PERMIT APPLICATION FOR PLACEMENT OF CONTAINER IN PUBLIC RIGHT-OF-WAY

2415 Wilshire Blvd, Mound, MN 55364
Phone 952-472-0600 Fax 952-472-0620

PERMIT FEE - $50
CODE TO – 101-42000-34310

This permit may only be obtained by the company owning the container.

Container is defined as a dumpster, collection bin, collection box, tub, roll-off box, roll-off container, or any other receptacle used to store construction, remodeling or demolition debris. A certificate of insurance showing Public Liability Insurance in the amount of not less than $1,000,000 for injuries including accidental death to any one person, subject to the same limit for each occurrence; and Property Damage Insurance in an amount of not less than $500,000 for each accident and not less than $1,000,000 aggregate.

COMPANY INFORMATION - APPLICANT

Name: _____

Address: _____

Phone # _____ **Fax #** _____ **Email** _____

PROPERTY LOCATION INFORMATION

Property Address _____

Name of Homeowner _____

Phone # _____ **Email** _____

Location of Container: _____

Dates permit is needed (7 day maximum) **From** _____ **To** _____

Type of debris to be deposited in container _____

APPLICANT	OFFICE USE
Print Name:	PW Superintendent: Date: ____ Approved ____ Denied
Signature:	Police Department: Date: ____ Approved ____ Denied
Date:	City Clerk: Date: ____ Approved ____ Denied

All requirements on reverse side must be complied with.

NOTICE OF CONTAINER REMOVAL

We advise that the container, authorized under this permit was removed on _____.

Applicant Representative: _____ _____
(Print Name) Signature

This page must be faxed to Public Works at 952-472-0620 or mailed within 24 hours of container removal.

ARTICLE III. PERMITS FOR TEMPORARY PLACEMENT OF CONTAINERS IN PUBLIC RIGHT-OF-WAY

Sec. 54-100. Definitions. The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:
Container means a dumpster, collection bin, collection box, tub, roll-off box, roll-off container, or any other receptacle used to store construction, remodeling or demolition debris.

Sec. 54-101. Procedure. No person shall place a container on any public right-of-way without first obtaining a permit from the public works superintendent.

Sec. 54-102. Application. An applicant for a permit shall provide the following information:

(1) The name and address of the applicant;
(2) The location of the project to be undertaken;
(3) The length of time for which the permit is needed;
(4) The type of debris that will be deposited in the container;
(5) Proof that the applicant has all necessary licenses required to perform the project; and
(6) Any other information deemed necessary by the public works superintendent.

Sec. 54-103. Insurance. (a) A permit holder shall maintain or cause to be maintained the insurance with respect to the container in the amount of $1,000,000 per occurrence with an annual aggregate limit of $2,000,000.

(b) The insurance required by this section shall protect the city from defense costs and claims for damage for bodily injury, personal injury, including accidental death, and claims for property damage.

Sec. 54-104. Condition of container. Containers must be well maintained and in good working condition, display the name and telephone number of the owner of the container, and be suitably supported at each contact point to prevent damage to paved surfaces. Containers must be covered when not in use if the material inside is easily airborne, poses a hazard, gives off odors or is otherwise offensive. Debris generated by the project must be placed inside the container and may not be placed on the public right-of-way or in any place in which such debris interferes with use of the public right-of-way.

Sec. 54-105. Warning required. The container shall be properly reflectorized at all times. From sunset to sunrise, a sufficient number of warning lights shall be placed in such a manner that they will give proper warning of the container in accordance with part VI of the Minnesota Manual on Uniform Traffic Control Devices.

Sec. 54-106. Duration of permit. No permit shall be issued for a period of more than seven days.

Sec. 54-107. Permit fee. The permit fee shall be as established by the city.

Sec. 54-108. Denied and conditional permits. The public works superintendent may deny a permit or place conditions upon the issuance of a permit if the denial or conditions are required due to traffic, width, public health or safety, or other considerations.

Sec. 54-109. Revocation of permits. The public works superintendent may revoke a permit if the permit holder violates any provision of this article or any other applicable law, ordinance, rule or regulation.

Sec. 54-110. Major disaster provision. In the event of a major disaster or emergency situation, the City Manager is hereby authorized to take steps deemed necessary to expedite the provisions of this article, while preserving its intent.

Sec. 54-111. Applicability of other law. The owner of the container and the person placing it on the public right-of-way shall comply with all other laws, ordinances, rules, and regulations governing its use and maintenance.

Sec. 54-112. Violation of this article. The city may remove any container placed in a public right-of-way in violation of this article. The owner of the container or the person placing it in the public right-of-way shall pay to the city all costs, fees, penalties, or other expenses incurred by the city in removing the container, and storing and disposing of the container and its contents. In addition, the city shall charge daily storage fees in such amount as established by the city. If the container is not claimed within 30 days by its owner or the person responsible for placing it in the public right-of-way, it may be disposed of as abandoned property, but such disposal shall not diminish the responsibility of the owner or the person responsible for placing it in the public right-of-way to pay all amounts due under this article. A container shall not be released from storage by the city until all amounts due under this article have been paid. The provisions of this article are in addition to any other penalty provided for in this Code.

PROCEDURE FOR CONTAINER IN RIGHT-OF-WAY PERMIT

This permit may only be obtained by the company owning the container.

1. Have company representative fill out the application form completely.

2. A copy of their certificate of insurance showing Public Liability Insurance in the amount of not less than $1,000,000 for injuries including accidental death to any one person, subject to the same limit for each occurrence; and Property Damage Insurance in the amount of not less than $500,000 for each accident and not less than $1,000,000 aggregate must be attached to the application.

3. $50 fee must accompany the application. If the application is mailed to the company, they may mail the fee in, but the application review process does not begin until the fee has been received.

4. Make 3 copies of the application for review:

    1. For the Public Works Superintendent
    2. For the Police Department
    3. For the City Clerk

5. Once the application has been approved by the above, notify the applicant by phone.

6. Applicant must return a copy of the permit with the "Notice of Container Removal" completed within 24 hours of container removal or there is a $50 fine.

7. Pull up the "Permit Tracking" folder in excel and click on "Container Permits". Enter the appropriate information.

8. File application and attachments in the property file.