 16th or received after that date will be included as a 2027 assessment. Credit card payments can be made in person at City Hall and will be subject to a 2.65% fee or a minimum of \$3.00. Cash and check payments are also accepted in-person at City Hall during business hours. Please note credit card payments will not be accepted over the phone. For questions regarding your assessment, please call 952-472-0600.

The proposed assessment roll is on file for public inspection at the City Clerk's office. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the municipal clerk prior to the assessment hearing or presented to the presiding officer at the hearing. The Council may, upon such notice, consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within thirty (30) days after the adoption of the assessment and filing such notice with the district court within ten (10) days after service upon the Mayor or Clerk.

Sincerely,
Kevin Kelly
Kevin Kelly, City Clerk



City Council Item 9a

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Ryan Prich, Public Works Director
Matt Bauman, PE, Consultant City Engineer
Laila Imihy, AICP, Deputy City Manager

Date: October 13, 2026

Subject: Water Treatment Facility Bid Award

RECOMMENDED ACTION:

MOTION TO approve Resolution No. 26-71 awarding bid for the Water Treatment Facility; City Projects PW-25-11.

OVERVIEW

Project Construction

Since 2020, the City has undergone efforts to explore the construction of a Water Treatment Facility to address manganese contamination and improve water quality from other contaminants like iron. A full overview of the project timeline can be viewed on the City's [website](#).

At its regularly scheduled meeting on [August 25, 2026](#), the City Council reviewed the final construction plans and documents and voted to send the plant out for bid. The engineers estimate for the project at that time was \$28.5 million, including construction, engineering, administration and contingency. The plant construction was estimated at \$24.8 million.

Bids were received on October 6, 2026, for the Water Treatment Facility with the following results:

CONTRACTOR	BID AMOUNT
Gridor Construction, Inc.	\$17,798,930.00
Journey Construction	\$17,822,313.56
Magney Construction, Inc.	\$18,088,444.00
Rice Lake Construction Group	\$18,283,400.00
Donlar Construction Company	\$18,344,245.26
Lakehead constructors, Inc.	\$19,225,722.27

Staab Construction Corp.	\$19,887,000.00
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Evaluation of the bids indicates the bidding process was competitive. The low bid was 27% below the engineer's estimate of \$24,808,000.00 and was 12% below the high bid. Low bids are likely the result of bidding competition, project bid and construction start timing, and decreasing construction costs.

The low bidder, Gridor Construction, Inc. of Buffalo, MN, has successfully completed similar improvements in nearby cities and is a responsible and responsive bidder. It is our recommendation that the Council approve the attached resolution awarding the bid for Water Treatment Facility to Gridor Construction, Inc, for the contract amount of \$17,798,930.00.

The updated project estimate now stands at \$20,838,877 and is broken down below.

Estimated Project Costs	
Water Treatment Facility Construction	\$17,798,930
Power and Gas Supply*	\$250,000
Contingency (5%)	\$889,947
Subtotal Construction:	\$18,938,877
Engineering and Admin (10%)	\$1,900,000
Total Project Cost	\$20,838,877

**Power and Gas Supply costs to be coordinated with utility providers. May not be PFA loan eligible.*

If approved, construction is anticipated to begin in early 2027 and continue through late 2028.

Project Funding Background

As an advocate for the residents of Mound, the City is working on developing a solution that will serve the community today and long into the future while stewarding taxpayer dollars. Careful and thoughtful design work has been completed to deliver this important project while also taking fiscal impacts into consideration.

Prior to Water Treatment Facility construction, the City has undertaken two phases of water treatment infrastructure improvements which have readied the City's infrastructure for a water treatment plant. Phase II, which has been underway this summer, was funded with an appropriation of \$10.3 million from the Minnesota state legislature.

Since 2020, the City has strongly advocated for more funding from the State and Federal government to help reduce the burden on utility rate payers. While the City was unsuccessful with receiving bonding dollars at the past legislative session, the City did receive \$2.052 million from the federal government to support plant construction.

The City has worked with financial consultant, Ehlers, to model utility rates should the City Construct a water treatment plant alongside a strategy to move the City's water and sewer funds out of significant debt. Regardless of whether the City constructs a water treatment plant, water rates are planned to increase to address a \$5 million dollar deficit within the water fund. A previous presentation which modeled rates based on the higher engineer's estimate was provided to the City Council on [April 28, 2026](#).

To ensure transparency and guide the City Council's decision, the model from April has been updated to reflect the reduced cost for a water treatment plant. While estimated rates are proposed tonight, the Fee Schedule will not be formally adopted until the regularly scheduled City Council meeting on November 24, 2026.

Project Funding Assumptions

Assumptions within the Utility Rate Study are as follows:

- **No Treatment Plant Scenario:** As discussed above, there is a current deficit within the water fund. Should the City choose not to build a water treatment plant, rate increases will occur regardless to reduce the deficit in this fund. Modeling of utility rates achieves a positive cash balance in the fund by 2029, and fund balance policy compliance by 2033.
- **Franchise Fees:** Franchise fees are fees paid to gas and electric utilities which are then passed through to the City. These funds are unrestricted, and increases will be directed to debt service on the water treatment plant. These fees are currently set at \$4/month, per utility. Rates are scheduled to increase at the following schedule: 2027- \$6/month, 2029 - \$9/month and 2031 - \$13.50/month per utility, per month.
- **Public Facilities Authority (PFA) Grant:** Previous modeling has estimated that the City would be eligible for a \$3 million grant from the PFA. Recent communication has indicated that the City may instead be eligible for a \$5 million grant. To ensure a most conservative approach to rate estimation, both scenarios are shown below.
- **Loan term and rate:** The City continues to model a 20-year loan term for repayment, with a 2% interest rate. This low interest rate is possible, as the loan is made between the PFA and the City from a state appropriation to the PFA, rather than a G.O. Bond. The City will not know the interest rate until the loan from the PFA is approved, however 2% is a conservative approach.
- **Water Treatment Costs:** The models below estimate that costs for the project will be split evenly between 2027 and 2028.
- **Total Project Cost:** The total project cost inclusive of the water treatment phase II project is \$31.1 million. \$10.3 million of these costs have been covered through the 2023 state appropriation, leaving \$20.8 to be funded by rate payers.

Project Funding Scenarios

The project will be funded through a combination of secured and projected grants and low-interest loans from the PFA. It is anticipated that the City will also receive an Emerging Contaminant Grant for either \$3 or \$5 million that will also reduce the cost to the city.

Funding Scenarios		
	Scenario 1	Scenario 2
Water Treatment Facility	\$20,838,877	\$20,838,877
Congressionally Directed Spending (2023)	(\$960,000)	(\$960,000)
CJS Appropriation (2026)	(\$1,092,000)	(\$1,092,000)
*Emerging Contaminant	(\$3,000,000)	(\$5,000,000)
Total	\$15,786,877	\$13,786,877
Annual Debt Service	\$960,000	\$734,000

Water Rate Increases

Water rates are planned to increase from 2027 through 2029 to reduce debt within the fund and achieve compliance with fund balance policy. In years 2030 through 2033, water rates move to a steady 3% annually.

The above assumption of franchise fee increases which will be directed toward water treatment plant debt service means that in all three scenarios, rates in years 2027 through 2029 are proposed to be the same.

Year	No WTP	Scenario 1 \$15.5M Loan*	Scenario 2 \$13.5M Loan*
2027	13.5%	13.5%	13.5%
2028	11.5%	11.5%	11.5%
2029	7.5%	7.5%	7.5%
2030	3%	7%	5%
2031	3%	6.5%	4%
2032	3%	5%	3%
2033	3%	3%	3%

In Scenario 1, rates in years 2030 through 2032 continue modest increases, whereas Scenario 2 have a final increase in 2031.

For residential customers who are medium volume users (14,000 gals), these scenarios have the following impact for 2027:

	2026 Actual	2027 No WTP	2027 WTP
Franchise Fees	\$96	\$101	\$144
Water Fees	\$695	\$788	\$788
Total Cost	\$791	\$889	\$932
Total annual 2027 Increase		\$98	\$141
Monthly 2027 Increase of Franchise Fees and Water Rate Increase		\$8.16	\$11.75
Monthly 2027 Water Rate Increase to cover WTP		\$0	\$0
Monthly 2027 Franchise Fee cost of WTP			\$3.58

For medium-volume multi-family customers (62,000 gals), the impact would be as follows:

	2026 Actual	2027 No WTP	2027 WTP
Franchise Fees	\$1,152	\$1,212	\$1,728
Water Fees	\$5,118	\$5,808	\$5,808
Total Cost	\$6,270	\$7,020	\$7,536
Total annual 2027 Increase		\$750	\$1,266
Monthly 2027 Increase of Franchise Fees and Water Rate Increase		\$62.50	\$105.50
Monthly 2027 Water Rate Increase to cover WTP		\$0	\$0
Monthly 2027 Franchise Fee cost of WTP			\$43.00

For medium-volume commercial customers (31,000 gals), the impact would be as follows:

	2026 Actual	2027 No WTP	2027 WTP
Franchise Fees	\$288	\$302	\$432
Water Fees	\$3,764	\$4,272	\$4,272
Total Cost	\$4,052	\$4,574	\$4,704
Total annual 2027 Increase		\$522	\$652
Monthly 2027 Increase of Franchise Fees and Water Rate Increase		\$43.50	\$54.33
Monthly 2027 Water Rate Increase to cover WTP		\$0	\$0
Monthly 2027 Franchise Fee cost of WTP			\$10.83

Previous scenarios for water treatment plant funding when planning for a more expensive plant had the following water rate increases:

Year	No WTP	Previous \$27M Scenario
------	--------	-------------------------------

2027	13.5%	17%
2028	11.5%	16%
2029	7.5%	15%
2030	3%	10%
2031	3%	8%
2032	3%	5%
2033	3%	3%

The Council could provide direction to consider a scenario where a higher rate to achieve 3% increases sooner or to leverage franchise fees for other capital projects, like road construction projects or repairs to the public works facility.

Next Steps

Tonight rate numbers are provided as additional context in determining whether or not to accept a bid for the water treatment plant facility. The budget process timeline will be as follows:

- October 13: Accept or decline bids on the water treatment plant
- November 10: Provide an update on the Financial Management Plan
- November 24: Propose updated utility rates based on the updated financial management plan
- December 8: Adopt a final levy for 2027

Between now and future meetings, should the City Council accept a bid for the water treatment plant, Staff will update the Financial Management Plan and work with the PFA to finalize the grant, loan term and interest rate.

SUPPORTING INFORMATION

- Resolution 26-71

**CITY OF MOUND
RESOLUTION NO. 26-71**

**RESOLUTION ACCEPTING BID FOR WATER TREATMENT FACILITY
CITY PROJECT NO. PW-25-11**

WHEREAS, pursuant to an advertisement for bids for the Water Treatment Plant Facility, bids were received on October 6, 2026, opened and tabulated according to law, with the following bids received and complying with the advertisement:

CONTRACTOR	TOTAL AMOUNT BID
GRIDOR CONSTRUCTION, INC.	\$17,798,930.00
JOURNEY CONSTRUCTION	\$17,822,313.56
MAGNEY CONSTRUCTION, INC.	\$18,088,444.00
RICE LAKE CONSTRUCTION GROUP	\$18,283,400.00
DONLAR CONSTRUCTION COMPANY	\$18,344,245.26
LAKEHEAD CONSTRUCTORS, INC.	\$19,225,722.27
STAAB CONSTRUCTION CORP.	\$19,887,000.00

WHEREAS, it appears that Gridor Construction, Inc. is the lowest responsible bidder; and

WHEREAS, Gridor Construction, Inc. is a responsible and responsive contractor, that has completed projects in the past for nearby cities of similar size and scope successfully; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Mound, Minnesota, that the Mayor and City Clerk are hereby authorized and directed to enter into a contract with Gridor Construction, Inc., of Buffalo, MN, based on the lowest bid amount in the name of the City of Mound for the Water Treatment Facility according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk; and

NOW, THEREFORE BE IT FURTHER RESOLVED by the City Council of the City of Mound, Minnesota, hereby authorizes a 5% contingency to allow the City Manager to approve necessary additional work directly related to the project up to a total contract amount of \$18,688,876.50.

Adopted by the City Council this 13th day of October, 2026.

Jason R. Holt, Mayor

ATTEST: _____
Kevin Kelly, City Clerk



City Council Item 9b

To: Honorable Mayor and Council Members
From: Lindsey Erdmann, Finance Director
Date: October 13, 2026
Subject: FIN-015-2026 Electronic Funds Transfer Policy

PURPOSE

Motion to adopt Resolution 26-70: RESOLUTION ADOPTING CITY ELECTRONIC FUNDS TRANSFER POLICY

SUPPORTING INFORMATION

- Resolution 26-70
- FIN-015-2026 Electronic Funds Transfer Policy
- FIN-015-2026 Electronic Funds Transfer Policy Presentation

**CITY OF MOUND
RESOLUTION NO. 26-70**

RESOLUTION ADOPTING CITY ELECTRONIC FUNDS TRANSFER POLICY

WHEREAS, the Electronic Funds Transfer Policy FIN-015-2026 establishes a clear and consistent process for electronic payments while ensuring the City complies with Minnesota Statute § 471.38.

WHEREAS, the policy provides defined authorization, approval, documentation, and reporting requirements to maintain appropriate financial controls and Council oversight.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mound, Minnesota, as follows adopts FIN-015-2026 Electronic Funds Transfer Policy.

Adopted by the City Council this 13th day of October, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

Policy Statement

The purpose of this policy is to set forth the circumstances in which the City of Mound may make electronic funds transfers. It is the policy of the City of Mound to abide by Minnesota Statute § 471.38 when making an electronic funds transfer.

Policy Overview

The City of Mound may make an electronic funds transfer for the following:

1. For a claim for a payment from the city's payroll bank account or investment of excess money;
2. A payment of tax or aid anticipation certificates;
3. A payment of contributions to pension or retirement funds; and
4. Vendor payments;
5. Payment of bond principal, bond interest, and a fiscal agent service charge from the debt redemption fund.

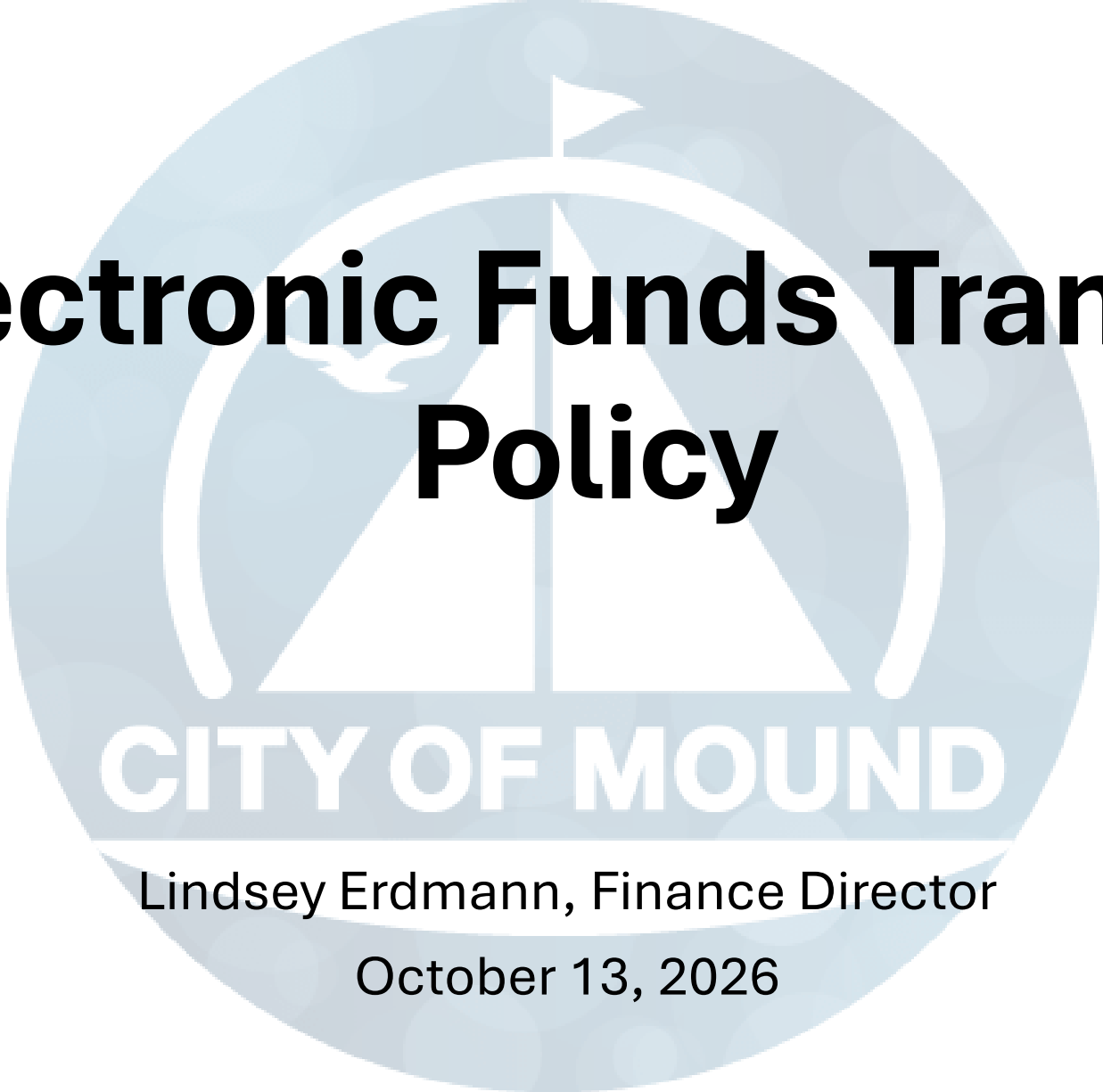
Policy Controls

The City of Mound will only make payments via electronic funds if the following policy controls are met:

1. The City Council must annually delegate the authority to make electronic fund transfers to a designated business administrator or the administrator's designee;
2. The disbursing bank must keep on file a certified copy of the delegation of authority;
3. The initiator of the electronic transfer must be identified;
4. The initiator must document the request and obtain an approval from the Finance Director or the director's designee before initiating the transfer;
5. A written confirmation of the transaction within one business day
6. A list of all transactions made by electronic funds transfer must be submitted to the City Council at the next regular meeting after the transaction.

Delegation of Authority

The City Manager of the City is designated as the business administrator of the City and is responsible for electronic funds transfers and activities under the direction of this policy. The City Manager may delegate certain duties to appropriate staff, but shall remain responsible for the operation of the transfer program.

The logo of the City of Mound is a circular emblem. It features a stylized white sailboat with a single mast and a triangular sail, positioned in the center. A white curved line, resembling a path or a wave, arches over the sailboat. Below the sailboat, the words "CITY OF MOUND" are written in a bold, white, sans-serif font. The entire logo is set against a light blue circular background.

Electronic Funds Transfer Policy

Lindsey Erdmann, Finance Director

October 13, 2026

Electronic Funds Transfer (EFT) Policy

- Purpose
 - Establishes when the City may make electronic funds transfers
 - Aligns the City's process with Minnesota Statute § 471.38
 - Provides a consistent and controlled process for electronic payments
- Why this matters
 - Electronic payments are becoming a routine part of City operations
 - Policy establishes clear authority, approval, documentation, and reporting requirements
 - Increased fraud activity creates vulnerability for written checks



Allowable Transfers

- Payroll and investment transactions
- Tax settlements
- Retirement contributions
- Vendor payments
- Bond principal, interest, and fiscal agent charges



Controls & Oversight

- Controls
 - Council annually delegates authority, with Finance Director approval required before transfers
 - Transfers have an identified initiator, documented request, and written confirmation within one business day
 - Bank maintains a certified copy of the Council's delegation of authority
- Oversight
 - All EFTs are reported to council in the monthly check register



Council Action

- **MOTION TO:** Adopt Resolution 26-70: Electronic Funds Transfer Policy, FIN-015-2026

