

**MOUND HOUSING AND REDEVELOPMENT AUTHORITY
NOVEMBER 13, 2012**

The Mound Housing and Redevelopment Authority in and for the City of Mound, Minnesota, met in regular session on Tuesday, November 13, 2012, at 6:40 p.m. in the council chambers of city hall.

Members present: Chair Mark Hanus; Commissioners Kelli Gillispie, Ray Salazar, Heidi Gesch and David Osmek

Others present: Executive Director Kandis Hanson, City Clerk Bonnie Ritter, Community Development Director Sarah Smith, Mary Bujold

1. Open meeting

Chair Mark Hanus called the meeting to order at 6:40 p.m.

2. Approve agenda

MOTION by Osmek, seconded by Gesch to approve the agenda. All voted in favor. Motion carried.

3 Approve minutes

MOTION by Osmek, seconded by Gesch to approve the minutes of the October 23, 2012 regular meeting. All voted in favor. Motion carried.

4. Approve claims

MOTION by Osmek, seconded by Salazar to approve the claims in the amount of \$8,510.48. All voted in favor. Motion carried.

5. Contract for Professional Services for preparation of market study and strategic analysis

Mary Bujold of Maxwell Research presented a proposal for a market study and strategic analysis. Staff feels that this is a necessary and important tool for continuation of our redevelopment efforts following the projects and activities that have been completed to date. It will also create a strategic implementation plan for the future as the City looks at new projects. The cost of the project is \$21,900 and is expected to take 75 days to complete. The funding source is TIF1-3 funds.

MOTION by Hanus, seconded by Gesch to approve entering into a contract with Maxwell Research for preparation of a market study and strategic analysis, with an anticipated start date of January, 2013 and the \$21,900 cost to be funded by TIF1-3 funding. All voted in favor. Motion carried.

6. Adjourn

MOTION by Gesch, seconded by Salazar to adjourn at 7:08 p.m. All voted in favor. Motion carried.

Chair Mark Hanus

Attest: Bonnie Ritter, City Clerk