

**MOUND HOUSING AND REDEVELOPMENT AUTHORITY  
DECEMBER 10, 2013**

The Mound Housing and Redevelopment Authority in and for the City of Mound, Minnesota, met in regular session on Tuesday, December 10, 2013 at 6:40 p.m. in the council chambers of the Centennial Building.

Members present: Chair Mark Hanus; Commissioners Ray Salazar, Kelli Gillispie, Heidi Gesch and Mark Wegscheid (arrived late)

Others present: City Manager Kandis Hanson, Finance Dir/Clerk/Treasurer Catherine Pausche, Community Development Director Sarah Smith

**1. Open meeting**

Chair Mark Hanus called the meeting to order at 6:42 p.m.

**2. Approve agenda**

MOTION by Salazar, seconded by Gesch, to approve the agenda. All voted in favor. Motion carried.

**3. Approve minutes**

MOTION by Salazar, seconded by Gesch, to approve the minutes of the November 26, 2013 regular meeting. All voted in favor. Motion carried.

**4. Approve claims**

MOTION by Salazar, seconded by Gesch, to approve the claims in the amount of \$17,391.17. All voted in favor. Motion carried.

Commissioner Mark Wegscheid arrived at 6:50 pm.

**5. Catherine Pausche, Finance Director/Clerk/Treasurer, requesting action on a Resolution Approving Operating Budget for 2014.**

Pausche stated the HUD operating subsidy was approximately \$25,000 less in 2013 compared to 2012 and that the 2014 amount won't be known until January. She is proposing a \$75K use of reserves, \$54K of which is non-cash depreciation. The operating subsidy budget is \$100K and if it turns out to be lower, the Board can choose to use all or a portion of the Capital Fund Grant to supplement.

MOTION by Gesch, seconded by Wegscheid, to adopt the following resolution. All voted in favor. Motion carried.

**RESOLUTION NO 13-09H: PHA BOARD RESOLUTION APPROVING OPERATING BUDGET**

**6. Catherine Pausche, Finance Director/Clerk/Treasurer, requesting action on a Resolution Approving Revised Annual Statement for 2012 Capital Fund Program Grant.**

Pausche proposed using the 2012 HUD capital grant for operations for the following reasons: the operating subsidy was less than budgeted, operating expenditures were higher than expected due to a HUD physical inspection, problems with the high efficiency hot water heaters, and legal fees related to an eviction action. Pausche stated Public Housing Authorities with less than 250 units have the option to use capital funds for operations.

MOTION by Salazar, seconded by Wegscheid, to adopt the following resolution. All voted in favor. Motion carried.

**RESOLUTION NO 13-10H: A RESOLUTION APPROVING REVISED ANNUAL STATEMENT FOR 2012 CAPITAL FUNDS PROGRAM GRANT**

**7. Adjourn**

MOTION by Salazar, seconded by Gesch, to adjourn at 6:56 p.m. All voted in favor. Motion carried.

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Chair Mark Hanus

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Attest: Catherine Pausche, Clerk