

MINUTES
MOUND ADVISORY PLANNING COMMISSION
April 9, 2011

CALL TO ORDER

Chair Steven Ward called the special workshop meeting of the Planning Commission to order at 8:00 AM on Saturday, April 9, 2011. The special meeting workshop was held for the purpose of Planning Commission and land use training conducted by HKGi Consultant Planners Rita Trapp and Jeff Miller and Community Development Director Sarah Smith.

Planning Commissioners Present: Chair Steven Ward, Ray Salazar, Kellie Gillispie, Jeff Berququist, George Linkert and Chris Carlson. **Staff Present:** Community Development Director Sarah Smith and HKGi Planning Consultants Rita Trapp and Jeff Miller.

Community Development Director Smith commented that a special workshop meeting notice was also prepared and posted to allow City Council members to attend the Planning Commission and land use training session. The following City Council members were present at the special workshop meeting: Mayor Mark Hanus; Council Members, Heidi Gesch, Kellie Gillispie and Ray Salazar.

A Power Point presentation was provided and included review and discussion of the following topics

- Community highlights (*historical platting, steep slopes, commons*)
- Commission overview (*role, responsibilities, expectations*)
- Comprehensive plan synopsis
- City Code basics (*structure, definitions*)
- Planning requests (*variances, expansion permits, conditional use permit, rezoning*)
- Planned development areas
- Special planning areas (*shoreland, floodplain, bluffs*)
- Subdivision ordinance (*subdivision mechanisms, park dedication*)
- Review process (*timeframes, procedures, enforcement*)
- Other applicable regulations and agency review

ADJOURNMENT

MOTION by Ward to adjourn, seconded and carried by affirmation at 12:00 PM Noon.

Chair Steven Ward

Attest, Planning Secretary