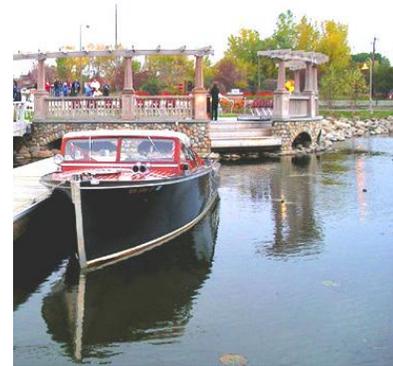

Mound



Community Handbook



- Important Regulations
- Helpful Information
- Local Services
- Contact Information

For more information see the city website at www.cityofmound.com



Welcome to the City of Mound!

Welcome to your new home! We are glad you have decided to live in Mound and want to help make everything about your life here in Mound great!

There are many reasons why Mound is an exceptional place to live and you probably identified several while making your decision to move here. The most obvious might be the enjoyment Lake Minnetonka and surrounding bodies of water provided to Mound families in all seasons. Another is the award winning Westonka School District.

This packet provides community information on schools, businesses, and the Library. Community programs and organizations that can help you be a part of your community are listed too. There is also some interesting history of the area provided.

Again, we welcome you and look forward to having you as part of the community!

Sincerely,

Mayor Mark Wegscheid

Address Numbers

To see how readable your home's address numbers are, try reading them at night from your car. If you have to squint or get out of the car to read the number – replace them! Numbers should be at least 4 inches high and ½ inch wide. Numbers should be affixed to your house and sharply contrast the home's exterior color and be plainly legible and visible from the street or road fronting the property.

Animals – Lost or Stray

To report a stray animal, call 952-472-0603. Have the animal's description and the general location available. If your dog is found we will be able to identify and return your dog if it has a license on its collar. You may obtain a dog or cat license from City Hall, which is a requirement under Mound Ordinance 14-38. Pet licenses are required every two years. For more information call 952-472-0603.

Bicycle and Pedestrian Safety

The regional trail network operated by Three Rivers Park District is available for everyone's use and enjoyment. The regional trails are popular and an increase in user visits is anticipated. With this increase, we'd like to remind you that safety at trail crossings is everyone's responsibility. Trail crossings occur in a wide variety of different circumstances. Each trail crossing has a defined right-of-way, that is, who is required to yield. The trail crossing types that define the right-of-way is an unmarked crossing and a crossing with a crosswalk. A crosswalk can be seen as an extension between sidewalks at an intersection, or any portion of a roadway that is expressly designated as a pedestrian crossing with lines or other markings on the roadway.

Unmarked Crossings and Crossings with a Crosswalk

Trail Crossing Safety Tips for Bicyclists and Pedestrians at Unmarked Trail Crossing

Comply with posted Stop and Yield signs and yield the right-of-way to motorists; wait for a gap in traffic to safely cross. Continue to look for other vehicles while crossing.

Trail Crossing Safety Tips for Motorists at Unmarked Trail Crossing

If you're driving a vehicle and reach an unmarked trail crossing: Do not stop and "wave through" trail users. Your attempt to be courteous is actually contrary to posted trail signs which tell bicyclists and others to stop and yield to traffic. Stopping may also confuse other motorists and reduce visibility for everyone.

Trail Crossing Safety Tips for Bicyclists and Pedestrians at Trail Crossings with Crosswalks

Comply with posted Stop and Yield signs and enter the crosswalk when safe. You may not step in front of an approaching vehicle that is unable to yield. Continue to look for other vehicles while crossing.

Trail Crossing Safety Tips for Motorists at Trail Crossings with Crosswalks

If you're driving a vehicle and reach a marked trail crossing, look for trail users and be prepared to yield if a trail user is in the crosswalk. Wait for the pedestrian to completely cross your traffic lane and then proceed. When a vehicle in front of you is stopped to allow pedestrians to cross, do not pass the stopped vehicle; the trail user may not be visible.

Key Elements stated in the Minnesota Statutes

A crosswalk can be seen as an extension between sidewalks at an intersection, or any portion of a roadway that is expressly designated as a pedestrian crossing with lines or other markings on the roadway.

Where traffic control signals are not in place or operation, a driver must stop for a pedestrian crossing within a marked crosswalk or at an intersection with no marked crosswalk. A vehicle that is stopped at a crosswalk can proceed once the pedestrian has completely crossed the lane in front of the stopped vehicle.

A pedestrian must not enter a crosswalk if a vehicle is approaching. There is no defined distance that a pedestrian must abide by before entering the crosswalk, but common sense should prevail. A pedestrian may NOT enter the crosswalk in the path of a vehicle which is so close that the driver is unable to yield.

Where a pedestrian crosses the roadway at a location other than an intersection or marked crosswalk, the pedestrian must yield the right-of-way to vehicles and wait for a gap in traffic to safely cross.

When a vehicle is stopped to allow pedestrians to cross, drivers of other vehicles approaching from the rear must not pass the stopped vehicle. Bicycles traveling along a roadway have all the rights and responsibilities of the driver of a vehicle. Bicyclists who travel along a sidewalk or across a crosswalk have the rights and responsibilities of a pedestrian.

Multi-use Regional Trail Safety

With over 140 miles of multi-use trails in Hennepin County it is vital that users respect one another's space. One of the safest things a trail user can do is act in a predictable manner. Communicating your intentions while riding a bike or jogging can go a long way to help keep everyone safe.

Bicyclists should yield to walkers or joggers and should call out "on your left" when passing. A bike bell is also another great tool to let people know a cyclist is approaching from behind.

Cyclists should not pass pedestrians on the right as this can force the pedestrian into the oncoming traffic lane of the trail. Users on foot should stay to the right and avoid walking two abreast during heavy trail use. This goes for cyclists as well, ride single file when there is heavy trail traffic. Pedestrians and cyclists that stop along the trail should do so on the shoulder because blocking the trail causes a hazard for other users.

Users who walk their dogs on the Regional Trail system should use a static 6 foot leash. They assist the pet owner in maintaining more immediate control of their pet. Retractable leashes can be hazardous to cyclists because they allow a lengthy cord to cross the trail, which could cause a crash.

Remember, regional trails are for cyclists, dog walkers, joggers, roller-bladers, skateboarders, and many others who choose to recreate and commute on wheels or feet. Sharing the trail is everyone's responsibility!

(Information courtesy of Three Rivers Park District)

Burning Leaves & Trash

Open burning of trash and leaves is strictly prohibited in Mound. Only recreational fires and permitted burns are allowed. Refer to the section on "Recreational Burning" in this handbook for more details on recreational fires and permitted burns.

Buy-A-Brick

The Lost Lake Greenway, along Auditors Road, has a decorative paved plaza and walkway. You can be a part of Mound history by buying an engraved brick that will decorate this beautiful public plaza. Donations to the Buy-A-Brick fund support the Mound Crime Prevention Association, a 501c3 organization, and may be tax deductible. Call City Hall at 952-472-0606 to receive an order form with brick sizes and pricing.

City Hall Hours of Business

Regular Hours

November through April
Monday – Friday 8:00 a.m. - 4:30 p.m.

Seasonal Hours

May through October
Monday – Thursday 7:30 a.m. - 5:00 p.m.
Friday 7:30 a.m. – 11:30 a.m.

Containers in Public Right-of-Way

"Container" means a dumpster, collection bin, collection box, tub, roll-off box, roll-off container, or any other receptacle used to store construction, remodeling or demolition debris. No person shall place a container on any public right of way without first obtaining a permit from the Public Works Department. The container company must pull the permit.

Curfew

The curfew hours for youth are established by Hennepin County are as follows:

	<u>Sunday-Thursday</u>	<u>Friday & Saturday</u>
Age 11 and under	9 pm	10 pm
Age 12 to 14	10 pm	11 pm
Age 15 to 17	11 pm	12 pm

Docks and Commons Program

The City of Mound operates a very unique program--the Mound Docks and Commons Program. It is the largest municipally owned dock program in the state permitting up to 627 boats annually on Lake Minnetonka. Thanks go to the developers who platted Commons in those neighborhoods between the years 1906-1911. They created linear parkways, or Commons, on the shores as they platted the new subdivisions. It was their desire to dedicate the shorelines of Mound, just as parks are dedicated for public use, so that all Mound residents could enjoy the use of the Lake, not just those whose property faces (abuts) the lake.

Currently, inland Mound residents have an opportunity to have access to Lake Minnetonka through the approximately 144 dock sites and 100 slip sites. In many cases, these sites are a short walking distance from the residents' homes. These sites are not transferable with the property and there is a waiting list to receive one of these sites. Mound residents wanting to be part of the dock program should apply during the application period from January 2 through the last day of February.

In addition, there are approximately 167 abutting sites on Commons lakeshore property. These dock sites are transferable with the property. The residents of these properties must complete the dock application, pay their fees, and provide and maintain their own docks.

Recent additions to the dock program are the slips at the Villas on Lost Lake. Through a new plat by Mound Harbor Renaissance Development and a separate license with the Lake Minnetonka Conservation District, the City will operate 37 slip sites for residents of the Villas. Twenty-four (24) transient (day use) docks are provided by the City at the Lost Lake Greenway and Pier in the future new downtown. A second transient dock is also located at Mound Bay Park. A City-owned fishing pier is located on Centerview Road on Harrison Bay.

The Mound Dock Program is unique to most cities in Minnesota and offers a privileged lifestyle that might not otherwise be attained. It is one to be appreciated and safeguarded as a special quality of life feature only our community can offer.

More current and detailed information regarding the Dock Program can be found on the City of Mound website at www.cityofmound.com; click on the "Docks" link. You may also call 952-472-0613 for further information.

Electrical Outage

If storms knock out your power, call Xcel's Electrical Emergency/Outage number at 1-800-895-1999 from your home or business phone. This automated system will match you to your address and add you to their list of repair jobs.

False Alarm Ordinance

Residents and business owners who own or operate "installed" alarm systems will be assessed violation fees if they have three or more false alarms in a calendar year.

Finance

At www.cityofmound.com you can find the most recent Audit Report and approved Annual Budget as well as information on utility rates and auto payment of utility bills. If you have any questions or would like clarification please contact the Finance Director at 952-472-0633.

Fire Hydrants

Minnesota winter snowfall creates problems with high piled snow that makes fire hydrants difficult to find. Having clearly marked and accessible fire hydrants is absolutely critical to firefighting efforts. The Mound Fire Department requests that all residents please take time to keep fire hydrants clear of snow and accessible throughout the winter. This will help us be more efficient and timely in the event of an emergency.

The City of Mound Fire Ordinance requires that a six (6) foot clear space be maintained around the circumference of all fire hydrants except as otherwise required or approved by the code official or Fire Chief. This means that plantings, shrubs, trees, fences and other obstructions around fire hydrants within a six foot clear space is prohibited. The Mound Fire Department requests that you please take time to keep fire hydrants clear of snow and accessible throughout the winter. This will help us be more efficient and timely in the event of an emergency.

Fishing at Lost Lake Channel

No fishing is allowed from any public dock, pier, or other city regulated or owned structure or on any city lands at that portion of Lost Lake Channel described in Mound City Resolution 03-28, commonly known as the Lost Lake Greenway and Pier. The term fishing includes fishing with a line, taking fish by means of snagging, spearing, harpooning, archery or by dip net. Other prohibited activities include swimming, diving, possession of alcohol, and boat docking from 2:00 a.m. to 5:00 a.m.

History

"Early in the 19th century, Lake Minnetonka was a secret lake to all but the Indians. It was not only secret, but sacred. The 'Big Woods' offered game, the clear lake provided fish, and edible plants and herbs grew in profusion along the shore. This was the land that white men found in spite of the reticence of the Indians." (Quote from Ruth J. Heffelfinger, in the book **Picturesque Minnetonka.**)

The Indians were never permanent settlers around Lake Minnetonka. The Dakota Indians lived along the Mississippi and Minnesota Rivers, at Lake Calhoun, and Shakopee. They came to Lake Minnetonka often to hunt and fish and to gather wild rice, roots and berries.

Mound derived its name from the Indian mounds once found within the present city limits. They were not built by the Dakota Indians but were made by prehistoric Indians between 300 BC and 100 AD, or 1800 AD. A survey of these mounds was made in 1883. Much interesting information regarding these mounds is given in the book by Melvin Gimmetstad, **Historical Background of Mound, Minnesota**.

The growth of the Mound area in the mid to late 1800's was spurred by the use of Mound as the terminus of the steamer trips on Upper Lake Minnetonka. In 1900, the railroad tracks were extended to Mound as the large steamboats were being replaced by the yellow Streetcar Boats, but the majority of the tourists came by train. Tourists were catered to by several large hotels in the Cooks Bay area that came to be known as "Busy Corners".

Mound City reached its tourism peak in 1912 and was incorporated as the Village of Mound. The business center of the city was moving from Busy Corners to the intersection of Commerce Boulevard and County Road 15, as the railroad tracks had been extended to that location.

Three Points, north of Mound, was annexed to Mound in 1959, Island Park and Halstead Heights in 1960, and Shadywood Point in 1963.

In 1966 the Great Northern Railway sold the Depot to the Minnetonka Museum Association for \$1 with the understanding that it be moved to a different site. During the night of March 16, 1967, the Depot was moved to its present location. In 1972, the Minnetonka Museum Association was disbanded for lack of funds, and the Depot was turned over to the Village of Mound to be used as a community center.

For more information about the history of the area, books to purchase and tours contact the Westonka Historical Society at 952-472-9800 or go to their website: www.westonkahistoricalsociety.org. They are located in the Centennial Building at 5341 Maywood Road (former City Hall building).

Homestead Tax Credit

Individuals who live in their own home qualify for a real estate tax credit. This tax break provides homeowners with property tax savings. To qualify for the tax credit you must own and occupy your home before December 1st. Individuals who own a home but live in a nursing home also qualify for homestead classification status. Relatives who are living in the owner's home may retain the home's homestead classification. Property owners who are permanently and/or totally disabled or blind may qualify for a tax reduction.

To file for the Homestead Tax Credit, all new homeowners should come to City Hall to complete an application. If you have any questions please call (952) 472-0603.

Hydrant Flushing

As part of the City's watermain preventative maintenance program, you will periodically see Public Works personnel releasing water from hydrants. Hydrant flushing is necessary to test the hydrants to make sure adequate flow and pressure is available to satisfy normal system demands as well as the increased demand required in the event of a fire. Flushing is also done to remove sediment from the pipes in order to maintain water clarity and quality in the distribution pipes. When a hydrant is opened, there may be temporary incidences of discolored water while fine sediment particles are flushed out. There is no health hazard associated with the discolored water. You should avoid washing clothes until the water clears and limit the water usage during flushing. Hydrant flushing typically takes place in April and October. A notice will be published in the Laker Newspaper prior to bi-annual city-wide hydrant flushing.

This same philosophy of water line preventive maintenance is one that you should use in your own home. Your home's water heater should be drained and flushed at least once a year to keep it working efficiently and to protect the quality of water inside your home. If you go out of town and there is no water use in your home for a week or more, when you return it's always a good idea to run all your faucets for a minute or so before using the water. This ensures that you don't use any stagnant water that may have developed in your home's pipes while you were away.

If you experience discolored white clothing try the remedy below.

1. **Cream of tartar** - Boil a pot of two pints of water with six teaspoons cream of tartar. Remove the pot from the heat. Soak the stained garment in the hot liquid for an hour or two. Obviously, they will need to increase proportionately for the level of laundry.
2. **OR - Commercial rust remover** (like Iron Out) – use as directed.
3. When the stain is finally gone, run the clothes through the laundry, as usual

Public Housing - Indian Knoll Manor

A member of the Crime Free Multi Housing Program, Indian Knoll Manor Apartments, managed by the Mound Housing and Redevelopment Authority provides the community with a safe, secure place in which the elderly, disabled or handicapped citizens of Mound can live comfortably. Indian Knoll Manor Apartments at 2020 Commerce Boulevard are reserved for those seniors who are age 62 or older, or handicapped and/or disabled persons who are able to live independently or with the help of a privately contracted service. The current income limits as dictated by the Department of Home and Urban Development (HUD) are \$44,800 for a single person family and \$51,200 for a two person family. Rent for the building is based on 30% of a resident's income, with a minimum rent of \$50.00. If you have any questions regarding Indian Knoll Manor Housing, please call the Housing Coordinator at 952-472-5078.

Lawn Care

City Ordinance requires that you take care while doing lawn maintenance to keep leaves and grass clippings out of the street. If you employ a lawn service, make sure they keep leaves and grass clippings off the street as well. When rainwater carries leaves and grass clippings down streets and into lakes and ponds, they harm water quality. Leaves and grass clippings do more damage to our lakes than fertilizers, pesticides and motor oil!

Lawn Sprinkling

An odd/even lawn sprinkling regulation is in effect for all lawn sprinkling systems supplied by water from the City of Mound Water Division from May 1st to September 1st each year. Properties with an address that ends with an even number may sprinkle lawns only on days with an even calendar number. Properties with an address that ends with an odd number may sprinkle lawns on days with an odd calendar number.

A one (1) month exception from the odd/even sprinkling restriction may be granted for newly planted sod, grass, or landscaping upon registering for exemption and recommendation of the Mound Public Works Superintendent. Other exemptions may be granted upon evaluation and recommendation of the Mound Public Works Superintendent by calling 952-472-0603.

Water used, but not placed into the sanitary sewer, may be deducted from the sanitary sewer fees provided it is metered. Meters are available through the City and customers are responsible for the cost and the installation. The sprinkler meter must be installed AFTER the regular house meter. Once installed, the City must inspect the meter so that it can be read. The City will maintain the meters. For more information, call 952-472-0603.

Leaf Dumping - Free

City of Mound residents may dump leaves, weeds, garden waste, milfoil, and grass/lawn clippings, free of charge at the compost site located in Minnetrista. This site, The Mulch Store, is located on Hwy. 7, 3 miles west of County Road 44 at 4275 Creekview Circle. Mound residents MUST have picture identification or you will have to pay for dumping your leaves. Items containing wood stems are considered brush and will be charged for accordingly.

The compost site is open April through November, Monday thru Friday from 7:00 a.m. to 5:00 p.m. and on Saturdays from 9:00 a.m. to 1:00 p.m. For prices on brush, limbs, logs and stumps, call The Mulch Store at 952-446-1056.

Liquor Store - Harbor Wine & Spirits

The City of Mound opened its current municipal liquor store in the Mound Market Place Plaza in February 2003. Mound has operated a municipal liquor store since 1937. The City liquor operation is beneficial to Mound residents for several reasons. Under city control, the operation has a vested interest in helping limit access to alcoholic beverages by underage, would-be drinkers. The liquor store is run as an enterprise fund, meaning profits from the store can be reallocated to fund other city operations. Using liquor store profits to fund programs, such as the city's annual seal-coating program, means less is spent from the city's general fund, and consequently, less needs to be collected from local taxpayers. Running a municipal liquor store is one way for the city to help keep property taxes in line.

A portion of the liquor store is dedicated to wine selections, with an emphasis on catering to the tastes of area citizens. The liquor store hosts wine samplings in-store by a variety of vendors. If you have any questions or comments about the Mound liquor store operation, please contact the Liquor Store Manager at 952-472-0648.

Meeting Dates

City Council Meets the second and fourth Tuesday of each month beginning at 7:00 p.m.

HRA meets the second and fourth Tuesday of each month typically beginning at 6:45 p.m., but the time is subject to change depending on the agenda.

Planning Commission meets the first Tuesday of each month beginning at 7:00 p.m.

Parks, Open Space Commission meets the second Thursday of each month beginning at 7:00 p.m., on an as-needed basis.

Dock & Commons Commission meets the third Thursday of each month beginning at 7:00 p.m., on an as-needed basis.

Minnesota Night to Unite

This event takes place yearly on the first Tuesday in August. MNU is designed to heighten crime/drug prevention awareness, generate support for, and participation in local anticrime programs, strengthen neighborhood spirit and police-community partnerships, and just get together to have fun. We also aim to send a message to criminals letting them know neighborhoods are organized and fighting back. Neighborhoods are encouraged to organize their own block party. Check with the Orono Police Department for help promoting your event.

Mound Fire Department Fish Fry and Dance

The Mound Firefighters have been hosting an annual Fish Fry and Dance for well over 60 years. This fund raising event is a family type event that is typically held on the first Saturday of June at the Mound Fire Station.

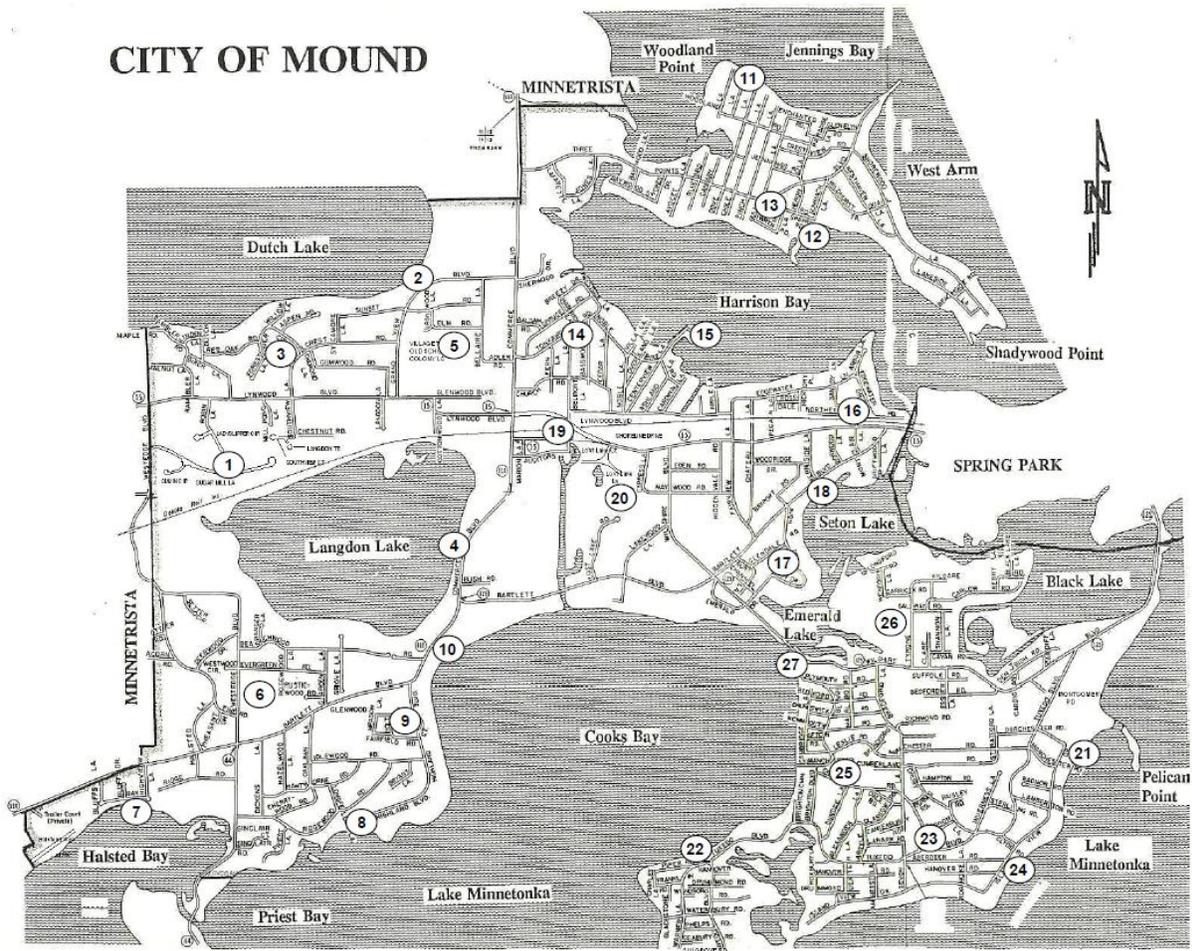
The Fish Fry and Dance features a traditional fish meal and live music for an evening of entertainment, along with numerous kids' fun activities. Tickets for this event are available at the Fire Station, City Hall, and by a door-to-door sales campaign conducted by the Mound Firefighters. The ticket price always includes both the fish dinner and dance. Please give the firefighters your support and join us for a fish dinner and a fun community event.

Noise

City Ordinance prohibits any noise that is a nuisance or potential health hazard. This includes excessive noise from loud vehicles, unnecessary horn-honking, animals, stereos, and musical instruments. A loud party can be declared a nuisance between 10 p.m. and 7 a.m. seven days a week. Power equipment (lawn mowers, hedge clippers, leaf blowers, electric saws, and drills and construction equipment) can only be operated from 7 a.m. to 9 p.m. Monday thru Friday and 8a.m. to 9 p.m. Saturdays, Sundays, and holidays.

Parks (for more park detail see the city website)

CITY OF MOUND



DUTCH LAKE AREA

- 1 Alwin Park**—Robin Ln & Sugar Mill Ln
Play structure, picnic tables
- 2 Dutch Lake Access**—Grandview Blvd
Boat Launch to Dutch Lake
- 3 Philbrook Park**—Clover Circle
Play structure, Ball fields, Basketball, Picnic area
- 4 Veteran's Park**—2500 Block of Commerce Blvd
Lake Frontage, Dock, Benches
- 5 Weiland Park**—Elm Rd
Play Structure, Picnic Tables

THE HIGHLANDS AREA

- 6 Sorbo Park**—Evergreen Rd & Rosewood Ln
Play Structure, Basket Ball, Picnic Tables
- 7 Bluffs Beach**—Bay Ridge Rd
Swim Beach, Picnic Area
- 8 Highland End**—End of Highland Blvd
Lake Frontage, Open Space
- 9 Highland Park**—Highland Blvd & Glenwood Rd
Play Structure, Ball Fields, Picnic Area
- 10 Surfside Park**—Bartlett Blvd, Commerce Blvd
Swim Beach, Boat Launch to Lake Minnetonka,
Transient Dock, Play Structure, Sand Volley Ball
Court, Picnic Area, 4-season Rental Pavilion

THREE POINTS AREA

- 11 Canary Beach**—Canary Ln N
Swim Beach, Picnic Area
- 12 Crescent Park**—Sparrow Rd & Sumach Ln
Lake Frontage, Nature Area
- 13 Three Points Park**—Three Points Blvd & Gull Ln
Play Structure, Ball Fields, Basket Ball, Tennis
Court, Picnic Tables

TONKAWOOD AREA

- 14 Belmont Park**—Belmont Ln and Tonkawood Rd
Play Structure, Picnic Area
- 15 Centerview Beach**—Centerview Ln
Swim Beach, Fishing Pier, Picnic Area
- 16 Seton**—Northern Rd & Sandy Ln
Play Structure, Basket Ball, Benches

SHIRLEY HILLS AREA

- 17 Avon Park**—Avon Ln & Emerald Dr
Play Structure, Ball Fields, Basketball, Picnic Area
- 18 Carlson Park**—Avon Ln & Bartlett Blvd
Lake Frontage, Picnic Area
- 19 Veteran's Memorial Plaza**—5515 Shoreline Dr
Veteran's Monument, Benches
- 20 Zero Gravity Skate Park**—Cypress Ln & Maywood Rd
Skate park for skate board and bikes, picnic pavilion

ISLAND PARK AREA

- 21 Avalon Park**—Manchester Rd & Island View Dr
Benches, Lake Frontage, Open Field
- 22 Chester Park**—Tuxedo Blvd & Piper Rd
Play Structure, Lake Frontage, Benches
- 23 Doone Park**—Tuxedo Blvd & Donald Dr
Open Space, Nature Area
- 24 Scherven Park**—Island View Dr & Aberdeen Rd
Play Structure, Swimming Beach, Picnic Area
- 25 Swenson Park**—Brighton Blvd, Leslie Rd
Play Structure, Tennis Courts, Ball Fields, Basket
Ball, Picnic Tables
- 26 Tyrone Park**—Tyrone Ln & Galway Rd
Play Structure, Ball Fields, Basket Ball, Picnic Tables,
Nature Area
- 27 Wychwood Park**—Wilshire Blvd & Brighton Blvd
Swim Beach, Benches

Permits – Building, Zoning and Miscellaneous

To help ensure that Mound homes are safe, permits are required for all new construction, additions and any remodeling that changes your home or garage structure, plumbing, mechanical or electrical system. Plumbing work such as installing new service lines from the street or additional piping and/or fixtures in the home requires a permit. Mechanical work such as heating or air conditioning units, including air exchangers, in-floor heat systems, gas logs/fireplaces, factory wood burning fireplaces, and gas water heaters requires a permit.

Building Permits required for the following: Check out the city website for informational packets. Call MnSPECT (the Mound Building Official) at 952-442-7520 for specific information on construction requirements.

New Home Construction	New Siding, Roofing, or Windows
New Garage Construction	Fireplaces
Commercial Construction	Demolition of an Existing Structure
Addition onto an existing structure	Decks
Sheds larger than 120 SF of floor area	Finishing off a roughed in bathroom
Retaining Walls over 4 feet high	Finishing off a basement
Swimming Pools	Installation of bedroom egress/exit window

Zoning permits required for the following: Call 952-472-0607 for more information

Subdivision/lot splits	Sign Permit – All signs
Variances	Fence Permit – All fences
Conditional Use Permits	

Other permits required: Call 952-472-0603 for more information

Street Opening/Utility Permits	Public Lands Permits
Curb Cut Permits	Shoreline Alteration
Grading/Filling	

Pet Licenses

Under Mound Ordinance 14-38 all cats and dogs kept within the city limits of Mound are to be licensed. Licenses are renewable every two years (in the even numbered years) and can be obtained at City Hall. Call 952-472-0603 for more information.

Recycling

Recycling services are provided by Republic Services (formerly Allied Waste). Republic provides a 60 gallon cart and picks up recycling material on a bi-weekly basis. Please have your recycling cart curbside by 7:00 a.m. on your assigned day. If you don't know what your recycling day is, check the City website "Resident Resources" (www.cityofmound.com) or call the City of Mound at 952-472-0603.

Republic Services offers single sort, which means all recycling materials may be mixed in the cart provided. Acceptable recycling items are: Newspaper and newspaper inserts, magazines, catalogs, junk mail, envelopes, office and school papers, colored paper, cardboard, boxboard (cereal, cake and cracker boxes), brown paper bags, aluminum cans, tin and steel cans, glass jars, bottles, plastic milk jugs, plastic bottles, and phone books. No need to sort or separate these items. If Republic has missed your recycling pickup or if you need another cart please call them at 952-941-5174 or the City of Mound at 952-472-0603. Note: Recycling materials should be loose and clean. **No plastic bags are allowed.**

For appliance, electronics and other specialty recycling contact:

Douglas Kugler Eco-Site at 952-955-1130
676 Industrial Boulevard, Watertown
www.athc.org/images/pdf-files/Watertown-Eco-Site.pdf

Recycling Day/Clean Up Day

The Cities of Mound and Minnetrista host a Recycling Day in May each year. Recycling Day is held at Minnetrista City Hall, 7701 County Road 110 West, in Minnetrista. Hours are 8:00 a.m. to 3:00 p.m. Dates, pricing, and items accepted will be posted in your local paper, on the website, and in the City newsletter prior to each event.

Road Restrictions

Road Restrictions are in effect for Mound City streets from March 15th until approximately May 15th. The roads listed below will be marked nine-ton. All other city roads are four-ton. NO PERMITS will be issued on the roads under restriction.

9-Ton Roads

County Road 15

County Road 110

County Road 125

Cypress Lane – from County Road 15 to Maywood Road

Eden Road – from Wilshire Boulevard to Hiddenvale Lane

Fairview Lane – from County Road 15 to the Dakota Rail Regional Trail crossing

Hiddenvale Lane – from Maywood Road to County Road 15

Lynwood Boulevard – from County Road 110 to Cardinal Lane

Maywood Road – from Wilshire Boulevard to Fairview Lane

Three Points Boulevard – from County Road 110 to Resthaven Lane

Tuxedo Boulevard – to the City limits

Wilshire Boulevard – From County Road 15 to Bartlett Boulevard

Schools

The Westonka Public Schools offer lower class sizes along with a wide variety of co-curricular opportunities and a full portfolio of honors and college-level courses. The district has scored in the “Best in State” performance in the MCA tests from the primary grades to the high school level. See the district’s website for specific information: www.westonka.k12.mn.us.

Also located in Mound serving the private school community is Our Lady of the Lake Catholic School. Located on Commerce Boulevard, their students consistently score competitively, or higher, on the NWEA assessments in comparison with national and local area schools. See their website for specific information: <http://school.ourladyofthelake.com>.

Sign Regulations

Most signs in the City of Mound require issuance of a permit and payment of an application fee. However, certain types of signs are exempt from permitting including, but not limited to, garage sale signs and real estate signs. No sign other than governmental unit signs can be placed upon street right-of-way or easement with the following exceptions:

Garage Sale signs are allowed subject to the following provisions:

- Must be placed five feet from the street pavement or curb
- Must include the name and address of the property owner
- Cannot exceed four square feet
- Cannot be attached to telephone poles or light standards
- Must be removed promptly by property owner upon completion of garage sale

Directional Real Estate Signage is allowed subject to the following provisions:

Directional off-premise real estate signs not advertising Open Houses, can be located in the right-of-way but must be placed five (5) feet from the pavement or curb but cannot obstruct visibility at intersections. This type of sign is not subject to any restriction regarding days of the week.

Directional off-premise real estate signs for the purpose of advertising Open Houses:

- are allowed only on Tuesdays, Thursdays, Saturdays and Sundays
- can be placed in the right of way but must be placed (5) feet from the pavement or curb and cannot obstruct visibility at intersections
- cannot exceed four (4) square feet
- can be placed on private property provided that the property owner’s consent is obtained prior to the placement of such signs
- must not be placed on the right of way of County and State roads and municipal aid streets

Residents are encouraged to contact Sarah at 952-472-0604 to discuss sign locations.

The placement of signage in County Road ROW may be subject to additional provisions and/or restrictions. Please check with the Planning Department 952-472-0604 for additional information related to signage.

Special Assessments

Special assessments are a means for property owners to pay for the benefit they receive from construction or repair of utilities, streets, sidewalks and alleys. The cost of a public improvement is calculated on a “per unit” basis. Public hearings are held to order the improvement and estimate the special assessment for each property. Property owners pay a portion of the assessment, plus interest, over a period of years, with their annual real estate taxes. Typically, special assessments are paid over a 15 year time period. Certified special assessments also may be paid in full at any time. Call 952-472-0608 for payoff amounts.

Snowmobile Regulations

Snowmobile operations in the City of Mound are regulated by State Statute and City Ordinance. It is unlawful for any person to operate a snowmobile within 100 feet of a pedestrian, fisherman, skating rink, sliding area, cemetery, or on private property without the consent of the property owner. All snowmobiles must be equipped with a standard muffler, “deadman” throttle, head light, taillight, and current registration. No snowmobile shall be operated between the hours of 1:30 a.m. and 7:00 a.m. of each day on City Streets, roadways, and public lands that do not abut public waters.

No person between the ages of 14 and 18 shall operate a snowmobile on a public street or ice covered public waters without a valid snowmobile safety certificate issued by the State of Minnesota. No person under the age of 14 shall operate a snowmobile on public properties.

Street Sweeping

Streets are swept during our “non snow” months to protect water quality in our ponds and lakes. All streets in the City are swept twice a year, and some streets are swept more often. The sweeper will do its first pass down the center of the street and another pass along each curb. We ask for your patience in allowing the sweepers to complete all passes before calling Public Works. Please protect our ponds and lakes; do not rake leaves and grass clippings onto streets.

Sump Pump Drainage

A sump pump that drains into the sanitary sewer system is in violation of City Code. This violation carries a surcharge of \$100 per month to property owners that are not in compliance with the ordinance or who, when requested, refuse to allow their property to be inspected to determine compliance.

The ordinance states that no water from any roof, surface, groundwater sump pump, footing tile, swimming pool, or other natural precipitation shall be discharged into the sanitary sewer system. A typical violation is a sump pump that drains into a floor drain or laundry tub.

Trees

If you see a tree on public or private property that is exhibiting disease symptoms or is posing a safety hazard, please call the City at 952-472-0600. Tree removal/trimming companies are required to be licensed to do business in the City of Mound. A list of licensed tree trimmers is available on the city website at www.cityofmound.com under "Resident Resources".

Utility Bills

Residents are asked to mail their payments directly to the City of Mound at P. O. Box 251310, St. Paul, MN 55125. You can also pay your utility bill from your checking or savings account automatically - no checks to write, stamps to buy, or late payments. It's free, fast and hassle free. Simply complete and return an authorization form with a voided check or deposit slip. Once you are enrolled payments are automatically deducted on the 15th of the month. Call 651-255-0972 for an authorization form or obtain one from the city website at www.cityofmound.com under the Finance Department tab.

Utility Bill Automatic Payment Plan

You can pay your utility bill from your checking or savings account automatically—no checks to write, stamps to buy, or late payments. It's free, fast, and completely hassle free!

Q. How do I sign up?

A. It's easy. Simply complete and return the attached authorization form. You must include a voided check (for checking accounts) or deposit slip (for savings accounts).

Q. How soon will the Automatic Payment Plan Start?

A. It may take one billing cycle after we receive your authorization. Please continue to pay your bill as usual until this message appears on your bill in the Amount Due box:



Q. How can I be sure that my water bill has been paid?

A. Your monthly bank statement will clearly reflect the automatic payment.

Q. What if I have a question about my bill?

A. Simply call the Utility Billing Center at 651/255-0972.

Q. What if I try the Automatic Payment Plan and don't like it?

A. You can cancel your authorization for automatic payments at any time by notifying us in writing.

Water Conservation-Check for Leaks

The City of Mound strongly encourages water conservation efforts. We encourage all residents to check for water leaks in their plumbing. The best way to determine if you have a leak in your house is to look at your water meter. The water meter is usually located in the mechanical room closest to an outside wall. In the center of the meter between the numbers 7 and 8 on the dial is a small triangle (known as a leak detector). Turn off all the water at your faucets, dishwasher, etc. The triangle should not be moving if you have no water running. If it is moving while you believe no water is running in the house, you probably have a leak somewhere. To locate the leak, it is best to start with the toilet. Turn off the toilet (note: if you have more than one toilet, do them one at a time) and go back and check to see if the leak detector has stopped moving. Other appliances that can be using water that you may not be aware of are water softeners, furnace humidifiers, and ice makers.

Water Hardness

The city receives many calls from residents on the hardness of city water when adjusting settings on water softeners. The hardness level is 21-24 grains, and the iron level is .92. For further information, please contact the Public Works Department at 952-472-0603.

Web Site

The City of Mound has a website that offers department information, photos, history, and helpful safety tips. The web site is frequently updated to keep residents informed. Check it out online at www.cityofmound.com.

The Mound Fire Department Website also has a website with current fire safety and fire department information. The Mound Fire website can be viewed using the link from www.cityofmound.com or at www.moundfire.com.

Welcome Neighbor!

Finding your way around a new neighborhood can be a real hassle, especially when it comes to finding the reliable services you need. That's where Welcome Neighbor comes in. As your community welcome service, they can assist with the community information, services, and contacts you need to settle into your new neighborhood. Contact them at 952-442-9000 or www.welcomeneighbormn.com.

Westonka Historical Museum

The Westonka Historical Society (1966-present) opened its collection to the public in the Centennial Building (5341 Maywood Road) in June 2013. This collection has three themes: community and schools, local residents, and Tonka Toys. The community and schools room represents the history of the Westonka cities of Minnetrista, Mound, Spring Park, Navarre/Orono, and Minnetonka Beach, as well as the area schools which began as two dozen country grade schools, with the first high school opening in 1917. The local residents' room is primarily devoted to donations of Andrews Sisters memorabilia and Native American items, but will expand to include others as well. In the Tonka Toys room over 400 toys represent the

business which started in Mound in 1946 as Mound Metalcraft, and in the following 40 years put Mound on the map as the “Trucking Capital of the World.” The museum sponsors monthly programs and annual fundraising events, topics listed in the calendar section of the Laker/Pioneer and the Lakeshore Weekly News. The museum is open Saturdays, 10:00-2:00 for free tours, and by appointment for tours at \$3 per person. For more information call 952-472-9800 to leave a message, or email via our website, www.westonkahistoricalsociety.org.

Winter Parking Restrictions

From November 15 until April 15, parking is prohibited on all city streets between the hours of 2:00 a.m. and 6:00 a.m. Vehicles left on the street create a problem for snow removal crews and emergency vehicles. Vehicles in violation will be tagged and/or towed during this time period regardless of whether there is snow on the roadway or whether snow is expected or not.

westonka fast facts



Westonka offers lower class sizes and individual attention along with a wide variety of co-curricular opportunities and a full portfolio of honors and college-level courses. Our passion for innovation and academic excellence means our graduates leave prepared for college and success in the 21st century. Learn why Westonka is the district of choice for so many families in the western suburbs.

12 Consecutive Years of Best in State MCA Performance

Westonka students scored in the top 10 districts in the state on 2014 MCAs. Overall, Westonka is ranked #5 in the state in reading and #8 in the state in math.

- Grade 3 is ranked Top 10 in state in reading, #5 in state in math
- Grade 4 is #4 in state in reading
- Grade 5 is #1 in state in reading, #7 in math and #9 in science
- Grade 6 is #7 in state in reading, #2 in math
- Grade 7 is #2 in state in reading, #5 in math
- Grade 8 is Top 10 in state in science
- Grade 10 is #7 in state in reading
- Grade 11 is above state average in math

National Blue Ribbon Awards

Hilltop Primary School was selected as a National Blue Ribbon winner for 2012—one of only seven schools in Minnesota. Shirley Hills Primary School is a 2008 Blue Ribbon winner.



'Best High School' Recognitions

Mound Westonka High School is recognized as one of the best high schools in the country. MWHS is ranked No. 104 in the nation on Newsweek's list of "America's Top 500 High Schools" and earned a "Best High Schools" Silver Award from U.S. News & World Report.

AP District Honor Roll

Westonka was one of only 11 Minnesota districts named to the College Board's 2012 AP[®] District Honor Roll for increasing access to AP Exams as well as the percentage of students earning scores of 3 or higher (usually the minimum to earn college credit).

21st Century Skills

- Westonka's Edge21 Technology Plan transforms the method by which curriculum is delivered to students and personalizes the learning experience for students
- 1:1 Google Chromebook integration for grades 5-12 and increased technology integration district-wide
- Project Lead the Way engineering program offers two- and four-year college credit
- Middle school Future City & Future Problem Solvers engineering/critical thinking/problem solving courses
- Engineering is Elementary (Eie) at the primary level

www.westonka.k12.mn.us | 952.491.8000

westonka fast facts

America's Most Challenging High Schools

Mound Westonka High School ranks 23rd in Minnesota on the Washington Post's 2014 list of America's Most Challenging High Schools.

Strong College Prep Program

- College counseling and planning begins in 7th grade
- 11 Advanced Placement courses
- College-in-the-Schools (CIS) Spanish
- Post-secondary enrollment options
- 49 AP Scholar Awards in 2013
- 72% of students taking AP Exams in 2013 scored a 3 or higher (usually the minimum to earn college credit)
- 2013 ACT composite score: 24.1—exceeds the 23.0 state average and 20.9 national average

Competitive Class Sizes

Average Class Sizes in 2012-2013:

Primary School: 22.33

Middle School: 26.29

High School: 25.7

High Ability Student Choices

- Full primary school Gifted and Talented program
- Accelerated and honors courses for middle school
- Strong portfolio of Advanced Placement courses and advanced, honors and CIS courses

Building Connections

- Student leadership programs at all schools
- Westonka Summer Institute—global immersion program for effective leadership in business, science, archeology, public service and education
- Preschool Spanish; grades K-7 before- and after-school Spanish; high school Mandarin Chinese and CIS Spanish
- Beijing Sister School
- Foreign exchange mentorship program

Generous Community Support

- Financial support from local educational foundation
- Seven of nine local operating levies passed since 1995
- Over \$64,000 in locally-sponsored scholarships awarded to the class of 2014
- Over \$540,000 in community donations in 2013-2014

Award-Winning Activities (2013-2014)

Athletics:

- Four state tournament teams—Boys Tennis (6th), Jazz Dance (6th), High Kick Dance (7th), Bowling Club (9th)
- 20 individual state tournament competitors, one All-American Nordic skier
- 37 All-Conference athletes; 12 honorable mentions
- Three Section Champion teams, three Section Coaches of the Year
- Nine MSHSL Coaches Association Team Academic Award winners—five Silver and four Gold

Business:

- 108 qualified for state DECA meet
- 23 went on to DECA Internationals
- Out of 16,000 competitors, six of the 10 MWHS teams placed in the Top 20—one 6th-place award, two 4th-place awards and a 2nd-place International trophy.

Band:

- Superior rating for MWHS Wind Ensemble at Region 2AA Large Group Contest
- 16 WCC Honor Band members, four U of MN Honor Band members, one All-State Orchestra member

Vocal:

- Superior ratings for Varsity Women's and Concert choirs in Region 2AA contests, perfect score for Madd Jazz auditioned vocal group
- ACDA State Conference performance, two ACDA Honor Choir selections
- Three All-State Choir members

Drama:

- Six individual SpotLight Awards for "Copacabana"
- Two individual Outstanding Performance awards
- Outstanding for Overall Performance, Honorable Mention Overall Production and Honorable Mention Performance by a Student Orchestra

Fine Arts:

- Nine Minnesota Scholastic Art Awards with one Gold Key, two Silver Keys and six Honorable Mentions
- 96 ribbons at the 2013 Minnesota State Fair; four Grand Prize winners

Future Leaders:

- Two Future Problem Solvers international competitors, two Future Cities regional awards



www.westonka.k12.mn.us | 952.491.8000

CITY CONTACT INFORMATION

Department Supervisors

Catherine Pausche	Finance/City Clerk/Docks	952-472-0633	catherinepausche@cityofmound.com
Bob Derus	Interim City Manager	952-472-0609	citymgr@cityofmound.com
Eric Hoversten	Public Works Director	952-472-0636	erichoversten@cityofmound.com
Catherine Pausche	Finance Director	952-472-0633	catherinepausche@cityofmound.com
Greg Pederson	Fire Chief	952-472-3533	gpederson@moundfire.com
Correy Farniok	Orono Police Chief	952-249-4700	CFarniok@ci.orono.mn.us
John Colotti	Liquor Store Manager	952-472-0648	johncolotti@cityofmound.com
Ray Hanson	Public Works Supt	952-472-0614	rayhanson@cityofmound.com
Sarah Smith	Comm Development Dir	952-472-0604	sarahsmith@cityofmound.com

City Departments

Building Official - MnSPECT	952-442-7520
Building Inspections	952-442-7520
City Clerk	952-472-0633
City Hall	952-472-0600
Community Development Director	952-472-0604
Docks	952-472-0613
Finance Director/Acting City Manager	952-472-0633
Fire Department - Non-Emergency	952-472-3555
General Information	952-472-0600
Hennepin County Tax Assessor	952-472-0619
Housing & Redevelopment Authority	952-472-0633
Liquor Store – Harbor Wine & Spirits	952-472-0648
Parks Department	952-472-0636
Planning and Zoning	952-472-0607
Police Department - Non-Emergency	952-249-4700
Public Works	952-472-0603
Recycling	952-472-0603
Utility Billing (Opus 21)	651-255-0972

COMMUNITY CONTACT INFORMATION

David Thaler Ice Center (Minnetrista)	952-491-8277
Food Shelf	952-472-5599
Gillespie Center	952-472-6501
Hennepin County	612-348-3000
Indian Knoll Manor (Affordable Housing)	952-472-5078
Laker Newspaper	952-442-4414
Library	612-543-6175
Lake Minnetonka Conservation District	952-745-0789
Minnehaha Creek Watershed District	952-471-0590
Harold J. Pond Ice Arena (Mound)	952-472-6565
Our Lady of the Lake Catholic School	952-472-1284
Post Office	952-472-3160
RideNet (Dial-a-Ride)	800-450-6100
Ridgeview Medical Center in Waconia	952-442-2191
Ridgeview Westonka Clinic	952-442-7890
School Transportation	952-491-8280
Transit Link (Dial-a-Ride)	651-602-5465
Water Patrol	612-348-3744
WeCAB (Western Area Community Busing)	952-472-0742
Westonka Historical Society (Museum)	952-472-9800
Westonka School District #277	
Community Education	952-491-8040
District Office	952-491-8000
Early Childhood	952-491-8048
Grandview Middle School (Grades 5-7)	952-491-8300
High School (Grades 8-12)	952-491-8100
Hilltop Primary School (Grades K-4)	952-491-8500
Shirley Hills Primary School (Grades K-4)	952-491-8400

Churches

Bethel United Methodist	2116 Commerce Blvd	952-472-1522
MainStreet Covenant	5221 Shoreline Dr	612-547-6722
Mound Evangelical Free	2117 Commerce Blvd	952-472-2779
Mount Olive Lutheran	5218 Bartlett Blvd	952-472-2756
New Morning Church	2529 Commerce Blvd	952-500-0394
Our Lady of the Lake Catholic	2385 Commerce Blvd	952-472-1284
St John's Lutheran	2451 Fairview La	952-472-1416

Social Services

Community Mediation Service, Inc.	612-629-6058
Hennepin County	612-348-3000
Mound Psychological Services	952-472-2408
Ridgeview Medical Center (Waconia)	952-442-2191
Ridgeview Westonka Clinic	952-442-7890
Sojourner Project for Domestic Violence	952-933-7422
Western Communities Action Network (WeCAN)	952-472-0742

Garbage Removal Companies

See www.cityofmound.com "resident resources" for a current list of approved garbage removal companies and information on residential recycling or call 952-472-0600.

Recycling

Republic Services (formerly Allied Waste)	952-941-5174
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Tree Removal Companies

See www.cityofmound.com "resident resources" for a current list of approved tree removal companies or call 952-472-0603.

Utility Companies

Center Point Energy (Gas)	612-372-4727
(report a gas odor)	911
Frontier Communications (Telephone)	1-800-921-8101
MediaCom (Cable) New Accounts/Repairs	1-800-332-0245
Water/Sewer billing	651-255-0972
Xcel Energy (customer service)	1-800-895-4999
(power outage)	1-800-895-1999
(streetlight outage)	1-800-960-6235

Revised October 2015