Utility Bill Automatic Payment Plan

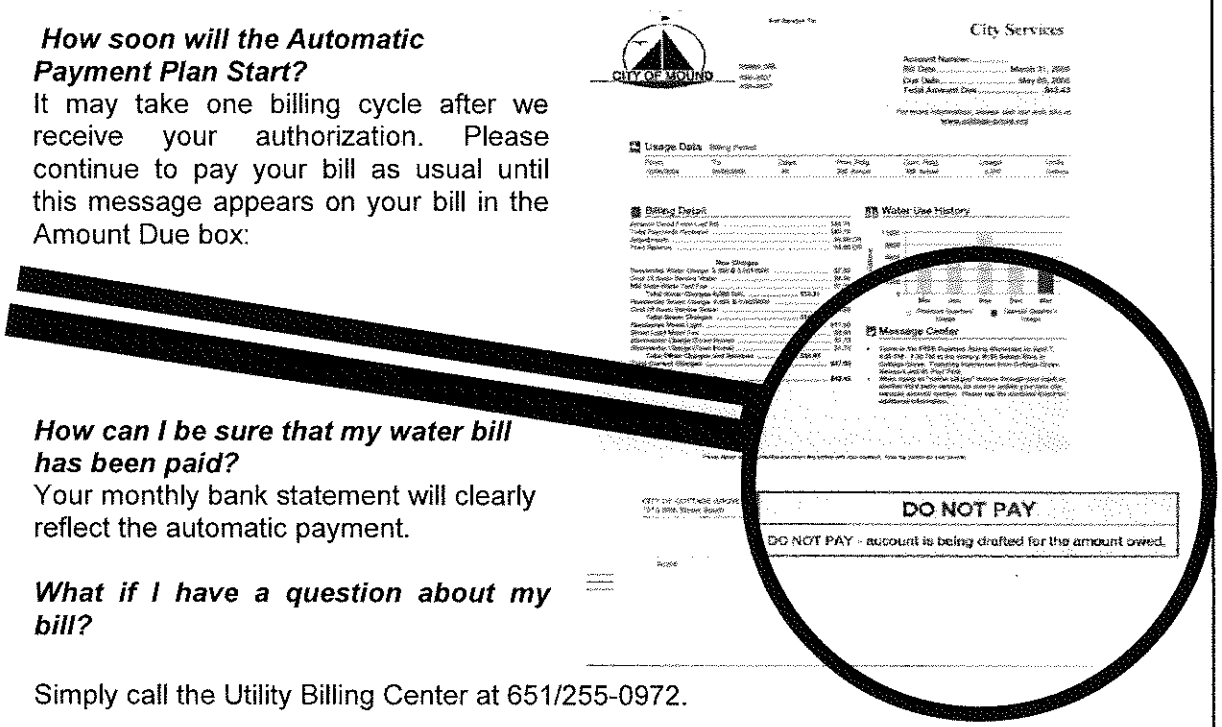
You can pay your utility bill from your checking or savings account automatically—no checks to write, stamps to buy, or late payments. It's free, fast, and completely hassle free!

Q. How do I sign up?

A. It's easy. Simply complete and return the attached authorization form. You must include a voided check (for checking accounts) or deposit slip (for savings accounts).

Q. How soon will the Automatic Payment Plan Start?

A. It may take one billing cycle after we receive your authorization. Please continue to pay your bill as usual until this message appears on your bill in the Amount Due box:



Q. How can I be sure that my water bill has been paid?

A. Your monthly bank statement will clearly reflect the automatic payment.

Q. What if I have a question about my bill?

A. Simply call the Utility Billing Center at 651/255-0972.

Q. What if I try the Automatic Payment Plan and don't like it?

A. You can cancel your authorization for automatic payments at any time by notifying us in writing.

AUTHORIZATION STATEMENT FOR AUTOMATIC BILL PAYMENT

I hereby authorize the City of Mound to make debit entries from my bank account for the payment of my city utility bill. I understand that this authority will remain fully effective until the City of Mound receives written notification of its termination from me or my authorized agent, and is provided a reasonable opportunity to act upon this notice. I have the right to stop payment within seven (7) days of my billing due date but I must notify the City of Mound Utility Billing Department of this stop payment request. I also understand that the City of Mound reserves the right to terminate this payment plan or my participation in it. A $30 NSF fee will apply for items returned for nonpayment.

_____

Signature Date

_____

City Utility Billing Account Number or Service Address

_____

Name (please print) **Daytime Phone Number**

_____

Name of Banking Institution

☐ **Checking Account** ☐ **Savings Account**

(Please attach a voided check or savings account deposit slip)

Mail to: City of Mound
PO Box 251310
St. Paul, MN 55125

Want more options? **Go Green**. Receive your utility statement electronically. Complete the reverse side of this form to sign up for E-Billing.