

AGENDA

**MOUND HOUSING & REDEVELOPMENT AUTHORITY
RESCHEDULED REGULAR MEETING
TUESDAY, NOV 22, 2016 6:55 P.M.
MOUND CITY COUNCIL CHAMBERS**

	<u>Page</u>
1. Open the meeting	
2. Action approving agenda, with any amendments	
3. Action approving minutes: Oct 25, 2016 regular meeting	1-2
Nov 9, 2016 rescheduled regular meeting	3
4. Action approving payment of claims	4-8
5. Adjourn	

MOUND HOUSING AND REDEVELOPMENT AUTHORITY

October 25, 2016

The Mound Housing and Redevelopment Authority in and for the City of Mound, Minnesota, met in regular session on Tuesday, October 25, 2016, at 6:50 p.m. in the council chambers of the Centennial Building.

Members present: Chair Mark Wegscheid, Kelli Gillispie, Ray Salazar, Heidi Gesch, and Jennifer Peterson

Members absent: none

Others present: City Manager and Public Works Director Eric Hoversten, Administrative Assistant Mary Mackres, Community Development Director Sarah Smith, and Director of Finance and Administrative Services Catherine Pausche

Public Present: Nicole Brodzik, Aubrie Gould, Megan Lachenmayer, Blake Hopkins, Jan Callison, George Linkert, Andrew Whitmore, Ariel Crawford, Noah Brammer, Kari Johnson, Neil Schmalz, Grant Sterne, Katie Priericz, Shane Wiskos, Calvin Christenson, Alex Otteson, and Bobby Kohman

1. Open meeting

Chair Mark Wegscheid called the meeting to order at 6:53 p.m.

2. Approve agenda

Hoversten added item 7.1, requesting action on the resolution approving amendment to the early start agreement for Indian Knoll Manor (IKM).

MOTION by Salazar, seconded by Gesch, to approve the agenda as amended.
All voted in favor. Motion carried.

3. Action approving minutes: October 11, 2016 regular meeting

MOTION by Salazar, seconded by Gesch, to approve minutes from October 11, 2016 regular meeting. Salazar, Gesch, Wegscheid, and Gillispie voted in favor, Peterson abstained.
Motion carried.

4. Approve claims

MOTION by Salazar, seconded by Gesch, to approve the claims in the amount of \$1,379.93.
All voted in favor. Motion carried.

5. Public Hearing on proposed disposition of property: Sale of Indian Knoll Manor to IKM Limited Partnership, with Aeon as the General Partner

Catherine Pausche presented a series of actions which will be the final actions to facilitate transfer of Indian Knoll Manor (IKM) to Aeon and the IKM Limited Partnership. Pausche stated the City/HRA has performed a series of actions and invited residents to neighborhood meetings to comment but hasn't held an official posted public hearing. She added that tonight's public hearing is in order to take comments from anyone who would like to weigh in on the matter of the sale of IKM. Pausche said the HRA will proceed with considering the loan agreement between the HRA and the IKM Limited Partnership which correlates to the purchase agreement that has already been approved. She stated that the appraised value of IKM is \$2,120,000, which is the amount reflected on the purchase agreement. The loan for the same amount as the purchase price allows for the equity in IKM to be quantified, but reinvests the amount in the property to make improvements.

RESOLUTION NO. 16-12H: RESOLUTION ENDING THE ANNUAL CONTRIBUTIONS CONTRACT (ACC) WITH HUD AND DISSOLVING THE HRA'S STATUS AS A PUBLIC HOUSING AUTHORITY WITHIN HUD

7.1 (added) Action on resolution approving amendment to early start agreement for Indian Knoll Manor (IKM)

Requested action:

Approve resolution approving amendment to early start agreement regarding Indian Knoll Manor

MOTION by Salazar, seconded by Peterson, to approve the resolution. All voted in favor. Motion carried.

RESOLUTION NO. 16-13H: RESOLUTION APPROVING AMENDMENT TO EARLY START AGREEMENT REGARDING INDIAN KNOLL MANOR

8. Adjourn

MOTION by Gesch, seconded by Salazar, to adjourn at 7:04 p.m. All voted in favor. Motion carried.

Chair Mark Wegscheid

Attest: Catherine Pausche, Clerk

MOUND HOUSING AND REDEVELOPMENT AUTHORITY

November 9, 2016

The Mound Housing and Redevelopment Authority in and for the City of Mound, Minnesota, met in a rescheduled regular session on Wednesday, November 9, 2016, at 6:55 p.m. in the council chambers of the Centennial Building.

Members present: Chair Mark Wegscheid, Kelli Gillispie, Ray Salazar, and Jennifer Peterson

Members absent: Commissioner Heidi Gesch

Others present: City Manager and Public Works Director Eric Hoversten, and Director of Finance and Administrative Services Catherine Pausche

Public Present: Johanna Baden, David Baden, Lauren Miller, Vince Forystek, Mary Mann, Tommy Clobes, Max Lund, Leo Kreactz, Cody Rolighed, Brendan Dreyer, Parket, Larson, Dylan Roth, Ben Holbert, Hunter Bauer, Oben Howard, Lexi Corbett, Charlie Bailey, Tashiyah Dempsey, Maddie Niederer, Liz Schepers, Quinn Tice, Tim Lembke, Cam & Diane Cross, Grant Sterne, Noah Brammer, Neil Schmalz, Ruth Clark, Alan Beard, Charlie Treat, and Beau Taunton

1. **Open meeting**

Chair Mark Wegscheid called the meeting to order at 6:57 p.m.

2. **Approve agenda**

Hoversten added item 4 requesting action on a resolution approving documents related to the Environmental Response Fund (ERF) Grant and loan related to the Indian Knoll Manor Project.

MOTION by Salazar, seconded by Gillispie, to approve the agenda as amended.
All voted in favor. Motion carried.

3. **Approve claims**

MOTION by Salazar, seconded by Gillispie, to approve the claims in the amount of \$17,752.81.
All voted in favor. Motion carried.

4. **(added) action on a resolution approving documents related to the Environmental Response Fund (ERF) Grant and loan related to the Indian Knoll Manor Project**

Pausche said this is just a housekeeping matter where the City/HRA serves as fiscal agent for the grant, similar to the DNR trail maintenance grant.

MOTION by Salazar, seconded by Gillispie, to approve the resolution. All voted in favor. Motion carried.

RESOLUTION NO. 16-14H: RESOLUTION APROVING DOCUMENTS RELATED TO THE ENVIRONMENTAL RESPONSE FUND (ERF) GRANT AND LOAN RELATED TO THE INDIAN KNOLL MANOR PROJECT

5. **Adjourn**

MOTION by Gillispie, seconded by Salazar, to adjourn at 6:59 p.m. All voted in favor. Motion carried.

Chair Mark Wegscheid

Attest: Catherine Pausche, Clerk

Mound HRA Claims 11-22-16

<u>YEAR</u>	<u>BATCH NAME</u>	<u>DOLLAR AMOUNT</u>
2016	111416HRAMAN	\$121.00
2016	111516HRAMAN	\$135.29
2016	AEONOCT16	\$7,467.67
2016	112216HRA	\$1,022.31
	TOTAL CLAIMS	<u><u>\$8,746.27</u></u>

CITY OF MOUND
Payments

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Current Period: November 2016

Batch Name	111416HRAMAN	User Dollar Amt	\$121.00
Payments		Computer Dollar Amt	\$121.00
			\$0.00 In Balance
Refer	1 ROTH, KATHERINE		
Cash Payment	G 680-22830 Security Deposits - Tenant	LOUANN ROTH SECURITY DEPOSIT REFUND- UNIT #104- IKM	\$250.00
Invoice 111416	11/7/2016		
Cash Payment	R 680-49800-36200 Miscellaneous Revenue	CHARGE FOR DISPOSALS- LOUANN ROTH UNIT #104- IKM	-\$129.00
Invoice 111416	11/7/2016		
Transaction Date	11/14/2016	Wells Fargo HRA 10120	<u>Total</u> \$121.00

Fund Summary

	10120 Wells Fargo HRA	
680 HRA PUBLIC HOUSING		\$121.00
		<u>\$121.00</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$121.00
Total	<u>\$121.00</u>

CITY OF MOUND
Payments

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Current Period: November 2016

Batch Name	111516HRAMAN	User Dollar Amt	\$135.29	
	Payments	Computer Dollar Amt	\$135.29	
			\$0.00	In Balance
Refer	1 MCKINNEY, PATRICIA			
Cash Payment	G 680-22830 Security Deposits - Tenant	REFUND SECURITY DEPOSIT UNIT #402 IKM- P. MCKINNEY		\$100.00
Invoice 111516	11/14/2016			
Cash Payment	G 680-22833 Security Deposit - Interest	REFUND SECURITY DEPOSIT INTEREST UNIT #402 IKM- P. MCKINNEY		\$35.29
Invoice 111516	11/14/2016			
Transaction Date	11/15/2016	Wells Fargo HRA	10120	Total \$135.29

Fund Summary

	10120 Wells Fargo HRA	
680 HRA PUBLIC HOUSING	\$135.29	
	<u>\$135.29</u>	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$135.29
Total	<u>\$135.29</u>

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Payments

Current Period: November 2016

Batch Name	AEON OCT16	User Dollar Amt	\$7,467.67	
	Payments	Computer Dollar Amt	\$7,467.67	
			\$0.00	In Balance
Refer	46 AEON MANAGEMENT LLC			
Cash Payment	E 680-49800-101 F T Empl Regular	SITE MANAGER SALARY- 144.91 HOURS- OCT 2016		\$3,357.32
Invoice 112216	11/14/2016			
Cash Payment	E 680-49800-111 Other IKM Maint	MTCE TECH SALARY- 25.25 HOURS- OCT 2016		\$890.48
Invoice 112216	11/14/2016			
Cash Payment	E 680-49800-331 Use of personal auto	MTCE MILEAGE- OCT 2016		\$64.80
Invoice 112216	11/14/2016			
Cash Payment	E 680-49800-210 Operating Supplies	SITE SUPPLIES- WORK ORDER CARDS, BUSINESS CARDS FOR SITE MGR, ROOF DOOR PARTS, EMERGENCY BACKPACK		\$181.20
Invoice 112216	11/14/2016			
Cash Payment	E 680-49800-440 Other Contractual Serv	AFTER HOURS EMERGENCY SVC- HARDCO- OCT 2016		\$25.34
Invoice 112216	11/14/2016			
Cash Payment	E 680-49800-440 Other Contractual Serv	AFTER HOURS MTCE CALL SVC- OCT 2016		\$12.12
Invoice 112216	11/14/2016			
Cash Payment	E 680-49800-440 Other Contractual Serv	ELEVATOR SVC- OCT 2016		\$160.00
Invoice 112216	11/14/2016			
Cash Payment	E 680-49800-307 Admin/Finance/Compute	IKM SITE MAINTENANCE OCTOBER 2016 - 50 UNITS @ \$55 /UNIT		\$2,750.00
Invoice 112216	11/14/2016			
Cash Payment	E 680-49800-103 Part-Time Employees	IT SALARY 1 HOUR- IKM- OCT 2016		\$26.41
Invoice 112216	11/14/2016			
Transaction Date	11/16/2016	Wells Fargo HRA	10120	Total \$7,467.67

Fund Summary

	10120 Wells Fargo HRA	
680 HRA PUBLIC HOUSING	\$7,467.67	
	\$7,467.67	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$7,467.67
Total	\$7,467.67

CITY OF MOUND

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Payments

Current Period: November 2016

Batch Name	112216HRA	User Dollar Amt	\$1,022.31
Payments		Computer Dollar Amt	\$1,022.31
			\$0.00 In Balance

Refer 11 ASPEN WASTE SYSTEMS, INC.
 Cash Payment E 680-49800-384 Refuse/Garbage Disposa NOVEMBER 2016 WASTE DISPOSAL- IKM \$325.86
 Invoice 112216 11/17/2016

Transaction Date 11/17/2016 Wells Fargo HRA 10120 Total \$325.86

Refer 2 CULLIGAN - METRO
 Cash Payment E 680-49800-440 Other Contractual Serv 21 40LB SOLAR SALT DELIVERED 10-05-16 \$187.95
 Invoice 101X29482208 10/31/2016

Transaction Date 11/14/2016 Wells Fargo HRA 10120 Total \$187.95

Refer 1 HOISINGTON KOEGLER GROUP, I
 Cash Payment E 680-49800-310 Other Professional Servi 2020 COMMERCE AEON APP DEVELOPMENT REVIEWS- PLANNING SVCS OCT 2016 \$142.50

Invoice 015-015-19 11/9/2016
 Transaction Date 11/17/2016 Wells Fargo HRA 10120 Total \$142.50

Refer 3 WARNERS OUTDOOR SOLUTIONS
 Cash Payment E 680-49800-440 Other Contractual Serv MOWING SVC- IKM 3X OCTOBER 2016 \$366.00
 Invoice 119571 10/31/2016

Transaction Date 11/16/2016 Wells Fargo HRA 10120 Total \$366.00

Fund Summary

	10120 Wells Fargo HRA
680 HRA PUBLIC HOUSING	\$1,022.31
	\$1,022.31

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,022.31
Total	\$1,022.31