



SIDING REPLACEMENT



*****Failure to comply may result in the requirement to remove siding materials, penalty fees, and/or a license investigation under Minnesota Statute 326B.84.*****

General Requirements

- **Complete a Building Permit Application**
- May only be a one or two-family (IRC-1 or IRC-2) dwelling on a single lot, or an accessory structure to an IRC-1 or IRC-2 (No townhomes, condominiums, etc.)
- May **NOT** be controlled by an association
- May **NOT** repair, replace, remove, or install any sheathing and/or structural members
- Brick, stucco, stone, and EIFS siding installations require a Building Permit
- All materials and the installation of all materials must comply with the 2007 Minnesota State Building Code and the manufacturers' installation specifications for each product.

Permit Card (throughout the project)

- **POSTED** prior to start of work
- **VISIBLE** from street or driveway
- **ACCESSIBLE** to the inspector

Inspection:

- **MUST Schedule by 4:30 p.m. the Business Day Prior to the Inspection Day.**
- We want to perform the required inspection while your representative is on site, during the installation process, and prior to the completion of the project. The taking of photographs showing sheathing, water resistive barrier, sealing of penetrations and openings, and flashing, for review by the inspector, is always a good idea.
- Your representative must be able to communicate with the inspector
- Office Hours: Monday–Friday • 8:00 a.m. - 4:30 p.m.
- Phone: (952) 442-7520 or (888) 446-1801

Warning: The inspector may issue an order to remove materials to prove compliance with the MN State Building Code and manufacturer's installation requirements.

If a re-inspection is required to verify compliance with the code, a re-inspection fee will apply and the permit holder (the signing applicant) or the permit holder's representative must meet the inspector at the site to provide access.

Note: The State of Minnesota requires that all residential building contractors, remodelers, and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. Any person claiming an exemption must provide a copy of a Certificate of Exemption from the Department of Labor & Industry to the City before a permit can be issued.

Note: To determine whether a particular contractor is required to be licensed or to check on the licensing status of individual contractors, please call the Minnesota Department of Labor & Industry at 651-284-5065 or toll free 1-800-342-5354.

Siding Checklist

The following is a guideline to assist in the compliance with the requirements of the MN State Building Code.

- Make sure the sheathing is in good condition.
- Obtain a Building Permit if any sheathing and/or structural members need to be repaired, replaced, and/or added.
- Make sure all backing materials are approved for such use.
- Seal all penetrations through the sheathing (i.e. gas lines, wires, vents, etc.).
- Install the required flashing (i.e. at windows, doors, mounting blocks, roof/wall intersections, etc.).
- Install an approved water resistive barrier (i.e. house wrap, No.15 felt, etc.) starting at the structure's base and working your way up. The upper layer must lap over the lower layer by at least 2", and the vertical joints must lap at least 6".
- Ensure the water resistive barrier laps over the vertical flange of all flashing.
- Ensure all cuts, tears, penetrations through, and openings in the water resistive barrier are sealed.
- Ensure the siding material is of a weather-resistive material.
- Install all siding materials in accordance with the manufacturers' printed instructions.
- Reconnection of electrical fixtures may only be performed by the home owner or a licensed electrician.
- Re-install the house numbers (if necessary)
- All removed and excess siding materials must be disposed of at an MPCA approved landfill.