City of Mound
2415 Wilshire Blvd.
Mound, MN 55364
City: 952-472-0600 MNSPECT: 952-442-7520

COMMERCIAL MECHANICAL PERMIT APPLICATION

Permit Number: _____

Job Address _____ Owner's Phone _____

Owner's Name _____ Business Name _____

Owner's Address _____ City/State/Zip _____

Mechanical Contractor _____ Phone _____

Address _____ City/State/Zip _____

Email _____ **State Bond No.** _____

CHECK TYPE OF WORK: ☐ New Construction ☐ Addition ☐ Alteration ☐ Replacement

#		#		#		#		#		#	
	Furnace		Air Cond		In Floor Heat		Air Exch		Fireplace		Exhaust Fan
	Boiler		Wall Heater		Rooftop Unit		Unit Heater		Range Hood		Make-Up Air

Equipment Efficiency

System Tag(s)	Mfg. & Model No.	Equipment Type	Heating			Cooling			
			Rated Capacity	Rated Efficiency	Minimum Efficiency	Rated Capacity	Rated Efficiency	Minimum Efficiency	Econ. Min. Efficiency

VALUATION OF WORK $_____ VALUATION APPROVED $_____

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. ***I agree to pay all plan review fees even if I choose not to proceed with the work. I certify all taxes and Municipal fees owed in connection with this property are current.***

_____ _____

Applicant's Signature Date

OFFICE USE ONLY

Permit Fee ..... _____
Code Review ..... _____
State Surcharge ..... _____
Other ..... _____
Total Permit Charge $_____

Plans checked by:

_____

Date: _____

Heating, Air Conditioning & Ventilation

Required Permit Submittals – please call the Building Inspection Department if you have any questions regarding the submittal documents 952-442-7520:

- ☐ **MECHANICAL PERMIT**
  - ☐ Completed permit application including:
  - ☐ Date
  - ☐ Site Address
  - ☐ Owner
  - ☐ Owner Address
  - ☐ Telephone Number
  - ☐ Contractor Information (if applicable)
  - ☐ Description of work being performed
  - ☐ Valuation of work being performed
  - ☐ Signature of applicant
  - ☐ Copy of signed contract (with price)
- ☐ 2 (two) sets of Signed Mechanical Plans including legend or symbol description
- ☐ 2 (two) sets of gas piping plans: Include layout, lengths, pipe sizing, valve locations, regulator locations, each unit BTU, material type, operating pressure, pressure drop.
- ☐ Calculations: Provide heat loss/gain and indoor air quality ventilation calculations.
- ☐ Appliance Specification Sheets

Fees Required: The Building Code Department, before issuing any permit for the construction, installation, alteration, or repair of any furnace, boiler, heating or power plant or system, or any device or equipment connected therewith, or for any other device connected to, or to be connected with, any chimney or stack, or for the construction, installation, alteration, addition or repair of any cooling piping and equipment, or of any air conditioning system or ventilation system, or sheet metal duct work or equipment therewith, or of any refrigeration plant or equipment, shall require the payment by the applicant for such permit fee, code review fee, and state surcharge.