

CITY OF MOUND MISSION STATEMENT: The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.

AGENDA

**MOUND CITY COUNCIL
RESCHEDULED REGULAR MEETING**

**TUESDAY, NOV 22, 2016 - 7:00 PM
MOUND CITY COUNCIL CHAMBERS**

1. Opening meeting
2. Pledge of Allegiance
3. Approve agenda, with any amendments

**Consent Agenda:* Items listed under the Consent Agenda are considered routine in nature, have been evaluated by staff, recommended by staff for approval by the Council, and will be enacted by a single roll call vote. There will be no separate discussion of these items unless a Council Member or Citizen so requests. At this time, anyone present who wishes to offer *dissenting* comment to any items on the Consent Agenda is invited to identify themselves and the item of concern so that the it may be removed from the Consent Agenda and considered after discussion in normal sequence. Separate introduction or further *support* from petitioners or requestors is not required at this time and removal of an item from the Consent Agenda for this purpose is not required or appropriate.

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4. ***Consent Agenda**
 - *A. Approve payment of claims 2865-2887
 - *B. Approve minutes: October 25, 2016 regular meeting 2888-2895
 - *C. Approve Resolution Authorizing Contract with Frontier Communications for Phone and Internet Services and Purchase of Phone System 2896-2897
2896
 - *D. Approve Policy FIN 009 - Liquor Store Donations Policy 2898
 - *E. Approve Policy FIN 010 - Official Website Policy 2899
 - *F. Approve Policy FIN 011 - Utility Billing for Non-Homestead Properties Policy 2900
 - *G. Approve an Ordinance __-2016 Amending Chapter 30 of the Mound City Code as it relates to Fire Prevention and Protection 2901-2902
 - *H. Approve a Resolution Authorizing Publication of Ordinance __-2016 by Title and Summary 2903
 - *I. Approve an Ordinance __-2016 Amending Chapter 18 of the Mound City Code as it relates to Cemeteries 2904
 - *J. Approve a Resolution Authorizing Publication of Ordinance __-2016 by Title and Summary 2905

PLEASE TURN OFF ALL CELL PHONES & PAGERS IN COUNCIL CHAMBERS.

- *K. Approve Resolution approving Expansion Permit and Public Lands Permit for 4941 Island View Drive 2906-2936
- *L. Approve Resolution approving Variance for 1920 Lakeside Lane 2937-2969
2939
- 5. Comments and suggestions from citizens present on any item not on the agenda.
(Limit to 3 minutes per speaker.)
- 6. Public Hearing - Consider issuance of a franchise 2970-3036
Applicant: Frontier Communications
- 7. Action to approve minutes from the November 1, 2016 Special Meeting Workshop 3037-3043
- 8. Information/Miscellaneous
 - A. Comments/reports from Councilmembers
 - B. Reports: Finance Dept - September 2016 3044-3046
 - C. Minutes: POSC - June 9, 2016 3047-3049
Planning Commission - October 4, 2016 3050-3052
 - D. Correspondence:
- 9. Adjourn

This is a preliminary agenda and subject to change. The Council will set a final agenda at the meeting. More current meeting agendas may be viewed at City Hall or at the City of Mound web site: www.cityofmound.com

COUNCIL BRIEFING NOVEMBER 22, 2016

Upcoming Events Schedule: Don't Forget!!

Dec 13 -- 6:55 pm -- LAST HRA Meeting for 2016

Dec 13 -- 7:00 pm -- LAST CC Meeting for 2016

Dec 27 -- HRA and CC regular meetings cancelled in recognition of Christmas Holiday

City Offices Closed

Nov 24 & 25 Thanksgiving Holiday

Dec 23 & 26 Christmas Holiday

Dec 30 & Jan 2 New Year's Holiday

Jan 16 MLK Holiday

City Official's Absences

Please notify the City Manager in advance of an absence. Some votes require more than a simple majority and Staff needs to plan accordingly.

Inquire in advance, please.....

Council members are asked to call or email their questions in advance of a public meeting so that more research may be done or additional information may be provided that will assist in your quality decision-making.

City of Mound Claims 11-22-16

<u>YEAR</u>	<u>BATCH NAME</u>	<u>DOLLAR AMOUNT</u>
2016	110916CTYMAN	\$ 5,872.06
2016	FIRESTATEAID	\$ 108,903.51
2016	111616CTYMAN	\$ 722.00
2016	1016HOISINGT	\$ 2,216.43
2016	1122216CITY	\$ 162,403.49
2016	112216HWS	\$ 49,893.72
TOTAL CLAIMS		\$ 330,011.21

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Payments

Current Period: November 2016

Batch Name	110916CTYMAN	User Dollar Amt	\$5,872.06		
	Payments	Computer Dollar Amt	\$5,872.06		
				\$0.00	In Balance
Refer	2 ALCOHOL AND GAMBLING ENFOR				
Cash Payment	E 609-49750-438 Licenses and Taxes	2017 RETAILERS BUYERS CARD FOR LIQUOR OR WINE- HWS			\$20.00
Invoice	111416	11/14/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$20.00
Refer	3 AMERICAN PUBLIC WORKS ASSO				
Cash Payment	E 602-49450-434 Conference & Training	PUBLIC WORKS EXECUTIVE PROGRAM- PROFESSIONAL DEVELOPMENT APP & ENROLLMENT- E. HOVERSTEN			\$250.00
Invoice	741877	10/24/2016		Project 16-3	
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$250.00
Refer	4 BENDICKSON, WES				
Cash Payment	E 101-43100-224 Street Maint Materials	DUMP STREET SWEEPINGS- 29 LOADS 9-1-16 THRU 10-20-16			\$1,087.50
Invoice	111516	11/10/2016			
Cash Payment	E 675-49425-224 Street Maint Materials	DUMP STREET SWEEPINGS- 29 LOADS 9-1-16 THRU 10-20-16			\$1,087.50
Invoice	111516	11/10/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$2,175.00
Refer	8 GIESE, LEROY				
Cash Payment	E 601-49400-218 Clothing and Uniforms	2016 BOOT ALLOWANCE- L. GIESE			\$174.99
Invoice	111516	11/14/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$174.99
Refer	7 HEITZ, FRANK				
Cash Payment	E 101-43100-218 Clothing and Uniforms	2016 BOOT ALLOWANCE - F. HEITZ			\$149.99
Invoice	111516	11/14/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$149.99
Refer	9 IVERSON, NOAH				
Cash Payment	E 101-41500-433 Dues and Subscriptions	ASSOC OF CERTIFIED FRAUD EXAMINERS MEMBERSHIP 2016-2017- N. IVERSON			\$175.50
Invoice	111516	11/14/2016 PO 24807			
Cash Payment	E 101-41500-434 Conference & Training	CERTIFIED FRAUD EXAMINERS EXAM FEE - N. IVERSON			\$250.00
Invoice	111516	11/14/2016 PO 24807			
Cash Payment	E 101-41500-434 Conference & Training	CERTIFIED FRAUD EXAMINERS EXAM PREP COURSE FEE - N. IVERSON			\$915.64
Invoice	111516	11/14/2016 PO 24807			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$1,341.14
Refer	6 JD ROOFING & CONSTRUCTION				
Cash Payment	G 101-22801 Deposits/Escrow	REFUND FENCE PERMIT APP- NOT APPROVED- 3118 ISLAND VIEW DR. - JD ROOFING & CONSTRUCTION			\$55.00
Invoice	111516	11/14/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$55.00
Refer	1 MYERS, TONY				

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Payments

Current Period: November 2016

Cash Payment	E 222-42260-434 Conference & Training	REIMB T. MYERS- MEALS- FIRE HOUSE EXPO CONF NASHVILLE TN OCT 19 THRU 23 2016	\$177.00
Invoice 110916	11/3/2016		
Cash Payment	E 222-42260-434 Conference & Training	REIMB T. MYERS- LODGING- FIRE HOUSE EXPO CONF NASHVILLE TN OCT 19 THRU 23 2016	\$868.40
Invoice 110916	11/3/2016		
Cash Payment	E 222-42260-434 Conference & Training	REIMB T. MYERS- TRANSPORTATION- AIRFARE- FIRE HOUSE EXPO CONF NASHVILLE TN OCT 19 THRU 23 2016	\$543.20
Invoice 110916	11/3/2016		
Transaction Date	11/4/2016	Wells Fargo 10100	Total \$1,588.60
Refer	5 TREBIL, JESSE FOUNDATION		
Cash Payment	R 101-42000-32210 Building Permits	REFUND 80% BLDG PERMIT FEE BP# 2016- 00854- JOB CANCELLED- 2236 LANGDON LN - J. TREBIL FOUNDATION	\$83.44
Invoice 111516	11/14/2016		
Cash Payment	R 101-42000-34104 Plan Check Fee	REFUND 50% PLAN REVIEW FEE BP# 2016- 00854- JOB CANCELLED- 2236 LANGDON LN - J. TREBIL FOUNDATION	\$33.90
Invoice 111516	11/14/2016		
Transaction Date	11/15/2016	Wells Fargo 10100	Total \$117.34

Fund Summary

	10100 Wells Fargo
101 GENERAL FUND	\$2,750.97
222 AREA FIRE SERVICES	\$1,588.60
601 WATER FUND	\$174.99
602 SEWER FUND	\$250.00
609 MUNICIPAL LIQUOR FUND	\$20.00
675 STORM WATER UTILITY FUND	\$1,087.50
	<u>\$5,872.06</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$5,872.06
Total	\$5,872.06

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Payments

Current Period: November 2016

Batch Name	FIRESTATEAID	User Dollar Amt	\$108,903.51	
	Payments	Computer Dollar Amt	\$108,903.51	
				\$0.00 In Balance
Refer	1 MOUND FIRE RELIEF ASSOCIATIO			
Cash Payment	E 222-42260-124 Fire Pens Contrib	FIRE STATE AID TO RELIEF ASSOCIATION- RECVD 9-29-16		\$108,903.51
Invoice	110816	11/7/2016		
Transaction Date	11/7/2016	Wells Fargo	10100	Total \$108,903.51

Fund Summary

	10100 Wells Fargo
222 AREA FIRE SERVICES	\$108,903.51
	<u>\$108,903.51</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$108,903.51
Total	<u>\$108,903.51</u>

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Payments

Current Period: November 2016

Batch Name	111616CTYMAN	User Dollar Amt	\$722.00	
	Payments	Computer Dollar Amt	\$722.00	
			\$0.00	In Balance
Refer	1 STONEBROOKE EQUIPMENT, INC			
Cash Payment	E 101-45200-500 Capital Outlay FA	2 SIDE MOUNT TRUCK TOOL BOXES- 60"		\$722.00
		#416 PARKS 2016 FORD F350 CREW CAB		
Invoice	41062	8/16/2016 PO 24643		
Transaction Date	11/15/2016	Wells Fargo	10100	Total \$722.00

Fund Summary

	10100 Wells Fargo	
101 GENERAL FUND	\$722.00	
	\$722.00	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$722.00
Total	\$722.00

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Payments

Current Period: November 2016

Batch Name	1016HOISINGT Payments	User Dollar Amt	\$2,216.43	
		Computer Dollar Amt	\$2,216.43	
			\$0.00	In Balance
Refer	10 HOISINGTON KOEGLER GROUP, I			
Cash Payment	E 101-42400-300 Professional Svcs	MISC PLANNING SVCS OCT 2016	\$206.43	
Invoice	007-001-101	11/9/2016		
Cash Payment	G 101-23360 SERENITY HILLS	6639 BARTLETT -SERENITY HILL DEVELOPMENT PLANNING SVCS OCT 2016	\$1,297.50	
Invoice	015-015-19	11/9/2016		
Cash Payment	G 101-23363 PC16-36 1920 LAKESIDE B	1920 LAKESIDE LN VARIANCE- BAZEWICZ MISC PLANNING SVCS OCT 2016	\$712.50	
Invoice	015-015-19	11/9/2016		
Transaction Date	11/17/2016	Wells Fargo	10100	Total \$2,216.43

Fund Summary

	10100 Wells Fargo	
101 GENERAL FUND	\$2,216.43	
	\$2,216.43	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$2,216.43
Total	\$2,216.43

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Payments

Current Period: November 2016

Batch Name	112216CITY Payments	User Dollar Amt	\$162,403.49		
		Computer Dollar Amt	\$162,403.49		
			\$0.00	In Balance	
Refer	38 BIFFS, INC PORTABLE RESTROO				
Cash Payment	E 101-45200-410 Rentals (GENERAL)	PHILBROOK PARK BIFFS RENTAL & SVC			\$89.00
		10- 12-16 thru 11- 8-16			
Invoice W618557	11/9/2016				
Cash Payment	E 101-45200-410 Rentals (GENERAL)	CENTERVIEW BEACH BIFFS RENTAL & SVC			\$379.00
		10- 12-16 thru 11- 8-16			
Invoice W618554	11/9/2016				
Cash Payment	E 101-45200-410 Rentals (GENERAL)	MOUND BAY PARK BIFFS RENTAL & SVC			\$533.00
		10- 12-16 thru 11- 8-16			
Invoice W618555	11/9/2016				
Cash Payment	E 101-45200-410 Rentals (GENERAL)	SKATEPARK BIFFS RENTAL & SVC	10- 12-16 thru 11- 8-16		\$379.00
Invoice W618556	11/9/2016				
Transaction Date	11/16/2016	Wells Fargo	10100	Total	\$1,380.00
Refer	8 BRAUN INTERTEC				
Cash Payment	E 401-43116-500 Capital Outlay FA	2016 STREET IMPROV PROJ PW 16-01			\$1,471.38
		BARTLETT BLVD-CONSTRUCTION			
		MATERIALS TESTING			
Invoice B075498	11/2/2016				
Cash Payment	E 401-43146-500 Capital Outlay FA	2016 STREET IMPROV PROJ PW 16-03			\$1,471.37
		CYPRESS-CONSTRUCTION MATERIALS			
		TESTING			
Invoice B075498	11/2/2016				
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$2,942.75
Refer	39 CENTERPOINT ENERGY (MINNEG				
Cash Payment	E 101-41930-383 Gas Utilities	GAS SVC 9-20-16 TO 10-18-16			\$89.78
Invoice 112216	11/8/2016				
Cash Payment	E 222-42260-383 Gas Utilities	GAS SVC 9-20-16 TO 10-18-16			\$89.78
Invoice 112216	11/8/2016				
Cash Payment	E 101-45200-383 Gas Utilities	GAS SVC 9-20-16 TO 10-18-16			\$104.64
Invoice 112216	11/8/2016				
Cash Payment	E 101-41910-383 Gas Utilities	GAS SVC 9-20-16 TO 10-18-16			\$405.49
Invoice 112216	11/8/2016				
Cash Payment	E 602-49450-383 Gas Utilities	GAS SVC 9-20-16 TO 10-18-16			\$63.05
Invoice 112216	11/8/2016			Project 16-3	
Cash Payment	E 609-49750-383 Gas Utilities	GAS SVC 9-20-16 TO 10-18-16			\$47.17
Invoice 112216	11/8/2016				
Cash Payment	E 101-45200-383 Gas Utilities	GAS SVC 9-20-16 TO 10-18-16 DEPOT BLDG			\$42.37
Invoice 112216	11/8/2016				
Transaction Date	11/16/2016	Wells Fargo	10100	Total	\$842.28
Refer	9 CENTRAL MCGOWAN, INCORPOR				
Cash Payment	E 602-49450-210 Operating Supplies	HIGH PRESSURE CYLINDER RENTAL 2016			\$17.36
Invoice 00075760	10/31/2016			Project 16-3	
Transaction Date	3/14/2016	Wells Fargo	10100	Total	\$17.36
Refer	3 CENTURY FENCE COMPANY				

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Payments

Current Period: November 2016

Cash Payment	E 285-46388-400	Repairs & Maintenance	FURNISH & INSTALL PARKING RAMP PANELS		\$0.00
Invoice	168512701	10/31/2016			
Transaction Date	11/4/2016		Wells Fargo	10100	Total \$0.00
Refer	32 DOCKMASTERS OF LAKE MINNET				
Cash Payment	E 101-45200-440	Other Contractual Servic	FALL 2016 MULTIPLE DOCK SLIP REMOVAL-CITY DOCK PROGRAM		\$5,866.00
Invoice	202994	11/8/2016			
Cash Payment	E 281-45210-440	Other Contractual Servic	FALL 2016 SURFSIDE DOCK SLIP REMOVAL		\$595.00
Invoice	202994	11/8/2016			
Transaction Date	11/15/2016		Wells Fargo	10100	Total \$6,461.00
Refer	33 EDEN PRAIRIE, CITY OF				
Cash Payment	E 222-42260-433	Dues and Subscriptions	2016 WAFTA DUES- FIRE DEPT		\$2,000.00
Invoice	3088	11/1/2016			
Transaction Date	11/15/2016		Wells Fargo	10100	Total \$2,000.00
Refer	10 EGAN COMPANIES				
Cash Payment	E 281-45210-440	Other Contractual Servic	LOST LAKE DOCKS ELECTRICITY REPAIR-INS CLAIM		\$4,252.99
Invoice	jc10146269	11/10/2016			
Transaction Date	11/14/2016		Wells Fargo	10100	Total \$4,252.99
Refer	11 EMERY'S TREE SERVICE, INCORP				
Cash Payment	E 101-45200-533	Tree Removal	REMOVE LIMBS FROM 2 COTTONWOOD TREES- CHANNEL RD 10-18-16		\$340.00
Invoice	21019	11/2/2016			
Transaction Date	5/22/2014		Wells Fargo	10100	Total \$340.00
Refer	12 FIRSLAB				
Cash Payment	E 101-43100-305	Medical Services	DOT PRE-EMPLOYMENT MEDICAL EXAMS-T. PALM & M. TESSEN		\$95.90
Invoice	FL00160011	11/8/2016			
Transaction Date	11/14/2016		Wells Fargo	10100	Total \$95.90
Refer	13 FRONTIER/CITIZENS COMMUNICA				
Cash Payment	E 101-45200-321	Telephone, Cells, & Radi	PHONE SVC 10-30-16- TO 11-29-16		\$122.93
Invoice	112216	10/30/2016			
Cash Payment	E 602-49450-321	Telephone, Cells, & Radi	PHONE SVC 10-30-16- TO 11-29-16		\$77.67
Invoice	112216	10/30/2016			
Cash Payment	E 609-49750-321	Telephone, Cells, & Radi	PHONE SVC 10-30-16- TO 11-29-16		\$604.79
Invoice	112216	10/30/2016			
Cash Payment	E 602-49450-321	Telephone, Cells, & Radi	PHONE SVC 10-30-16- TO 11-29-16		\$368.89
Invoice	112216	10/30/2016			
Cash Payment	E 601-49400-321	Telephone, Cells, & Radi	PHONE SVC 10-30-16- TO 11-29-16		\$358.04
Invoice	112216	10/30/2016			
Cash Payment	E 101-43100-321	Telephone, Cells, & Radi	PHONE SVC 10-30-16- TO 11-29-16		\$358.04
Invoice	112216	10/30/2016			
Cash Payment	E 101-41930-321	Telephone, Cells, & Radi	PHONE SVC 10-30-16- TO 11-29-16		\$904.86
Invoice	112216	10/30/2016			
Cash Payment	E 222-42260-321	Telephone, Cells, & Radi	PHONE SVC 10-30-16- TO 11-29-16		\$301.62
Invoice	112216	10/30/2016			

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Payments

Current Period: November 2016

Cash Payment	E 101-41910-321 Telephone, Cells, & Radi	PHONE SVC 10-30-16- TO 11-29-16		\$150.81
Invoice 112216	10/30/2016			
Cash Payment	E 101-42110-321 Telephone, Cells, & Radi	PHONE SVC 10-30-16- TO 11-29-16		\$150.81
Invoice 112216	10/30/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total \$3,398.46
Refer	53 G & K SERVICES			
Cash Payment	E 609-49750-460 Janitorial Services	HWS-MAT SVC & SUPPLIES 10-17-16		\$109.15
Invoice 1006145146	10/17/2016			
Cash Payment	E 609-49750-460 Janitorial Services	HWS-MAT SVC & SUPPLIES 10-24-16		\$109.15
Invoice 1006156254	10/24/2016			
Cash Payment	E 609-49750-460 Janitorial Services	HWS-MAT SVC & SUPPLIES 10-31-16		\$109.15
Invoice 1006167469	10/31/2016			
Cash Payment	E 609-49750-460 Janitorial Services	HWS-MAT SVC & SUPPLIES 11-7-16		\$153.50
Invoice 1006178644	11/7/2016			
Transaction Date	11/17/2016	Wells Fargo	10100	Total \$480.95
Refer	55 G & K SERVICES			
Cash Payment	E 602-49450-210 Operating Supplies	SHOP SUPPLIES & MAT SVC- PUB WKS 10-10-16		\$164.42
Invoice 1006133981	10/10/2016		Project 16-3	
Cash Payment	E 602-49450-210 Operating Supplies	SHOP SUPPLIES & MAT SVC- PUB WKS 10-17-16		\$111.87
Invoice 1006145151	10/17/2016		Project 16-3	
Cash Payment	E 602-49450-210 Operating Supplies	SHOP SUPPLIES & MAT SVC- PUB WKS 10-24-16		\$170.52
Invoice 1006156257	10/24/2016		Project 16-3	
Cash Payment	E 602-49450-210 Operating Supplies	SHOP SUPPLIES & MAT SVC- PUB WKS 10-31-16		\$473.49
Invoice 1006167475	10/31/2016		Project 16-3	
Cash Payment	E 602-49450-210 Operating Supplies	SHOP SUPPLIES & MAT SVC- PUB WKS 11-7-16		\$164.42
Invoice 1006178647	11/7/2016		Project 16-3	
Transaction Date	11/17/2016	Wells Fargo	10100	Total \$1,084.72
Refer	54 G & K SERVICES			
Cash Payment	E 101-45200-210 Operating Supplies	PARKS-MAT SVC & SHOP SUPPLIES 10-17-16		\$104.97
Invoice 1006145153	10/17/2016			
Cash Payment	E 101-45200-210 Operating Supplies	PARKS-MAT SVC & SHOP SUPPLIES 10-24-16		\$124.28
Invoice 1006156259	10/24/2016			
Cash Payment	E 101-45200-210 Operating Supplies	PARKS-MAT SVC & SHOP SUPPLIES 10-31-16		\$104.97
Invoice 1006167477	10/31/2016			
Cash Payment	E 101-45200-210 Operating Supplies	PARKS-MAT SVC & SHOP SUPPLIES 11-7-16		\$91.43
Invoice 1006178649	11/7/2016			
Transaction Date	11/17/2016	Wells Fargo	10100	Total \$425.65
Refer	14 GARY S DIESEL SERVICE			
Cash Payment	E 101-43100-404 Machinery/Equip Repairs	BRAKE CHAMBER& CLEVIS KIT- TANDEM STREETS VEHICLE #605		\$0.00
Invoice 1-37924	10/31/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total \$0.00
Refer	15 HD SUPPLY WATERWORKS, LTD			

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Payments

Current Period: November 2016

Cash Payment	E 601-49400-210 Operating Supplies	5 FT WATER HYDRANT FLAG MARKERS			\$1,833.25
Invoice	G299807	11/1/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$1,833.25
Refer	16 HEALTH PARTNERS, INCORPORA				
Cash Payment	E 101-43100-305 Medical Services	DOT EXAM & PRE-EMPLOYMENT PHYSICAL EXAM- T. PALM			\$166.00
Invoice	900030616	11/1/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$166.00
Refer	17 HENNEPIN COUNTY INFORMATIO				
Cash Payment	E 602-49450-321 Telephone, Cells, & Radi	PW RADIO LEASE & ADMINISTRATION FEE - OCTOBER 2016			\$148.64
Invoice	1000083938	11/4/2016		Project 16-3	
Cash Payment	E 222-42260-321 Telephone, Cells, & Radi	FIRE DEPT RADIO LEASE & ADMINISTRATION FEE - OCTOBER 2016			\$1,251.41
Invoice	1000083872	11/4/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$1,400.05
Refer	18 HENNEPIN COUNTY RECORDER				
Cash Payment	G 101-26068 PC16-31 4804-4820 NORTH	ABSTRACT & TORRENS RECORDING -HENN CTY-PC 16-31 4804 NORTHERN			\$46.00
Invoice	112216	10/31/2016			
Cash Payment	G 101-23402 1575 BLUEBIRD VAR+EXP	ABSTRACT & TORRENS RECORDING -HENN CTY-PC 16-28 & 16-29- 1575 BLUEBIRD VARIANCE			\$46.00
Invoice	112216	10/31/2016			
Cash Payment	G 101-26070 PC-16-34 2936 WESTEDGE	ABSTRACT & TORRENS RECORDING -HENN CTY-PC 16-34 2936 WESTEDGE			\$46.00
Invoice	112216	10/31/2016			
Cash Payment	G 101-23356 4831 SHORELINE DR CUP	ABSTRACT & TORRENS RECORDING -HENN CTY-PC 16-64 4831 SHORELINE DR.			\$46.00
Invoice	112216	10/31/2016			
Cash Payment	G 101-23344 PC15-23 1732 CANARY KO	ABSTRACT & TORRENS RECORDING -HENN CTY-PC 16-18- KOOPMAN 1732 CANARY			\$46.00
Invoice	112216	10/31/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$230.00
Refer	40 HIGHVIEW PLUMBING, INC.				
Cash Payment	E 601-49400-500 Capital Outlay FA	REPAIR WORK SEWER BREAK AT STREET @ 5621 BARTLETT BLVD- 2015 BARTLETT WATERMAIN PROJ PW 15-09			\$2,279.60
Invoice	14612	11/8/2016		Project PW1509	
Transaction Date	11/16/2016	Wells Fargo	10100	Total	\$2,279.60
Refer	19 HOME DEPOT/GECF (P/M)				
Cash Payment	E 101-45200-220 Repair/Maint Supply	PAINT SPRAYER- GRACO PROX19 CART-PARKS & DOCKS			\$334.50
Invoice	6021064	11/8/2016			
Cash Payment	E 281-45210-220 Repair/Maint Supply	PAINT SPRAYER- GRACO PROX19 CART-PARKS & DOCKS			\$334.50
Invoice	6021064	11/8/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$669.00
Refer	20 HOVERSTEN, ERIC				

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Cash Payment	E 101-41310-331 Use of personal auto	REIMB MILEAGE- CITY MEETINGS- MISSISSIPPI WATERSHED- MPLS, LEAGUE OF MN CITIES- ST. PAUL, - E. HOVERSTEN OCTOBER 2016			\$58.32
Invoice 112216	11/7/2016				
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$58.32
Refer	21 INTEGRITY LANDSCAPE				
Cash Payment	E 101-43100-440 Other Contractual Servic	ADJUST & RESET PAVERS ALONG CURB MEDIAN BY LOST LAKE, ON TRAIL BEHIND TOWNHOMES, AROUND WATER VALVE AT DRIVEWAY ON SHOREWOOD DR. ALONG FENCE AT MOUND TRUE VALUE & PARKING GARAGE			\$750.00
Invoice 112216	11/7/2016				
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$750.00
Refer	1 ISTATE TRUCK CENTER				
Cash Payment	E 101-43100-404 Machinery/Equip Repairs	2014 FREIGHTLINER- STREETS #313 INSTALL UPDATE PULLY & BELT, REROUTE HARNESS,			\$1,419.19
Invoice R241054859	11/3/2016				
Transaction Date	11/4/2016	Wells Fargo	10100	Total	\$1,419.19
Refer	22 JESSEN PRESS INCORPORATED				
Cash Payment	E 101-41110-350 Printing	PRINT, MAIL-CITY CONTACT NEWS 8 PG MPV. DEC. JAN 2016/2017 --6,200 COPIES			\$1,470.00
Invoice 674247	10/31/2016				
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$1,470.00
Refer	47 JUBILEE FOODS				
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	SPRING WATER FOR RESALE- HWS			\$3.99
Invoice 112216	11/1/2016				
Cash Payment	E 609-49750-210 Operating Supplies	LYSOL SANITIZING WIPES- HWS			\$5.94
Invoice 112216	10/4/2016				
Cash Payment	E 222-42260-210 Operating Supplies	ICE BAGS- FIRE DEPT			\$15.96
Invoice 112216	10/12/2016				
Cash Payment	E 222-42260-431 Meeting Expense	COOKIES, SODA FIRE DEPT SHARED SERVICES MTG 10-19-16			\$30.94
Invoice 112216	10/19/2016				
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	SPRING WATER FOR RESALE- HWS			\$4.99
Invoice 112216	10/25/2016				
Transaction Date	11/17/2016	Wells Fargo	10100	Total	\$61.82
Refer	23 LOFFLER COMPANIES, INCORPOR				
Cash Payment	E 101-41930-202 Duplicating and copying	COPY ROOM KONICA C652 - COLOR OVERAGE - 10-14-16 THRU 11-13-16			\$64.96
Invoice 2366452	11/2/2016				
Cash Payment	E 101-41930-202 Duplicating and copying	COPY ROOM KONICA C652 - B & W OVERAGE - 10-14-16 THRU 11-13-16			\$187.44
Invoice 2366452	11/2/2016				
Cash Payment	E 602-49450-202 Duplicating and copying	KONICA MINOLTA B200 PW COPIER OVERAGE CHG 10-10-16 THRU 11-09-16			\$6.66
Invoice 2366451	11/2/2016			Project 16-3	
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$259.06
Refer	41 MEDIACOM				

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Cash Payment	E 101-42110-321 Telephone, Cells, & Radi	ORONO PD INTERNET SVC 411-16-16 THRU 12-15-16			\$85.90
Invoice 112216		11/6/2016			
Transaction Date	11/16/2016	Wells Fargo	10100	Total	\$85.90
Refer	24 METROPOLITAN COUNCIL WASTE				
Cash Payment	E 602-49450-388 Waste Disposal-MCIS	WASTEWATER SVCS DECEMBER 2016			\$55,735.75
Invoice 0001060852		11/4/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$55,735.75
Refer	57 MIDWEST SERVICES				
Cash Payment	E 602-49450-440 Other Contractual Servic	MECHANIC SVCS OCT 2016- TRUCK #313 & #109			\$580.00
Invoice 1303		11/5/2016			
Cash Payment	E 602-49450-440 Other Contractual Servic	MECHANIC SVCS OCT 2016- TRUCK #214, #605, #512			\$640.00
Invoice 1303		11/5/2016			
Cash Payment	E 602-49450-440 Other Contractual Servic	MECHANIC SVCS OCT 2016- DOT INSPECTION, - TRUCK #1604, #605, WLLL #3 GENERATOR, TRUCK #214			\$680.00
Invoice 1303		11/5/2016			
Cash Payment	E 602-49450-440 Other Contractual Servic	MECHANIC SVCS OCT 2016- TYMCO SWEEPER, TRUCK 3109,VACCON, REPLACE EMPTY 55 GAL OIL DRUM			\$640.00
Invoice 1303		11/5/2016			
Cash Payment	E 602-49450-440 Other Contractual Servic	MECHANIC SVCS OCT 2016- TRUCK #1604- DOT INSPECTION, PELICAN SWEEPER, BAYWOOD SHORES LIFT STATION GENERATOR,			\$640.00
Invoice 1303		11/5/2016			
Transaction Date	11/17/2016	Wells Fargo	10100	Total	\$3,180.00
Refer	34 MINNESOTA EQUIPMENT-(SCHAR				
Cash Payment	E 222-42260-409 Other Equipment Repair	CARB KIT- FIRE DEPT			\$25.94
Invoice P51115		11/2/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$25.94
Refer	46 MINNESOTA VALLEY TESTING LA				
Cash Payment	E 601-49400-470 Water Samples	MONTHLY CHLORINE REPORT & COLIFORM WATER TESTS -10			\$77.50
Invoice 837543		11/14/2016			
Transaction Date	11/16/2016	Wells Fargo	10100	Total	\$77.50
Refer	25 MNSPECT				
Cash Payment	E 101-42400-308 Building Inspection Fees	OCT 2016 BUILDING INSPECTION FEES			\$21,432.03
Invoice 6896		11/3/2016			
Cash Payment	G 101-20800 Due to Other Governments	OCT 2016 - ELECTRICAL STATE SURCHARGE FEE CREDIT			-\$30.00
Invoice 6896		11/3/2016			
Cash Payment	R 101-42000-32220 Electrical Permit Fee	OCT 2016 ELECTRICAL INSPECTION PERMIT FEE CREDITS			-\$469.00
Invoice 6896		11/3/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$20,933.03
Refer	6 MUELLER, WILLIAM AND SONS, IN				

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Cash Payment	E 101-43100-224 Street Maint Materials	SIZE A BLACK DIRT- 3.0 TON 10-19-16			\$169.20
Invoice	219068	10/19/2016			
Transaction Date	11/4/2016	Wells Fargo	10100	Total	\$169.20
Refer	56 NAPA AUTO PARTS - SPRING PAR				
Cash Payment	E 602-49450-404 Machinery/Equip Repairs	HUBCAP- 2004 STERLING DUMP TRUCK- SEWER DEPT			\$23.78
Invoice	998624	10/14/2016			
Transaction Date	11/17/2016	Wells Fargo	10100	Total	\$23.78
Refer	26 NEWMAN SIGNS, INC.				
Cash Payment	E 401-43116-300 Professional Svcs	SIGN MATERIALS- SIGNAGE FOR 2016 STREET PROJECT PW 16-01 - BARTLETT BLVD			\$661.41
Invoice	TI-0304179	11/7/2016		Project PW1601	
Cash Payment	E 401-43136-300 Professional Svcs	SIGN MATERIALS- SIGNAGE FOR 2016 STREET PROJECT PW 16-02 - TUXEDO BLVD			\$661.41
Invoice	TI-0304179	11/7/2016		Project PW1602	
Cash Payment	E 401-43146-300 Professional Svcs	SIGN MATERIALS- SIGNAGE FOR 2016 STREET PROJECT PW 16-03 - CYPRESS MAYWOOD			\$661.41
Invoice	TI-0304179	11/7/2016		Project PW1603	
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$1,984.23
Refer	27 OFFICE DEPOT				
Cash Payment	E 101-41930-200 Office Supplies	COLORED COPY PAPER-CITY HALL- WRITING PADS, FILE FOLDERS			\$21.90
Invoice	876079760001	11/1/2016 PO 24671			
Cash Payment	E 101-41930-200 Office Supplies	11 X 17 COPY PAPER-CITY HALL			\$18.19
Invoice	876079700001	11/1/2016 PO 24671			
Cash Payment	E 101-41410-200 Office Supplies	DYMO LABELS- ELECTIONS			\$12.50
Invoice	876079760001	11/1/2016 PO 24671			
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$52.59
Refer	42 OFFICE DEPOT				
Cash Payment	E 101-41410-200 Office Supplies	DYMO ADDRESS LABELS & BLACK PENS- ELECTIONS			\$16.01
Invoice	878164892001	11/9/2016 PO 24672			
Cash Payment	E 602-49450-200 Office Supplies	PRINTER CARTRIDGES- BLACK, MAGENTA, CYAN, YELLOW- PUB WRKS			\$323.98
Invoice	878164892001	11/9/2016 PO 24672			
Cash Payment	E 609-49750-200 Office Supplies	LASER JET TONER CARTRIDGES- HWS			\$465.71
Invoice	876975430001	11/4/2016 PO 23475			
Transaction Date	11/16/2016	Wells Fargo	10100	Total	\$805.70
Refer	28 RAYS SERVICES				
Cash Payment	E 401-43135-300 Professional Svcs	REMOVAL OF ROTTEN TREE @ WATERBURY & TUXEDO- 2015 STREET PROJ PW 15-02			\$1,865.00
Invoice	112216	11/9/2016			
Cash Payment	E 401-43135-300 Professional Svcs	REMOVAL OF 11 TREES IN SWAMP @ 4997 TUXEDO- 2015 STREET PROJ PW 15-02			\$7,200.00
Invoice	112216	11/9/2016			

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Cash Payment	E 101-45200-533 Tree Removal	STUMP GRINDING @ DOONE PARK- 9 ASH TREE STUMPS			\$1,308.00
Invoice	112216	11/9/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$10,373.00
Refer	29 REPUBLIC SERVICES				
Cash Payment	E 602-49450-384 Refuse/Garbage Dispos	NOV 2016 GARBAGE SVC			\$103.30
Invoice	0894-004211745	10/25/2016			
Cash Payment	E 670-49500-440 Other Contractual Servic	OCT 2016 CITY-WIDE RECYCLING SVC			\$12,991.77
Invoice	0894-004215044	10/25/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$13,095.07
Refer	30 ROBERTS, COLLETTE				
Cash Payment	E 101-41500-434 Conference & Training	REIMB MILEAGE- GOVT PAYROLL SEMINAR - EAGAN 10-27-16- C. ROBERTS			\$36.72
Invoice	112216	11/8/2016			
Transaction Date	11/14/2016	Wells Fargo	10100	Total	\$36.72
Refer	38 SIMPLEX GRINNELL				
Cash Payment	E 101-41930-440 Other Contractual Servic	ALARM & DETECTION MONITORING 12-01-16 THRU 11-30-17 CITY HALL			\$187.50
Invoice	79005977	10/31/2016			
Cash Payment	E 222-42260-440 Other Contractual Servic	ALARM & DETECTION MONITORING 12-01-16 THRU 11-30-17 FIRE DEPT			\$187.50
Invoice	79005977	10/31/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$375.00
Refer	35 SITE ONE LANDSCAPE SUPPLY, L				
Cash Payment	E 101-41930-400 Repairs & Maintenance	IRRIGATION CONNECTORS, PARTS- PUBLIC SAFETY BLDG			\$82.83
Invoice	78313940	11/2/2016			
Cash Payment	E 222-42260-402 Building Maintenance	IRRIGATION CONNECTORS, PARTS- PUBLIC SAFETY BLDG			\$82.82
Invoice	78313940	11/2/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$165.65
Refer	36 SOUTH SIDE ELECTRIC, INC.				
Cash Payment	E 281-45210-440 Other Contractual Servic	LOST LAKE DOCKS ELECTRICITY REPAIR INSURANCE CLAIM			\$1,153.74
Invoice	341071	9/7/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$1,153.74
Refer	31 SOUTHWEST NEWS MEDIA				
Cash Payment	E 609-49750-340 Advertising	FALL WINE SALE ADS LAKESHORE WEEKLY NEWS 10-4-16 THRU 10-20-16 HWS			\$946.40
Invoice	1905776	10/31/2016			
Cash Payment	E 609-49750-340 Advertising	LIFESTYLE ANNUAL BUSINESS MAGAZINE ADVERTISING 10-25-16 HWS			\$805.00
Invoice	1908769	10/31/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$1,751.40
Refer	5 SUN PATRIOT NEWSPAPER-CITY				
Cash Payment	E 101-42400-351 Legal Notices Publishing	PLANNING COMMISSIONER VACANCIES- AD 10-29-16			\$144.00
Invoice	424971	10/30/2016			

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Cash Payment	E 101-41410-351 Legal Notices Publishing	LEGAL NTCE - ELECTION SAMPLE BALLOT PUBLISHED 10-29-16			\$138.78
Invoice 424612	10/29/2016				
Cash Payment	E 401-43117-351 Legal Notices Publishing	LEGAL PUB HEARING NTCE- 2017 LYNWOOD/FAIRVIEW STREET IMPROV PROJ PW17-01 PUB 10-22-16, 10-29-16			\$61.68
Invoice 424613	10/29/2016			Project PW1701	
Cash Payment	E 401-43137-351 Legal Notices Publishing	LEGAL PUB HEARING NTCE- 2017 WILSHIRE/MAYWOOD STREET IMPROV PROJ PW17-02 PUB 10-22-16, 10-29-16			\$69.39
Invoice 424614	10/29/2016			Project PW1702	
Cash Payment	E 401-43147-351 Legal Notices Publishing	LEGAL PUB HEARING NTCE- 2017 TUXEDO BLVD PHASE III STREET IMPROV PROJ PW17-03 PUB 10-22-16, 10-29-16			\$61.68
Invoice 424615	10/29/2016			Project PW1703	
Cash Payment	E 101-42400-351 Legal Notices Publishing	PLANNING COMMISSIONER VACANCIES- AD 11-05-16			\$144.00
Invoice 427085	11/6/2016				
Transaction Date	11/4/2016	Wells Fargo	10100	Total	\$619.53
Refer	48 UNIFIRST CORPORATION				
Cash Payment	E 101-45200-218 Clothing and Uniforms	UNIFORM SVC PARKS 10-12-16			\$44.99
Invoice 0900327216	10/12/2016				
Cash Payment	E 101-45200-218 Clothing and Uniforms	UNIFORM SVC PARKS 10-19-16			\$44.99
Invoice 0900328294	10/19/2016				
Cash Payment	E 101-45200-218 Clothing and Uniforms	UNIFORM SVC PARKS 10-26-16			\$44.99
Invoice 0900329400	10/26/2016				
Cash Payment	E 101-45200-218 Clothing and Uniforms	UNIFORM SVC PARKS 11-02-16			\$45.39
Invoice 0900330491	11/2/2016				
Transaction Date	11/17/2016	Wells Fargo	10100	Total	\$180.36
Refer	49 UNIFIRST CORPORATION				
Cash Payment	E 602-49450-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 10-12-16			\$20.96
Invoice 0900327215	10/12/2016				
Cash Payment	E 601-49400-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 10-12-16			\$15.46
Invoice 0900327215	10/12/2016				
Cash Payment	E 101-43100-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 10-12-16			\$34.17
Invoice 0900327215	10/12/2016				
Transaction Date	11/17/2016	Wells Fargo	10100	Total	\$70.59
Refer	50 UNIFIRST CORPORATION				
Cash Payment	E 602-49450-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 10-19-16			\$20.96
Invoice 0900328293	10/19/2016				
Cash Payment	E 601-49400-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 10-19-16			\$15.46
Invoice 0900328293	10/19/2016				
Cash Payment	E 101-43100-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 10-19-16			\$34.17
Invoice 0900328293	10/19/2016				
Transaction Date	11/17/2016	Wells Fargo	10100	Total	\$70.59
Refer	51 UNIFIRST CORPORATION				
Cash Payment	E 602-49450-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 10-26-16			\$20.96
Invoice 0900329399	10/26/2016				
Cash Payment	E 601-49400-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 10-26-16			\$15.46
Invoice 0900329399	10/26/2016				

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Cash Payment	E 101-43100-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 10-26-16			\$34.17
Invoice	0900329399	10/26/2016			
Transaction Date	11/17/2016	Wells Fargo	10100	Total	\$70.59
Refer	52 UNIFIRST CORPORATION				
Cash Payment	E 602-49450-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 11-02-16			\$20.96
Invoice	0900330490	11/2/2016			
Cash Payment	E 601-49400-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 11-02-16			\$15.46
Invoice	0900330490	11/2/2016			
Cash Payment	E 101-43100-218 Clothing and Uniforms	UNIFORM SVC PUBLIC WORKS 11-02-16			\$34.17
Invoice	0900330490	11/2/2016			
Transaction Date	11/17/2016	Wells Fargo	10100	Total	\$70.59
Refer	43 UNITED FARMERS COOPERATIVE				
Cash Payment	E 101-45200-404 Machinery/Equip Repairs	2 SEMI PNEUMATIC WHEELS RETRO FIT, BULK BOLTS, NUTS- STIGA SWEEPER PARKS DEPT			\$145.03
Invoice	826449	11/2/2016			
Transaction Date	11/16/2016	Wells Fargo	10100	Total	\$145.03
Refer	37 VESSCO, INCORPORATED				
Cash Payment	E 601-49400-210 Operating Supplies	FLEX TUBING 3/8" WATER DEPT			\$97.91
Invoice	67733	11/1/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$97.91
Refer	44 WATER CONSERVATION SERVICE				
Cash Payment	E 601-49400-440 Other Contractual Serv	JUNE 2016 WATER SYSTEM LEAK SURVEY, LEAK LOCATES FROM SURVEY, REPORT			\$2,700.00
Invoice	6985	8/31/2016			
Transaction Date	11/16/2016	Wells Fargo	10100	Total	\$2,700.00
Refer	2 WESTSIDE WHOLESALE TIRE AND				
Cash Payment	E 101-43100-404 Machinery/Equip Repairs	2 TIRES			\$426.12
Invoice	778361	11/3/2016			
Transaction Date	11/4/2016	Wells Fargo	10100	Total	\$426.12
Refer	45 XCEL ENERGY				
Cash Payment	E 101-43100-381 Electric Utilities	ELECTRIC SVC 10-03-16 THRU 11-02-16 CITY OWNED STREET LIGHTS			\$4,821.90
Invoice	522932213	11/3/2016			
Transaction Date	11/16/2016	Wells Fargo	10100	Total	\$4,821.90
Refer	4 ZIEGLER, INCORPORATED				
Cash Payment	E 601-49400-400 Repairs & Maintenance	TROUBLESHOOT & REPAIR GENERATOR- EVERGREEN RD			\$8,787.73
Invoice	SW050264981	10/31/2016			
Transaction Date	11/4/2016	Wells Fargo	10100	Total	\$8,787.73

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Fund Summary

	10100 Wells Fargo
101 GENERAL FUND	\$44,126.34
222 AREA FIRE SERVICES	\$3,985.97
281 COMMONS DOCKS FUND	\$6,336.23
285 MOUND HRA	\$0.00
401 GENERAL CAPITAL PROJECTS	\$14,184.73
601 WATER FUND	\$16,195.87
602 SEWER FUND	\$61,217.64
609 MUNICIPAL LIQUOR FUND	\$3,364.94
670 RECYCLING FUND	\$12,991.77
	<hr/>
	\$162,403.49

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$162,403.49
Total	<hr/>
	\$162,403.49

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Batch Name	112216HWS	User Dollar Amt	\$49,893.72
Payments		Computer Dollar Amt	\$49,893.72
			\$0.00 In Balance

Refer 1 ARCTIC GLACIER PREMIUM ICE

Cash Payment	E 609-49750-255 Misc Merchandise For R	ICE		\$197.64		
Invoice	1922631004	11/5/2016				
Cash Payment	E 609-49750-255 Misc Merchandise For R	ICE		\$112.68		
Invoice	1921631608	11/11/2016				
Transaction Date	11/15/2016	Due 12/31/2014	Wells Fargo	10100	Total	\$310.32

Refer 2 ARTISAN BEER COMPANY

Cash Payment	E 609-49750-252 Beer For Resale	BEER		\$934.00		
Invoice	3137460	11/3/2016				
Cash Payment	E 609-49750-252 Beer For Resale	BEER CREDIT		-\$91.00		
Invoice	363692	10/25/2016				
Cash Payment	E 609-49750-252 Beer For Resale	BEER CREDIT		-\$141.75		
Invoice	363536	10/24/2016				
Cash Payment	E 609-49750-252 Beer For Resale	BEER CREDIT		-\$2.25		
Invoice	363537	10/24/2016				
Cash Payment	E 609-49750-252 Beer For Resale	BEER CREDIT		-\$64.00		
Invoice	363538	10/24/2016				
Transaction Date	11/15/2016		Wells Fargo	10100	Total	\$635.00

Refer 3 BELLBOY CORPORATION

Cash Payment	E 609-49750-210 Operating Supplies	SUPPLIES, BAGS		\$21.67		
Invoice	94899000	11/11/2016				
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX		\$22.00		
Invoice	94899000	11/11/2016				
Cash Payment	E 609-49750-255 Misc Merchandise For R	MDSE- CHAMPAGNE FLUTES, PLASTIC CLEAR LO-BALL CUPS, VACU VIN WINE STOPPERS		\$156.90		
Invoice	94867000	11/4/2016				
Transaction Date	11/15/2016		Wells Fargo	10100	Total	\$200.57

Refer 4 BELLBOY CORPORATION

Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR		\$1,328.55		
Invoice	56137500	11/4/2016				
Cash Payment	E 609-49750-265 Freight	FREIGHT		\$20.15		
Invoice	56137500	11/4/2016				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR		\$704.20		
Invoice	56240100	11/11/2016				
Cash Payment	E 609-49750-265 Freight	FREIGHT		\$12.46		
Invoice	56240100	11/11/2016				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR		\$2,380.90		
Invoice	56158200	11/7/2016				
Transaction Date	11/15/2016		Wells Fargo	10100	Total	\$4,446.26

Refer 30 BELLBOY CORPORATION

Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR CREDIT		-\$120.00
Invoice	55393400	9/14/2016		
Cash Payment	E 609-49750-265 Freight	FREIGHT CREDIT		-\$1.55
Invoice	55393400	9/14/2016		

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Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$295.56
Invoice	4007	11/11/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$295.56
Refer	13 JJ TAYLOR. DISTRIBUTING MINN				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$40.00
Invoice	2577918	11/9/2016			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$3,695.04
Invoice	2577919	11/9/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$3,735.04
Refer	14 JOHNSON BROTHERS LIQUOR				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR CREDIT			-\$142.00
Invoice	598808	11/1/2016			
Cash Payment	E 609-49750-253 Wine For Resale	WINE CREDIT			-\$42.05
Invoice	598147	10/27/2016			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR CREDIT			-\$47.67
Invoice	597913	10/26/2016			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR CREDIT			-\$142.00
Invoice	598809	11/1/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	-\$373.72
Refer	15 JOHNSON BROTHERS LIQUOR				
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$36.00
Invoice	5582790	11/9/2016			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$3,616.81
Invoice	5582788	11/9/2016			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$4,324.90
Invoice	5582789	11/9/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$7,977.71
Refer	18 MILLNER HERITAGE VINEYARD &				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$81.00
Invoice	21916-6	11/9/2016			
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$54.00
Invoice	21916-7	11/9/2016			
Transaction Date	11/16/2016	Wells Fargo	10100	Total	\$135.00
Refer	16 MOUND MARKETPLACE ASSOC				
Cash Payment	E 609-49750-412 Building Rentals	DEC 2016 COMMON AREA MTCE & INSURANCE HWS			\$679.23
Invoice	112216	12/1/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$679.23
Refer	17 MOUND, CITY OF				
Cash Payment	E 609-49750-382 Water Utilities	WATER SERVICE 9-1-16 THRU 10-3-16 HWS			\$62.01
Invoice	112216	10/20/2016			
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$62.01
Refer	19 PAUSTIS AND SONS WINE COMPA				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$919.00
Invoice	8568556	11/7/2016			
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$8.75
Invoice	8568556	11/7/2016			

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Payments

Current Period: November 2016

Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$1,609.83
Invoice	8569384 11/14/2016				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$22.50
Invoice	8569384 11/14/2016				
Cash Payment	E 609-49750-253 Wine For Resale	WINE CREDIT			-\$264.00
Invoice	8563854CM 9/29/2016				
Cash Payment	E 609-49750-265 Freight	FREIGHT CREDIT			-\$3.75
Invoice	8563854CM 9/29/2016				
Cash Payment	E 609-49750-253 Wine For Resale	WINE CREDIT			-\$264.00
Invoice	8563854PP 10/13/2016				
Cash Payment	E 609-49750-265 Freight	FREIGHT CREDIT			-\$3.75
Invoice	8563854PP 10/13/2016				
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$2,024.58
Refer	20 PHILLIPS WINE AND SPIRITS, INC				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$1,166.40
Invoice	2071276 11/9/2016				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$1,772.54
Invoice	2071275 11/9/2016				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$80.00
Invoice	2073197 11/14/2016				
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$3,018.94
Refer	21 PHILLIPS WINE AND SPIRITS, INC				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR CREDIT			-\$110.65
Invoice	249752 11/1/2016				
Cash Payment	E 609-49750-253 Wine For Resale	WINE CREDIT			-\$13.35
Invoice	249487 10/27/2016				
Transaction Date	11/15/2016	Wells Fargo	10100	Total	-\$124.00
Refer	22 RED BULL DISTRIBUTION CO. INC				
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	MIX			\$110.20
Invoice	13543-569 11/10/2016				
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$110.20
Refer	23 SOUTHERN WINE & SPIRITS OF M				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$3,066.08
Invoice	1473734 11/10/2016				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$2,033.49
Invoice	1473733 11/10/2016				
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$5,099.57
Refer	24 ST. CLOUD REFRIGERATION, INC				
Cash Payment	E 609-49750-400 Repairs & Maintenance	HVAC REPAIR PANEL BLEW OFF COLD AIR VENT ON ROOF- WATER LEAKED IN- HWS			\$201.00
Invoice	W10551 10/31/2016				
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$201.00
Refer	25 THORPE DISTRIBUTING COMPAN				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$3,587.10
Invoice	1167999 11/8/2016				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$188.55
Invoice	1167800 11/8/2016				

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Payments

Current Period: November 2016

Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$4,420.27
Invoice	1171389 11/15/2016				
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$8,195.92
Refer	26 VINOCOPIA, INCORPORATED				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$148.75
Invoice	0165369 11/3/2016				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$2.00
Invoice	0165369 11/3/2016				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$336.00
Invoice	0165370 11/3/2016				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$4.00
Invoice	0165370 11/3/2016				
Cash Payment	E 609-49750-254 Soft Drinks/Mix For Resa	SODA			\$120.00
Invoice	0165368 11/3/2016				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$12.00
Invoice	0165368 11/3/2016				
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$1,307.67
Invoice	0165806 11/10/2016				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$21.00
Invoice	0165806 11/10/2016				
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$1,951.42
Refer	27 WACONIA BREWING COMPANY				
Cash Payment	E 609-49750-252 Beer For Resale	BEER			\$282.80
Invoice	4115 11/8/2016				
Transaction Date	11/16/2016	Wells Fargo	10100	Total	\$282.80
Refer	28 WINE COMPANY				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$344.00
Invoice	19122 11/3/2016				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$6.30
Invoice	19122 11/3/2016				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$200.00
Invoice	19756 11/10/2016				
Cash Payment	E 609-49750-265 Freight	FREIGHT			\$4.20
Invoice	19756 11/10/2016				
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$554.50
Refer	29 WINE MERCHANTS				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$701.00
Invoice	7106960 11/9/2016				
Cash Payment	E 609-49750-253 Wine For Resale	WINE CREDIT			-\$48.00
Invoice	710724 11/8/2016				
Transaction Date	11/15/2016	Wells Fargo	10100	Total	\$653.00

CITY OF MOUND
Payments

Current Period: November 2016

Fund Summary

	10100 Wells Fargo
609 MUNICIPAL LIQUOR FUND	<u>\$49,893.72</u>
	\$49,893.72

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$49,893.72</u>
Total	\$49,893.72

MOUND CITY COUNCIL MINUTES
October 25, 2016

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, October 25, 2016, at 7:00 p.m. in the council chambers of the Centennial Building.

Members present: Mayor Mark Wegscheid, Council Members Kelli Gillispie, Ray Salazar, Heidi Gesch, and Jennifer Peterson

Members absent: none

Others present: City Manager and Public Works Director Eric Hoversten, Administrative Assistant Mary Mackres, Community Development Director Sarah Smith, Director of Finance and Administrative Services Catherine Pausche, Nicole Brodzik, Aubrie Gould, Megan Lachenmayer, Blake Hopkins, Jan Callison, George Linkert, Andrew Whitmore, Ariel Crawford, Noah Brammer, Kari Johnson, Neil Schmalz, Grant Sterne, Katie Priercz, Shane Wiskos, Calvin Christenson, Alex Otteson, and Bobby Kohman.

Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Council Member or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.

1. **Open meeting**

Mayor Wegscheid called the meeting to order at 7:06 p.m.

2. **Pledge of Allegiance**

Mayor Wegscheid introduced high school students in the audience and asked the group to select a representative to come forward.

Noah Brammer, 5880 Sunnybrook Lane, Minnetrista, stated the majority of the students at the meeting tonight are from Mr. Heal's Advanced Government class.

Wegscheid pointed out to the students that the Council is also a body that has been selected by the community to represent them.

3. **Approve agenda**

Hoversten noted a replacement page 2682 has been provided which specifies the estimated value for the developer items. Hoversten apologized for omitting the County Commissioner's update and request that be added as Item 5.1 to the agenda.

MOTION by Salazar, seconded by Gesch, to approve the agenda as amended.
All voted in favor. Motion carried.

4. **Consent agenda**

MOTION by Salazar, seconded by Gesch, to approve the consent agenda.
Upon roll call vote, All voted in favor. Motion carried.

A. Approve payment of claims in the amount of \$865,908.56

B. Approve Resolutions Receiving Feasibility Reports and Setting Public Improvement Hearings:

- a. RESOLUTION NO. 16-133: RESOLUTION RECEIVING FEASIBILITY REPORT AND CALLING FOR HEARING ON THE 2017 STREET, UTILITY, AND RETAINING WALL IMPROVEMENT PROJECT - LYNWOOD BOULEVARD/FAIRVIEW LANE, CITY PROJECT NO. PW-17-01**
- b. RESOLUTION NO. 16-134: RESOLUTION RECEIVING REASIBILITY REPORT AND CALLING FOR HEARING ON THE 2017 STREET, UTILITY, AND RETAINING WALL IMPROVEMENT PROJECT - WILSHIRE BOULEVARD/MAYWOOD ROAD/HIDDENVALE LANE, CITY PROJECT NO. PW-17-02**
- c. RESOLUTION NO. 16-135: RESOLUTION RECEIVING FEASIBILITY REPORT AND CALLING FOR HEARING ON THE 2017 STREET, UTILITY, AND RETAINING WALL IMPROVEMENT PROJECT - TUXEDO BOULEVARD - PHASE III, CITY PROJECT NO. PW-17-03**

C. RESOLUTION NO. 16-136: RESOLUTION APPROVING MASTER PARTNERSHIP CONTRACT WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION

D. RESOLUTION NO. 16-137: RESOLUTION APPROVING CHANGE ORDER NO. 1, 2016 STREET, UTILITY & RETAINING WALL IMPROVEMENTS - BARTLETT BOULEVARD, CITY PROJECT NO. PW-16-01

E. RESOLUTION NO. 16-138: RESOLUTION APPROVING CHANGE ORDER NO. 2, 2016 STREET, UTILITY & RETAINING WALL IMPROVEMENTS - BARTLETT BOULEVARD, TUXEDO BOULEVARD PHASE II AND MAYWOOD ROAD/CYPRESS LANE, CITY PROJECT NOS. PW-16-01, PW-16-02, PW-16-03

F. Approve a 1-Day to 4-Day Temporary On-Sale Liquor License for Our Lady of the Lake Catholic Church's November 5, 2016 CCW Luncheon Fundraiser

5. Comments and suggestions from citizens present on any item not on the agenda.

None offered

5.1 (added)Hennepin County Commissioner's Update provided by Commissioner Jan Callison

Jan Callison, Hennepin County Commissioner for Mound provided updates on Hennepin County and the county preliminary budget for 2017.

Callison stated the Ridgedale Library will undergo a significant renovation in the spring of 2017 and will be closed for 8-10 months as it has been 20 years since the last major upgrade. She added that library computers, meeting rooms, and mechanical systems need upgrading and added that the Courts and the Social Service center will remain open during this renovation.

Callison stated that the capital improvement plan shows that the Mound Westonka Library is due to be refurbished in 2021. She added that this will be a \$6 million project and the community will be engaged in the process.

Callison reminded everyone that there is an election in two weeks and that electronic poll books have been added in Hennepin County to make the process more efficient and secure. Callison said there won't be paper roster books for election judges to look through and judges will use an iPad device to look up voters' information.

Callison said 99,000 early voting ballots have been issued with 56,000 ballots returned as of October 24th.

Callison reported pregnancy prevention efforts in the County have been a focus and has been successful. Callison said there were 477 babies born to teen moms in 2015 compared to 1,170 in 2007, noting teenage moms are much more likely to need social services than other mothers. Callison noted the percentage reduction in the County was higher than that of the State of Minnesota.

Callison reported the County is also looking at changes to recycling to focus on organics as a result of a mandate from the State. Callison said the County is encouraging people to shift to organics recycling and the City is eligible to receive score funding from Hennepin County to help in this area. She stated County staff are proposing an ordinance in Hennepin County to ask haulers to offer the option of organics recycling with participation in the program tied to score funding. Callison added that this program could be coming in early 2017.

Callison said the County property tax base for 2017 is back to the pre-recession 2008 level, but noted that the percent of the tax base that is due to apartments has grown and the percent of the tax base due to single-family residential has gotten smaller, therefore a higher percentage of tax burden has shifted to apartments. In addition, Callison noted new construction, additions and renovations for almost every City in the County has not gotten back to the 2008 level for property taxes.

Callison informed the Council that the County maximum levy was set at a 4.49% increase but the County is expecting the budget will be reduced slightly overall due to declines in programs not funded by property taxes offsetting increases in programs funded by taxes. Callison added there are a number of things that change in a budget and one of those changes is the use of body cameras. She added that many cities in Hennepin County including the Sheriff's office are asking for body cameras which will affect the County's workload as jurisdictions have to store the information. If information is used on a case with the County attorney it would need to be reviewed, transcribed, and stored and at an additional cost of \$5 or \$6 million.

Callison stated that child protection is also another significant budget area and state standards have changed which affects the County's workload. She stated child protection is a State mandated service the County must provide and in 2008 the County had 11,000 cases reported to child protection services and in 2016 the County is anticipating 22,000 reported cases. Callison added each reported case needs to be investigated and the County attorney, social services and foster homes can be involved which will result in a substantial increase in the County staff workload.

The second area Callison wanted to bring up is the Minnesota Eligibility Technology System (METS), which is the computer system the County uses to deal with the MNSure program. The

METS is provided by the state and doesn't work as well as the County's system, but noted the State is now requiring that more of the County's cases be put on the METS system also increasing time and expense.

Callison stated the proposed County property tax levy increase would be \$84 per year for the median valued home in Mound, which is \$213,000.

Gillispie asked Callison if she has a stance on the Metropolitan Council Governance Reform Committee. Callison commented that she only saw what was in the newspaper and Hennepin County has not expressed a position on this issue yet.

Gesch asked Callison why there would still be a need for a 4.49% property tax increase if the County budget was decreasing. Callison explained that the property taxes are used areas where there are no state resources, like for libraries, whereas social services are supported by state or federal funds. She added that when there is a funding gap, property tax revenues make up for the gaps. She said her examples of more staffing needed for the MNsure computer system and child protective services are examples of funding gaps.

Gillispie asked about organics recycling. Callison stated that trash haulers would have to offer organics recycling as an option for Hennepin County residents. Gillispie asked about costs. Callison said that she has not seen what the increase in costs are. Gesch asked if Hennepin County passed an ordinance requiring trash haulers to provide organics recycling and a hauler wasn't able to provide this service, would the hauler be unable to serve in Hennepin County? Callison said she doesn't think that would happen. Gesch stated she would like Hennepin County to think about the small community-based haulers. Salazar asked if organics is better for recycling. Callison said that the organics recycling reduces the materials going to a landfill by using them in a composting facility instead. Salazar asked if the residents' trash bills will increase. Callison stated that residents will have to opt in to the program and cities receive funds from the County for participating in recycling programs. Gillispie asked that the County focus on helping small businesses in this organics recycling process.

6. Planning Commission Recommendation

- A. Public Hearing - Review of application from Tom Penn, on behalf of Sojourn Adult Day Services LLC, for proposed amendment to Conditional Use Permit for property located at 5200 Maywood Road

Smith presented a request submitted by Tom Penn, on behalf of Sojourn Adult Day Services whose current use of the facility is an adult day care. Smith said the original CUP had a cap of 30 participants which was amended to 40 program participants and now is asking for a cap of 50 participants due to increased demand.

Smith stated operations at Sojourn would not change and adding 10 participants will add an additional 1 or 2 employees and 2 or 3 vehicle trips in the morning and afternoon at Sojourn.

Smith stated the CUP amendment requires a public hearing and this request has been reviewed by the Planning Commission and they have recommended approval. Smith noted thirty to 35% of the participants are from Mound.

Smith stated that staff recommends approval of the CUP request with the conditions outlined in the summary. She said one of the original conditions of the CUP was the

execution of a shared parking agreement with St. John's Church which allows the use of 15 parking spaces. That agreement is valid for five years, with an option for a five-year renewal.

Smith said the City Attorney reviewed and recommended that the replacement agreement be prepared to include 2010 CUP and be supplemented by actions that approved the 2011 amendment as well as the 2016 amendment.

Wegscheid asked if there would be any additional cost to St. John's or Sojourn to update the agreement. Smith said she does not foresee that. Gesch asked if there would be additional attorney time involved for the City. Smith said she does not think it would involve much more time for City Attorney.

Smith commented that no one from the public attended the planning commission meeting when the CUP was reviewed. Smith did receive a phone call from an interested person with a question regarding the current route for busing. Smith stated there would be no issue with the current busing route and noted that individual did not return her call.

Requested Actions

- a. Action on Resolution amending and restating conditional Use Permit approved by Resolution No. 10-71 and Resolution No. 11-43 for property located at 5200 Maywood Road

Mayor Wegscheid opened the public hearing at 7:38 p.m. and upon receiving no comment, closed the public hearing.

Gesch asked if there was any feedback from anyone within the 350 foot area of Sojourn, recalling that concerns for street parking were noted in the past.

Smith said that she did not receive any phone calls or anything in writing about parking and said she has been driving by the facility at different times of day to get a gauge for the parking and sees a few cars parked on the east side of Hidden Vale Lane. The concern expressed by Sojourn was that requiring other building tenants to enter into a parking agreement as part of the CUP would be difficult. Smith says there could be people parking on the street, but it is a public street and open to parking by anyone unless so signed. Smith also stated that if parking becomes a problem the City has the opportunity to revisit the issue.

Co-director of Sojourn, Kari Johnson, 5200 Maywood, said she recalls a meeting in 2013 with concern about parking, which was mostly about the smaller companies in the building and their parking needs but those companies are not there anymore. Johnson said she has seen a dramatic decrease in parking needs and noted Sojourn staff park in the church parking lot or on Maywood Road.

Wegscheid asked Johnson for her opinion on the shared parking agreement renewal.

Johnson said that the need is overwhelming for the vulnerable people that need Sojourn's services and it would be a shame to turn people away, so if the City needs Sojourn's assistance to help with any additional attorney costs they are willing to help out.

Gesch asked if the increase in participants would include two to three more vehicles. Johnson said Sojourn is working with Metro Mobility in order to make fewer trips.

Gesch asked what is normal now with regards to traffic. Johnson says that a rough estimate is one transit link bus and two to three Metro Mobility buses per day.

MOTION by Salazar, seconded by Peterson to approve resolution. All voted in favor. Motion carried.

RESOLUTION NO. 16-139: RESOLUTION APPROVING AMENDED AND RESTATED CONDITIONAL USE PERMIT AMENDMENT FOR PROPERTY LOCATED AT 5200 MAYWOOD ROAD

7. Discussion/consideration of Major Subdivision - Final Plat ("Indian Knoll Manor") and Development Agreement for Indian Knoll Manor apartment remodel/addition and new townhome construction project located at 2020 Commerce Boulevard and 5524 Spruce Road

Applicant: IKM Limited Partnership / Aeon

Smith presented three requests for actions related to the Indian Knoll Manor (IKM) project regarding the redevelopment of the IKM property including the adjacent property at 5524 Spruce. Smith said the proposal is for the redevelopment of the property, including a substantial remodel and addition to the current apartment building, adding five new apartments to the complex and 10 new townhomes. She added, the preliminary plat, conditional use permit, expansion permit, and variances were granted in July and this is the second part of the subdivision procedures.

Smith stated the HRA has been requested to sign the final plat for the project and it has since been determined that the recording of deed will take place prior to the final plat being recorded. Smith added that the City Council will be a signer of the official mylar recorded at Hennepin County.

Smith said the arrangement and layout of the final plat is consistent with the previously approved plat. She stated conditions referenced in the final plat are that the Council and the developer enter into a developer agreement which has been put together by staff and reviewed by the City Attorney and Aeon's team. Smith mentioned that the developer is responsible for the payment of 9 trunk fees for sewer and water, which is the same number determined by the Met Council when they reviewed the site plan. The City attorney prepared a title opinion ensuring that everything is in good working order.

Smith stated there is a third action tonight which includes the termination and rescinding of the previous actions on the previous parking lot project. She stated the new project will have site activities that are current and related to the plan development area and conditional use permit granted back in July and noted that the development agreement mentions that the park dedication requirement has been met.

Smith reminded to the Council that the final plats do not require review by the Planning Commission per code and do not require a public hearing making this activity more of a housekeeping and administrative function.

Smith states that it is important for the Council to understand that the order of recording is in the appropriate order.

Blake Hopkins and Aubrie Gould from Aeon shared additional graphics on the project and thanked City staff for all the feedback and assistance over the last year and a half and noted that the project is just 3 ½ wks from closing. Hopkins noted that Aeon has received an email from Hennepin County that the plat has been approved and Hopkins presented material samples and color schemes for the project. Hopkins stated the existing IKM building will be white, with brown and blue gray accent colors while the townhomes will be blue and brown with the windows edged in white.

Wegscheid commented that overall, this is great for all parties involved.

Gillispie asked about the exterior materials and is pleased that they are long lasting and hardy.

Requested Actions

- a. Action approving Major Subdivision - Final Plat for Indian Knoll Manor

MOTION by Salazar, seconded by Peterson, to approve resolution. All voted in favor.
Motion carried.

RESOLUTION NO. 16-140: RESOLUTION APPROVING THE MAJOR SUBDIVISION - FINAL PLAT FOR INDIAN KNOLL MANOR

- b. Action approving Development Agreement for Indian Knoll Manor

MOTION by Salazar, seconded by Peterson, to approve resolution. All voted in favor.
Motion carried.

RESOLUTION NO. 16-141: RESOLUTION APPROVING DEVELOPMENT AGREEMENT FOR INDIAN KNOLL MANOR

- c. Action approving Resolution terminating Resolution No. 89-141 for fence height variance and Resolution No. 05-119 for conditional use permit and variance for property located at 2020 Commerce Boulevard

MOTION by Gesch, seconded by Salazar, to approve resolution. All voted in favor. Motion carried.

RESOLUTION NO. 16-142: RESOLUTION TERMINATING VARIANCE APPROVED BY RESOLUTION NO. 89-141 AND CONDITIONAL USE PERMIT AND VARIANCE APPROVED BY RESOLUTION NO. 05-119 FOR PROPERTY AT 2020 COMMERCE BOULEVARD

8. Approve minutes from October 11, 2016 regular meeting

MOTION by Salazar, seconded by Gesch, to approve minutes from October 11, 2016 regular meeting. Wegscheid, Salazar, Gesch, and Gillispie voted in favor, Peterson abstained. Motion carried.

9. Information/Miscellaneous

A. Comments/reports from Council Members

Hoversten noted the following meetings/special events:

- Regular City Hall hours resume on October 31, 2016 (M-F 8:00 - 4:30)
- Special meeting workshop set for November 1, 2016
- November Council Meeting is rescheduled to November 9, due to the General Election
- Planning commission meeting for November will be moved to November 15
- City offices closed on November 11 in recognition of Veterans Day

Gillispie informed everyone that the Westonka Community and Commerce will host a free tailgating event including food and beverages, prior to the Mound Westonka football game on Saturday, October 29.

- B. Reports:** Finance Dept. - August 2016
- C. Minutes:**
- D. Correspondence:** Planning Commission Openings
City of Mound - Notice of Election - November 8, 2016
LMCD - October 14, 2016 - Appointment of 2017 LMCD Board Members

10. Adjourn

MOTION by Gesch, seconded by Gillispie, to adjourn at 8:05 p.m. All voted in favor. Motion carried.

Mayor Mark Wegscheid

Attest: Catherine Pausche, Clerk

**CITY OF MOUND
RESOLUTION NO. 16-_____**

**RESOLUTION AUTHORIZING CONTRACT WITH FRONTIER COMMUNICATIONS
FOR PHONE AND INTERNET SERVICES AND PURCHASE OF PHONE SYSTEM**

WHEREAS, The City of Mound Policy FIN-003 Procurement Policy was approved by the City Council on July 14, 2015; and

WHEREAS, said policy requires advance Council approval for unbudgeted capital expenditures greater than \$5,000; and

WHEREAS, the City issued Request for Proposals for Internet Service Providers and a new phone system; and

WHEREAS, Frontier Communications submitted the lowest cost proposal which will produce significant savings; and

WHEREAS, purchasing the proposed MITEL phone system will produce additional savings compared to leasing; and

WHEREAS, the unbudgeted expenditure will be paid for with savings from combining the City Manager and Public Works Director positions;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Mound, Minnesota, hereby authorizes the Mayor and City Manager to execute contracts with Frontier Communications for phone and internet services and to purchase a new Mitel phone system at prices shown in Exhibit A and made a part here-in.

Adopted by the City Council this 22nd day of November, 2016.

Mayor Mark Wegscheid

Attest: Catherine Pausche, Clerk

EXHIBIT A

Summary of Proposal from
Frontier Communications for
Internet and Phone Services

(Additional taxes and surcharges may apply)

Location	Current - Frontier					New Frontier Proposal - Based on 60 month agreement							
	INTERNET	Mo \$	Current Phone	Mo \$	Total Current	INTERNET	Mo \$	Analog Phone Lines Alarm/Elevator/Fax/Other	Mo \$	New Phone System Phone Lines	Mo \$	Total Proposed	
City Hall/Police/Fire/CB	Dedicated Ethernet (5M)	740	Frontier	1,533		Dedicated Ethernet (10M)	325	9 lines		274			
Public Works DSL	DSL - Dynamic IP	80	Frontier	1,385		15M/2m Static IP	56	4 lines		122	OPT 1 Purchase	17,867	
Parks Shop	Not in Frontier Territory							14 lines - lift stations		425	OPT 2 - 5 yr lease - Mthly Lease X 60 Mos	486 29,160	
Liquor Store DSL	DSL - Static IP	90	Frontier	515		15M/1m Static IP	50	5 lines (at 30.39 per line)		152	1/2 PRI	256	
Total Monthly Cost		910		3,413	4,323		431.00	33 lines		1,003	With Opt 1 / 60 mos	554	1,988
Total Annual Cost		10,923		40,956	51,879		5,172.00	33 lines		12,034		6,645	23,852



Liquor Store Donations Policy		
Original Adoption:	11/22/2016	Reference No. FIN-009
Reviewed/Updated:	TBD	

PURPOSE: To prescribe the policies and procedures for the municipal liquor store to make donations, contributions and/or sponsorships of money or in-kind.

SUMMARY: The City of Mound owns and operates a municipal liquor store commonly known as Harbor Wine & Spirits and, as a municipal entity, is governed by the State of Minnesota statutes. Per the Office of the State Auditor's Statement of Opinion, in most circumstances, public entities have no authority to give away public funds as donations. Generally, in order to spend money, a public entity must have authority to do so. Authority for an expenditure may be specifically stated in statute or charter, or it may be implied as necessary to do what an express power authorizes. In addition, the expenditure must be for a "public purpose."

Following these general principles, in-kind services, donations of product and/or gift cards to people, non-profits, charities, or other groups are generally not permitted. In some cases, a specific contract for services may be put in place documenting the exchange of value and determining that there is a clear public purpose in doing so.

Cities (and their municipal liquor stores) may be able to advertise the "resources of the community" per Minn. Stat. § 469.188. Advertising may be accomplished in multiple ways, and the Liquor Store Manager must determine how to spend the available budget. In addition, promotional items received from vendors at no cost to the City and no retail value may be "re-gifted" to local organizations for fundraising purposes.

PROCEDURES:

1. The liquor store manager will require all requests for donations to be in writing and will use his judgment to determine if honoring the request serves the interests of the liquor store either in the form of advertising or by re-gifting a vendor's promotional item, assuming there are items available.
2. Advertising product and services in publications will comply with Minn. Stat. § 469.188. Advertising must reach a large, local audience (exp. newspapers, resource guides, programs, etc)
3. A contract for service must be authorized by the City Council for any services provided to non-profits, charities, or other groups citing specific statutory authority, documenting the exchange of value and determining that there is a clear public purpose in doing so (exp. Spirit of the Lakes Festival).
4. In no event will product that can be sold in the store or gift cards be given away for free.



Website Policy	
Original Adoption: 11/22/2016 Reviewed/Updated: TBD	Reference No. FIN-010

PURPOSE: To prescribe the policies and procedures for permissions to use information contained on the City of Mound (COM) website and to establish criteria for allowing external links.

POLICY AND PROCEDURES:

1.1 Copyright, Restrictions and Permissions Notice

Government information at COM websites is in the public domain. Public domain information may be freely distributed and copied, but it will be requested that in any subsequent use the City of Mound information be given appropriate acknowledgement.

Images on the COM website are in the public domain may be used without permission, but it will be requested that if images are reused, the user will credit "City of Mound" as the source. Some images on the COM website may have been obtained from other organizations and permission to use those images should be obtained directly from those organizations.

COM websites have links to many other websites. Once a user accesses another site through a link, they are subject to the copyright and licensing restrictions of the new site.

1.2 External Link Policy

The appearance of hyperlinks does not constitute endorsement by the City of Mound for the web site or the information, products or services contained therein.

Mound receives numerous requests from other organizations and individuals for reciprocal website links. When considering requests for links from our website to other websites we use the following criteria:

- Must be directly related to public utility service providers or non-profit entities with a physical presence in the area who provide services to area residents
- Must be related to the services the City of Mound provides (GIS, county, utility billing, etc)
- Must not be a commercial site - It is the City's policy not to link from our site to commercial sites whose primary purpose is to endorse or sell products or services



Utility Billing for Non-Homestead Properties Policy		
Original Adoption:	11/22/2016	Reference No. FIN-011
Reviewed/Updated:	TBD	

PURPOSE: To prescribe the policies and procedures for administering utility billing accounts for non-homestead properties.

POLICY AND PROCEDURES:

1.1 Primary Accountholder

State law recognizes that the primary parties to the utility supply transaction are the City, as supplier, and the property benefited by the utility service availability.

Minn.Stat. 444.074, s.3(e), authorizes the City to charge the owner and to certify unpaid charges against the property served as a tax. Minn. Stat. 325E.025, s.2, distinguishes other types of utility services (such as electrical, gas, propane, and telephone) from water utilities, recognizing that water utilities provide a unique benefit to the property and are essential to human habitation. In fact, the law prohibits owners from renting out any premises without a connection to the water system. Gas, electric and phone utilities provide a benefit primary to the end user - accordingly, the landlord is not responsible for their payment and unpaid charges cannot be assessed against the property.

Therefore, the primary account holder on utility billing accounts will be the owner as listed on the Hennepin County property tax information records. Property owners may request a duplicate bill be mailed to the renters.

1.2 Primary Accountholder Responsibilities

The primary accountholder/property owner will be responsible for prorating bills when there is a change in renters and no new account/final bill will be created in utility billing. Property owners may choose to pay the utility bill directly and get reimbursed by the renter, or have their renter pay the bill directly.

City Staff will create a spreadsheet that property owners can use to estimate/prorate a final bill when a change in renters occurs and create resources giving options for property owners in developing lease agreements to address how the utility bill will be handled during the course of the lease and at lease termination.

CITY OF MOUND
ORDINANCE ____-2016

AN ORDINANCE AMENDING CHAPTER 30 OF THE MOUND CITY CODE AS IT RELATES
TO FIRE PREVENTION AND PROTECTION

The City of Mound does ordain:

Section 1. Subsection 30-50 (b). Recreational Fires; Definitions, of the Mound City Code is hereby amended as follows:

Combustible material means things such as wood, paper and plastics.

Competent, unimpaired adult means a person over 18 years of age who is not under the influence of alcohol or other drugs, who shall be the responsible party for directly supervising an ~~open~~ burn recreational fire and who shall be responsible for ensuring compliance with this section.

Fire Chief means the appointed Fire Chief or any individual designated by the Fire Chief to perform specific duties.

Recreational fire means a fire set for cooking or warming or other recreational purposes which is not more than three feet in diameter and ~~three~~ two feet in flame height, and has a noncombustible separation between the fire area and adjoining combustible material such as bricks or stones and has had the ground twenty-five feet from the base of the fire cleared of all combustible material.

Starter fuels mean dry, untreated, unpainted wood or charcoal fire starter. Paraffin candles, commercially available products for use in starting charcoal grills and alcohols are permitted as starter fuels and as aides to ignition only. Propane gas torches or other clean burning devices causing minimal pollution may be used to start up an ~~open~~ a recreational fire. The term "starter fuels" does not include gasoline, diesel fuel, kerosene, and heating oil which are expressly prohibited.

Wood means dry, clean wood from trees ~~fuel~~ only, such as twigs, branches, limbs, "Presto Logs," "Duraflame logs," charcoal and cord wood. ~~and untreated dimensional lumber, including clean pallets.~~ The term "fuel" ~~does not include~~ Burning wood that is green; leaves or needles; grass clippings; garden waste; wood that is rotten, oil soaked or treated with paint, glue or preservative; plywood, pallets, particle board, chip board, finished paneling, or painted, treated, or stained cardboard or paper is expressly prohibited.

Section 2. Subsection 30-50 (c). Recreational Fires; Requirements, of the Mound City Code is hereby amended as follows:

- (6) The recreational fire shall be located 25 feet ~~a safe distance~~ from any structure or combustible material unless the fire is in an approved container and is not less than 15 feet (4572 mm) from a structure.
- (7) Recreational fires may be conducted between 7:00 a.m. and 2:00 a.m. at any time of the day or night.

Section 3. Subsection 30-51. Burning restrictions, ~~burning permit required~~, of the Mound City Code is hereby amended as follows: Sec. 30-51.

(a) *Open burning prohibited.* In addition to the requirement contained in section 30-50, it shall be unlawful for any person to start or allow burning any open fire, except a recreational fire on any private property within the city or in certain exceptions as described section 30-51(e). ~~without a permit issued under this section. No permit shall be required of any official fire set by any public official as provided in section 30-49.~~

(b) *Rules adopted by reference.* Minn. Rules pts. 7005.0705—7005.0805 of the Minnesota Pollution Control Agency are hereby adopted by reference and made a part of this Code as if fully set forth herein.

(c) *Person designated to issue permits.* The Fire Chief or Deputy Fire Marshal ~~are~~ is hereby authorized to issue permits under this section, and may establish reasonable permit conditions for open burning consistent with the rules adopted herein. ~~The signature of the Fire Chief is necessary for a permit to be issued. The applicant shall pay a permit fee as established by the city~~

(d) Amendment to the state fire code, Section 105.6.30, are hereby adopted by reference and made a part of this Code as fully set forth herein, with the exception of deleting "Open Burning," as adopted by the state fire code, and replacing it with the following section (e):

(e) Certain Open Fires Permitted. An open burning permit may be issued for the following purposes:

(1) Instruction and training of firefighting personnel.

(2) Abatement of hazards that, in the opinion of the fire chief, cannot be abated by other reasonable means.

(3) Management of vegetation by the jurisdiction, other governmental agencies, or other individuals that, in the opinion of the fire chief, show a valid need, and under the direction of the fire department.

(4) Special events or ceremonies by recognized organizations, under the direct supervision of the fire department.

Passed by the City Council this 22nd day of November, 2016

Attest: Catherine Pausche, Clerk

Mayor Mark Wegscheid

Published in the Laker the 3rd day of December, 2016.
Effective the 4th day of December, 2016.

**CITY OF MOUND
RESOLUTION NO. 16-__**

**AUTHORIZING PUBLICATION OF
ORDINANCE NO. __-2016 BY TITLE AND SUMMARY**

WHEREAS, the City Council of the City of Mound has adopted Ordinance No. __ -2016 amending Chapter 30 of the Mound City Code as it relates to fire prevention and protection; and

WHEREAS, Minnesota Statutes, Section 412.191, subdivision 4, allows publication by title and summary in the case of lengthy ordinances; and

WHEREAS, the following summary of Ordinance No. __ - 2016 has been approved by the City Council of the City of Mound as clearly informing the public of the intent and effect of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mound has reviewed the following summary of the ordinance and approved its publication in accordance with Minnesota Statutes, Section 412.191, subdivision 4:

Ordinance __-2016 has been approved by the City Council of the City of Mound. The Ordinance amends Chapter 30 of the Mound City Code as it relates to fire prevention and protection to make it consistent with the State of Minnesota fire code, including updating some definitions, clarifying the requirements of recreational fires, eliminating open burn permits and restricting open burning to a few, specifically listed events. A copy of the full text of the ordinance is available at City Hall and at the Westonka Public Library.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Mound directs the City Clerk to keep a copy of the entire text of the ordinance in her office at City hall for public inspection and to post the entire text of the ordinance at the Westonka Public Library in the City.

Passed by the City Council this 22nd day of November, 2016.
[requires a four-fifths vote of the council members]

Mayor Mark Wegscheid

Attest: Catherine Pausche, Clerk

CITY OF MOUND
ORDINANCE ____-2016

AN ORDINANCE AMENDING CHAPTER 18 OF THE MOUND CITY CODE AS IT RELATES
TO CEMETERIES

The City of Mound does ordain:

That **Section 1. Subsection 18-35. Memorials** be hereby amended as follows:

(a) *Erection; fees.* Lot owners shall provide for the erection of a grave marker in the space designated by the superintendent after the burial. No memorial shall be placed until the price of the space used for burial and all burial fees have been paid. All placements of memorials or markers must be conducted by a City approved designee. No markers may be delivered or installed between November 1 and April 1.

(b) *Materials.* All markers placed shall be of bronze or natural stone. Limestone, sandstone, or other material which will not assure relative permanency shall not be used. All stone shall be first grade clear stone for memorial purposes, shall be free from sap or other impurities which will cause rust stain, etc.; that it will not chip or crack; and agree that should such faults develop within five years from day of setting, the memorial will be replaced, without cost to the cemetery or the lot owner. No artificial stone of any description is allowed. Bronze content shall be not less than 85 percent copper and not more than five percent lead, ten percent zinc, five percent tin, all case from virgin material, average thickness of three-sixteenths-inch to one-quarter-inch.

(c) *Lettering and carving.* Raised lettering and carving shall not be less than three-sixteenths-inch raised, incised lettering may be used, but no skinned carving will be allowed. All markers must be in one piece and set level with the ground.

(d) *Size and quantity.* The markers installed on single graves and lots may not exceed the following base sizes:

- (1) Children's single grave sections, 24 inches by 12 inches with a 4" concrete border.
- (2) Adult's single grave sections, ~~up to 30~~ 24 inches by ~~15~~ 14 inches with a 4" concrete border.
- (3) ~~In lot sections, 30 inches by 15 inches, unless stone markers embracing two adjoining graves are used. Double markers may not exceed 48 inches by 15 inches except when double markers are used, no marker shall bear more than one inscription unless more than one body was interred in the grave. Two single grave markers for a family double grave can be mounted in a single concrete block and treated as one double marker. These dimensions could then be 24" x 14" plus 4" of concrete inbetween. A 4" concrete border then surrounds both markers for a total combined length of 60".~~
- (4) Only one grave marker will be allowed per grave lot and no marker shall bear more than one inscription unless more than one body was interred in the grave.
- (5) All markers will be flush with the ground with the exception of those grave lots in Division A.

Passed by the City Council this 22nd day of November, 2016

Mayor Mark Wegscheid

Attest: Catherine Pausche, Clerk

Published in the Laker the 3rd day of December, 2016.
Effective the 4th day of December, 2016. -2904-

**CITY OF MOUND
RESOLUTION NO. 16-__**

**AUTHORIZING PUBLICATION OF
ORDINANCE NO. __-2016 BY TITLE AND SUMMARY**

WHEREAS, the City Council of the City of Mound has adopted Ordinance No. __ -2016 amending Chapter 18 of the Mound City Code as it relates to cemeteries; and

WHEREAS, Minnesota Statutes, Section 412.191, subdivision 4, allows publication by title and summary in the case of lengthy ordinances; and

WHEREAS, the following summary of Ordinance No. __ - 2016 has been approved by the City Council of the City of Mound as clearly informing the public of the intent and effect of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mound has reviewed the following summary of the ordinance and approved its publication in accordance with Minnesota Statutes, Section 412.191, subdivision 4:

Ordinance __-2016 has been approved by the City Council of the City of Mound. The Ordinance amends Chapter 18 of the Mound City Code as it relates to cemeteries in order to clarify the size and quantity of grave markers, limit the number of inscriptions and to prohibit installation of markers between November 1 and April 1. A copy of the full text of the ordinance is available at City Hall and at the Westonka Public Library.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Mound directs the City Clerk to keep a copy of the entire text of the ordinance in her office at City hall for public inspection and to post the entire text of the ordinance at the Westonka Public Library in the City.

Passed by the City Council this 22nd day of November, 2016.
[requires a four-fifths vote of the council members]

Mayor Mark Wegscheid

Attest: Catherine Pausche, Clerk



EXECUTIVE SUMMARY

To: Honorable Mayor and City Council
From: Sarah Smith, Community Development Director
Rita Trapp, Consulting City Planner
Date: November 16, 2016
Subject: Expansion Permit and Public Lands Permit for 4941 Island View Drive

REQUEST SUMMARY

The applicant, Kelvin Retterath, has submitted an application on behalf of the property owners Don and Roxanne Goodwin for an expansion permit and public lands permit for a replacement home and deck project. The existing lot of record, totaling 4,150 square feet, is a lakeshore lot located on a cul-de-sac extending from Island View Drive's intersection with Dexter Lane. According to Hennepin County data, the current home was built in 1950. This lakeshore property has frontage on Island View Drive, is bordered by a 15-foot unimproved alley on the east, and Devon Commons on the lakeside. The applicant is proposing a 2-story home with approximately 2,600 square feet of finished space and an unfinished lower level. An expansion permit is being requested to allow the construction of the east wall of the new home 2 feet into the setback area to match the placement of the original foundation, as well as to allow for the construction of a detached deck up to the property line and within the 50 foot shoreland setback. A public lands permit is being requested to allow for the removal of the existing deck, a portion of which is constructed in the commons, as well as to allow for the new deck which extends up to the property line.

PLANNING COMMISSION REVIEW AND RECOMMENDATION

The Planning Commission reviewed this case at their November 15, 2016 meeting. There were no public concerns raised about the project. Draft minutes from the meeting have been prepared for your review. The Planning Commission recommended approval of the expansion permit and public lands permit with the conditions and findings as proposed by Staff.

RECOMMENDATION

Given Staff and the Planning Commission recommendation for approval, a resolution has been prepared for your consideration.

RESOLUTION NO. 16-___

RESOLUTION APPROVING EXPANSION PERMIT AND PUBLIC LANDS PERMIT FOR 4941 ISLAND VIEW DRIVE

WHEREAS, the applicant, Kelvin Retterath, has submitted on behalf of the property owners, Don and Roxanne Goodwin, an application for an expansion permit and a public lands permit for a replacement home and deck; and

WHEREAS, the property is located in the R-1A single-family residential zoning district; and

WHEREAS, the 4,150 square foot property is located along Devon Commons and includes a home that as built in 1950 that will be removed and replaced as a part of the project; and

WHEREAS, the existing home and deck are nonconforming relative to the east side yard, rear yard, and shoreland setbacks; and

WHEREAS, the existing deck is partially constructed within Devon Commons; and

WHEREAS, in replacing the home, the applicant is seeking to maintain the same 4 foot east side yard setback as currently exists. An expansion permit is needed as the proposed home is slightly larger and includes additional square footage on the second level; and

WHEREAS, in replacing the deck, the applicant is requesting to construct a new deck within the 50 foot shoreland setback and up to the property line; and

WHEREAS, removal of the existing deck and construction of the new deck will involve construction occurring within Devon Commons; and

WHEREAS, City Code Section 129-40 (a) outlines the criteria for granting an expansion permit which is provided below:

(1) the proposed expansion is a reasonable use of the property considering:

- a. function and aesthetics of the expansion.
- b. absence of adverse off-site impacts such as from traffic, noise, odors and dust.
- c. adequacy of off-street parking.

(2) exceptional or extraordinary circumstances justifying the expansion are unique to the property and result from lot size or shape, topography, or other circumstances over which the owners of the property since enactment of this chapter have had no control.

(3) the exceptional or extraordinary circumstances do not result from the actions of the applicant.

(4) the expansion would not adversely affect or alter the essential character of the neighborhood.

(5) the expansion requested is the minimum needed.

; and

WHEREAS, Section 62-11 states that construction of any kind in any public way, park or commons requires a public land permit; and

WHEREAS, details regarding the requested expansion permit and public lands permit for the proposed project are contained in the Planning Commission report for the November 15, 2016 meeting and the submitted application and supporting materials from the applicant; and

WHEREAS, Staff recommended approval of the expansion permit and public lands permit subject to conditions; and

WHEREAS, the expansion permit and public lands permit request were reviewed by the Planning Commission at its November 15, 2016 meeting; and

WHEREAS, the Planning Commission recommended Council approval of the expansion permit and public lands permit as recommended by Staff; and

WHEREAS, the City Council reviewed the expansion permit and public lands permit request at its November 22, 2016 meeting and determined that approval would allow the property to be used in a reasonable manner; and

WHEREAS, the City Council's decision on the expansion permit was made within the timelines included in Minnesota Statutes 15.99; and

WHEREAS, public lands permits are not subject to the timelines included within Minnesota Statutes 15.99; and

WHEREAS, in granting approval for the expansion permit, the City Council makes the following findings of fact:

1. The criteria of City Code Section 129-40 (a) are being met.
2. Improvements to the residential use of this property are in keeping with how it is zoned and guided in the comprehensive plan and will

not change the existing neighborhood character.

3. The existing lot of record is undersized. This poses challenges for constructing a conforming house. The project as proposed does improve existing nonconformities as the home on this property will now be out of the rear and shoreland setback areas.
4. The impact of the expansion permit has been minimized as the request is located on the east side property line which is adjacent to a 15 foot unimproved alley.

WHEREAS, in granting approval for the public lands permit, the City Council makes the following findings of fact:

1. The construction of a deck/patio for a residential home is reasonable.
2. The City's rights to Devon Commons are maintained and continued.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mound does hereby incorporate and restate the recitals set forth above and approves the expansion permit and public lands permit for the property at 4941 Island View Drive, as described in Exhibit A, with the following conditions:

1. Applicant shall be responsible for payment of all costs associated with the land use request.
2. No future approval of any development plans and/or building permits is included as part of this action.
3. Applicant shall provide all required information upon submittal of the building permit application.
4. The proposed new structure must comply with applicable building and fire codes including the elevations that are located within certain distances of property lines which may include fire rated walls and projections and also regulate openings.
5. Applicant shall be responsible for restoring any areas disturbed as part of the project to pre-construction condition.
6. Impervious surface coverage shall be less than 40% of the site. Hardcover calculations will be verified as part of building permit process.
7. Applicant shall be responsible for procurement of any and/or all local or public agency permits including, but not limited to, the submittal of all required information prior to building permit issuance.

8. The applicant shall be responsible for recording the resolution with Hennepin County. The applicant is advised that the resolution will not be released for recording until all conditions have been met.
9. No building permit will be issued until evidence of recording of the resolution at Hennepin County is provided unless an escrow of sufficient amount is on file with the City. The applicant may also direct the City to record the resolution with the fees to be taken out of the escrow.
10. Effective September 1, 2011, new Minnehaha Creek Watershed District (MCWD) rules related to wetlands, floodplain, erosion control and others are in effect. These rules are now under the jurisdiction of the MCWD as regulatory authority and permitting was officially turned back to the District by the Mound City Council on August 23, 2011. Applicant is directed to contact the MCWD related to the new regulations and applicable permits that may be needed to undertake the proposed project. Evidence from the MCWD in the form of a permit or waiver must be provided before release of any future building permit.
11. Access to the fire lane must be maintained for use by emergency responders at all times.
12. Foundation and as-built surveys will be a requirement of the future building permit.

Adopted by the City Council this 22nd day of November, 2016.

Mark Wegscheid, Mayor

Attest: Catherine Pausche, Clerk

Exhibit A

MINUTE EXCERPTS
MOUND ADVISORY PLANNING COMMISSION
NOVEMBER 15, 2016

Chair Penner called the meeting to order at 7:00 pm.

ROLL CALL

Members present: Chair Cindy Penner; Commissioners Jason Baker, Jeffrey Bergquist, David Goode, and Jameson Smieja. Members absent: Doug Gawtry and Jennifer Peterson. Staff present: Community Development Director Sarah Smith, Consultant Planner Rita Trapp, and Secretary Jill Norlander.

Members of the public: Scott Bazewicz, 1920 Lakeside La; Beatrice Amidon, 1909 Lakeside La; Kelvin Retterath, 2618 Grove La; Don Goodwin, 4941 Island View Dr; Scott Gates, 1920 Lakeside La

BOARD OF APPEALS

**Expansion Permit PC Case No. 16-37 and Public Lands Permit
4941 Island View Drive New/replacement house and deck
Applicant: Kelvin Retterath (on behalf of owners Don and Roxanne Goodwin)**

Rita Trapp introduced the request. The applicant has requested an expansion permit and public lands permit for replacement of the home and deck. Their existing lot of record is a lakeshore lot located on a cul-de-sac. The 4,150 square foot lot is smaller than the minimum lot size of 6,000 square feet. An expansion permit is requested as the applicant would like to maintain the east setback at 4 feet instead of the required 6 feet. The wood landing and proposed lakeside deck will be in the setback area.

A public lands permit is requested to address the removal of the existing deck, which extends into Devon Commons. In addition, location of the deck will most likely require some construction within Devon Commons.

Kelvin Retterath, 2618 Grove Lane, thought that Rita covered everything. Retterath restated the public lands permit detail and said that this is as big a house and can fit on the property.

MOTION by Goode, second by Bergquist, to recommend approval of the expansion permit subject to conditions and findings of fact as identified by staff. **MOTION** carried unanimously.

MOTION by Smieja, second by Baker, to recommend approval of the Public Lands Permit subject to staff conditions with correction of condition 2 and findings of fact as identified by staff. **MOTION** passed unanimously.



PLANNING REPORT

TO: Planning Commission
FROM: Rita Trapp, Planning Consultants
Sarah Smith, Community Development Director
DATE: November 8, 2016
PLANNING CASE NO. 16-37
SUBJECT: Expansion Permit and Public Lands Permit
APPLICANT: Kelvin Retterath
LOCATION: 4941 Island View Drive (PID No. 25-117-24-11-0119)
MEETING DATE: November 15, 2016
COMPREHENSIVE PLAN: Low Density Residential
ZONING: R-1A Single Family Residential

BACKGROUND

The applicant, Kelvin Retterath, has submitted an application, on behalf of the property owners Don and Roxanne Goodwin, for an expansion permit and public lands permit for a replacement home and deck project. Their existing lot of record, totaling 4,150 square feet, is a lakeshore lot located on a cul-de-sac, extending from the intersection of Island View Drive and Dexter Lane. According to Hennepin County data, the current home was built in 1950.

REVIEW PROCEDURE

Expansion Permit

City Code Section 129-40 (a) states that an expansion permit for a nonconforming structure may be granted to provide relief to the landowner where the application of the City Code imposes practical difficulties. In determining whether practical difficulties exist, the City Council shall evaluate the following criteria:

- (1) the proposed expansion is a reasonable use of the property considering:
 - a. function and aesthetics of the expansion.
 - b. absence of adverse off-site impacts such as from traffic, noise, odors and dust.
 - c. adequacy of off-street parking.

(2) exceptional or extraordinary circumstances justifying the expansion are unique to the property and result from lot size or shape, topography, or other circumstances over which the owners of the property since enactment of this chapter have had no control.

(3) the exceptional or extraordinary circumstances do not result from the actions of the applicant.

(4) the expansion would not adversely affect or alter the essential character of the neighborhood.

(5) the expansion requested is the minimum needed.

Public Lands Permit

City Code Section 62-11 regulates use of public lands in the City of Mound and states that construction of any kind on any public way, park or commons, or the alteration of the natural contour of any public way, park, or commons, is unlawful unless a special construction on public land permit is issued.

60-DAY PROCESS

Pursuant to Minnesota State Statutes Section 15.99, the City of Mound has sixty (60) days to approve or deny the land use request unless an extension is executed by the City in accordance with state rules. Minnesota Statutes 645.15 sets forth the procedures for determining "Day 1" for the purpose of application of the 60-day rule. The "Day 1" was determined to be October 4, 2016 for expansion permit. Public lands permits are not subject to the 60-day rule.

PUBLIC NOTIFICATION

Property owners abutting the subject site, per Hennepin County tax records, were mailed a letter on November 8, 2016, to inform them of the variance request and upcoming November 15th special Planning Commission meeting.

SITE INFORMATION

The property has frontage on Island View Drive, is bordered by a 15-foot unimproved alley on the east, and Devon Commons on the lakeside abutting Lake Minnetonka. The existing home and deck are proposed to be demolished as a part of this project. The applicant is proposing a 2-story home, with approximately 2,600 square feet of finished space and an unfinished lower level. An expansion permit is being requested to allow the construction of the east wall of the new home 2 feet into the setback area to match the placement of the original foundation, as well as to allow for the construction of a detached deck up to the property line and within the 50 foot shoreland setback. A public lands permit is being requested to allow for the removal of the existing deck, a portion of which is constructed in the commons, as well as to allow for the new deck, which extends up to the property line.

STAFF/CONSULTANT/AGENCY REVIEW

Copies of the request and supporting materials were forwarded to all City departments for review and comment. Members are advised that some comments received during review have been addressed and are, therefore, not included in this report. See summary of additional comments provided below:

Heidi Quinn, MCWD	An MCWD Erosion Control permit will be required for the proposed tear-down re-build at 4941 Island View Drive, Mound. From preliminary review of the plans provided, it does not appear that other MCWD rules will be triggered.
Stewart Simon, Field Officer	I do not see any issues with the proposed project; however, access to the fire lane should be maintained to allow use by emergency responders, should it become necessary.
Scott Qualle, Building Official	Building permit required including the submittal of all required information. Applicant is advised that there are building/fire code regulations related to structures within certain distances to property lines that affect openings/projects and requires fire rating..

DISCUSSION

- The applicant is proposing to remove and replace the existing home on the property. At 4,150 square feet, the property is smaller than the minimum lot size of 6,000 square feet. The existing home has nonconformities, including east side yard setback, rear yard setback, and lakeshore setback. The new home will improve and eliminate the encroachments in the rear and lakeshore setback areas.
- An expansion permit is requested, as the applicant would like to maintain the east wall's 2 foot encroachment on the east side yard setback; placing the home only 4 feet from the property line instead of 6 feet. The east setback is located adjacent to a 15 foot unimproved alley, so the encroachment does not impact neighboring structures. Note that the chimney and front stoop do extend 3.5 feet from the property line and are allowable encroachments in the setback area as long as they are at least two (2) feet from the property line.
- While the home will be moved out of the rear and lakeshore setback areas, the wood landing and proposed lakeside deck are proposed to be in the setback areas. Section 129-197 (4) does allow detached decks to encroach into rear and side yard setback areas as long as they do not extend within 2 feet of the setback line. On lakeshore lots, the deck shall comply with the 50 foot lakeside setback of the property. The proposed deck will be within the 50 foot lakeside setback area.

- A public lands permit is requested to address the removal of the existing deck which extends into Devon Commons. In addition, the proposed detached deck extends up to the property line and will likely result in the need for some construction within Devon Commons.

STAFF RECOMMENDATIONS

Expansion Permit. Staff recommends that the Planning Commission recommend that the City Council approve the expansion permit for this site subject to the following conditions:

1. Applicant shall be responsible for payment of all costs associated with the land use request.
2. No future approval of any development plans and/or building permits is included as part of this action.
3. Applicant shall provide all required information upon submittal of the building permit application.
4. The proposed new structure must comply with applicable building and fire codes including the elevations that are located within certain distances of property lines which may include fire rated walls and projections and also regulate openings.
5. Impervious surface coverage shall be less than 40% of the site. Hardcover calculations will be verified as part of building permit process.
6. Applicant shall be responsible for procurement of any and/or all local or public agency permits including, but not limited to, the submittal of all required information prior to building permit issuance.
7. The applicant shall be responsible for recording the resolution with Hennepin County. The applicant is advised that the resolution will not be released for recording until all conditions have been met.
8. No building permit will be issued until evidence of recording of the resolution at Hennepin County is provided unless an escrow of sufficient amount is on file with the City. The applicant may also direct the City to record the resolution with the fees to be taken out of the escrow.

9. Effective September 1, 2011, new Minnehaha Creek Watershed District (MCWD) rules related to wetlands, floodplain, erosion control and others are in effect. These rules are now under the jurisdiction of the MCWD as regulatory authority and permitting was officially turned back to the District by the Mound City Council on August 23, 2011. Applicant is directed to contact the MCWD related to the new regulations and applicable permits that may be needed to undertake the proposed project. Evidence from the MCWD in the form of a permit or waiver must be provided before release of any future building permit.
10. Access to the fire line must be maintained for use by emergency responders at all times.
11. Public lands permit approval for the subject property.
12. A foundation and as-built surveys will be a requirement of the future building permit.

In recommending Staff approval of the expansion permit, the following findings of fact are offered:

1. The criteria of City Code Section 129-40 (a) are being met.
2. Improvements to the residential use of this property are in keeping with how it is zoned and guided in the comprehensive plan and will not change the existing neighborhood character.
3. The existing lot of record is undersized. This poses challenges for constructing a conforming house. The project as proposed does improve existing nonconformities as the home on this property will now be out of the rear and shoreland setback areas.
4. The impact of the expansion permit has been minimized as the request is located on the east side property line which is adjacent to a 15 foot unimproved alley.

Public Lands Permit. Staff recommends approval of the public lands permit application subject to the following conditions:

1. Applicant shall be responsible for restoring any areas disturbed as part of the project to pre-construction condition.
2. Variance approval for the subject property.

In recommending Staff approval, the following findings of fact are offered:

1. The construction of a deck/patio for a residential home is reasonable.
2. The City's rights to Devon Commons are maintained and continued.

CITY COUNCIL REVIEW

In the event a recommendation is received from the Planning Commission, it will be forwarded to the City Council for action at an upcoming meeting. At this time, the possible meeting date is November 22, 2016, but is subject to change.



EXPANSION PERMIT APPLICATION

2415 Wilshire Boulevard, Mound, MN 553
Phone 952-472-0600 FAX 952-472-0620

CITY COPY
\$200 +
750
P.O.
Permit # 05973

Application Fee and Escrow Deposit required at time of application.

Case No. 16-37

Please type or print legibly

SUBJECT PROPERTY LEGAL DESC.	Address <u>4991 ISLAND VIEW DRIVE</u>	
	Lot <u>1</u>	Block <u>23</u>
	Subdivision <u>DEVON</u>	
	PID # <u>2511724110119</u> Zoning: R1 R1A R2 R3 B1 B2 B3 (Circle one)	
PROPERTY OWNER	Name <u>DON + ROXANNE GOODWIN</u> Email <u>FLOWERSBYROO@OUTLOOK.COM</u>	
	Address <u>6675 CHERRYWOOD CT.</u>	
	Phone Home _____	Work _____ Fax _____
APPLICANT (IF OTHER THAN OWNER)	Name <u>KELVIN KETTERATH</u> Email <u>KRKJR GROUP@LIVE.COM</u>	
	Address <u>2618 GROVE LANE, MOUND, MN</u>	
	Phone Home ⁹⁵² <u>472-3197</u>	Work <u>SAME</u> Fax <u>SAME</u>

1. Has an application ever been made for zoning, variance, conditional use permit, or other zoning procedure for this property? Yes () No (X). If yes, list date(s) of application, action taken, resolution number(s) and provide copies of resolutions.

NO

2. Detailed description of proposed construction or alteration (size, number of stories, type of use, etc.):

NEW LAKE HOME, 2 STORY (1 1/2 STORY PORTIONS), 2602 S.F N.I.C.
UNFIN. LOWER LEVEL

3. Please complete the following information related to the property and building's conformity with the zoning regulations for the district in which it is located including the expansion permit request.

<u>SETBACKS:</u>	REQUIRED	REQUESTED (or existing)	EXPANSION
Front Yard: (N S E W)	<u>N/A</u> ft.	_____ ft.	<u>N/A</u> ft.
Side Yard: (N S E W)	<u>6</u> ft.	<u>4</u> ft.	<u>0-2</u> ft.
Side Yard: (N S E W)	<u>6</u> ft.	<u>6</u> ft.	<u>0</u> ft.
Rear Yard: (N S E W)	<u>20</u> ft.	<u>20</u> ft.	<u>0</u> ft.
Lakeside: (N S E W)	<u>50</u> ft.	<u>50</u> ft.	<u>0</u> ft.
_____ : (N S E W)	_____ ft.	_____ ft.	_____ ft.
Street Frontage:	_____ ft.	_____ ft.	_____ ft.
Lot Size:	_____ sq ft	<u>4160.59</u> sq ft	_____ sq ft
Hardcover:	<u>1664</u> sq ft	<u>1664</u> sq ft	<u>0</u> sq ft

4. Does the present use of the property conform to all regulations for the zoning district in which it is located? Yes (), No (X). If no, specify each non-conformity:

THE EAST SIDE YARD OF 4FT IS REQUESTED FOR THE NEW WORK TO MATCH THE EXISTING STRUCTURE'S EAST SIDE WALL PLACEMENT.

5. Are there exceptional or extraordinary circumstances justifying the expansion unique to the property such as lot size or shape, topography or other circumstances over which the owners of the property since enactment of this chapter have no control? Please check all that apply:

- too narrow
- too small
- too shallow
- topography
- drainage
- shape
- soil
- existing situation
- other: specify

Please describe: THE LOT IS SLIGHTLY TAPERED ALLOWING ONLY A 27'-6" WIDTH AT THE NARROWEST POINT FOR THE HOUSE. EXPANSION PERMIT ALLOWS A 29'-6" WIDTH

6. Were the exceptional or extraordinary circumstances described above created by the action of anyone having property interests in the land after the zoning ordinance was adopted (1982)? Yes (), No (X). If yes, explain:

NO

7. Were the exceptional or extraordinary circumstances created by any other person-made change, such as the relocation of a road? Yes (), No (X). If yes, explain:

NO

8. Are the exceptional or extraordinary circumstances for which you request an expansion permit peculiar only to the property described in this petition? Yes (X), No (). If no, list some other properties which are similarly affected?

NARROW LOT NEXT TO 15 FT LAKE ACCESS.

9. Comments: THE OWNER + I FEEL JUSTIFIED TO ASK THE NEW HOUSE TO BE PLACED TO MATCH THE EXISTING STRUCTURE'S EAST WALL LINE, WE ABUTT A 15 FT ACCESS SO THE PROPOSED HOUSE IS NOT CROWDING AN ADJACENT HOUSE ON THAT SIDE.

I certify that all of the above statements and the statements contained in any required papers or plans to be submitted herewith are true and accurate. I acknowledge that I have read all of the variance information provided. I consent to the entry in or upon the premises described in this application by any authorized official of the City of Mound for the purpose of inspecting, or of posting, maintaining and removing such notices as may be required by law.

Owner's Signature Roxanne [Signature]

Date 10/3/16

Applicant's Signature [Signature]

Date 10-3-16



2415 Wilshire Boulevard, Mound, MN 55364
Phone 952-472-0600 Fax 952-472-0620

PUBLIC LANDS APPLICATION

4200
Pd.
Ref # 65973

Date Received _____

Parks and Open Space Commission Date _____

City Council Date _____

DISTRIBUTION _____ Building Official _____ Parks Director _____
 _____ DNR _____ MCWD _____
 _____ Public Works _____ Other _____

Check One

NEAR

- CONSTRUCTION ON PUBLIC LAND PERMIT** – new construction. NOTE: NO PERMIT SHALL BE ISSUED FOR CONSTRUCTION OF BOAT HOUSES OR OTHER BUILDINGS ON PUBLIC LAND - City Code Section 62-11(a) & (b).
- PUBLIC LAND MAINTENANCE PERMIT** – to allow repairs to an existing structure - City Code Section 62-11(c).
- CONTINUATION OF STRUCTURE** – to allow an existing encroachment to remain in an "as is" condition - City Code Section 62-11(g).
- LAND ALTERATION** – change in shoreline, drainage, slope, trees, vegetation, fill, etc. - City Code Section 62-11(d).

The structure or work you are requesting is an activity on publicly owned lands. Structures like boat houses, patios, sheds, etc. are all NONCONFORMING USES. It is the intent of the City to bring all these uses into conformance, which means that those structures will at some time in the future have to be removed from the public lands. All permits are granted for a limited time and are non-transferable. Stairway construction must meet the State Building Code when the permit is for new construction, or a new permit is applied for due to a change in dock site holder.

Please type or print legibly

APPLICANT	Name <u>KELVIN REPPERATH</u> Email <u>KR KJR GROUP @ LIVE.COM</u>
	Address <u>2618 GROVE LANE MOUND, MN</u>
	Phone (H) <u>SAME</u> (W) <u>952-472-3197</u> (M) <u>952-994-0825</u>
ABUTTING PROPERTY LEGAL DESC.	Address <u>4941 ISLAND VIEW DR.</u>
	Lot <u>1</u> Block <u>23</u>
	Subdivision <u>DEVON</u>
	PID # <u>2511724110119</u> Zoning: R1 R1A R2 R3 B1 B2 B3 (Circle one)

PUBLIC PROPERTY	Name _____ Email _____
	Dock Site # _____ Shoreline Type _____
CONTRACTOR	Name <u>TO BE DETERMINED</u> Email _____
	Address _____
	Phone (H) _____ (W) _____ (M) _____

A FEE OF \$200.00 APPLIES IF VALUATION OF PROJECT EXCEEDS \$1,000.00 AND NO PUBLIC BENEFIT IS DERIVED.

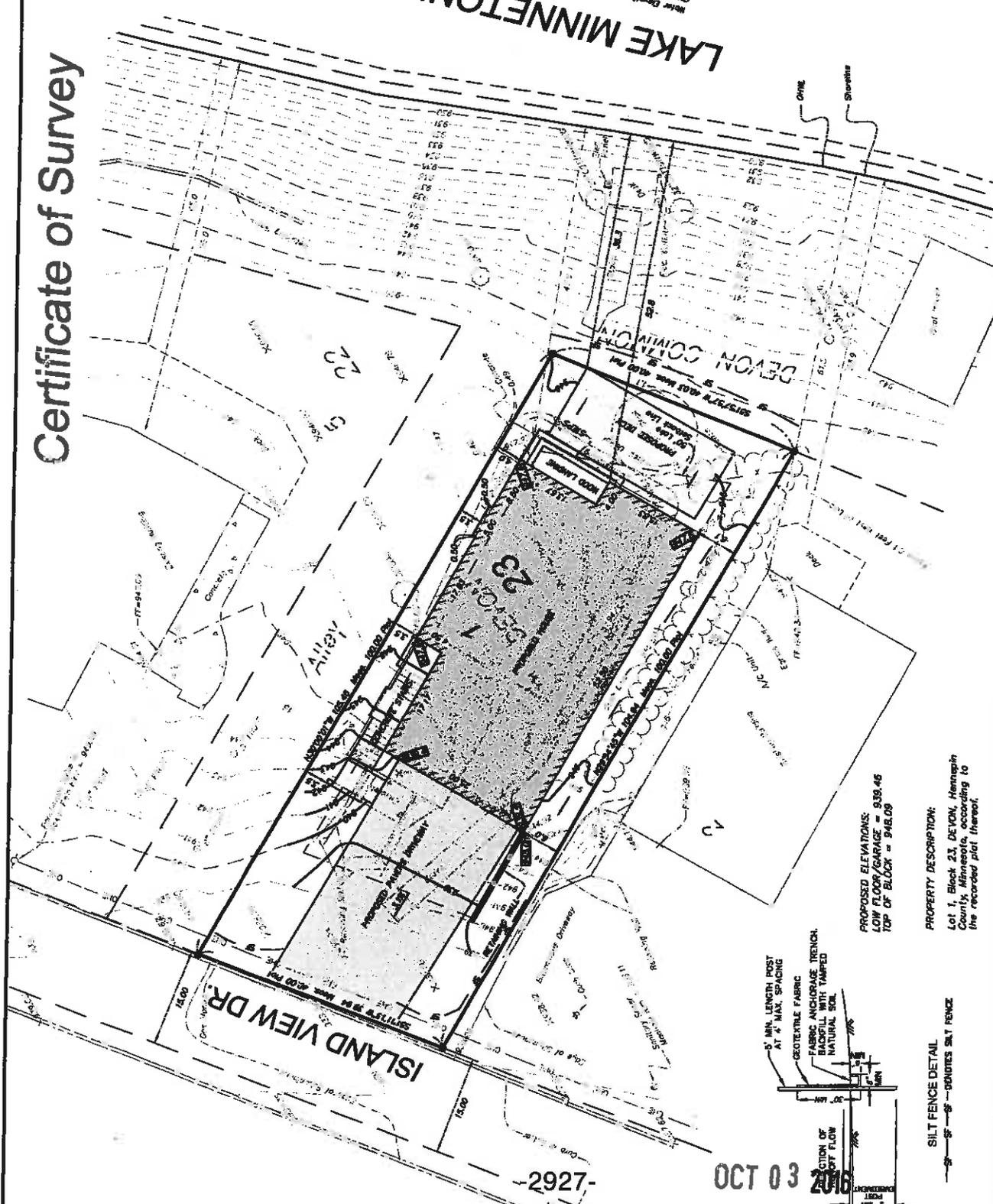
PROPOSED COST OF PROJECT (INCLUDING LABOR & MATERIALS) \$ UNKNOWN
781000

DESCRIBE REQUEST & PURPOSE TO ALLOW CONSTRUCTION OF 245 SF.
OF SURFACE DELTA INSIDE THE 50 FT SETBACK AND TO ALLOW
2 FT OF ENCROACHMENT OF 2 FT SETBACK TO LAKE PROP. LINE.
SEE SITE PLAN

Applicant's Signature  Date 10-3-16
FOR DON + ROXANNE GOODWIN

- * SEE SURVEY FOR EROSION CONTROL MEASURES.
- * SEE PHOTOS

Certificate of Survey



Area = 4160.09 S.F.

LEGEND

- denotes Existing Contour
- denotes Existing Spot Elevation
- denotes Power Pole
- denotes Overhead Electric Line
- denotes Finished Floor Elevation
- denotes Elevation Siphon Line
- Foot = 0
- Scale = 1" = 20'
- Lot = 30

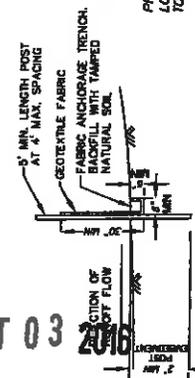
EXISTING HARDWARE CALCULATIONS	
HOUSE	= 751.7 S.F.
GARAGE	= 360.0 S.F.
DECK (FRONT)	= 24.1 S.F.
CONCRETE	= 124.1 S.F.
STAIRS	= 78.3 S.F.
RETAINING WALLS	= 30.7 S.F.
DECK (REAR)	= 127.0 S.F.
TOTAL HARDWARE AREA	= 1513.9 S.F.
TOTAL LOT AREA	= 4160.09 S.F.
HARDWARE PERCENTAGE	= 36.3%

PROPOSED HARDWARE CALCULATIONS	
PROPOSED HOUSE	= 1419 S.F.
PROPOSED DRIVEWAY (USE APPROX OF 274 S.F.)	= 116 S.F.
CONCRETE STAIRS	= 118 S.F.
RETAINING WALL	= 11 S.F.
TOTAL HARDWARE AREA	= 1664 S.F.
TOTAL LOT AREA	= 4160.09 S.F.
HARDWARE PERCENTAGE	= 40.0%

PREVIOUS AREA	
ENCLOSING LAKE	= 244 S.F.
RESIDUAL LAKE	= 137 S.F.

Water Elevation on 8-1-16 = 928.26 (N.C. KD. 1929)
 ONE = 928.40 (N.C. KD. 1929) according to the 8th Day

LAKE MINNETONKA



PROPOSED ELEVATIONS:
 LOW FLOOR/GARAGE = 935.45
 TOP OF BLOCK = 946.09

PROPERTY DESCRIPTION:
 Lot 1, Block 23, DEVON, Hennepin County, Minnesota, according to the recorded plat thereof.

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Paul E. Otto
 License #40062 Date: 10-3-15

Certificate of Survey on
 Lot 1, Block 23, DEVON,
 Hennepin County, Minnesota

Revised: Add Proposed House 10-3-15

Requested By:

Roxanne Goodwin

Date: 8-1-16
 Drawn By: J.C.O.
 Scale: 1" = 10'
 Checked By: P.E.O.

www.ottoassociates.com
 9 West Division Street
 Buffalo, MN 55313
 (763) 962-4727
 Fax: (763) 962-3522



Project No. 16-0365



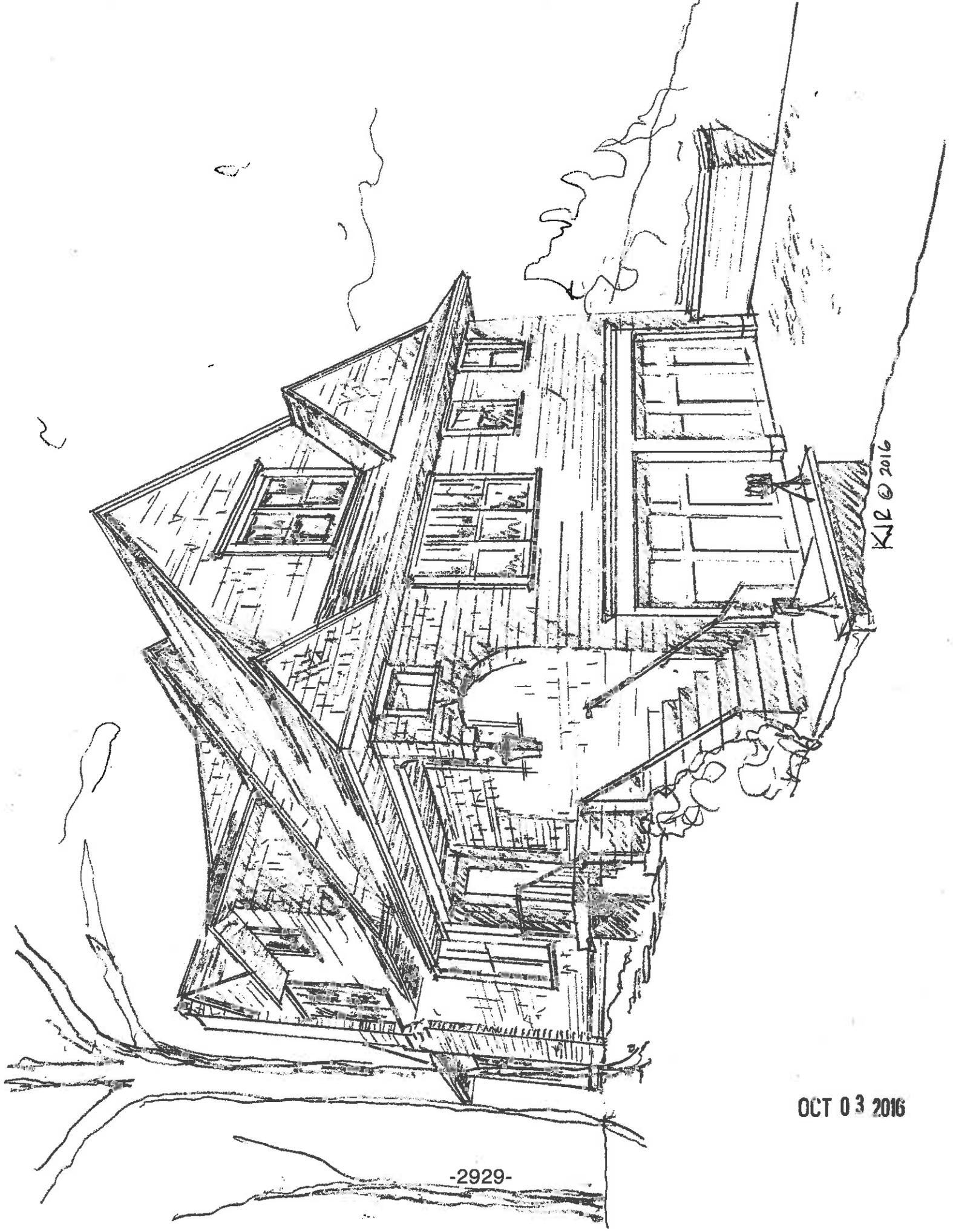
Existing lake side area for proposed surface deck



Existing East side setback

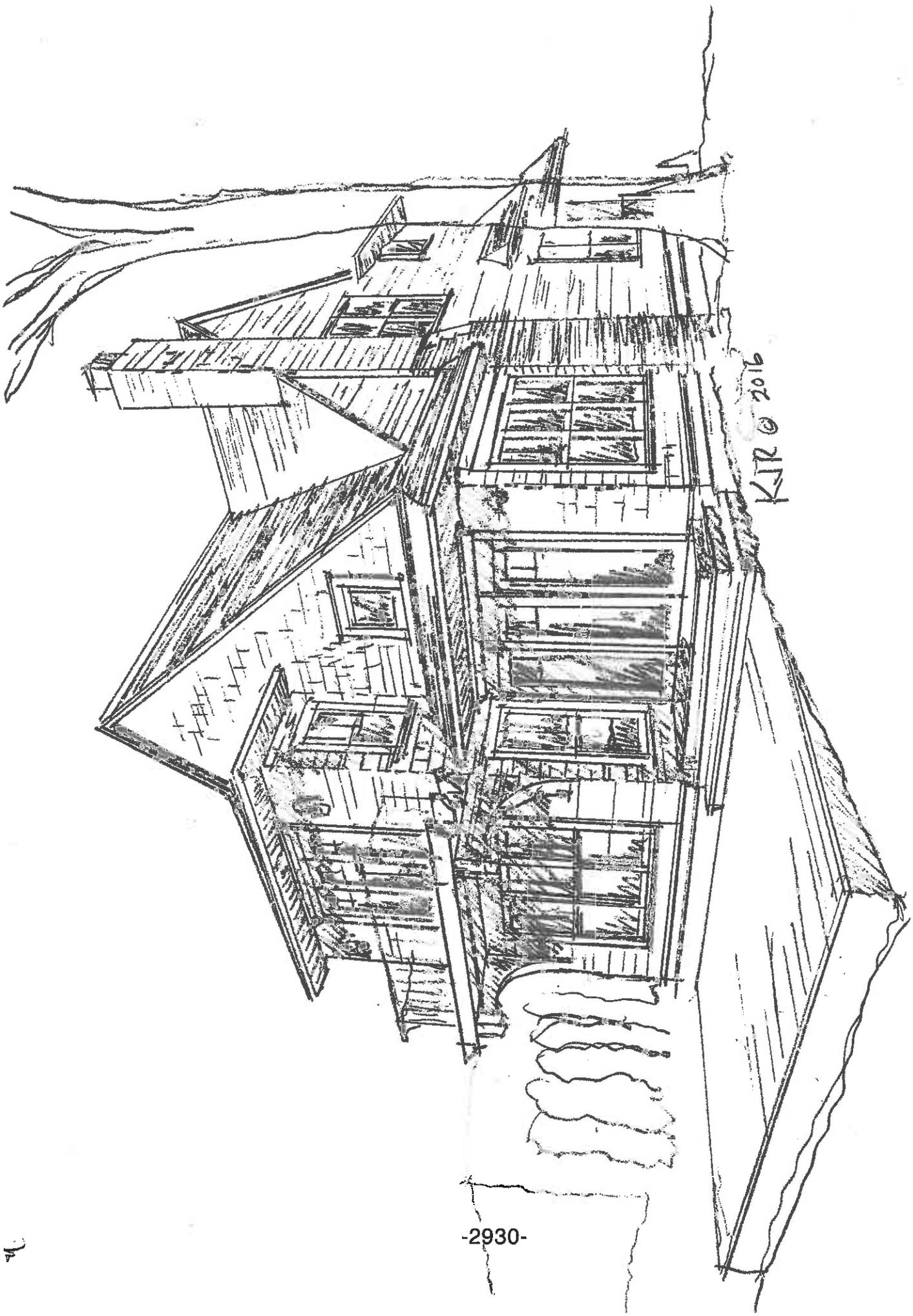


Existing lake surface deck

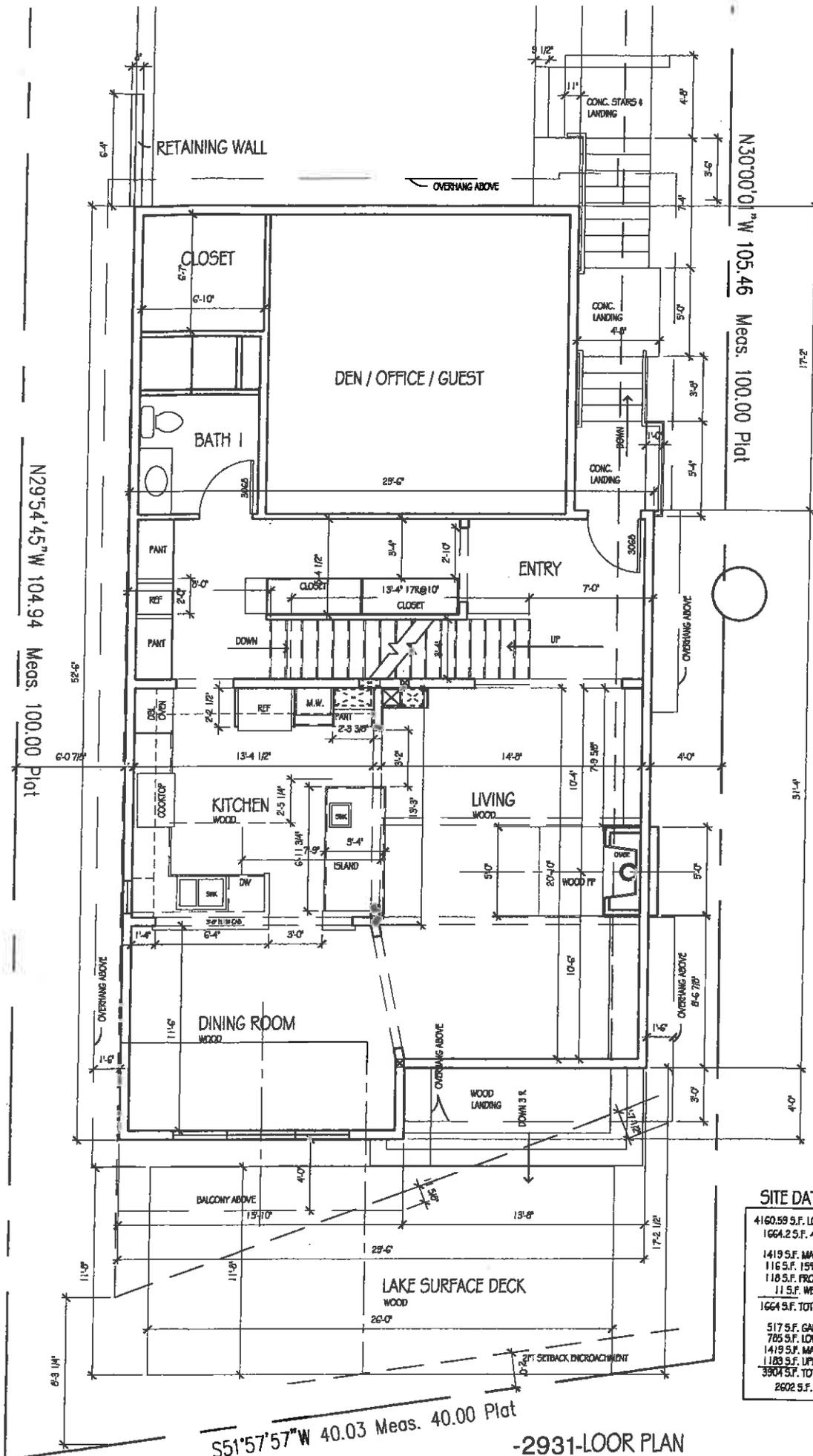


KJR © 2016

OCT 03 2016



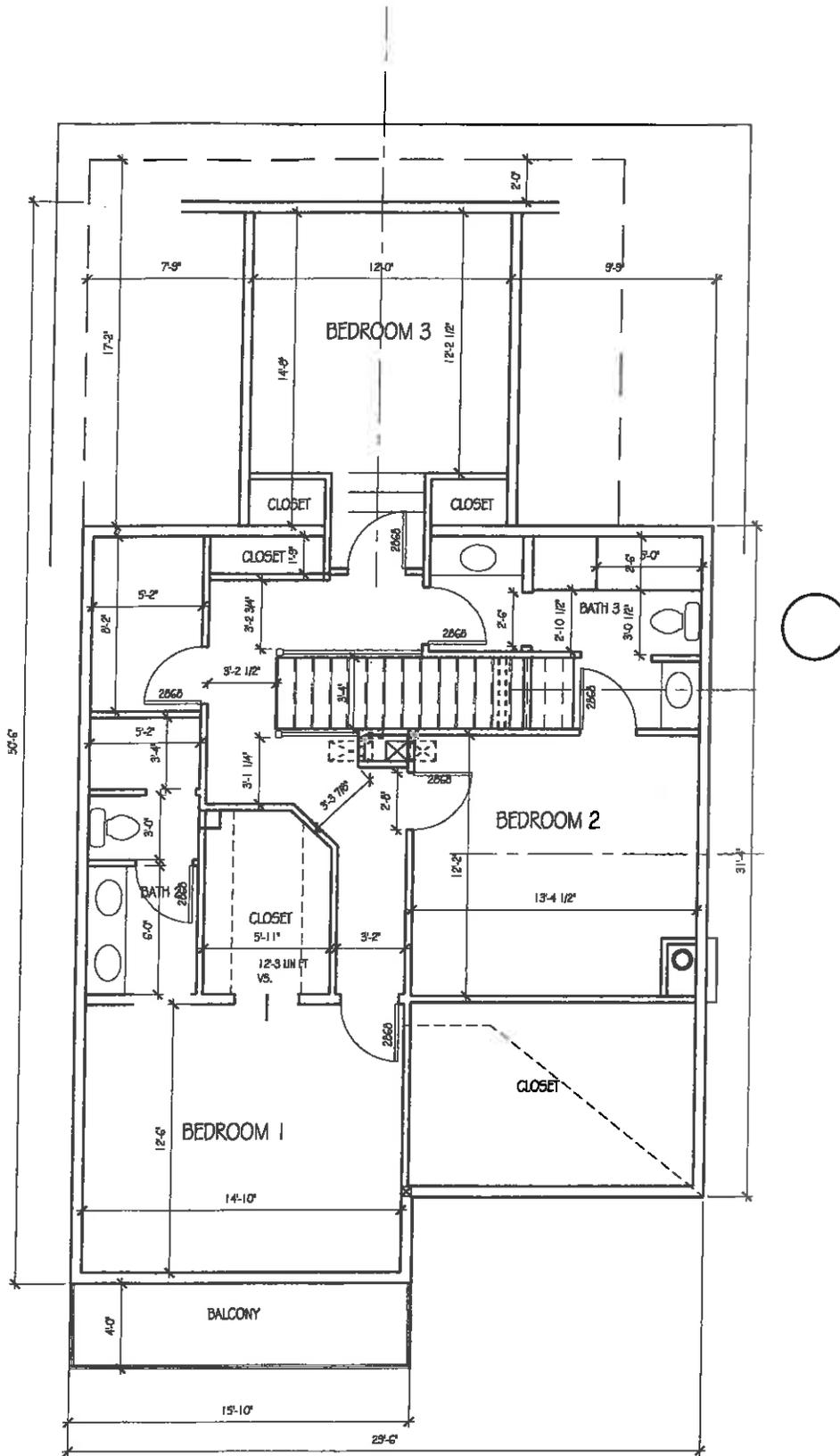
KJR © 2016



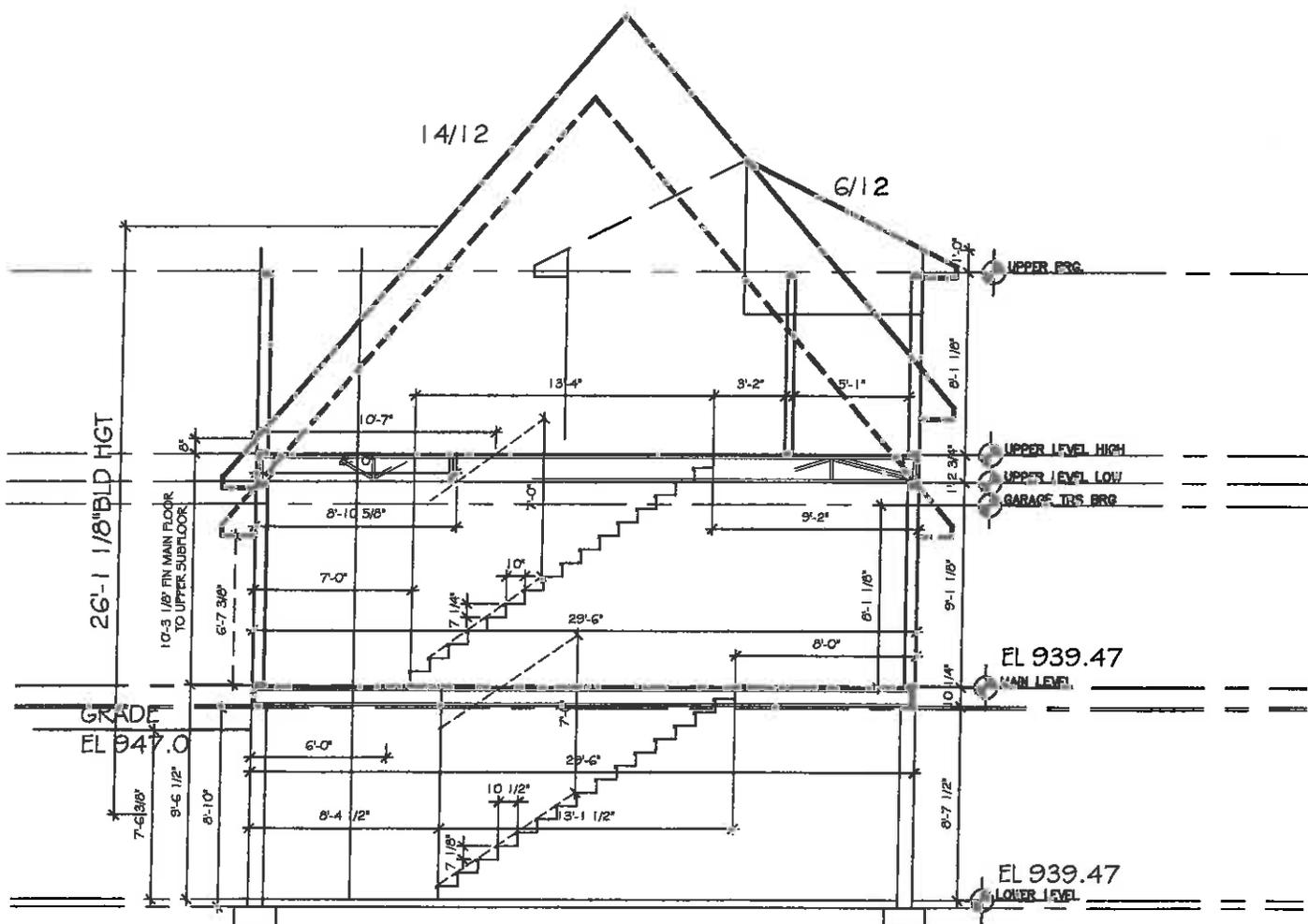
SITE DATA AND AREA DATA

4160.59 S.F. LOT AREA	
1664.2 S.F. 40% ALLOWABLE LOT COVERAGE	
1419 S.F. MAIN LEVEL FOOT PRINT	PREVIOUS AREA
116 S.F. 15% OF DRIVE BRICKS	245 S.F. ENCRACHING LAKE DECK
118 S.F. FRONT STEPS/WALL	137 S.F. INSIDE LAKE DECK LAKE LANDING
11 S.F. WEST RET. WALL APPROX.	
1664 S.F. TOTAL HARD COVER	
517 S.F. GARAGE	
785 S.F. LOWER LEVEL, INSIDE FIND WALLS	
1419 S.F. MAIN LEVEL FOOT PRINT	774.5 S.F. DRIVE
1183 S.F. UPPER LEVEL	(116 S.F. 15% OF DRIVE BRICKS)
3904 S.F. TOTAL	
2602 S.F. TOTAL FINISHED	

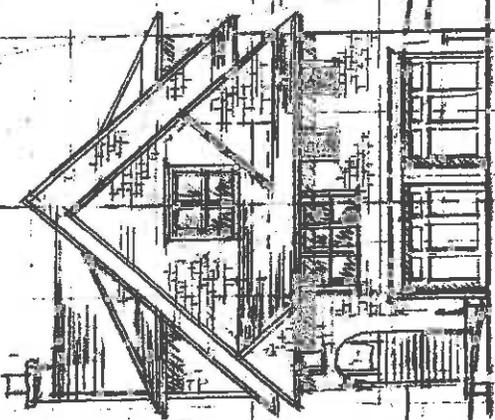
S51°57'57"W 40.03 Meas. 40.00 Plat
 -2931-LOOR PLAN
 1/8" = 1'-0"



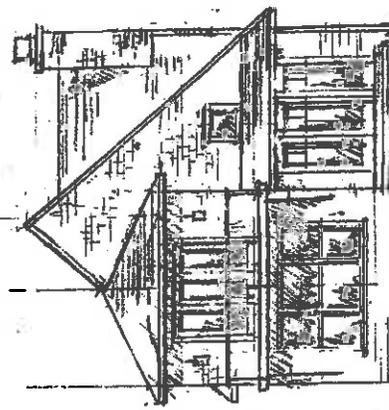
UPPER FLOOR PLAN
 1/8" = 1'-0"



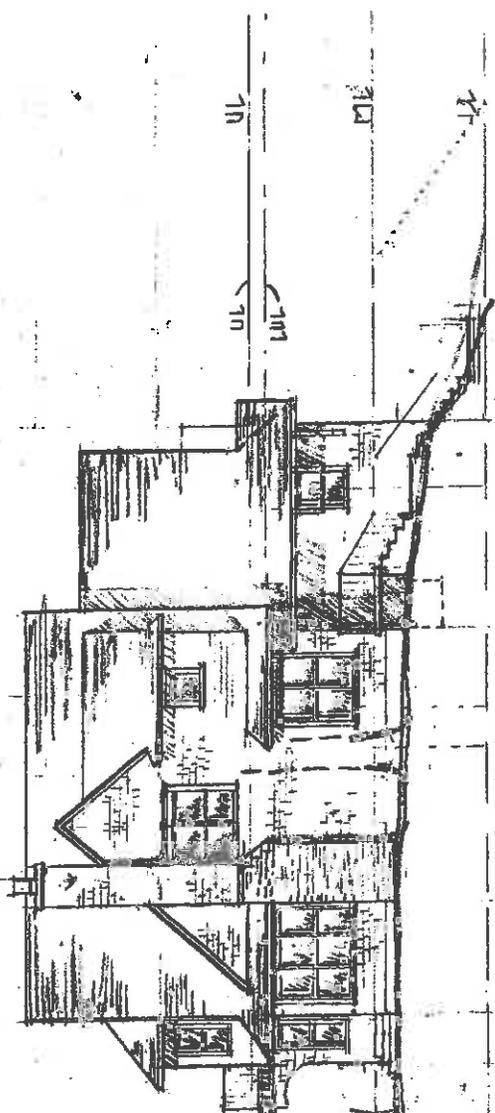
BUILDING SECTION COMPOSITE
 SCALE 1/8" = 1'-0"



STREET SIDE ELEV.
1/16" = 1'-0" KJR © 2016



LAKESIDE ELEVATION
1/16" = 1'-0" KJR © 2016



EAST ELEVATION
1/16" = 1'-0" KJR © 2016

ZONING

4. Lakeshore, from the ordinary high-water line setback is 50 feet.
 5. From any structure on same lot the setback is ten feet.
 6. From principal building on an adjoining lot the setback is 20 feet.
- b. Private swimming pools are prohibited in the front portion of residential parcels. The front portion includes the area extending across the entire width of the lot and situated between the front line of the principal building and the front lot line.
- c. The swimming pool shall be entirely enclosed by a protective fence or other permanent structure not less than five feet nor more than six feet in height. Such protective enclosures shall be maintained by locked gates or entrances when the pool is not tended by a qualified and responsible person.
- (2) *Hot tubs.* Outdoor hot tubs shall comply with subsections (b)(1)a and b of this section with the exception that the setback from any structure on the same lot shall not apply. Furthermore, all outdoor hot tubs shall be required to either contain surrounding decking with appropriate guardrails or shall be secured by a locked cover when not in use.

(Code 1987, § 350.645; Ord. No. 61-1993, § 350.645, 2-23-1994; Ord. No. 71-1994, 10-31-1994)

Sec. 129-197. Required yards and open space.

(a) No yard or other open space shall be reduced in area or dimension so as to make such yard or other open space less than the minimum required by this chapter, and if the existing yard or other open space as existing is less than the minimum required, it shall not be further reduced.

(b) No required yard or other open space allocated to a building or dwelling group shall be used to satisfy yard, other open space, or minimum lot area requirements for any other building.

(c) The following shall not be considered to be encroachments on yard requirements:

- (1) Chimneys, window air conditioners, belt courses, leaders, sills, pilasters, lintels, ornamental features, mechanical devices, cornices, eaves, and the like, provided they do not extend more than two feet into the required yard area. Gutters are allowable encroachments and are not subject to setback.
- (2) Uncovered porches, stoops or similar entrance structures not exceeding 32 square feet which do not extend in elevation above the height of the ground floor elevation of the principal building, and steps that do not extend to a distance of less than two feet from any lot line.
- (3) Decks, balconies, and the like, attached to the principal building which extend in elevation above the height of the ground floor elevation of the principal building; and decks, balconies, and the like, detached from the principal building and exceeding 30 inches in height above the surrounding grade; provided that such structures described in this subsection do not extend within ten feet of the rear lot line or extend beyond side yard and front yard accessory building setbacks. On lakeshore lots, such structures shall comply with the lakeshore setback of the principal structure.
- (4) Detached decks or similar structures which do not extend above 30 inches in elevation above the height of the surrounding grade and do not extend to a distance of less than two feet from any lot line. On lakeshore lots, such structures shall comply with the lakeshore setback of the principal structure.
- (5) Yard lights and name plate signs for single-family and two-family dwellings, lights for illuminating parking areas, loading areas or yards for safety and security purposes, provided

SUBJECT →