

MOUND CITY COUNCIL MINUTES
December 8, 2015

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, December 8, 2015, at 7:00 p.m. in the council chambers of the Centennial Building.

Members present: Mayor Mark Wegscheid, Council Members Heidi Gesch, Ray Salazar, Kelli Gillispie, Jennifer Peterson

Members absent: None.

Others present: Director of Public Works Eric Hoversten, Director of Community Development Sarah Smith, Director of Finance and Administrative Services Catherine Pausche, Katie Morford, Jaxon Helland, Cece Witte, Emily Paulson, Fonika Broekhuis, Matt Hanish

Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Council Member or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.

1. Open meeting

Mayor Wegscheid called the meeting to order at 7:01 p.m.

2. Pledge of Allegiance

3. Approve agenda

Mayor Wegscheid welcomed the students in the audience and Jaxon Helland introduced himself.

Mayor Wegscheid requested the following changes and noted replacement pages for:

- a. Agenda Item 4H - additional information provided on pages 3051 and 3052
- b. Agenda Item 4K - amount changed to \$185,672.28 and replacement pages provided
- c. Strike Agenda Item 4N2(a) - Gina Nettle requested not to be reappointed to POSC
- d. Agenda Item 7D - replacement page provided for page 3106 of the resolution and pages 31 and 33 of the budget packet to reflect purchase of the Fire aerial ladder truck.

MOTION by Salazar, seconded by Gesch, to approve the agenda as amended.
All voted in favor. Motion carried.

Mayor Wegscheid thanked the advisory commissioners, old and new, for their service.

4. Consent agenda

MOTION by Salazar, seconded by Gesch, to approve the consent agenda as amended.
Upon roll call vote, all voted in favor. Motion carried.

A. Approve payment of claims in the amount of \$405,161.58

B. Approve minutes: Oct 21, 2015 Special Meeting Workshop

C. Approve a 1 Day Temporary On-Sale Liquor License for Our Lady of the Lake Catholic Church Knights of Columbus Friday Shrimp Fry Fundraisers on February 12, 2016, February 26, 2016, and March 18, 2016, with fees paid.

D. Approve a 1 Day to 4 Day Temporary On-Sale Liquor License for Northwest Tonka Lions Fundraisers with fees paid:

1. January 3, 2016 Chili Feed for Troops at the Gillespie Center
2. February 20, 2016 Spaghetti Feed at the Gillespie Center

E. RESOLUTION NO. 15-140: RESOLUTION OF SPONSORSHIP AS RELATED TO THE SOUTHWEST TRAILS SNOWMOBILE ASSOCIATION

F. RESOLUTION NO. 15-141: RESOLUTION APPROVING CONTRIBUTIONS FOR 2015

G. RESOLUTION NO. 15-142: RESOLUTION TO APPROVE AMENDMENTS TO THE ADMINISTRATIVE CODE

H. RESOLUTION NO. 15-143: RESOLUTION TO APPROVE WAIVER OF PLATTING FOR 5040 ENCHANTED LANE, PID NO. 13-117-24-12-0100

I. Approve Pay Request No. 6 and Final from GMH Asphalt in the amount of \$35,307.39 for the 2014 Street, Utility and Retaining Wall Improvements - East Three Points Boulevard, City Project No. PW-14-01

J. Approve Pay Request No. 6 from Geislinger & Sons, Inc. in the amount of \$138,145.22 for the 2015 Street, Utility and Retaining Wall Improvements - Grandview Boulevard and Tuxedo Boulevard, City Project Nos. PW-15-01, PW-15-02 and PW-15-03

K. Approve Pay Request No. 1 from Insituform Technologies USA, LLC in the amount of \$185,672.28 for the 2014/2015 Sanitary Sewer Rehabilitation project, City Project Nos. PW-14-05, PW-15-06 (Note: original amount \$193,410.03)

L. RESOLUTION NO. 15-144: RESOLUTION TO AUTHORIZE MAYOR AND ACTING CITY MANAGER TO ENTER INTO A CONTRACT AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

M. RESOLUTION NO. 15-145: RESOLUTION TO AUTHORIZE MAYOR AND ACTING CITY MANAGER TO ENTER INTO A CONTRACT AGREEMENT FOR LEGAL SERVICES

N. Approve Appointments to Commissions:

1. Planning Commission Reappointments
 - a. David Goode (Reappt) 3-year term through 2018
 - b. Pete Wiechert (Reappt) 3-year term through 2018
2. Parks & Open Spaces Commission
 - a. Removed.
 - b. Shawn Seiler (New) 3-year term through 2018
3. Docks & Commons Commission
 - a. Heidi Peterson (New) 3-year term through 2018

5. Comments and suggestions from citizens present on any item not on the agenda

None.

6. Action approving minutes from November 24, 2015 regular meeting

MOTION by Salazar, seconded by Gesch, to approve the minutes. The following voted in favor: Wegscheid, Gesch, Salazar, Gillispie. The following voted against: none. The following abstained: Peterson. Motion carried.

7. 2016 Final Budget and Levy Discussion/Approval

Catherine Pausche, Director of Finance and Administrative Services, presented a Power Point presentation that gave an overview of the 2016 budget and levy.

A. Review and Discussion on contracts and credit cards.

1. City of Mound vendor and contract listing

Pausche stated a list of the vast majority of vendors for the City of Mound was included in the packet and that under the column labeled "Contract", those vendors marked with an "X" indicate vendors where a signed agreement is in place. Those agreements will be approved by the Council upon renewal and any consultant not on the list and marked with an "X" will also be approved in advance by the Council. Pausche said other vendors that fall within the "normal and customary" and within budget definition will be subject to the commitment authority/approval process.

MOTION by Salazar, seconded by Gillispie, to approve the contact list. All voted in favor. Motion carried.

2. Accepting credit cards at City Hall

Pausche stated additional information has been provided to the options presented at an August meeting. Discussion ensued and Mayor Wegscheid said people electing the convenience should pay the fees and those fees should not be spread among all tax payers. Salazar noted that this is not retail where profits are built in but rather services are provided at cost and those costs should be reflected in the payment method. Pausche noted utility billing payments are excluded and this if for licenses and permits.

MOTION by Wegscheid, seconded by Salazar, to direct staff to pursue Option 3, where credit cards will be accepted at City Hall for permits and licenses and the entire associated fee will be charged to the customer. All voted in favor. Motion carried.

B. Action on Resolution Adopting Fee Schedule for 2016

Pausche noted the changes are essentially housekeeping to reflect the changes to the City Code and the utility rate increases that were discussed at the October 21st budget workshop. Pausche noted more will work will be done on public gathering permit fees and brought back in early 2016.

MOTION by Gesch, seconded by Salazar, to approve the resolution. All voted in favor. Motion carried.

RESOLUTION NO. 15-146: RESOLUTION ADOPTING FEE SCHEDULE FOR 2016

C. Action on a Resolution Approving a Levy not to Exceed \$197,008.00 for the Purpose of Defraying the Cost of Operation, Pursuant to the Provisions of MSA 469, of the Housing and Redevelopment Authority of and for the City of Mound

for the Year 2016

MOTION by Salazar, seconded by Gesch, to approve the resolution. All voted in favor. Motion carried.

RESOLUTION NO. 15-147: RESOLUTION APPROVING A LEVY OF \$197,008 FOR THE PURPOSE OF DEFRAYING THE COST OF OPERATION PURSUANT TO THE PROVISIONS OF MSA 469 OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF, AND FOR, THE CITY OF MOUND FOR THE YEAR 2016

- D. Action on Resolution Approving the 2016 Final General Fund Budget in the amount of \$5,348,219.00; Setting the Final Levy at \$5,649,172.00; and Approving the Overall Final Budget for 2016

MOTION by Gesch, seconded by Salazar, to approve the resolution. All voted in favor. Motion carried.

RESOLUTION NO. 15-148: RESOLUTION APPROVING THE 2016 FINAL GENERAL FUND BUDGET IN THE AMOUNT OF \$5,348,219; SETTING THE FINAL LEVY AT \$5,649,172; AND APPROVING THE FINAL OVERALL BUDGET FOR 2016

8. Information/Miscellaneous

A. Comments/reports from Council Members/Interim City Manager
Mayor Wegscheid gave an update on the search for a new city manager and said 13 applications were received and that 3 finalists would be selected for interviews in the next few weeks. Mayor Wegscheid noted that the December 22nd meetings were cancelled for the Christmas holiday and that City Hall will be closed all day on Christmas and New Year's eve, in addition to Christmas and New Year's day. The Mayor once again thanked all volunteers who serve on the advisory commissions to the City Council. Salazar wished everyone a Merry Christmas.

- B. Minutes: Planning Commission - Nov 3, 2015
Parks and Open Spaces Commission - Nov 12, 2015 (DRAFT)
Docks and Commons Commission - Nov 19, 2015 (DRAFT)

- C. Reports: Harbor Wine & Spirits - November 2015
Finance Department - October 2015 YTD

- D. Correspondence:

9. Adjourn

MOTION by Gesch, seconded by Salazar, to adjourn at 7:29 p.m. All voted in favor. Motion carried.

Mayor Mark Wegscheid

Attest: Catherine Pausche, Clerk