

**CITY OF MOUND  
RESOLUTION NO. 23-107**

**RESOLUTION ADOPTING FEE SCHEDULE FOR 2024**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mound, Minnesota:

Fees shall be hereby established. In the event of a conflict between this schedule and the City Code the fee schedule shall prevail. An application or code provision may require payment of fees for consultation with experts, professionals, or other qualified persons or for other matters which may result in the imposition of a fee greater than listed in this fee schedule.

**ADMINISTRATIVE FEES & CHARGES**

	Comprehensive Plan	\$30.00
	Copies - Black & White (8.5 x 11 or 8.5 x 14)	\$0.25/side
	Copies - Black & White (11 x 17)	\$0.50/side
	Copies – Color (8.5 x 11 or 8.5 x 14)	\$1.00/side
	Copies – Color (11 x 17)	\$2.00/side
	Print or Copy 18 x 24 (Arch C)	\$4.00/sheet
	Print or Copy 24 x 36 (Arch D)	\$5.50/sheet
	Envelopes	\$0.25 each
	Faxes	\$0.25/page
	USB drive with electronic info	\$7.00 each
38-23	Duplicate license/permit	\$10.00 each
	Board and Commissions Minutes (not Council)	\$0.25/side
	Notary (set by State)	\$5.00 per service for up to 3 documents, \$3 for each additional document
	Returned Check/ACH	\$50.00/payment
	Zoning Ordinance	\$20.00
74-129	Late fee for invoices not paid within 30 days (for billable services provided by City)	1% per month

**AMUSEMENT & COMMERCIAL RECREATION**

**Amusements:** (Set by State) Expire April 30

10-37	Mechanical Amusement Machines	\$15.00/location+ \$15.00/machine
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**Arcades:** Expire Dec. 31<sup>st</sup>

10-37	Arcade Permit (fee per machine)	\$15.00/location + \$15.00/machine
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**Carnivals, Shows, Entertainment:**

10-73	Circus, carnival, or show	
	Indoor show	\$100.00/day
	Outdoor show	\$100.00/day
	Tent shows	\$100.00/day
10-73	Outdoor Musical concert (only if no public gathering permit)	\$50.00/event

**Parades:**

38-1	Parade	N/C
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## **BUSINESS AND MISCELLANEOUS**

### **Alcoholic Beverages:** Expire June 30<sup>th</sup>

6-112	3.2 beer license investigation fee	\$500.00/investigation
	3.2 beer off-sale	\$150.00/yr.
	3.2 beer on-sale	\$500.00/yr.
	3.2 beer on-sale temporary (non-profit)	\$25.00/day
	(for profit)	\$50.00/day
6-21	Set-ups (+State charges \$150 for Consumption & Display Permit)	\$300.00/yr.
	Temporary (one-day) set-ups	\$25.00/day
6-25	As permitted by code, on-sale renewals may be paid in two installments, ½ due on or before June 30 and ½ due on or before December 31. Fees will be reduced on a prorated basis for the number of days dine-in was prohibited by the Governor's Executive Order calculated as (182.50 - # days prohibited)/182.50 (1/2 year) x \$ ½ license fee. December 16 – June 15 credit on first ½ payment and June 16 – December 15 credit on second ½ payment.	
6-49	Liquor Lic. Investigation fee per investor (in state)	\$500.00/applicant
	(out state)	Actual (up to \$1,000)
6-48	Liquor on-sale	\$5,000.00/yr.
	Liquor on-sale/cabaret	\$5,000.00/yr.
	Temporary On-Sale Liquor (1-4 Day)	\$50.00/event
6-48	Wine on-sale	\$500.00/yr.
	Investigation fee	\$500.00/investigation
6-48	Brew Pub on-sale intoxicating liquor license	\$500/year
	Brew Pub on-sale 3.2 percent malt liquor license	\$500/year
	Brewer off-sale intoxicating liquor license	\$150/year
	Brewer temporary on-sale intoxicating liquor license	\$50/event
	Brewer taproom liquor license	\$500/year
	Brewer taproom off-sale liquor license	\$150/year
	Micro-Distillery cocktail room liquor license	\$500/year
	Micro-Distillery off-sale liquor license	\$150/year
	Investigation fee for any combination of above licenses	\$500/investigation
6-48	Club license (regulated by State)	
	Membership 200 or less:	\$300.00/yr.
	Membership 201-500:	\$500.00/yr.
	Membership 501-1,000:	\$650.00/yr.
	Membership 1,001-2,000:	\$800.00/yr.
	Membership 2,001-4,000:	\$1,000.00/yr.
	Membership 4,001-6,000:	\$2,000.00/yr.
	Membership more than 6,000:	\$3,000.00/yr.
6-48	Sunday liquor	\$200.00/yr.
6-53	Civil Penalty for violation to comply	
	First violation	\$500.00
	Second violation	\$750.00
	Third violation	\$1,000.00 plus public hearing
	before City Council to consider suspension and/or revocation of license	

6-117	Civil Penalty for violation to comply	
	First violation	\$500.00
	Second violation	\$750.00
	Third violation	\$1,000.00 plus public hearing
	before City Council to consider suspension and/or revocation of license	

**Charitable Gambling:**

Investigation fee (set by State)	\$200.00
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**Cigarettes:** Regulated by the County.

**Fireworks:**

38-253	License to Sell Consumer Fireworks	\$100.00/yr.
	Fireworks Display/Pyrotechnics Special Effects Permit	\$ 50.00/event
	Added post 2010	
	Additional inspection if needed	+\$50.00

**Garbage Collection:**

54-48	Permit Fee	\$500.00/yr.
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**Secondhand Goods Dealer**

Background check/investigation fee	\$100.00 first year
Dealer License	\$100.00/yr.

**Peddlers & Solicitors:**

38-152	Transient merchants, Peddler, Hawker	
	One day	\$30.00
	One week	\$50.00
	One month	\$75.00
	One year	\$200.00

**CEMETERY FEES**

18-22	Adult grave – resident (or prior resident with proof)	\$700.00
	Adult grave – non-resident	\$1,400.00
	Half Grave - Babies & Urns – resident	\$300.00
	Half Grave - Babies & Urns – non-resident	\$550.00
	Increased post 2010 from \$400	
	Locate <u>(for burials and marker placement)</u>	Actual cost (min \$50.00 per trip)
	Maintenance Agreement (June-Oct)	\$15.00/mo.
	Ash burial placed on top of casket (limit 1 urn)	\$100.00

**DOCKS:**

78-38	Commercial Boat (fee per boat)	\$30.00/yr.
78-56	Commercial Dock Renewal	\$500.00/yr.
	Slips	\$30.00 ea/yr.
	Boats stored on land	\$10.00 ea/yr.
78-76	Charter Boat License Fee	\$1,000.00/yr or \$100.00/occurrence
	Investigation Fee	\$100.00
78-101	Non-refundable processing fee for wait list	
	Application	\$30.00/yr
78-101	Processing fee for full dock refunds	\$50.00
78-101	Late dock license application fee on or after	
	March 1 <sup>st</sup> (abutters only)	\$50.00/mo.

78-101	Late dock license application fee for applications received between March 1 <sup>st</sup> and March 15 <sup>th</sup> (non-abutters only)	\$100
78-101	Dock fee that includes primary watercraft (1 boat)	\$400.00/yr
78-101	Each secondary watercraft	\$170.00/yr.
78-101	Sailboat mooring	\$400.00/yr
78-101	Appurtenances on public lands benefitting specific Added post 2010 (cost sharing)	
	license holders - special assessment for a portion of the cost as determined by the City Council	
78-102	Temporary Visiting Dockage Permit-one-time/10 day max	\$170.00
78-103	Shared dock (Secondary Site Holder Fee)	\$400.00/yr
78-104	Penalty fee for undeclared boat at dock (license holder)	\$100.00
78-104	Penalty for undeclared boat at a slip (license holder)	\$100.00
78-104	Penalty for illegally mooring boat to dock or slip (non-licensee)	\$100.00
	Impounding of watercraft	Actual costs + \$100 Administrative Fee
78-101	Multiple Slip Fee	\$575.00/yr
78-101	Small watercraft slip fee	\$170.00/yr
78-101	Canoe/Kayak storage fee – Resident	\$65.00/yr
78-101	Canoe/Kayak storage fee – Non-Resident	\$90.00/yr
78-101	Lost Lake Slips Multiple (Villas on Lost Lake Residents)	\$1,300.00/yr
78-101	Lost Lake Slips Multiple (to Mound residents who are not Lost Lake Villa residents)	\$2,500.00/yr
78-101	Lost Lake Slips Multiple (to Non-Mound residents)	\$2,800.00/yr
78-101	Lost Lake Slips Multiple (After August 1 <sup>st</sup> of the year)	\$1,500.00/yr
78-101	Multiple Slip Refundable Key Deposit	\$50.00
78-101	Processing fee for full slip refund	\$50.00
78-101	Processing fee for voluntary suspension of license	\$50.00
78-101	Penalty for boat at slip after October 15 <sup>th</sup> deadline	\$100.00

#### **FIRE/EMERGENCY SERVICES:**

Fire report (MFD Report) \$10.00

Hourly billing rate for reimbursable fire services \$35/hour

Apparatus hourly/daily rates for reimbursable fire services - Per Attachment A

Fire Related Permit Fees:

Tent, Canopies, Membrane Structure (Retail/Special Event) \$50.00

Temporary Heating and/or LP Usage \$50.00

Bon Fire for Special Event \$25.00

Open Flame or Candles in Assembly Area \$25.00

Temporary Assembly or Occupancy \$25.00

Installation/Removal of any flammable, combustible liquids and LP gas storage tanks

Installation for any tank not buried or enclosed

500 gallons or less \$50.00

Over 500 gallons \$50.00

For any tank buried or enclosed \$65.00

Removal \$40.00

26-56 False Alarm (per calendar year) Fire and Burglary Separate

1 <sup>st</sup>	\$0.00
2 <sup>nd</sup>	\$0.00
3 <sup>rd</sup>	\$100.00
4 <sup>th</sup>	\$150.00
5 <sup>th</sup> -10 <sup>th</sup>	\$250.00
ea. over 10	\$500.00

### **PARKS & RECREATION:**

#### **Mound Resident Depot Rental Rates:**

October – April	\$125.00/day
May – September	\$150.00/day
Depot rental – non-residents/non-local non-profits	\$350.00/day
Depot rental - local non-profits	\$100.00/day
Damage deposit	\$350.00 plus \$50.00 cash
- City cleaning/emptying of contents - \$150.00/hour with a minimum 1-hour charge	
Cancellation fee (Depot) > 60 days	\$50.00
Cancellation fee (Depot) < 60 days	Rental Fee less \$50.00 refund
City Hall/Centennial Building room rentals	\$75.00/day

### **PUBLIC GATHERING:**

50-20	Category I Locations: Surfside Park*, Greenway, Centerview and Parking Deck - \$300 per day with \$500 damage deposit and proof of insurance.
	Public Gathering Permit Fee \$300/day
	Damage Deposit \$500/day

Category II Locations: Other parks (neighborhoods, veterans' parks) - \$50 per day with \$200 damage deposit.

Public Gathering Permit Fee	\$50/day
Damage Deposit	\$200/day

\*Only one public gathering permit may be issued per day from May to September at Surfside Park & Beach to allow for public enjoyment. Permit granted based on date submitted and fees paid. For gatherings over 50 estimated attendees, the Depot must be rented as well from May to September.

### **TAX FORFEIT AND/OR CITY-OWNED PROPERTY**

Fee for staff review of request for release of tax forfeit and/or city-owned land	\$200.00
Escrow Deposit for above (legal fees, etc.)	\$750.00

### **POLICE SERVICES**

#### **Animals:**

14-38	Dangerous Dog Annual Registration and Other Related Qualified Costs	\$500.00 Actual Cost
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|-------|---|--------------|
| 14-44 | Commercial Kennel:  | \$150.00/yr. |
| 14-1  | Redemption of impounded animal (See City of Orono Impound/Release Fees) |              |

### **SPECIAL CONTRACTOR LICENSES**

#### **Heating, AC, Ventilation:**

Contractor registration:	\$0.00
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#### **Tree Surgeon:** Expires April 1<sup>st</sup>

38-207 Tree surgeon (removal & treatment)	\$200.00/yr.
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#### **Street Excavation:**

61-23 Street excavation: Unpaved street	\$100.00+\$500.00 deposit
Asphalt	\$100.00+\$500.00 deposit
Concrete	\$100.00+\$500.00 deposit

### **UTILITIES -**

Late Fee Penalty – For all bills not paid on or before the due date specified on the bill, a 10% late fee will be added for the current amount due.

#### **Water:**

State Water Fee – Residential Accounts	\$2.43/quarter
State Water Fee – Commercial Accounts	\$0.81/month
Bulk Water Sale Charge	\$250 administrative fee plus actual cost of water using tiered rates
74-46 Service Contract Violation	\$35.00/upon t-o
74-77 Water Meter Related	
MXU Radio Read Transmitter	\$220/radio
¾" iPerl Water Meter	\$195/meter
1" iPerl Water Meter	\$270/meter
For (2) ¾" meters with MXU	\$610 for two
For (2) 1" meters with MXU	\$760 for two
Meters greater than 1"	Actual Retail Cost + \$120 + MXU
74-128 Water Meter Test	\$80.00/test
74-127 Water gallonage rates	
Base Service Charge	\$20.06/mo/acct.
User Fee Residential (Quarterly)	
Tier 1 1-5,000 gallons	\$5.22/1000g
Tier 2 5,001-25,000 gallons	\$6.00/1000g
Tier 3 25,001+ gallons	\$6.90/1000g

Tiers escalators will not apply on residential water use if there is a one-time catastrophic plumbing failure from a frozen pipe burst caused by excessive cold snap. This does not apply to failure to address leaks or cycling water softener. (Limit one exception per owner).

User Fee Commercial (Monthly)	
Tier 1 1-2,000 gallons	\$5.22/1000g
Tier 2 2,001-15,000 gallons	\$6.00/1000g
Tier 3 15,001+ gallons	\$6.90/1000g
New Account Charge	\$50.00

	Estimated Final Bill for Change in Renters	\$0.00
	On/Off at curb box (during normal business hrs.)	\$25.00
	On/Off at curb box (after normal business hrs.)	Actual Cost
	Meter Reconnect/Meter Disconnect	\$125 per hour with minimum 1-hr
	Repair Fee	\$100/ Per Trip
		Actual Cost
74-127	Water Trunk Area Charge (WTAC)	\$2,000.00/unit
	Water Service Connection Fee	\$240.00/unit
74-45	Plumber Violation	\$100.00/viol.

**Sewer:**

105-100	Master plumber registration	\$0.00
74-241	Connection to sewer, but not water	\$192.72
	Wastewater Treatment rates:	
	Residential:	
	10,000 gals or less	\$126.21 min/qtr
	Over 10,000 gals/1,000 gals.	\$7.83
	Minimum quarterly charge	\$126.21 min/qtr
	<i>Note: The above minimum applies to each single family dwelling or apartment which is in accordance with existing sewer department policy.</i>	
	Commercial, Industrial & Multi-unit Dwellings:	
	3,000 gals or less	\$42.07 min/mo.
	Over 3,000 gals/1,000 gals.	\$7.83
	Minimum monthly charge/unit	\$42.07

Single Family Dwelling - The sewer rate shall be based on the actual water used. Water used but not placed into the sanitary sewer may be deducted providing it is metered.

Two-Family Usage and Multiple Dwelling Usage – It is computed on the same basis as a single dwelling, except that the total quarterly charges on all such properties shall not be less than the number of units multiplied by the \$42.07 month minimum charge per unit. Water used but not placed into the sanitary sewer may be deducted providing it is metered.

Dwellings Connected to Sewer but not Connected to Municipal Water – Shall pay a quarterly rate of \$192.72. If such users wish to pay sewer rates based on gallons of water used, they can purchase a water meter from the City and have their own plumber install the meter on their well.

74-241	Sewer Availability charge(SAC)	\$2,485.00/unit
	(passes through to Metro Council Environmental Services Agency)	
	Sewer Trunk Area Charge (STAC)	\$2,000.00/unit
	Sewer Service Connection Fee	\$240.00/unit

**Storm Sewer:**

Single-Family or Two-family Residential	\$3.00/lot/qtr.
Cemeteries	\$4.07/acre/mo.
Parks and Railroads	\$12.41/acre/mo.
Public and Private Schools/Institutional Use	\$20.72/acre/mo.
Multi-family Residential Uses	\$49.77/acre/mo.
Commercial/Industrial/Warehouse Use	\$83.45/acre/mo.
Churches	\$20.72/acre/mo.

**Recycling Household Charge:**

Fee per household per month \$5.25/mo.

**Street Lighting - Franchise**

Fee per account per month - Commercial/Industrial/Multi-Fam \$1.50/mo.

Single-Family or Two-family Residential \$0.50/mo.

**Miscellaneous Fees:**

A miscellaneous fee shall be paid by the applicant for land use application expenses which the City incurs in regard to the review and processing of that application, and which exceeds the application fee. Such expenses may include, but are not limited to, direct City payroll and overhead costs, fees paid to consultants or professionals acting as an agent of the City, the cost of printing, mailing and supplies. Such miscellaneous fees shall come due immediately upon notification by the City. The City shall provide, upon request of the applicant, a breakdown of the various expenses incurred by the City. The City may withhold any final action on a land use application and/or rescind prior actions until all miscellaneous fees are paid in full. The City may request additional deposits if deemed necessary. Escrow amounts and planning fees are detailed in City Code Section 101.

**Nuisance Abatement Related Fees**

Street Sweeping	\$175/hr with a minimum 1-hour charge
Mowing Abatement	\$75 inspection fee per site visit ( <u>two site visits per remediation</u> ) plus actual cost of remediation
Impounding Watercraft	\$ Actual costs + \$100 Administrative Fee
Miscellaneous Abatements	Actual Cost

Attachment A contains hourly and daily rates for Fire Department Apparatus and Equipment and is made a part herein.

Adopted by the City Council this 12th day of December, 2023.

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Mayor Jason R. Holt

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Attest: Kevin Kelly, Clerk